

**REGULAR MEETING AGENDA
SUMMER VILLAGE OF SUNBREAKER COVE
APRIL 17, 2023 @ 8:30 A.M.**

A. CALL TO ORDER

B. AGENDA - additions/deletions
 - adoption

C. ADOPTION OF MINUTES - Regular Meeting Minutes, March 22, 2023
 - Municipal Planning Commission, April 6, 2023

D. INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Quarterly Financial Report
- 3) Public Works Report
- 4) Development Update
- 5) CAO Report

E. TABLED ITEMS

1) Planning & Development

- a) Boathouse Encroachment

F. REQUESTS FOR DECISION

1) Finance

- a) Mill Rate Bylaw
- b) Surplus Distribution

2) Council & Legislation

- a) Town of Sylvan Lake Invitation
- b) Municipal Development Plan
Discussion

3) Planning & Development

- a) Plans Cancellation Bylaw

G. COUNCIL, COMMITTEES, AND CORRESPONDENCE

1) Council Reports

- a) Mayor Willmon
- b) Deputy Mayor Kimball
- c) Councillor Beets

2) Committee Reports

- a) Julie Maplethorpe, Summer Village of Jarvis Bay
 - Parkland Regional Library Board

3) Correspondence

- a) Association of Summer Villages of Alberta
- b) SRVS Invasive Species

4) Upcoming Meetings

- a) Council Meeting – May 8, 2023

H. ADJOURNMENT

Summer Village of Sunbreaker Cove
Regular Meeting Minutes
March 22, 2023

C-1

Minutes of a Regular Council Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held March 22, 2023, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

PRESENT	Mayor:	Jim Willmon
	Deputy Mayor:	Keith Kimball
	Councillor:	Teresa Beets via Zoom
	CAO:	Tanner Evans
	Public Works Manager:	Owen Olynyk
	Finance Manager:	Tina Leer
	Development Officer:	Kara Hubbard
	Recording Secretary:	Teri Musseau
	Delegation:	Phil Dirks via Zoom

CALL TO ORDER The meeting was called to order at 8:29 a.m. by Mayor Willmon.

AGENDA APPROVAL

SBC-23-038 MOVED by Deputy Mayor Kimball that the agenda be adopted as amended:

G.1.F. Assessment and Budget

CARRIED

CONFIRMATION OF MINUTES

SBC-23-039 MOVED by Councillor Beets that the minutes of the Regular Meeting of Council held on February 13, 2023, be approved as presented.

CARRIED

DELEGATION

- 1) Phil Dirks, Metrix Group

SBC-23-040 MOVED by Mayor Willmon that Council accept the 2022 Audited Financial Statements as presented and authorize the Mayor to sign the financial return.

CARRIED

INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Yearend Financial Report
- 3) Development Update
- 4) CAO Report

SBC-23-041 MOVED by Deputy Mayor Kimball that Council accept the information items as presented.

CARRIED

Council break at 9:58 a.m.

Council reconvened at 10:10 a.m.

TABLED ITEMS

COUNCIL & LEGISLATION

- Bylaw #176-23
SBC-23-042

Boat Launch Enforcement Bylaw
MOVED by Councillor Beets that Council give 1st reading to the Boat Launch Enforcement Bylaw #176-23 as amended.
CARRIED

SBC-23-043

MOVED by Mayor Willmon that Council give 2nd reading to the Boat Launch Enforcement Bylaw #176-23 as amended.
CARRIED

SBC-23-044

MOVED by Deputy Mayor Kimball that Council by unanimous consent give 3rd reading to the Boat Launch Enforcement Bylaw #176-23 at this meeting as amended.
CARRIED UNANIMOUSLY

SBC-23-045

MOVED by Councillor Beets that Council give 3rd and final reading to the Boat Launch Enforcement Bylaw #176-23 as amended.
CARRIED

REQUESTS FOR DECISION

COUNCIL & LEGISLATION

- SBC-23-046

Communication Policy
MOVED by Councillor Beets that Council adopt the Communication Policy as amended.
CARRIED

Bylaw #184-23
SBC-23-047

Community Standards Bylaw
MOVED by Mayor Willmon that Council give 1st reading to the Community Standards Bylaw #184-23 as amended.
CARRIED

SBC-23-048

MOVED by Deputy Mayor Kimball that Council give 2nd reading to the Community Standards Bylaw #184-23 as amended.
CARRIED

SBC-23-049

MOVED by Councillor Beets that Council by unanimous consent give 3rd reading to the Community Standards Bylaw #184-23 at this meeting as amended.
CARRIED UNANIMOUSLY

SBC-23-050

MOVED by Mayor Willmon that Council give 3rd and final reading to the Community Standards Bylaw #184-23 as amended.
CARRIED

Bylaw #183-23
SBC-23-051

Dog Control Bylaw
MOVED by Deputy Mayor Kimball that Council give 1st reading to the Dog Control Bylaw #183-23.
CARRIED

- SBC-23-052

MOVED by Councillor Beets that Council give 2nd reading to the Dog Control Bylaw #183-23.

CARRIED
- SBC-23-053

MOVED by Mayor Willmon that Council by unanimous consent give 3rd reading to the Dog Control Bylaw #183-23 at this meeting.

CARRIED UNANIMOUSLY
- SBC-23-054

MOVED by Deputy Mayor Kimball that Council give 3rd and final reading to the Dog Control Bylaw #183-23.

CARRIED
- SBC-23-055

Fiber Optic Project Request

MOVED by Councillor Beets that Council support the Red Deer County Rural Fiber Optic Project application to the Universal Broadband Fund administered by Innovation, Science and Economic Development Canada, by sending a letter.

CARRIED
- SBC-23-056

Fire and Burning Bylaw

MOVED by Mayor Willmon that Council does not make changes in the new Fire and Burning Bylaw to the fireworks section as written in the current Fire and Burning Bylaw.

CARRIED
- PUBLIC WORKS
- Bylaw #185-23

SBC-23-057

Traffic Bylaw

MOVED by Deputy Mayor Kimball that Council give 1st reading to the Traffic Bylaw #185-23 as amended.

CARRIED
- SBC-23-058

MOVED by Councillor Beets that Council give 2nd reading to the Traffic Bylaw #185-23 as amended.

CARRIED
- SBC-23-059

MOVED by Mayor Willmon that Council by unanimous consent give 3rd reading to the Traffic Bylaw #185-23 at this meeting as amended.

CARRIED UNANIMOUSLY
- SBC-23-060

MOVED by Deputy Mayor Kimball that Council give 3rd and final reading to the Traffic Bylaw #185-23 as amended.

CARRIED
- SBC-23-061

MOVED by Mayor Willmon that Administration put information on the website defining what an off-highway vehicle is and that golf carts cannot be driven on roads. Alberta's Traffic Safety Act and supporting regulations specifically prohibit the registration of a golf cart as a motor vehicle and therefore Municipalities cannot have a bylaw that authorizes the use of a golf cart on a roadway

CARRIED

Council break at 11:58 a.m.

Council reconvened at 12:11 p.m.

COUNCIL & LEGISLATION

- SBC-23-062

Assessment and Budget
MOVED by Mayor Willmon that Council modify the budget and 3-year plan as discussed.

CARRIED
- SBC-23-063

MOVED by Deputy Mayor Kimball that Council extend the meeting time over 4 hours.

CARRIED

PLANNING & DEVELOPMENT

- SBC-23-064

Boathouse Enforcement Letter
MOVED by Mayor Willmon that Council accept as information and Administration bring back to next meeting for decision.

CARRIED

Council break at 1:29 p.m.

Council reconvened at 1:37 p.m.

- SBC-23-065

Land Use Bylaw Regulations Letter -Tourist Homes
MOVED by Deputy Mayor Kimball that Council accept as information.

CARRIED

COUNCIL REPORTS

- Deputy Mayor Kimball
 - Upcoming LREMP meeting
- Councillor Beets
 - No reports
- Mayor Willmon
 - Joint Services Committee Project Review Board
 - Alberta Municipalities future of municipal government
 - Alberta Municipalities budget discussion
 - MP Calkins zoom meeting regarding electoral ballot changes
 - Asset management workshop for elected officials
 - MDP review

COMMITTEE REPORTS

- Julie Maplethorpe, Summer Village of Jarvis Bay
 - Town of Sylvan Lake Library Board

- Parkland Regional Library Board

SBC-23-066 MOVED by Councillor Beets to accept the Council and Committee reports as information.
CARRIED

NEXT MEETING

SBC-23-067 MOVED by Mayor Willmon that the next meeting of Council be held on April 17, 2023, at 8:30 a.m.
CARRIED

ADJOURNMENT

SBC-23-068 MOVED by Mayor Willmon that being the agenda matters have been concluded, the meeting adjourned at 1:59 p.m.
CARRIED

JIM WILLMON, MAYOR

TANNER EVANS, CAO

Minutes of a Municipal Planning Commission Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held April 6, 2023, at the Summer Villages on Sylvan Lake Administration Office in Sylvan Lake, Alberta.

PRESENT: Chair: Keith Kimball
Member-at-Large: Debbie Ricalton via Zoom
Member-at-Large: Colette Gilbert via Zoom
CAO: Tanner Evans
Development Officer: Kara Hubbard
Recording Secretary: Teri Musseau
Applicant(s): Peter Schmaltz

CALL TO ORDER: Chair Kimball called the meeting to order at 9:01 a.m.

