Summer Village of Birchcliff
Regular Meeting Minutes
July 16, 2026

Minutes of a Regular Council Meeting of the Summer Village of Birchcliff, Province of Alberta, held July 16, 2026, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE

Mayor:	Roger Dufresne
Deputy Mayor:	Ann Zacharias
Councillor:	Jonathan Paulgaard via Zoom
CAO:	Tanner Evans
Recording Secretary:	Teri Musseau
Delegate:	Scott Gammer

CALL TO ORDER The Meeting was called to order at 9:08 a.m. by Mayor Dufresne.

AGENDA

BCC-26-109 MOVED by Councillor Paulgaard that the agenda be adopted as presented.
CARRIED

CONFIRMATION OF MINUTES

BCC-26-110 MOVED by Deputy Mayor Zacharias that the minutes of the regular meeting of Council held on June 11, 2026, be approved as presented.
CARRIED

BCC-26-111 MOVED by Councillor Paulgaard that the minutes of the Municipal Planning Commission meeting held on June 14, 2026, be approved as presented.
CARRIED

DELEGATION

Scott Gammer joined Council to request an amendment to his encroachment agreement due to his wife's medical condition.

BCC-26-112 MOVED by Mayor Dufresne that Council receive the delegation presentation respecting the encroachment agreement request as information and Administration to commence with the existing terms of the encroachment agreement as current.
CARRIED

Scott Gammer left the meeting at 9:15 a.m.

TABLED ITEMS

COUNCIL & LEGISLATION

Use of Reserves, Parks and Pathways Bylaw Challenge

BCC-26-113 MOVED by Mayor Dufresne that Council accept the Use of Reserves, Parks and Pathways Bylaw Challenge as information.
CARRIED

Summer Village of Birchcliff
Regular Meeting Minutes
July 16, 2026

INFORMATION ITEMS

1) Accounts Payable Report
2) 2nd Quarter Financial Report
3) Public Works Report
4) Development Report
5) CAO Report

BCC-26-114 MOVED by Deputy Mayor Zacharias that Council accept the information items as presented.

CARRIED

REQUEST FOR DECISION

COUNCIL & LEGISLATION

ASVA Silent Auction Donation

BCC-26-115 MOVED by Deputy Mayor Zacharias that Council approve Mayor Dufresne purchasing an item to donate to the Association of Summer Villages of Alberta Silent Auction not to exceed $150.00.

CARRIED

RCMP Regimental Ball

BCC-26-116 MOVED by Deputy Mayor Zacharias that Council accept the RCMP Regimental Ball item as information.

CARRIED

PUBLIC WORKS

OS8 Crosswalk – RRFB Flashers and PXO Lighting Options

BCC-26-117 MOVED by Mayor Dufresne that Council proceed with the installation of RRFB flashers at the OS8 crosswalk with stations modified to allow future PXO light installation if desired.

CARRIED

COUNCIL REPORTS

Deputy Mayor Zacharias
- Sylvan Lake Regional Water and Wastewater Commission

Councillor Paulgaard
- No reports

Mayor Dufresne
- Jarvis Bay Annual Information Meeting
- Upcoming Joint Service Committee Meeting
- Reserve Policy Discussion amongst Council
- Annual Information Meeting

CORRESPONDENCE

- Association of Summer Villages of Alberta Q2 Update

SBC-26-118 MOVED by Deputy Mayor Zacharias that Council accept the Council reports as information.

CARRIED

NEXT MEETING

BCC-26-119 MOVED by Mayor Dufresne that the next meeting of Council be a meeting of the whole held August 20, 2026, at 9:00 a.m.

CARRIED

ADJOURNMENT

MOVED by Mayor Dufresne that being the agenda matters have been concluded, the meeting adjourned at 12:06 p.m.

CARRIED

_____
ROGER DUFRESNE, MAYOR

_____
TANNER EVANS, CAO