Summer Village of Jarvis Bay
Regular Meeting Minutes
October 6, 2026

Minutes of a Regular Council Meeting of the Summer Village of Jarvis Bay, Province of Alberta, held October 6, 2026, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE

Mayor:	Julie Maplethorpe
Deputy Mayor:	David Garratt via Zoom
Councillor:	John Cuthbertson
CAO:	Tanner Evans
Development Officer:	Emily Damberger
Recording Secretary:	Teri Musseau

CALL TO ORDER The Meeting was called to order at 9:31 a.m. by Mayor Maplethorpe.

AGENDA APPROVAL

JBC-26-123 MOVED by Mayor Maplethorpe that the agenda be adopted as amended:

E-5 Petro Beach
F-1-C MSI Funds

CARRIED

CONFIRMATION OF MINUTES

JBC-26-124 MOVED by Deputy Mayor Garratt that the Council minutes from the meeting held on September 1, 2026, be approved as presented.

CARRIED

JBC-26-125 MOVED by Councillor Cuthbertson that the Municipal Planning Commission minutes from the meeting held on September 1, 2026, be approved as presented.

CARRIED

TABLED ITEMS

PLANNING & DEVELOPMENT

Bylaw #216-26 Land Use Bylaw #216-26

JBC-26-126 MOVED by Councillor Cuthbertson that Council table Land Use Bylaw #216-26 for the following reasons:

- Have not received the Land and Property Rights Tribunal (LPRT) decision on the subdivision application which may impact the Land Use Bylaw;
- Not comfortable with lot coverage rules;
- Waiting for response data from public hearing written and oral submissions to tabulate resident vs non-resident comments.

CARRIED

INFORMATION ITEMS

1) Accounts Payable Report
2) Public Works Report

3) Development Report
4) CAO Report
5) Petro Beach Reflection

JBC-26-127 MOVED by Deputy Mayor Garratt that Council accept the information items as presented.

CARRIED

REQUEST FOR DECISION

COUNCIL & LEGISLATION

Christmas Donation

JBC-26-128 MOVED by Mayor Maplethorpe that Council provide a donation to the Sylvan Lake Christmas Bureau in the amount of $800.

CARRIED

Parkland Regional Library Board 2027 Budget

JBC-26-129 MOVED by Councillor Cuthbertson that Council approve the Parkland Regional Library Board's 2027 budget as presented.

CARRIED

MSI Grant Funding

Council discussed its Municipal Sustainability Initiative (MSI) grant funding. Administration has submitted the streetlight project for approval and is awaiting a response. Council's current funding position is favourable, and there are no immediate concerns regarding the need to identify additional projects to fully utilize the available funding

COUNCIL & LEGISLATION

Committee Appointments

JBC-26-130 MOVED by Mayor Maplethorpe that Council appoint Marilee Littman to the Municipal Planning Commission as a member-at-large.

CARRIED

COUNCIL REPORTS

Mayor Maplethorpe

- Municipal Planning Commission
- Land and Property Rights Tribunal
- Association of Summer Villages of Alberta
- ABmunis Convention
- Water Triage Fundamentals Course
- Sylvan Lake Regional Water & Wastewater Commission

Deputy Mayor Garratt

- No reports

Councillor Cuthbertson

- No reports

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CORRESPONDENCE

- Alberta Municipal Data Sharing Partnership (AMDSP)

JBC-26-131 MOVED by Mayor Maplethorpe that Council accept the Council and Correspondence items as information.

CARRIED

NEXT COUNCIL MEETING

JBC-26-132 MOVED by Mayor Maplethorpe that the next meeting of Council be held November 3, 2026, at 9:30 a.m. A meeting of the whole will be held on October 26th @ 9:00 a.m.

CARRIED

CLOSED SESSION

JBC-26-133 MOVED by Mayor Maplethorpe that Council move to a closed session to seek advice from officials as per ATIA Section 29, at 10:48 a.m.

CARRIED

JBC-26-134 MOVED by Mayor Maplethorpe that Council return to an open meeting at 11:16 a.m.

CARRIED

JBC-26-135 MOVED by Mayor Maplethorpe that Council authorize the Mayor and CAO to sign the Access Easement Agreement between Twin Fawn Holdings Ltd., Black Creek Developments Inc., Keith Oberg and Emina Oberg, and the Summer Village of Jarvis Bay, dated October 6, 2026, and Administration to register the Access Easement Agreement on title.

CARRIED

ADJOURNMENT

MOVED by Mayor Maplethorpe that being the agenda matters have been concluded; the meeting be adjourned at 11:18 a.m.

CARRIED

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JULIE MAPLETHORPE, MAYOR

_____
TANNER EVANS, CAO