AGENDA:

MPC-23-001 Moved by Debbie Ricalton to approve the agenda as presented.
CARRIED

DEVELOPMENT APPLICATION

1. 1301 Breakers Way

Application for 1301 Breakers Way (Lot 16, Block 4, Plan 5969MC) requesting a detached garage with a driveway variance.

Kara Hubbard and Peter Schmaltz left the meeting at 9:21 a.m.

DECISIONS

1. 1301 Breakers Way

MPC-22-002 Moved by Chair Kimball to approve the application for a detached garage with the following conditions being met to the satisfaction of the Development Officer:

- Landscaping to be completed according to the landscaping plan.
- Completions deposit of \$2,000.00.
- There shall be no increase in grade, all parcels shall be graded to ensure that storm water is directed to a drainage ditch without crossing adjacent land. All maintenance and upkeep shall be the responsibility of the property owner. A lot grade certificate shall be required at completion to ensure that proper drainage on the property exists.
- The height of the accessory building shall not exceed 5m (16.40 ft) in building height measured from grade.
- Copies of all applicable building, electrical and plumbing & gas permits shall be provided to the administration office to be kept on file.
- Final as build real property report from an Alberta Land Surveyor at completion of landscaping that includes parcel coverage.

Initials

- Electrical power from the property line to any building shall be constructed underground.
 - The maximum number of accessory buildings on the property shall be 2.
- CARRIED

ADJOURNMENT:

MPC-23-003 Moved by Chair Kimball that the Municipal Planning Commission meeting be adjourned at 9:41 a.m.

CARRIED

KEITH KIMBALL, CHAIR

TANNER EVANS, CAO

Initials

Summer Village of Sunbreaker Cove

Administration and Finance

April 17, 2023

Information Item

Agenda Item: *Accounts Payable Update*

Background:

Total payables processed and presented to Council \$ 131,333.24

The following list identifies any payments over \$3,000:

- | | |
|--|--------------|
| 1. Government of Alberta | \$ 12,921.00 |
| a. Police Funding 2022/2023 | |
| 2. Lacombe Regional Waste Service | \$ 14,588.31 |
| a. 2023 LRWSC Requisition | |
| 3. Pidherney's | \$ 7,389.43 |
| a. Defrost CC at 1312 Pine Street | |
| b. Clean Up WW Spill From 609 Fox Crescent | |
| 4. AB School Foundation Fund | \$ 88,571.09 |
| a. School Funding | |

Council Expense Claims Report:

March 2023

- | | |
|-----------------|------------|
| ▪ Jim Willmon | \$1,408.88 |
| ▪ Keith Kimball | \$0 |
| ▪ Teresa Beets | \$0 |

Administrative Recommendations:

Council to accept as information.

Authorities:

MGA 207 (c): The chief administrative officer advised and informs the council on the operations and affairs of the municipality.

Date Printed
2023-04-04 1:52 PM

**Summer Village of Sunbreaker Cove
List of Accounts for Approval (Detailed)**
Batch: 2023-00017 to 2023-00017

Page 1

Bank Code - MAIN - General Bank

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
1040	2023-03-31	Government of Alberta			
1800033548		412-000-270 - Trade Accounts F	Police Funding Fiscal Years	12,111.00	
		225-000-200 - Policing Costs	Police Funding Fiscal Years	810.00	12,921.00
1041	2023-03-31	Association of Alberta Municipalities			
20230067		211-301-220 - Mem. ABmunis	Membership Renewal	963.31	
		312-000-260 - GST Paid Refund	GST Tax Code	48.17	1,011.48
1042	2023-03-31	Empringham Disposal Corp			
44897		243-000-200 - Waste Removal C	Mar 2023 Bi Weekly Collec	744.00	
		312-000-260 - GST Paid Refund	GST Tax Code	37.20	781.20
1043	2023-03-31	Lacombe Regional Waste Service			
37386		243-000-255 - Landfill Costs	2023 LRWSC Requisition	14,588.31	14,588.31
1044	2023-03-31	Pidherney's			
140334		242-000-256 - Wastewater Main	Defrost CC at 1312 Pine Str	360.00	
		312-000-260 - GST Paid Refund	GST Tax Code	18.00	378.00
140333		242-000-256 - Wastewater Main	Clean Up WW Spill at 609 F	6,677.55	
		312-000-260 - GST Paid Refund	GST Tax Code	333.88	7,011.43
			Payment Total:		7,389.43
1045	2023-03-31	Red Deer Catholic Regional			
2023-1		201-100-130 - ASFF-Residential	Supplementary Tax Requisi	2,416.85	2,416.85
1046	2023-03-31	Sylvan Lake Regional			
1774		242-000-260 - Useage Fees-WV	Feb 2023 WW Services	903.88	903.88
1047	2023-03-31	Town of Blackfalds			
IVC057994		224-000-200 - Emergency Mana	2023 LREMP Member Cont	2,750.00	2,750.00
			Total Computer Cheque:		42,762.15

OTHER

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
3404	2023-03-31	AB School Foundation Fund			
13985		201-100-130 - ASFF-Residential	ASFF School Fund	88,571.09	88,571.09
			Total Other:		88,571.09
			Total MAIN:		131,333.24



Council Expense Claim Form

NAME: Jim WillmonPOSITION: MayorMONTH ENDING: March-2023

Please follow the below steps for the formulas to work correctly.

1. Save this document to your desktop.
2. Right click the document, hover your mouse over "open with" then select "Adobe Acrobat".

RECEIVED

MAR 29 2023

Village Business

DATE	EVENT	TIME SPENT	CLAIM	TOTAL
1/9/23	Regular Council		Mayor	\$ 120.00
1/23/23	Sylvan Lake Regional Water Commission	SLRWWC pays	Title	\$ 0.00
2/13/23	Regular Council		Mayor	\$ 120.00
2/15/23	Joint Services Committee - PRB meeting		Mayor	\$ 120.00
2/16/23	Brownlee Emerging Trends Conference		Mayor	\$ 120.00
2/23/23	AB Muni webinar -Local Governance		Mayor	\$ 120.00
3/1/23	AB Muni webinar -AB budget		Mayor	\$ 120.00
3/1/23	MP meeting regards electoral bdry change		Title	\$ 0.00
3/2/23	Asset Mgmt Workshop for Elected Officials		Mayor +4 (4hour)	\$ 220.00
3/22/23	Regular Council (with travel from/to Calgary)		Mayor +4 (4hour)	\$ 220.00
				\$ 1,160.00

If event is other please type it in.

Travel

DATE	EVENT	RETURN TRIP TOTALS (KM)	RATE	TOTAL
1/9/23	Regular Council		\$0.68	\$ 0.00
1/23/23	Sylvan Lake Regional Water Commission		\$0.68	\$ 0.00
2/13/23	Regular Council		\$0.68	\$ 0.00
2/15/23	Joint Services Committee - PRB meeting		\$0.68	\$ 0.00
2/16/23	Brownlee Emerging Trends Conference		\$0.68	\$ 0.00
2/23/23	AB Muni webinar -Local Governance		\$0.68	\$ 0.00
3/1/23	AB Muni webinar -AB budget		\$0.68	\$ 0.00
3/1/23	MP meeting regards electoral bdry change		\$0.68	\$ 0.00
3/2/23	Asset Mgmt Workshop for Elected Officials		\$0.68	\$ 0.00
3/22/23	Regular Council (with travel from/to Calgary)	366.00	\$0.68	\$ 248.88
				\$ 248.88

Other Expenses

DATE	EXPENSE	SUBTOTAL	G.S.T	TOTAL
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00

MAYOR: _____

C.A.O: _____

TOTAL PAYABLE: \$ 1,408.88

Summer Village of Sunbreaker Cove

Finance

Information Item

Agenda Item: *1st Quarter Financial Report*

Background:

Administration would like to provide the following 1st Quarter Financial information to Council.

Please be aware that these reports have been prepared prior to the shared costing being fully completed.

Options for Consideration:

- The Operating Budget Report to March 31, 2023
- ASFF Report to March 31, 2023
- Capital Projects Report to March 31, 2023

Balances at March 31, 2023

- ATB Bank Account \$725,819.59
- ATB LOC \$1,000,000.00
- Debenture #1 \$239,258.99
- Debenture #2 \$247,115.78

Reserves and Deferred Accounts

• Accumulated Surplus	111,324.51
• Completions Deposits	66,500.00
• Deferred Revenue (Grants)	94,349.28
• JSC IT Reserve	0.00
• JSC Fleet Replacement Reserve	1,367.09
• Reserves Roads	278,610.75
• Reserves Wastewater	75,889.34
• Reserves General Operating	53,949.00
• Mill Rate Stabilization Fund	25,000.00
• Reserve Land Improvement	115,000.00
• Reserve Environmental	56,600.00
• Reserve OP-Long Term Debt	687,868.53

All properties sent to TAXervice have been removed from the tax arrears list.

Administrative Recommendations:

That Council discusses and accepts as the report for their information.

