Summer Village of Jarvis Bay
Regular Meeting Minutes
September 1, 2026

Minutes of a Regular Council Meeting of the Summer Village of Jarvis Bay, Province of Alberta, held September 1, 2026, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE

Mayor:	Julie Maplethorpe
Deputy Mayor:	David Garratt via Zoom
Councillor:	John Cuthbertson
CAO:	Tanner Evans
Recording Secretary:	Teri Musseau

CALL TO ORDER The Meeting was called to order at 9:30 a.m. by Mayor Maplethorpe.

AGENDA APPROVAL

JBC-26-105 MOVED by Deputy Mayor Garratt that the agenda be adopted as presented.

CARRIED

CONFIRMATION OF MINUTES

JBC-26-106 MOVED by Mayor Maplethorpe that the Council minutes from the meeting held on July 7, 2026, be approved as presented.

CARRIED

JBC-26-107 MOVED by Councillor Cuthbertson that the Organizational Meeting minutes from the meeting held on July 7, 2026, be approved as presented.

CARRIED

JBC-26-108 MOVED by Mayor Maplethorpe that the Municipal Planning Commission minutes from the meeting held on July 24, 2026, be approved as presented.

CARRIED

JBC-26-109 MOVED by Deputy Mayor Garratt that the Council minutes from the meeting held on July 27, 2026, be approved as presented.

CARRIED

TABLED ITEMS

PLANNING & DEVELOPMENT

Bylaw #216-26 Land Use Bylaw #216-26

JBC-26-110 MOVED by Mayor Maplethorpe that Council give 2nd reading to the Land Use Bylaw #216-26 as amended replacing the work turf with lawn.

CARRIED

Council Recessed at 10:51 a.m.

Council reconvened at 11:08 a.m.

CLOSED SESSION

JBC-26-111 MOVED by Mayor Maplethorpe that Council move to a closed session to seek advice from officials as per ATIA Section 29, at 11:11 a.m.

CARRIED

JBC-26-112 MOVED by Mayor Maplethorpe that Council return to an open meeting at 11:30 a.m..

CARRIED

INFORMATION ITEMS

1) Accounts Payable Report
2) Quarterly Financial Report
3) Public Works Report

JBC-26-113 MOVED by Councillor Cuthbertson that Administration to proceed with the arborist recommended removal of nine trees and pruning of the monitor trees within the Municipal Reserve, using a qualified contractor able to complete the work within the current Tree Removal Policy restrictions, for an estimated cost of approximately $15,852 plus GST, with any utility-related costs, disposal fees, or required disposal hauling beyond the anticipated amount included within the quote to come from the environmental reserve.

CARRIED

4) Development Report
5) CAO Report
6) Enforcement Report

JBC-26-114 MOVED by Mayor Maplethorpe that Council accept the information items as presented.

CARRIED

REQUEST FOR DECISION

COUNCIL & LEGISLATION

ASVA Conference Silent Auction

JBC-26-115 MOVED by Councillor Cuthbertson that Council provide a silent auction item not exceeding $200.00.

CARRIED

ABmunis Convention Resolutions

JBC-26-116 MOVED by Mayor Maplethorpe that Council accept the ABmunis Convention Resolutions as information.

CARRIED

RCMP Regimental Ball

JBC-26-117 MOVED by Mayor Mapplethorpe that Council accept the RCMP Regimental Ball item as information.

CARRIED

LREMP Partnership Agreement

JBC-26-118 MOVED by Mayor Maplethorpe that Council accept the amendments to the LREMP Partnership Agreement as presented.

CARRIED

PUBLIC WORKS

Snow Removal Policy

JBC-26-119 MOVED by Councillor Cuthbertson that Council reaffirm the existing Snow Removal Policy as amended to include the intersection at 391 to be sanded both on incoming and outgoing lanes, and further, Administration to obtain a cost to clear pathways.

CARRIED

Street Lights

JBC-26-120 MOVED by Mayor Maplethorpe that Council approve the repair and retrofit of all 25 Jarvis Bay Estates streetlight fixtures to LED at an estimated cost of $16,549.98, including cleaning of the existing fixture glass, and further that administration apply for MSI grant funding for this work. If the project is not eligible for grant funding it will be funded by the general operating reserve.

CARRIED

COUNCIL REPORTS

Mayor Maplethorpe

- Sylvan Lake Regional Water & Wastewater Commission

Deputy Mayor Garratt

- No reports

Councillor Cuthbertson

- No reports

CORRESPONDENCE

- RCMP Update
- WaterSmart
- Local Government Fiscal Framework (LGFF) Funding
- National Police Federation

JBC-26-121 MOVED by Mayor Maplethorpe that Council accept the Council and Correspondence items as information.

CARRIED

NEXT COUNCIL MEETING

JBC-26-122 MOVED by Mayor Maplethorpe that the next meeting of Council be held October 6, 2026, at 9:30 a.m.

CARRIED

ADJOURNMENT

MOVED by Mayor Maplethorpe that being the agenda matters have been concluded; the meeting be adjourned at 12:44 p.m.

CARRIED

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JULIE MAPLETHORPE, MAYOR

_____
TANNER EVANS, CAO