Summer Village of Sunbreaker Cove
Regular Meeting Minutes
September 14, 2026

Minutes of a Regular Council Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held September 14, 2026, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

PRESENT	Mayor:	Mike Bruni via Zoom
	Deputy Mayor:	Jim Willmon
	Councillor:	Kelsey Finch via Zoom
	CAO:	Tanner Evans
	Recording Secretary:	Teri Musseau

CALL TO ORDER The meeting was called to order at 9:00 a.m. by Mayor Bruni.

AGENDA APPROVAL

SBC-26-110 MOVED by Deputy Mayor Willmon that the agenda be adopted as presented.

CARRIED

CONFIRMATION OF MINUTES

SBC-26-111 MOVED by Councillor Finch that the minutes of the Regular Meeting of Council held on July 14, 2026, be approved as presented.

CARRIED

SBC-26-112 MOVED by Mayor Bruni that the minutes of the Organizational Meeting held on July 14, 2026, be approved as presented.

CARRIED

SBC-26-113 MOVED by Councillor Finch that the minutes of the Municipal Planning Commission Meeting held on July 29, 2026, be approved as presented.

CARRIED

INFORMATION ITEMS

1) Accounts Payable Report
2) Public Works Report
3) Development Report
4) CAO Report
5) Enforcement Report

SBC-26-114 MOVED by Deputy Mayor Willmon that Council accept the information items as information.

CARRIED

REQUEST FOR DECISION

FINANCE

Property Tax Penalty Relief

SBC-26-115 MOVED by Mayor Bruni that Council deny the property tax penalty relief request as the request falls within the non-permissible tax relief category as outlined in the Property Tax Penalty Relief Policy #SBC-23-177.

CARRIED

Property Tax Penalty Relief

SBC-26-116 MOVED by Deputy Mayor Willmon that Council deny the property tax penalty relief request as the request falls within the non-permissible tax relief category as outlined in the Property Tax Penalty Relief Policy #SBC-23-177.

CARRIED

COUNCIL & LEGISLATION

RCMP Regimental Ball

SBC-26-117 MOVED by Mayor Bruni that Council purchase 2 tickets to the RCMP Regimental Ball for Councillor Finch and her husband to attend should her schedule allow.

CARRIED

ASVA Conference Silent Auction

SBC-26-118 MOVED by Councillor Finch that Council accept the ASVA Conference Silent Auction item as information.

CARRIED

ABmunis Convention Resolutions

SBC-26-119 MOVED by Deputy Mayor Willmon that Council accept the ABmunis Convention Resolutions as information.

CARRIED

PUBLIC WORKS

Snow Removal Policy Review

SBC-26-120 MOVED by Mayor Bruni that Council reaffirm the core snow removal and ice-control level of service established by the Summer Village of Sunbreaker Cove Snow Removal Policy dated March 22, 2019, subject to the amendments directed below, and confirm that the approved level of service is to form the basis for the upcoming snow removal procurement;

AND that Council direct Administration to amend the Snow Removal Policy to:

- Remove the requirement for the Village to provide sand-filled barrels at designated locations, consistent with Council Motion SBC-25-149; and
- Add a requirement that snow clearing and snow placement be undertaken, where reasonably practicable, in a manner that maintains access to wastewater infrastructure and other critical infrastructure;

AND that Administration incorporates the approved level of service and policy requirements into the upcoming snow removal procurement documents and subsequent agreement.

CARRIED

Glenns Cove Hand Pump Well Repair

SBC-26-121 MOVED by Councillor Finch that Administration further investigate the cost to install a new head and design options and come back with numbers, and further, Administration to expand the discussion to investigate ongoing static water levels.

CARRIED

PLANNING & DEVELOPMENT

Encroachment Agreement Request – 671 Fox Crescent

SBC-26-122 MOVED by Deputy Mayor Willmon that Council approve entering into an encroachment agreement with the owners of 671 Fox Crescent for encroachments into the lakefront reserve Lot R6 for a set of wooden stairs and a portion of a retaining wall for a 5 year term.

CARRIED

Open Space Master Plan

Council discussed the Open Space Master Plan next steps. MPS had provided Council with preliminary survey questions, the project overview and cost estimate. Feedback was submitted by Council to MPS and Council is waiting for the amended documents before proceeding.

CARRIED

Council recessed at 10:27 a.m.

Council reconvened at 10:34 a.m.

COUNCIL REPORTS

Mayor Bruni

- Newsletter
- Joint Services Committee

Deputy Mayor Willmon

- Sylvan Lake Regional Water and Wastewater Commission

Councillor Finch

- Councillor Finch addressed concerns regarding:
  - Dog waste
  - Unauthorized tree removal
  - Council communication

COMMITTEE REPORTS

- RCMP Update
- WaterSmart
- Local Government Fiscal Framework (LGFF) Funding
- National Police Federation

SBC-26-123 MOVED by Mayor Bruni that Council accept the Council Reports as presented.

CARRIED

NEXT MEETING

SBC-26-124 MOVED by Mayor Bruni that the next meeting of Council be held on October 19, 2026, at 9:00 a.m.

CARRIED

ADJOURNMENT

MOVED by Mayor Bruni that the meeting be adjourned at 11:11 a.m.

CARRIED

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MIKE BRUNI, MAYOR

_____
TANNER EVANS, CAO