Authorities:

MGA 207 (c) "advises and informs the council on the operation and affairs of the municipality"

Report Date
4/04/2023 1:04 PM

Summer Village of Sunbreaker Cove
Operating Budget
For the Period Ending March 31, 2023

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	Budget	2022 YTD	Remaining
Revenue			
101-000-110 - Taxation	359,438.99		(359,438.99)
101-000-120 - Garbage Levy	33,836.00		(33,836.00)
101-000-510 - Taxes Penalties & Cos	5,300.00	5,346.23	46.23
112-000-410 - Sale of Services & Su	66.93	100.00	33.07
112-000-540 - Interest Charges		(73.30)	(73.30)
112-000-550 - Return on Investments	5,000.00	6,187.96	1,187.96
112-000-570 - Other Revenue		30.33	30.33
112-000-740 - MSI Operational	17,004.00		(17,004.00)
112-000-840 - Grant Lacombe	549.78	576.00	26.22
112-171-840 - Annual Wastewater Rate Rider	23,159.00		(23,159.00)
112-172-840 - Wastewater Utility Levy	57,600.00		(57,600.00)
112-173-840 - Transfer from Reserves			
121-000-530 - Fines Provincial Coll			
121-000-531 - Bylaw Enforcement			
161-000-410 - Compliance Certifica	200.00	100.00	(100.00)
161-000-510 - Inspection Fees	1,507.00	1,465.82	(41.18)
161-000-520 - Development Permits/Appeal Fees	7,000.00	1,284.80	(5,715.20)
161-000-590 - Encroachment Fees	850.00	650.00	(200.00)
Total Revenue:	511,511.70	15,667.84	(495,843.86)
Expenditures			
Council and Legislation			
211-101-150 - Mayor Remuneration	7,000.00		7,000.00
211-101-210 - Mayor Trav & Sub	2,500.00		2,500.00
211-102-150 - Deputy Mayor Renumera	4,000.00		4,000.00
211-102-210 - D. Mayor Trav & Sub	1,500.00		1,500.00
211-103-150 - Councillor Remunerati	2,000.00	200.00	1,800.00
211-103-210 - Councillor Trav & Sub	1,000.00		1,000.00
211-201-212 - Alberta Summer Village Association	1,800.00		1,800.00
211-202-212 - Alberta Urban Municipalities Association	600.00		600.00
211-203-212 - Council Education Opportunity	450.00		450.00
211-301-220 - Mem. ABmunis	1,007.76	963.31	44.45
211-302-220 - Mem. ASVA	1,034.28	975.00	59.28
211-303-220 - Mem. FCM	175.51		175.51
211-304-220 - Mayors and Reeves Mem	116.63	150.00	(33.37)
Total Council and Legislation:	23,184.18	2,288.31	20,895.87
Administration			
212-100-110 - Salaries	97,472.00	15,711.93	81,760.07
212-100-130 - Training	1,826.00	478.43	1,347.57
212-100-140 - Benefits	3,377.00	495.83	2,881.17
212-100-210 - Travel & Subsistence	2,191.00	(119.65)	2,310.65
212-100-211 - WCB	1,395.00		1,395.00
212-100-266 - PW Fleet	730.00	290.93	439.07
212-200-215 - Postage/Freight/Couri	1,100.00	178.79	921.21
212-200-500 - Printing Costs	1,002.00	304.64	697.36
212-200-510 - Office Supplies	1,826.00	229.24	1,596.76
212-300-217 - Phone/Fax/Internet	913.00	116.04	796.96
212-300-240 - Computer Software/Mtn	2,738.00	2,239.26	498.74
212-300-242 - IT Equipment	455.00	164.30	290.70
212-300-250 - Facility Improvements	1,826.00		1,826.00

Report Date
4/04/2023 1:04 PM

Summer Village of Sunbreaker Cove
Operating Budget
For the Period Ending March 31, 2023

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	Budget	2022 YTD	Remaining
212-300-255 - Facility Maintenance	3,881.00	724.78	3,156.22
212-300-263 - Condominium Costs			
212-300-265 - Equipment Maintenance	274.00		274.00
212-300-270 - Equipment Rental	730.00	78.40	651.60
212-300-510 - Other Contingency	91.00	35.39	55.61
212-300-530 - Building Insurance	548.00		548.00
212-300-540 - Utilities	1,643.00	683.70	959.30
212-400-220 - Council Mtg Expenses	1,500.00		1,500.00
212-400-221 - Fees and Charges	700.00	47.27	652.73
212-400-222 - Advertising	500.00		500.00
212-400-230 - Legal Fees	4,500.00		4,500.00
212-400-231 - Audit Fees	7,500.00		7,500.00
212-400-232 - Assessment Fees	7,400.00	2,150.00	5,250.00
212-400-275 - Municipal Insurance	4,382.25	3,748.00	634.25
212-400-910 - Tax Changes	106.08		106.08
212-400-920 - Infrastructure Reserve	50,240.00		50,240.00
212-400-930 - Fleet Replacement Reserve	1,000.00		1,000.00
212-400-940 - Operating Contingency	15,000.00		15,000.00
212-401-220 - Election Expenses			
Total Administration:	216,846.33	27,557.28	189,289.05
Protective Services			
223-000-200 - Contracted Fire Service	9,765.70	10,020.41	(254.71)
224-000-200 - Emergency Management	2,800.00	2,750.00	50.00
224-000-201 - Safety Equipment	220.73		220.73
225-000-200 - Policing Costs	18,180.00	810.00	17,370.00
226-000-200 - Enforcement	8,000.00	1,457.23	6,542.77
Total Protective Services:	38,966.43	15,037.64	23,928.79
Public Works			
232-000-200 - Green Space Program	10,608.00		10,608.00
232-000-240 - Tree Removal	15,000.00	8,190.00	6,810.00
232-000-250 - Road Maintenance Program	20,400.00		20,400.00
232-000-255 - Plowing Program	27,580.00	7,449.00	20,131.00
232-000-265 - Sign Program	2,220.21		2,220.21
232-000-270 - Pathway Program	5,304.00		5,304.00
232-000-530 - Ditch & Culvert Progr	2,199.66		2,199.66
242-000-250 - SLR WasteWater Commis	9,270.00		9,270.00
242-000-252 - Transfer to Reserves	2,552.00		2,552.00
242-000-253 - System Debenture Share	28,949.00		28,949.00
242-000-255 - System Debenture Interest			
242-000-256 - Wastewater Maintenance Program	25,000.00	26.12	24,973.88
242-000-260 - Useage Fees-WW Serv Rate Charges	27,893.00	2,145.24	25,747.76
243-000-200 - Waste Removal Contrac	18,600.00	2,232.00	16,368.00
243-000-255 - Landfill Costs	15,236.00	14,588.31	647.69
Total Public Works:	210,811.87	34,630.67	176,181.20
Planning and Development			
261-000-110 - Development Services	1,000.00	35.00	965.00
261-000-115 - IDP	1,000.00		1,000.00
261-000-200 - Planning Projects	500.00		500.00
261-000-215 - SDAB Costs	600.00		600.00

Report Date
4/04/2023 1:04 PM

Summer Village of Sunbreaker Cove
Operating Budget
For the Period Ending March 31, 2023

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	Budget	2022 YTD	Remaining
261-000-220 - MPC Costs	1,200.00		1,200.00
Total Planning and Development:	4,300.00	35.00	4,265.00
Recreation			
272-000-500 - Buoys	5,388.66		5,388.66
272-000-510 - Parks & Playgrounds	6,067.86	450.00	5,617.86
272-000-515 - Regatta	3,000.00		3,000.00
212-403-220 - FCSS Town of Sylvan	2,146.90	2,146.90	
274-000-850 - Parkland Regional Lib	750.00	207.81	542.19
Total Recreation:	17,353.42	2,804.71	14,548.71
Environment			
273-101-150 - Red Deer River Waters	49.47	49.47	
Total Environment:	49.47	49.47	0.00
Total Expenditures:	511,511.70	82,403.08	429,108.62
Surplus / Deficit	0.00	(66,735.24)	(66,735.24)

Report Date
4/04/2023 1:04 PM

Summer Village of Sunbreaker Cove
ASFF Budget Report
For the Period Ending March 31, 2023

Page 1

	Budget	Year to Date	Budget Remain
Revenue			
101-100-130 - ASFF Residential	357,980.15		(357,980.15)
101-102-130 - ASFF Non-Residential	571.44		(571.44)
101-103-130 - DI - Designated Industrial	12.06		(12.06)
Total Revenue:	358,563.65	0.00	(358,563.65)
Expenditures			
201-100-130 - ASFF-Residential	357,980.15	90,987.94	266,992.21
201-200-130 - ASFF Non-Residential	571.44		571.44
201-300-130 - DI - Designated Industrial	12.06		12.06
Total Expenditures:	358,563.65	90,987.94	267,575.71
Surplus / Deficit	0.00	(90,987.94)	(90,987.94)

Report Date
4/04/2023 1:04 PM

Summer Village of Sunbreaker Cove
Capital Projects Budget
For the Period Ending March 31, 2023

