Minutes of a Municipal Planning Commission Meeting of the Summer Village of Jarvis Bay, Province of Alberta, held October 1, 2026, at the Summer Villages on Sylvan Lake Administration Office in Sylvan Lake, Alberta.

PRESENT

Chair:	Julie Maplethorpe
Councillor:	John Cuthbertson
Member-at-Large:	Annabelle Wiseman via Zoom
CAO:	Tanner Evans
Development Officer:	Emily Damberger
Junior Development Officer:	Sarah Cheney
Recording Secretary:	Teri Musseau
Applicant(s):	Kristian Wold

CALL TO ORDER Chair Maplethorpe called the meeting to order at 9:00 a.m.

AGENDA

MPC-26-015 Moved by Member Cuthbertson to approve the agenda as presented.
CARRIED

DEVELOPMENT APPLICATION(S)

1. <u>29 Jarvis Bay Drive (Lot 15, Block 1, Plan 2350EO)</u>

An application was submitted by the homeowner for approval for the continuation of a tourist home operation for the property located at 29 Jarvis Bay Drive (Lot 15, Block 11, Plan 2350EO) in the Summer Village of Jarvis Bay.

Sarah Cheney and Kristian Wold left the meeting at 9:03 a.m.

DEVELOPMENT DECISION(S)

1. <u>29 Jarvis Bay Drive (Lot 15, Block 1, Plan 2350EO)</u>

MPC-26-016 MOVED by Chair Maplethorpe that the Municipal Planning Commission approve the application for the continuation of a tourist home operation for the property located at 29 Jarvis Bay Drive with the following conditions being met to the satisfaction of the Development Officer:

- The payment of all outstanding property taxes or the making of arrangements, satisfactory to the Council, for the payment thereof, prior to the commencement of the development.
- The development commences and continues in the manner applied for and that all development complies with the regulations and specifications of the Land Use Bylaw under which this permit was issued.
- The development permit is only valid for 1 year from the date of issuance. A new development application and approval will be

required at that time should the application wish to continue with the tourist home use.

- Tourist homes shall be contained within the principle building and therefore garage suites shall not be used.
- Notwithstanding part three, section 2(3) of the Land Use Bylaw, no recreational vehicle shall be used as accommodation for tourist home guests.
- The maximum number of people staying overnight in the tourist home shall be 6.
- The operator of the tourist home shall provide the Summer Village Office with their name and phone number(s) and of at least one person (adult) that is authorized to act in the operator's absence. The operator is responsible for informing the Summer Village Office of any changes in this information. The operator shall provide adjacent landowners with this information.
- The tourist home shall always abide by all Summer Village of Jarvis Bay bylaws including the community standards bylaw regardless of who is occupying the home. This includes (noise, nuisance, and littering etc.). A summary of key bylaws will be provided by administration.
- The tourist home shall not display any sign advertising the tourist home.
- Adequate parking must be in place on the driveway, of a minimum of one stall per bedroom.
- The development permit does not exempt the owner/operator of the tourist home from complying with any federal, provincial, or other municipal legislation.

CARRIED

ADJOURNMENT:

Moved by Chair Maplethorpe that being the agenda matters have been concluded, the meeting of the Municipal Planning Commission be adjourned at 9:16 a.m.

CARRIED

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JULIE MAPLETHORPE, CHAIR

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TANNER EVANS, CAO

Initials