Summer Village of Sunbreaker Cove
Regular Meeting Minutes
July 14, 2026

Minutes of a Regular Council Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held July 14, 2026, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

PRESENT

Mayor:	Mike Bruni
Deputy Mayor:	Jim Willmon
Councillor:	Kelsey Finch via Zoom
CAO:	Tanner Evans
Recording Secretary:	Teri Musseau

CALL TO ORDER The meeting was called to order at 9:24 a.m. by Mayor Bruni.

AGENDA APPROVAL

SBC-26-099 MOVED by Deputy Mayor Willmon that the agenda be adopted as amended:

ADD to D-3 Public Works
- direction on recycling
- road resurfacing

CARRIED

CONFIRMATION OF MINUTES

SBC-26-100 MOVED by Councillor Finch that the minutes of the Regular Meeting of Council held on June 9, 2026, be approved as presented.

CARRIED

SBC-26-101 MOVED by Councillor Finch that the minutes of the Municipal Planning Commission Meeting held on June 8, 2026, be approved as presented.

CARRIED

SBC-26-102 MOVED by Councillor Finch that the minutes of the Municipal Planning Commission Meeting held on June 23, 2026, be approved as presented.

CARRIED

INFORMATION ITEMS

1) Accounts Payable Report
2) 2nd Quarter Report
3) Development Update
4) Public Works Report

SBC-26-103 MOVED by Mayor Bruni that the Council of the Summer Village of Sunbreaker Cove directs Administration to confirm participation in the Circular materials recycling program through curbside pick up.

CARRIED

Council recessed at 10:46 a.m.

Council reconvened at 10:55 a.m.

5) CAO Report

SBC-26-104 MOVED by Councillor Finch that Council accept the information items as information.

CARRIED

SBC-26-105 MOVED by Deputy Mayor Willmon that Administration issue tax receipts to residents for expenses incurred for the Regatta over $250.00.

CARRIED

REQUEST FOR DECISION

FINANCE

Council Expense Claims

SBC-26-106 MOVED by Mayor Bruni that Council Process the 2025 expenses through Accounts Payable and allocate them to the 2026 operating budget being aware that some line items will be over budget and taxes and CPP cannot be deducted; and further, Administration process the 2026 expenses through the payroll software to allow for the issuance of a T4 for the applicable year and all meetings must be clarified with receipts required prior to payment being processed

CARRIED

PLANNING & DEVELOPMENT

Encroachment Agreement Request

SBC-26-107 MOVED by Mayor Bruni that Council approve the encroachment agreement in accordance with the applicable policy, subject to a one-time fee of $250. This fee is specific to the unique circumstances of the subject property and shall not constitute an annual fee or establish a precedent for future encroachment agreements.

CARRIED

COUNCIL REPORTS

Mayor Bruni
- Municipal Governance Committee

Deputy Mayor Willmon
- No reports

Councillor Finch
- Resident Pathway Concern

COMMITTEE REPORTS

- Association of Summer Villages of Alberta Q2 Update

SBC-26-108 MOVED by Mayor Bruni that Council accept the Council Reports as presented.

CARRIED

NEXT MEETING

SBC-26-109 MOVED by Mayor Bruni that the next meeting of Council be held on September 14, 2026, at 9:00 a.m.

CARRIED

ADJOURNMENT

MOVED by Mayor Bruni that the meeting be adjourned at 12:15 p.m.

CARRIED

_____
MIKE BRUNI, MAYOR

_____
TANNER EVANS, CAO