Page 1

	Budget	Year to Date	Budget Remain
Revenue			
197-195-840 - Project CCBF-Road Analysis	8,388.00		(8,388.00)
197-196-840 - Project Env Res-EOS Stairs	70,000.00		(70,000.00)
197-197-840 - Project WW Res-WWEmergency/Contin Plan	20,000.00		(20,000.00)
197-198-840 - Project Env Res-Rip Rap	15,000.00		(15,000.00)
197-199-840 - Project MSI-Larch Road Drainage	62,000.00		(62,000.00)
197-199-841 - Project CCBF-Larch Road Drainage	15,000.00		(15,000.00)
197-199-842 - Project Road Res-Larch Road Drainage	35,000.00		(35,000.00)
197-200-840 - Project Env Res-DLO Docks	25,000.00		(25,000.00)
197-201-840 - Project WW Res-GIS Implementation	1,800.00		(1,800.00)
197-202-840 - Project MSI-Admin Building Improve	11,551.50		(11,551.50)
Total Revenue:	263,739.50	0.00	(263,739.50)
Expenditures			
297-195-840 - Project-Road Analysis	8,388.00		8,388.00
297-196-840 - Project-EOS Stairs	70,000.00		70,000.00
297-197-840 - Project-WW Emergency/Contingency Plan	20,000.00		20,000.00
297-198-840 - Project-Rip Rap	15,000.00	3,750.00	11,250.00
297-199-840 - Project-Larch Road Drainage	112,000.00	4,482.50	107,517.50
297-200-840 - Project-DLO Docks	25,000.00		25,000.00
297-201-840 - Project-GIS Implementation	1,800.00		1,800.00
297-202-840 - Project-Admin Bldg Improvements	11,551.50		11,551.50
Total Expenditures:	263,739.50	8,232.50	255,507.00
Surplus / Deficit	0.00	(8,232.50)	(8,232.50)

Summer Village of Sunbreaker Cove**April 17, 2023****Public Works****Information Item****Agenda Item: *Public Works Report*****Background:**

The following will provide Council with an update on Public Works activities and initiatives:

- Administration has advertised and selected two seasonal employees. They will be starting around May long weekend.
- Public Works is currently assessing and addressing any spring runoff issues as a result from frozen culverts.
- East fence at the Summer Village office as part of the building improvements capital project has been completed.
- Hole from boathouse demolition has been filled and packed before the coming spring thaw.
- Private sewer break in Fox Crescent was fixed by the owner, spill was cleaned up by contractors and formal report filed with Alberta Environment. The homeowner has been invoiced for the costs of the cleanup.
- Public Works has begun making an inventory of traffic signs to be repaired, updated, and adjusted. Once completed, an order will then be place with the sign supplier.

Options for Consideration:

- 1) That Council accepts this report as information.

Administrative Recommendations:

That Council accept this report as information.

Authorities:

MGA 207 (c) "advises and informs the council on the operation and affairs of the municipality"

Summer Village of Sunbreaker Cove

April 17, 2023

Planning and Development

Information Item

Agenda Item: *Development Update*

Background:

Development Permit Update:

Currently there are 93 development permits issued in the Summer Villages (26 in Birchcliff, 3 in Half Moon Bay, 19 in Jarvis Bay, 21 in Norglenwold, and 24 in Sunbreaker Cove).

The following is the listing for Sunbreaker Cove:

- | | |
|----------------------|---|
| 1. 717 Sunhaven Way | Addition |
| 2. 669 Fox Crescent | Dwelling & Detached Garage |
| 3. 1319 Birch Road | Shed |
| 4. 1119 Poplar Road | Dwelling Addition |
| 5. 805 Sunhaven Way | Demolition & Detached Garage with Guest House |
| 6. 711 Elk Street | Deck |
| 7. 1130 Breakers Way | Dwelling |
| 8. 701 Sunhaven Way | Demolition & Dwelling |
| 9. 809 Sunhaven Way | Dwelling |
| 10. 1321 Birch Road | Garage with Guest House |
| 11. 1422 Aspen Close | Dwelling |
| 12. 747 Elk Street | Dwelling |
| 13. 1105 Poplar Road | Dwelling & Garage with Guest House |
| 14. 609 Fox Crescent | Dwelling |
| 15. 1213 Pine Road | Demolition |
| 16. 1213 Pine Road | Dwelling |
| 17. 1101 Larch Road | Dwelling Move – Demolition |
| 18. 717 Elk Street | Dwelling Addition (Sunroom & Swim Spa) |

Active development permits for the operation of a Tourist Home:

1. 1126 Breakers Way
2. 753 Elk Street
3. 635 Fox Crescent
4. 1318 Balm Road
5. 1314 Balm Road
6. 641 Fox Crescent

Closed development permit since last meeting:

1. 613 Fox Crescent Driveway

Permit Summary:

Year to date 2023:

1 development permit. Estimated project cost \$25,000.00

2022 Jan.-Dec.:

14 development permits. Estimated project cost \$2,191,500.00.

2021 Jan.-Dec.:

14 development permits. Estimated project cost \$2,404,000.00.

Administrative Recommendations:

Council to accept as information.

Authorities:

Land Use Bylaw #99/13.

Summer Village of Sunbreaker Cove

April 17, 2023

Information

Agenda Item: CAO Report

Background:

- Administration met with Lacombe County Manager Tim Timmons and discussed a number of different shared initiatives.
 - Cost sharing for previous paving of Marine Drive was a 50-50 split. Lacombe County will likely be looking to pave a 15mm overlay in 2027 at an estimated cost of \$240,000. The parking area and boat launch area were paved in 2013 by Lacombe County and may have a longer lifespan but it may be more economical to pave them at the same time with an estimated cost of \$50,000. Lacombe County also funded \$40,000 of road sealer in 2007.
 - Washroom upgrades at the boat launch were delayed but will be completed in spring.
 - Repairs to the boat launch itself will also take place this year.
 - The commissionaires hours will be reduced and will be split between Sandy Point and the Sunbreaker Cove launch.
 - There is no update to the timeline for development of Skyy Country at this time.
 - Lacombe County is not interested in being our contracted wastewater operator at this time.
 - SBC and LC administration will follow the process laid out in the ICF to set up an ICF committee meeting to discuss the above mentioned potential shared projects. The ICF must be reviewed at least once every 4 years, so we can satisfy this requirement at the same time.

Options for Consideration:

Council accept as information.

Administrative Recommendations:

Council to accept as information.

Authorities:

MGA 207 (c) “advises and informs the council on the operation and affairs of the municipality”.

Summer Village of Sunbreaker Cove

April 17, 2023

Planning and Development

Request for Decision

Agenda Item: *Boathouse Encroachment Letter*

Background:

At the January Council meeting, Council made the decision to not renew the encroachment agreement for a boathouse and stairs at 1209 Pine Road. Administration sent a letter to the homeowner stating that the encroachments must be removed by April 30, 2024, and if they wished to speak to Council on this matter there is an opportunity to appear as a delegation.

The homeowner has contacted administration with questions for Council. Enclosed are the questions, background and photos.

Agenda item was tabled at the last Council meeting.

Options for Consideration:

- 1) That Council discuss and provide direction to Administration.
- 2) That Council accept as information.

Administrative Recommendations:

That Council discuss and provide direction to Administration.

Authorities:

Encroachment Policy SBC-22-144

Kara Hubbard

From: [REDACTED]
Sent: Thursday, February 9, 2023 5:37 PM
To: Kara Hubbard; Tanner Evans; [REDACTED]
Subject: Encroachment Agreement 1209 Pine Road

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Kara,

Further to our conversation, and Tanner's suggestion, I have put my questions in writing in regards to Council's decision not to renew the encroachment agreement for 1209 Pine Road and further that my boathouse be removed by April 30, 2024.

-What is the development plan? In point 2 of our Encroachment Agreement " provided that the Summer Village required the land on which the encroachment is located for public purpose (development), the Summer Village may give notice..."

- When will this other mentioned boathouse be removed? (I understand it is in poor condition justifying it's removal. However, I completed extensive maintenance on our boathouse 2 years go in consultation with Kara Hubbard to ensure that the boathouse was safe and well maintained as per the agreement).

-Where is the mentioned riprap being installed?

-What is the plan for the shoreline in front of 1209 Pine Road?
 I understand that the boathouse is blocking access to the shoreline. However, riprap was previously installed along the shoreline in front of properties on Pine Road (including our boathouse) and further west, to stop erosion. The grade of the bluff in front of these properties and the large rocks/riprap makes any access along this municipal shoreline from the east very difficult. So why is it necessary to remove the boathouse?

-If I remove the boathouse what will Council do to ensure the remaining bluff is stabilized?

-Point G of the Encroachment agreement states that "The Owner may be permitted to modify the stairs and landing system when or if the encroachment is removed to allow lakeshore access, with the Summer Village's approval." Will this require a permit?

-We have a dock which extends from our stairs, as do other property owners with stairs down the bluff to the lakeshore in front of Pine Road. Will we be allowed to continue to put out our dock and lift? I am open to this being a shared dock. Currently the location of our dock relative to the community dock to our east and our neighbour's dock to the west meet proposed Alberta Environments spacing requirements.

The registered letter I received states that there is an opportunity to appear as a delegation during an upcoming Council meeting, and to contact Teri Musseau as soon as possible if I would like to do so. In reading this it implies a sense of urgency. I understand there is a Council meeting Monday February 13, 2023 and I would appreciate an opportunity to discuss the above questions with Council to gain a better understanding of their plans.

