Summer Village of Birchcliff
Regular Meeting Minutes
September 17, 2026

Minutes of a Regular Council Meeting of the Summer Village of Birchcliff, Province of Alberta, held September 17, 2026, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE

Mayor:	Roger Dufresne
Deputy Mayor:	Ann Zacharias
Councillor:	Jonathan Paulgaard
CAO:	Tanner Evans
Recording Secretary:	Teri Musseau

CALL TO ORDER The Meeting was called to order at 9:01 a.m. by Mayor Dufresne.

AGENDA

BCC-26-120 MOVED by Deputy Mayor Zacharias that the agenda be adopted as presented.

CARRIED

CONFIRMATION OF MINUTES

BCC-26-121 MOVED by Councillor Paulgaard that the minutes of the regular meeting of Council held on July 16, 2026, be approved as presented.

CARRIED

BCC-26-122 MOVED by Deputy Mayor Zacharias that the minutes of the Organizational meeting held on July 16, 2026, be approved as presented.

CARRIED

BCC-26-123 MOVED by Councillor Paulgaard that the minutes of the Meeting of the Whole held on August 20, 2026, be approved as presented.

CARRIED

TABLED ITEMS

COUNCIL & LEGISLATION

Use of Reserves, Parks and Pathways Bylaw Challenge

BCC-26-124 MOVED by Deputy Mayor Zacharias that Council accept the Use of Reserves, Parks and Pathways Bylaw Challenge as information.

CARRIED

INFORMATION ITEMS

1) Accounts Payable Report
2) Public Works Report
3) Development Report
4) CAO Report
5) Enforcement Report

BCC-26-125 MOVED by Deputy Mayor Zacharias that Council accept the information items as presented.

CARRIED

Council recessed at 10:07 a.m.

Council reconvened at 10:15 a.m.

REQUEST FOR DECISION

COUNCIL & LEGISLATION

ABmunis Convention Resolutions

BCC-26-126 MOVED by Deputy Mayor Zacharias that Council accepted as presented, and that Mayor Dufresne be permitted to vote based on what he determines to be in the best interests of the municipality.

CARRIED

National Police Federation

BCC-26-127 MOVED by Mayor Dufresne

THAT Council support the National Police Federation's Call to Action regarding proposed changes to policing in Alberta and authorize the Summer Village of Birchcliff to be included as a signatory;

AND THAT Council call on the Government of Alberta to pause further investment in or advancement of the Alberta Sheriffs Police Service as a replacement for RCMP municipal policing until a comprehensive, independent, and publicly available feasibility study has been completed, including full lifecycle costs, governance, operational impacts, and implications for municipalities;

AND FURTHER THAT Council support meaningful consultation with municipalities and Albertans prior to any significant restructuring of policing in Alberta, and encourage evidence-based investment in existing policing, justice, mental health, and addictions supports, and community-based crime prevention initiatives;

AND THAT Administration be directed to advise the National Police Federation of Council's support and provide the Summer Village of Birchcliff's logo for inclusion in the Call to Action.

CARRIED

PUBLIC WORKS

Snow Removal Policy

BCC-26-128 MOVED by Deputy Mayor Zacharias That Council confirm the core snow removal and ice control level of service established by the Summer Village of Birchcliff Snow Removal Policy dated January 21, 2021, as the basis for the upcoming snow removal procurement subject to the direction provided;

AND THAT Council confirm Birchcliff Road from Range Road 14 through to the west end of Birchcliff as the primary roadway snow clearing priority, with detailed route sequencing for the remaining Municipal roads and closes to be established by Administration through procurement documents and subsequent agreement;

AND THAT Council direct Administration to incorporate a requirement that snow clearing and snow placement be undertaken, where reasonably practicable, in a manner that maintains access to critical Municipal Infrastructure;

AND THAT Council confirm that Municipal pathways are not to be included in the contracted snow removal service;

AND THAT Council authorize Administration to finalize and issue the upcoming snow removal procurement and incorporate the approved service requirements into the procurement specifications, route priorities, and subsequent agreement, subject to applicable procurement requirements.

CARRIED

PLANNING & DEVELOPMENT

Bylaw #266-26 Land Use Bylaw Amendments Bylaw

BCC-26-129 MOVED by Mayor Dufresne that Council give 1st reading to the Land Use Bylaw Amendments Bylaw #266-26 and schedule a public hearing for the October Council meeting.

CARRIED

COUNCIL REPORTS

Deputy Mayor Zacharias

- Lacombe Regional Emergency Management Partnership
- Sylvan Lake Regional Water and Wastewater Commission

Councillor Paulgaard

- No reports

Mayor Dufresne

- Red Deer River Watershed Alliance

CORRESPONDENCE

- Local Government Fiscal Framework (LGFF) Funding

SBC-26-130 MOVED by Deputy Mayor Zacharias that Council accept the Council reports as information.

CARRIED

NEXT MEETING

BCC-26-131 MOVED by Mayor Dufresne that the next meeting of Council be a meeting of the whole held October 22, 2026, at 9:00 a.m.

CARRIED

ADJOURNMENT

MOVED by Mayor Dufresne that being the agenda matters have been concluded, the meeting adjourned at 11:48 a.m.

CARRIED

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ROGER DUFRESNE, MAYOR

_____
TANNER EVANS, CAO