Summer Village of Jarvis Bay
Organizational Meeting Minutes
July 7, 2026

Minutes of a Organizational Meeting of the Summer Village of Jarvis Bay, Province of Alberta, held July 7, 2026, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE

Mayor:	Julie Maplethorpe
Deputy Mayor:	David Garratt via Zoom
Councillor:	John Cuthbertson
CAO:	Tanner Evans
Recording Secretary:	Teri Musseau

CALL TO ORDER The Meeting was called to order at 9:03 a.m. by CAO Evans.

AGENDA APPROVAL

JBC-26-073 MOVED by Councillor Cuthbertson that the agenda be adopted as presented.

CARRIED

SELECTION OF MAYOR

Tanner Evans, CAO, called for nominations for Mayor.

JBC-26-074 MOVED by Councillor Garratt that Councillor Maplethorpe be appointed as Mayor.

CARRIED

CAO Evans turned the meeting over to the Mayor at 9:34 a.m.

SELECTION OF DEPUTY MAYOR

Mayor Maplethorpe called for nominations for Deputy Mayor.

JBC-26-075 MOVED by Councillor Cuthbertson that Councillor Garratt be appointed as Deputy Mayor.

CARRIED

APPOINTMENT OF ASSESSOR AND AUDITOR FOR THE 2026 FINANCIAL YEAR

Assessor

JBC-26-076 MOVED by Councillor Cuthbertson that Wild Rose Assessment be appointed Assessor for the Summer Village of Jarvis Bay.

CARRIED

Auditor

JBC-26-077 MOVED by Mayor Maplethorpe that the Metrix Group be appointed Auditors for the Summer Village of Jarvis Bay.

CARRIED

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APPOINTMENTS TO VARIOUS COMMITTEES, COMMISSIONS AND BOARDS

Municipal Planning Commission

JBC-26-078 MOVED by Mayor Maplethorpe that the following be appointed to the Municipal Planning Commission:

- Council Representative – Julie Maplethorpe
- Council Representative – John Cuthbertson
- Member-at-Large – Michelle Bakke-Purnell
- Member-at-Large – Jim Watson
- Member-at-Large – Annabelle Wiseman

CARRIED

Subdivision and Development Appeal Board

JBC-26-079 MOVED by Mayor Maplethorpe that the following be appointed to the Subdivision and Development Appeal Board:

- Council Representative – David Garratt
- Member-at-Large – Doug Decksheimer
- Member-at-Large – Greg Ganske
- Member-at-Large – Bob Thomlinson
- Member-at-Large – Rene Weber
- SDAB Secretary – Teri Musseau

CARRIED

APPOINTMENTS TO VARIOUS INTERMUNICIPAL COMMITTEES, COMMISSIONS AND BOARDS

Joint Services Committee

JBC-26-080 MOVED by Councillor Cuthbertson that Mayor Maplethorpe be appointed as the Council Representative to the Joint Services Committee.

CARRIED

Jarvis Bay Emergency Advisory Committee

JBC-26-081 MOVED by Mayor Maplethorpe that Mayor Maplethorpe, Deputy Mayor Garratt and Councillor Cuthbertson be appointed as Council Representatives to the Jarvis Bay Emergency Advisory Committee.

CARRIED

Lacombe Regional Emergency Management Partnership Advisory Committee

JBC-26-082 MOVED by Councillor Cuthbertson that Mayor Maplethorpe be appointed as the Council Representative to the Lacombe Regional Emergency Management Partnership Committee with Councillor Cuthbertson as the alternate.

CARRIED

Sylvan Lake Intermunicipal Development Plan Steering Committee

JBC-26-083 MOVED by Mayor Maplethorpe that Mayor Maplethorpe be appointed as the Council Representative to the Sylvan Lake Intermunicipal Development Plan Steering Committee with Deputy Mayor Garratt as the alternate.

CARRIED

Sylvan Lake Regional Water & Wastewater Commission

JBC-26-084 MOVED by Deputy Mayor Garratt that Mayor Maplethorpe be appointed as the Council Representative to the Sylvan Lake Regional Water & Wastewater Commission with Councillor Cuthbertson as the alternate.

CARRIED

APPOINTMENTS TO VARIOUS COMMITTEES AT LARGE

Parkland Regional Library Board

JBC-26-085 MOVED by Mayor Maplethorpe that a Councillor from the Summer Village of Norglenwold be appointed as the Council Representative for the 5 Summer Villages to the Parkland Regional Library Board.

CARRIED

ADJOURNMENT

MOVED by Mayor Maplethorpe that being the agenda matters have been concluded; the meeting be adjourned at 9:44 a.m.

CARRIED

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JULIE MAPLETHORPE, MAYOR

_____
TANNER EVANS, CAO