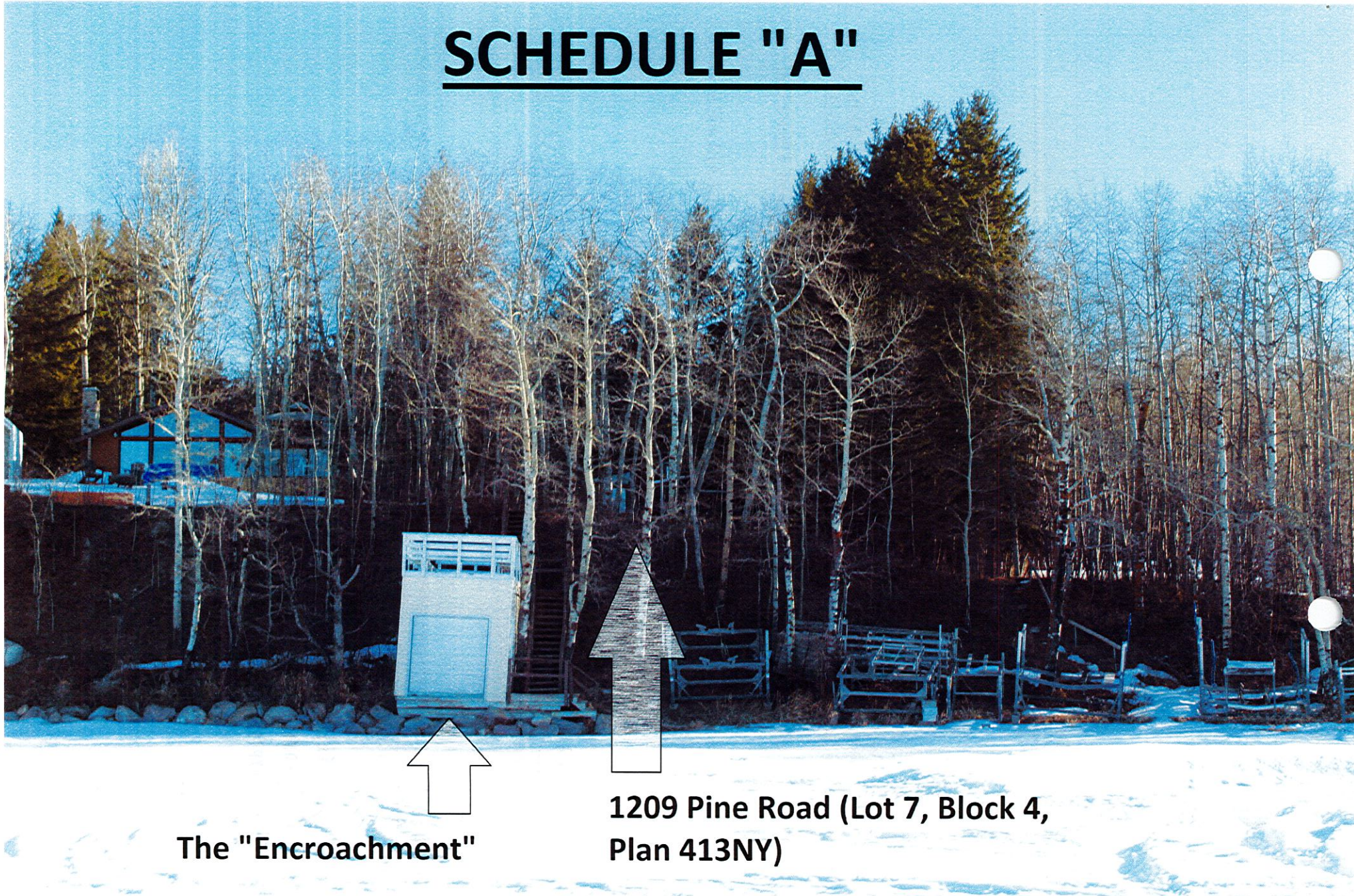
Regards
 Richard Sinclair







SCHEDULE "A"



The "Encroachment"

1209 Pine Road (Lot 7, Block 4,
Plan 413NY)

Summer Village of Sunbreaker Cove

Planning and Development

Request for Decision

Agenda Item: 1209 Pine Road – Boathouse

Background:

On May 2nd 2017, at the request of Council, Administration mailed a letter to the owners of 1209 Pine Road stating that “Council would like to enter into an Encroachment Agreement with you with a clause that states: The Boathouse must be removed from the Reserve before the Owner’s Lands change ownership from the Owners listed in this agreement.”

Removing encroachments from the Environmental Open Space was one of Council’s goals, if the owner enters into an agreement it allows them to continue to use their boathouse but once their property sells, the boathouse has to come down.

At May 25th Council meeting, the owners submitted comments regarding the agreement including if the Summer Village would grant funding for the removal of the boathouse once the property changes ownership. The direction received from Council was that the Summer Village would not grant any funding.

On July 10th, previous Mayor Bill Carr emailed the owner and said the CAO and a member of Council will be in contact with the owner to review his agreement, as he is not comfortable signing the current version of the agreement. Administration believes Bill Carr got 1209 Pine Road’s boathouse mixed up with 743/741 Elk Street’s, as the direction made in Council was for Administration and a member of Council to contact 743/741 Elk Street regarding their boathouse agreement.

Options for Consideration:

- 1) Wait for Administration/Council and the owners of 741 Elk Street to come to a mutual agreement regarding their boathouse and then present that agreement to 1209 Pine Road.
- 2) Request the owners remove the non-compliant encroaching boathouse.
- 3) Other.

Administrative Recommendations:

Council to wait for Administration/Council and the owners of 741 Elk Street to come to a mutual agreement regarding their boathouse and then present that agreement

to 1209 Pine Road.

Authorities:

Land Use Bylaw #99/13 – Private Development on any municipal reserve, environmental reserve or other municipal owned land is prohibited.

Open Space Master Plan 2016 – Reserve lands are not intended for private use by neighboring landowners.

Encroachment Policy 2016 - It is the policy of the Summer Village to work proactively with property owners to remove encroachments for all lands owned, leased and managed by the municipality. The Summer Village does not permit any type of encroachment on environmental reserve land.

Koralyn provided Council with information on the shed encroaching onto municipal land by Judy Shenner at 649 Fox Crescent. Administration has not been able to find any motion in minutes or agreements in her file that allow her permission nor has she been able to provide any to the office.

COUNCILLOR KIMBALL:
That Council draft an agreement and bring to Council for review.

1192/17

CARRIED

**PLANNING &
DEVELOPMENT:**

5. 1209 Pine Road - Boathouse

Koralyn provided Council with information on the boathouse located at 1209 Pine Road encroaching on the Environmental Open Space.

MAYOR BEETS:
That Mayor Beets and Administration meet with property owner.

1193/17

CARRIED

**PLANNING &
DEVELOPMENT:**

6. ADOA Proclamation

Koralyn requested Council acclaim September 24 to September 30, 2017 as Alberta Development Officers Week.

DEPUTY MAYOR WILLMON:
That Council acclaim September 24 to September 30, 2017 as Alberta Development Officers Week.

1194/17

CARRIED

**PLANNING &
DEVELOPMENT:**

7. Pier & Hoist Committee

Koralyn provided information on the last Pier & Hoist Committee meeting where a motion was made to have the Terms of Reference amended to allow for Bill Carr and Ron Wuetherick to be included on the Piers & Hoists Committee.

COUNCILLOR KIMBALL:
That Council approve the Terms of Reference revision and formally invite Bill Carr and Ron Wuetherick back to the Piers & Hoists Committee.

1195/17

CARRIED

Koralyn Lemmon and Chris Loov left the meeting at 1:00 p.m.

INFORMATION:

Council Reports

Mayor Beets provided her report to Council on feedback from the Open House and the Sylvan Lake Regional Wastewater Commission Meeting.

By consensus Council accepts as information.

MEETING DATES:

The next regular meeting of the Council of Sunbreaker Cove will be held on September 28, 2017 at 1:00 p.m.

Initials

☐

SNELL & OSLUND SURV (1979) LTD.
RED DEER, ALBERTA Ph: (403) 342-1255

RED DEER, ALBERTA

Ph: (403) 342-1255

CLIENT:

Date : NOV. 9/17

CIVIC ADDRESS:

Scale = 1 : 300

1209 PINE ROAD

Drawn By: F

S.V. OF SUNBREAKER COVE

Job No. : 36749 GRADE

179014

NO: 175014

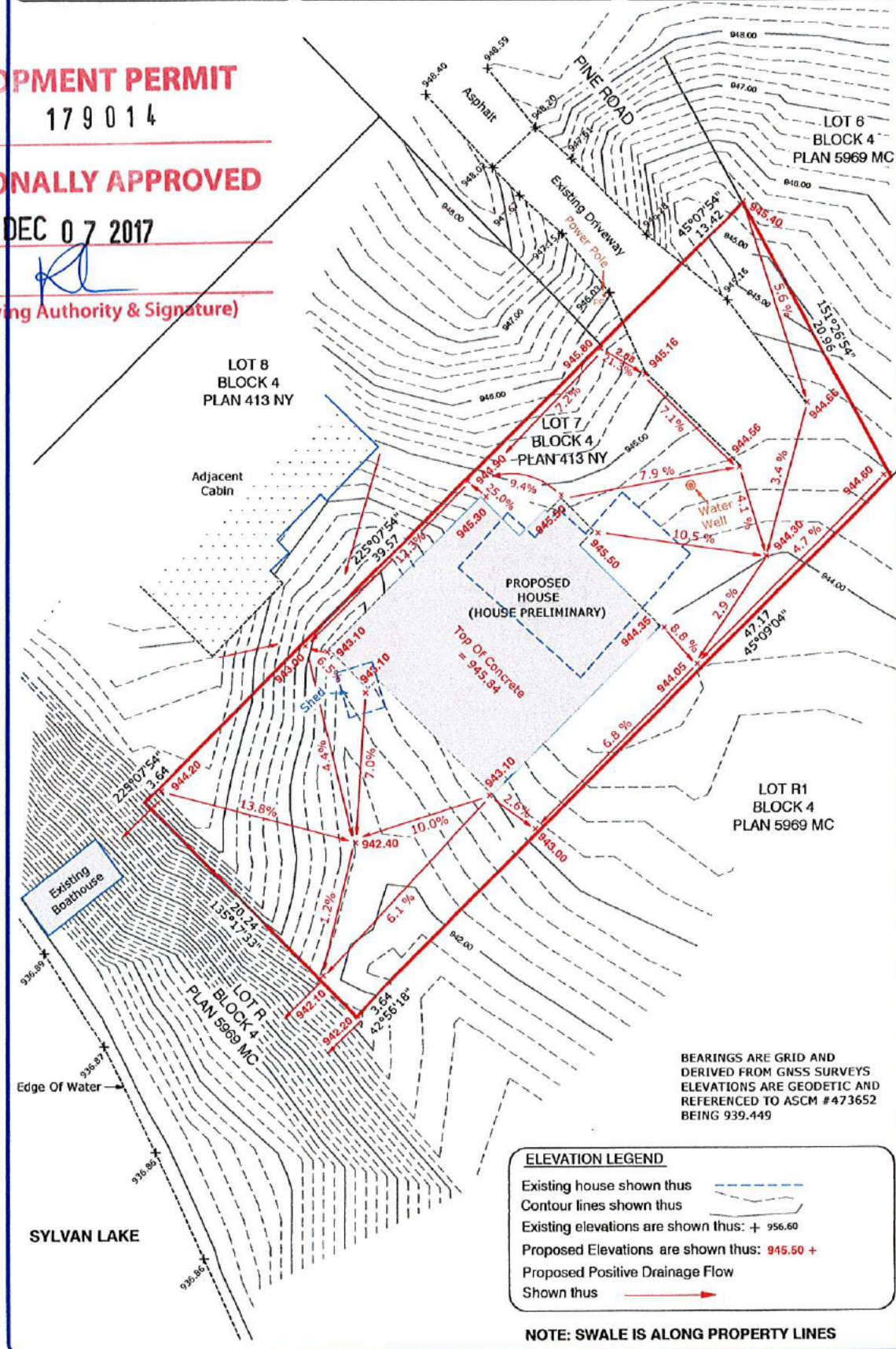
CONDITIONALLY APPROVED

ON: DEC 07 2017

BY: KL

(Approving Authority & Signature)

RECEIVED
NOV 29 2017



Summer Village of Sunbreaker Cove

Finance

Request for Decision

Agenda Item: *Mill Rate Bylaw #181-23*

Background:

Administration would like to provide the 2023 Mill Rate Bylaw 181-23 for approval.

Options for Consideration:

- 1) Council review Bylaw #181-23

Administrative Recommendations:

- 1) That Council give 1st reading to By-Law #181-23
- 2) That Council give 2nd reading to By-Law #181-23
- 3) Upon unanimous consent by Council to give 3rd reading at this meeting
- 4) That Council give 3rd reading to By-Law #181-23

Authorities:

Section 353(1) of the Municipal Government Act, R.S.A. 2000, c M-26, provides that each Council must pass a property tax bylaw annually.

Section 353(2) The property tax bylaw authorizes the Council to impose a tax in respect of property in the municipality to raise revenue to be used toward the payment of

- (a) the expenditures and transfers set out in the budget of the municipality, and
- (b) the requisitions

SUMMER VILLAGE OF SUNBREAKER COVE
2023 PROPERTY TAX BYLAW
NO. #181-23

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE VILLAGE OF SUNBREAKER COVE FOR THE 2023TAXATION YEAR.

WHEREAS, the Summer Village of Sunbreaker Cove has prepared and adopted detailed estimates of municipal revenue, expenses and expenditures as required, at the council meeting held on April 17, 2023.

WHEREAS, the estimated municipal revenues and transfer from all sources other than taxation is estimated at \$415,812.21 and the balance of \$359,438.99 is to be raised by general municipal taxation; and

WHEREAS, the estimated municipal expenses (excluding non-cash items) set out in the annual budget for the Summer Village of Sunbreaker Cove for 2023 total \$775,251.20; and

THEREFORE, the total amount to be raised by general municipal taxation is \$359,438.99 and

WHEREAS, the Provincial requisitions are estimated to be:

Alberta School Foundation Fund		
- Residential & Farm Land	\$	348,515.28
- Non-residential	\$	571.44
Red Deer Catholic Regional Div.39		
- Residential & Farm Land	\$	9,464.87
- Non-residential	\$	0.00
Designated Industrial Property	\$	<u>12.49</u>
Total Requisitions Collected	\$	358,564.08

WHEREAS, the council is authorized to sub-classify assessed property, and to establish different rates of taxation in respect to each sub-class of property, subject to the *Municipal Government Act*, Chapter M-26, Revised Statues of Alberta, 2000; and

WHEREAS, the assessed value of all property in the Summer Village of Sunbreaker Cove as shown on the assessment roll is:

Residential & Farm Land	\$	149,866,000
Non-Residential	\$	
Machinery and Equipment	\$	163,000
Taxable Assessment	\$	150,029,000
Exempt	\$	15,704,000
Total 2023 Assessment	\$	165,733,000

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Summer Village of Sunbreaker Cove, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Summer Village of Sunbreaker Cove:

	Tax Levy		Assessment	Tax Rate
General Municipal				
Residential	\$	359,048.96	\$ 149,866,000	2.3958
Non-Residential	\$	390.03	\$ 163,000	2.3958
Totals:	\$	359,438.99	\$ 150,029,000	
School Requisitions				
Residential & Farm Land	\$	357,980.15	\$ 149,866,000	2.3887
Non-Residential	\$	571.44	\$ 163,000	3.5058
Totals:	\$	358,551.59	\$ 150,029,000	
Designated Industrial Property Tax	\$	12.49	\$ 163,000	0.0766

2. That this bylaw shall take effect on the date of the third and final reading.

READ a first time on this 17th day of April 2023.

READ a second time on this 17th day of April 2023.

Given UNANIMOUS consent to go to third reading on this 17th day of April 2023.

READ a third and final time on this 17th day of April 2023.

Jim Willmon, Mayor

Tanner Evans, C.A.O.

Summer Village of Sunbreaker Cove

Finance

Request for Decision

Agenda Item: *Surplus Distribution*

Background:

The 2022 Annual Audited Financial Statements are now complete and have been submitted to the Province.

The attached spreadsheet is for Council to review and determine how they would like the 2022 surplus funds to be distributed.

Options for Consideration:

- Advise Administration where Council wishes accumulated surplus funds to be distributed.
- Create any new Reserve accounts for future growth as Council sees necessary for their 5 year plans.

Administrative Recommendations:

That Council discusses and redistributes surplus amount on the live Proposed Allocation spreadsheet.

Authorities:

MGA (Section 283.1) A new requirement in the MGA provides that municipalities must adopt, at a minimum, written three-year financial plan and a five-year capital plan and Council must review and update the plans annually.

Summer Village of Sunbreaker Cove
Allocation of Surplus on April 17, 2023

Adjusted Financial Surplus & Reserves	Current Balances	Council Targets	Over/Under Target	Allocation	Revised Balances	Over/Under Target
Accumulated Surplus	111,324.51	25,000.00	86,324.51	0.00	111,324.51	86,324.51
Reserves						
Operating Reserves						
Long Term Debt						
Payments	687,868.53	716,818.00	-28,949.47	0.00	687,868.53	-28,949.47
General Contingency	53,949.00	25,000.00	28,949.00	0.00	28,949.00	
Tax Stabilization	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
Capital Reserves						
JSC Fleet Replacement Reserve	1,367.09	10,000.00	-8,632.91	0.00	1,367.09	-8,632.91
Environment	56,600.00	100,000.00	0.00	0.00	0.00	100,000.00
JSC IT & Facilities	0.00	5,000.00	-5,000.00	0.00	0.00	-5,000.00
Land Improvements	115,000.00	115,000.00	0.00	0.00	115,000.00	0.00
Roads	278,610.75	865,860.00	-587,249.25	0.00	278,610.75	
Wastewater	75,889.34	116,044.00	-40,154.66	0.00		
Total Reserves	1,294,284.71	1,978,722.00	-641,037.29	0.00	1,136,795.37	57,417.62

Summer Village of Sunbreaker Cove

April 17, 2023

Council and Legislation

Request for Decision

Agenda Item: 1913 Days

Background:

Administration has received an invitation for Mayor Willmon from the Town of Sylvan Lake inviting him to join them in their 1913 Days Celebration running from Friday, June 9th, until Sunday, June 11th, 2023, with a parade being held on Saturday, June 10th, 2023, at 1:00 p.m.

Should Mayor Willmon wish to participate in the parade, registration must be submitted before Wednesday June 7th, 2023. This year's theme is "Under the Big Top" and participants are encouraged to theme their float with costumes, decorations, or anything that screams "Circus Carnival".

Options for Consideration:

- 1) That Council accept as information.
- 2) That Mayor Willmon attend the 1913 Days Parade.

Administrative Recommendations:

That Council discuss and provide direction to Administration.

Authorities:

n/a



Town of Sylvan Lake
Municipal Government Building
5012 – 48 Avenue
Sylvan Lake, AB T4S 1G6

tsl@sylvanlake.ca
T 403.887.2141
F 403.887.3660
sylvanlake.ca

April 5, 2023

Mayor Jim Willmon
Municipal Building Sunbreaker Cove
Bay 8, 14 Thevenaz Industrial Trail
Sylvan Lake, AB T4S 2J5

Salutation,

The Town of Sylvan Lake cordially invites you to participate in its "1913 Days Celebration". This year's theme is "Under the Big Top", and all events will be tailored around this theme.

This fun-filled event kicks off Friday, June 9th with a Seniors Varsity Hall Dinner and Dance (5:30–8:00 PM) and an outdoor movie in Centennial Park (7:00 PM – 12:00 AM). On Saturday, June 10th the parade takes place at 1:00 PM and is followed by a Family Disco Dance (6:00-9:00 PM). Other activities on Saturday include an art show and sale, a penny carnival and a soapbox derby. On Sunday, June 11 the celebration continues with horse-drawn carriage rides, an antique car show and a Lions Club BBQ.

If you are interested in participating in the parade, please fill out the form located at www.visitsylvanlake.ca/dignitaryparaderegistration-2/ before Wednesday, June 7th, 2023. We do ask that you arrive to line up by no later than 12:00 PM as the parade begins promptly at 1:00 PM.

Best wishes,

Channelle Brooker

Channelle Brooker
Culture and Tourism Supervisor
Town of Sylvan Lake



Summer Village of Sunbreaker Cove

April 17, 2023

Council and Legislation

Request for Decision

Agenda Item: *MDP Discussion*

Background:

As Administration continues to amend the Municipal Development Plan (MDP) as directed by Council, some topics for discussion by Mayor Willmon are being brought forward below for review and consideration.

Perhaps we can discuss in council meeting the need for following 2 paragraphs:

- “ In September 2022 ...” para within 1.1 Background

Currently reads:

“In September 2022, Municipal Affairs conducted a Municipal Accountability Review for the Summer Village of Sunbreaker Cove. Statutory documents including the MDP were reviewed. It was noted by Municipal Affairs that the MDP adopted in 2003, was not compliant with the current Municipal Government Act as it did not address agricultural operations.”

- “Involvement opportunities ...” para within 1.3 Process

Currently reads:

“Involvement opportunities were provided at key stages to residents, adjacent municipalities, various agencies, and interest groups.”

- We should discuss in the council meeting adding: costs for the rec area are shared and/or the 2008/09 upgrade to the recreation area that took place before SBC was transferred ownership in 2010?
- Wondering if 7.3 should discuss 270 residential lots or 266 residential assessments? 270 lots less 233 developed implies 37 undeveloped, but we say only 18 undeveloped. Some lots were consolidated, and the SV owns several undeveloped lots not included in the 18 count. Let's discuss in council.

Currently reads:

“The 2022 assessment shows the Summer Village has a total of 270 resident lots, of which 233 are developed (84.4%). There are 18 undeveloped lots scattered throughout Sunbreaker Cove (4.5%). Present restrictions for minimum lot size will limit any further subdivision. The remaining 11.1% are made up of walkways, open spaces, and municipal owned properties.”

Options for Consideration:

- 1) That Council accept as information.
- 2) That Council discuss and provide direction to Administration.

Administrative Recommendations:

That Council discuss and provide direction to Administration.

Authorities:

Municipal Government Act, Section 632(3)

Summer Village of Sunbreaker Cove**April 17, 2023****Planning and Development****Request for Decision****Agenda Item: *Plans Cancellation Bylaw Request #188-23*****Background:**

The homeowner of 1101 & 1103 Larch Road is consolidating their two lots into one. Recently this property has applied for a dwelling development permit and in order for the lot to have proper access the best practice is to consolidate the two lots into one. The homeowners have agreed to the consolidation and this Plans Cancellation bylaw requires the approval of the municipality. The lots were both registered on a post-1950 plan and they are part of the same block, so no subdivision approval is required.

The Plan Cancellation Bylaw provides the municipality with the ability to control the future development impacts on a lot. If or when the homeowners of these lots decide to separate them again, it will require Summer Village subdivision approval.

Options for Consideration:

- 1) That Council give 1st, 2nd, and 3rd reading to the Plans Cancellation Bylaw as presented.
- 2) That Council give 1st, 2nd, and 3rd, reading to the Plans Cancellation Bylaw as amended.

Administrative Recommendations:

That Council give 1st reading to the Plans Cancellation Bylaw.

That Council give 2nd reading to the Plans Cancellation Bylaw.

That Council give 3rd reading to the Plans Cancellation Bylaw at this meeting.

That Council give 3rd and final reading to the Plans Cancellation Bylaw.

Authorities:

Section 658 of the MGA – empowers a municipality to cancel a plan of subdivision in whole or in part;

SUR-9 – Alberta Land Titles Procedures Manual – Plans Cancellation Bylaw.

SUMMER VILLAGE OF SUNBREAKER COVE
PLANS CANCELLATION BYLAW
BY-LAW 188-23

BEING A BYLAW OF THE SUMMER VILLAGE OF SUNBREAKER COVE FOR THE PURPOSE OF CANCELLING A PORTION OF PLAN 4146RS.

WHEREAS, pursuant to Section 658 of the *Municipal Government Act*, empowers a municipality to cancel a plan of subdivision in whole or in part;

AND WHEREAS, the owners of the parcels of land in the portion of the plan to be cancelled have consented to the proposed cancellation;

AND WHEREAS, every person shown on the certificates of title of the lands in the plan of subdivision as having an estate or interest in it have consented to the proposed cancellation;

NOW THEREFORE, the Council of the Summer Village of Sunbreaker Cove, in the Province of Alberta, duly assembled, enacts the following:

- 1. That lots 1 & 2, Block 2, Plan 4146RS is hereby canceled in its entirety.
- 2 That the Registrar of Land Titles issue a new certificate of title for the land described as follows:

Lots: 1A
Block: 2
Plan: 4146RS

READ a first time this 17th day of April 2023.

READ a second time this 17th day of April 2023.

READ a third and final time this 17th day of April 2023.

Jim Willmon, Mayor

Tanner Evans, C.A.O.

Summer Village of Sunbreaker Cove

April 17, 2023

Council Reports

Information Item

Council Reports:

Mayor Willmon
Deputy Mayor Kimball
Councillor Beets

Committee Reports:

Julie Maplethorpe, Summer Village of Jarvis Bay

- Parkland Regional Library Board

Correspondence:

- Association of Summer Villages of Alberta
- SRVS Invasive Species

Upcoming Meetings:

Next Council Meeting – May 8, 2023



Parkland Regional Library System 2022 Annual Report

Expanding opportunities for discovery, growth, and imagination for all Central Albertans



Photo from Cremona Municipal Library

Thank you!

The Parkland Library Board thanks our member municipalities and the Government of Alberta for continued funding. With your help we supported 49 public libraries in 2022.



Photo from Caroline Municipal Library



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G-1,2,3,4 2022 Annual Report



Photo from Caroline Municipal Library

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- 1,067 consulting activities by Parkland Staff
- Created training videos and documents on introduction to budgeting, trustee orientation, building rapport with CAO's, collection development, and marketing.

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G-1,2,3,4



Advocacy Activity

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Strong Libraries, Strong Communities

Parkland Update

Thursday, April 6, 2023

Get the latest Parkland updates, library news, training, events, and more!

Farewell to Haley!

On Thursday, April 6, Parkland will say farewell and best wishes to Haley Amendt. Haley has worked for Parkland since 2018 as a consultant librarian and is embarking upon a new adventure as the director of the Sylvan Lake Municipal Library. We are sad to see her go but are grateful we will still see her around the region! Libraries that have had Haley as a consultant can contact libraryservices@prl.ab.ca for any questions or assistance.

One eRead Canada

[One eRead Canada](#) is underway! Join the cross-country reading experience. From April 1-30, your patrons will have unlimited access to the eBook and eAudiobook for the title *Tatouine* by Jean Cristophe Réhel. Share this news with your patrons using the free [marketing assets](#) for your library, social media, newsletters, and more.

How to participate:

- [Get your copy](#) of the eBook or eAudiobook from Libby, Overdrive, or CloudLibrary
- Join the [online book club on Facebook](#)
- Share your thoughts on [Twitter](#), using #1eReadLivrelCanada
- Join the Facebook Live event with the author (in French)
- Register for the [event](#) for a discussion with the English translators

Library Attraction Audit and Signage Audits

Parkland created library attraction audit and signage audit documents in 2022. This process helps libraries determine the effectiveness of signage, and ensure that their library is an attractive, comfortable, and accessible space for library users. If you would like someone to come complete one at your library [email us to book](#).

New Edition of the Collection Insider

Have you seen the [latest edition](#) of the Collection Insider? You can sign up for this exclusive monthly book list by emailing helpdesk@prl.ab.ca. Alternatively, you can [view previous Collection Insiders](#) on the support site to keep up-to-date on the hottest upcoming releases.

LIBRARY NEWS

Find out about important deadlines and see what's happening at other Parkland Libraries!

Read Alberta eBooks and Magazines

In October 2022, Read Alberta eBooks was extended to include electronic editions of dozens of our province's world-class magazines.

The Alberta Magazine Publishers Association has created materials to promote this collection. There are a number of social media assets and suggested posts which can be accessed in this [Google Drive folder](#).

National Indigenous Peoples Day

June 21 is National Indigenous Peoples Day. For some passive programming, check out this free [learning and activity guide](#) produced by the Government of Canada.

TRAINING & EVENTS

Dates and registration information for upcoming library training and events.

Upcoming Webinars

If you would like more information about these training opportunities, please contact libraryservices@prl.ab.ca. To watch recordings of past training sessions, visit [Niche Academy](#).

Small Library Makes Big Impact through Community Networking Webinar

Wednesday, April 12
12pm

In [this webinar](#) learn how to improve your connection with the community you serve and make the most of your library's advocates. There will be tips, stories, and timelines on how to elevate the image and usage of your library. \$79 USD

Building Community Through Book Clubs Webinar **Wednesday, April 19** **12pm**

Join [this webinar](#) to explore actionable insights from BookBrowse's report, "The Inner Lives of Book Clubs", based on two surveys of more than 5,000 book clubbers. You will learn how the world of book groups is much broader than many perceive it to be, the factors most successful groups have in common, what book clubs look for in their books, what people want from a book group, and how well-placed public libraries are to meet this need.

Government of Alberta Community Development Webinars

The community development unit has come out with a great [lineup of free webinars](#) in the areas of non-profit board development, governance, grant writing, and many more.

Proactive Planning for Library Staff Transitions Webinar **Wednesday, April 19** **1pm**

[This webinar](#) will introduce practical approaches to preserve organizational knowledge, clarify processes for staff and trustees, and ease the learning curve for new employees.

Universal Design for Learning to Foster Inclusion, Equity, and Diversity On-Demand Webinar

Through principles of Universal Design and Universal Design for Learning, libraries can impact all aspects of learning and engagement with our communities. In [this webinar](#), libraries will be empowered with the knowledge of how principles of Universal Design and Universal Design for Learning create and enhance access and accessibility for all patrons.

Financial Literacy Program Sessions

The Chartered Professional Accountants of Canada has a [Financial Literacy program](#) that delivers unbiased financial literacy education. More than 50 topics are available on request, both in-person and/or virtually. The sessions are offered free of charge and are approximately one hour long. To find out more about the program or request a session visit [this CPA webpage](#).



Parkland Update

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Get the latest Parkland updates, library news, training, events, and more!

Parkland's New Application Support Technician

Janine has recently joined us from the City of Red Deer IT Department. She was born and raised in Forestburg, Alberta and moved to Red Deer after finishing her Business Diploma at RDC. This past summer Janine, her husband TJ, their one-year-old son Owen, and their dog Malibu moved to Blackfalds in search of a more small-town feeling and community. Janine is looking forward to delving more into the IT and Parkland Regional Library world.

Welcome

Janine!



— 2023 *ANNUAL CONFERENCE* Stronger Together

*PARKLAND REGIONAL LIBRARY SYSTEM + PEACE LIBRARY SYSTEM
NORTHERN LIGHTS LIBRARY SYSTEM + YELLOWHEAD REGIONAL LIBRARY*

The [Stronger Together](#) team is thrilled to share the dates for the 2023 Stronger Together Conference. Northern Lights Library System has joined the team this year to help put on what we hope will be the best Stronger Together conference to date!

This year the conference will be a hybrid model—one full conference day online and two in-person days at the River Cree Resort and Casino in Enoch, AB (west Edmonton). You can look forward to a variety of sessions suited for anyone who works with and loves libraries including a focused leadership development day for Library Trustees.

Save the date:

Online	Stronger Together Conference	–	November 3rd,	2023
In-Person	Leadership Development Day	–	November 9th,	2023
In-Person	Stronger Together Conference	–	November 10th,	2023

For any inquiries, please send questions to librariesarestrongertogether@gmail.com.

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Find out about important deadlines and see what's happening at other Parkland Libraries!

Red Hot Science Continues into the Summer!

If you haven't had a chance to check out their programs there is still time to [register](#)—Red Deer Polytechnic, in partnership with Actua and CanCode, is continuing their free program [Red Hot Science](#) into the summer months this year! Check out their STEM programs for a variety of age ranges to offer at your library. You can find more information in the Red Hot Science Programming folder on the Q Drive.



TD Summer Reading Club Films

The National Film Board (NFB) has compiled a [list of films](#) for the 2023 TD Summer Reading Club *Check This Out* theme. Libraries can share these films with their patrons either by sharing the online streaming links or hosting in-person screenings (physical or digital copies can be requested from the NFB). For more information, please see the [TD Summer Reading Club](#) and [NFB](#) websites.

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- **Polaris Training** - March 24, 10am–12pm. [Join online](#) or register with your consultant to attend in person.

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Reluctant Leadership Webinar Thursday, March 30 12pm

You may have been thrust into leadership or placed in a position that you didn't anticipate or never wanted. Discover why being a reluctant leader is often the best leader and learn how to focus on the qualities that make you the best person for the job in [this webinar](#). \$49 USD

Grantseeking On-Demand Course

Grantseeking can be time-consuming and time-sensitive. It's important you have the appropriate planning tools, tracking system, and submission schedule in place. It's also important that you know the funder's motivations and if you have the capacity to deliver on them and fulfill their intentions for impact. [This course](#) is designed to help you do just that! \$99

PARKLAND REGIONAL LIBRARY SYSTEM
4565 46 Street
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Stay up to date by visiting our [Support Site](#).



Want to change how you receive these emails?
You can [update your preferences](#) or [unsubscribe from this list](#).



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Strong Libraries, Strong Communities



PRLS BOARD TALK

Highlights of the Parkland Regional Library Board Meeting

FEBRUARY 23, 2023

Parkland Annual Report

Each year Parkland is required to submit an annual report to the Public Library Services Branch (PLSB) at Municipal Affairs. System wide statistics indicate a return to pre-COVID levels of service. In 2022, many performance indicators were up.

Circulation - 1,256,988
Interlibrary loans - 23,757
WIFI Usage - 1,646,392
Van Run volume - 883,300 items
Collection size - 678,471
Cardholders - 38,366

An annual report infographic with more highlights from 2022 will be prepared and distributed to member municipalities in the coming weeks.

Outlet Annual Reports

The Parkland Board is the governing board for four library service points. They are:

Brownfield Community Library – County of Paintearth
Nordegg Public Library – Clearwater County
Spruce View Community Library – Red Deer County
Water Valley Public Library – Mountain View County

Highlights from their annual reports are included below:

Brownfield Community Library Accomplishments

They had over 2,500 people visit the library this year. They were also pleased to have 10 volunteers involved in various library services and events. The library was closed for approximately two weeks in June as the library received some much-needed renovations and re-painting.

Nordegg Public Library Accomplishments

They were happy to be open 12 hours per week over 4 different days. They now have 12 volunteers helping run services in Nordegg. The library manager position is still vacant and they are looking forward to filling this position.

Spruce View Community Library Accomplishments

Their *1,000 Books Before Kindergarten* is still going strong with about 38 kids participating, and they have 10 children who have reached 1,000 books already! They are also partnering with the Innisfail and Area Family Resource Centre to bring an early literacy program to their library, which is very well attended.

Water Valley Public Library Accomplishments

The Water Valley Public Library and the local area has really grown in the last year. This year, the library has really been focusing on expanding their program offerings. They currently offer four full time children's programs, two regular adult program offerings, as well as additional programs being added as a one off.

Population Figures and the Parkland Master Agreement

Board members Joy-Anne Murphy and Shannon Wilcox presented the request to the board from seven municipalities to amend Article 8.3 regarding population estimates and which figures are to be used for Parkland's invoicing to the member municipalities. After a lengthy discussion, a motion was put forward to amend the agreement. The motion was defeated and letters will be sent in reply to the seven municipalities that sent requests for the Parkland Membership Agreement to be amended.

Advocacy Committee

Despite only meeting twice since the November board meeting, Parkland's Advocacy Committee has accomplished much.

Gord Lawlor was re-elected as committee Chair and Norma Penney was re-appointed Vice-Chair.

The Advocacy Committee decided to carry over its workplan goals from 2022 through 2023. These goals are:

1. Positioning libraries to emerge advantageously following the upcoming provincial election (May 2023)

2. Advocating for increased library funding from the Government of Alberta
3. Assisting libraries with the marketing of their services
4. The creation of a provincially unified, ongoing voice for public libraries
5. To continue to focus on advocacy to the system board
6. To continue to help libraries and library boards advocate for themselves at the local level

Given that library funding remains a major issue, keeping the goals from 2022 seemed logical since a provincial election is anticipated this spring.

As for the provincial election, in fulfillment of one of our six advocacy goals, Parkland and Yellowhead Regional Library (YRL) have been successful in creating a provincially unified, ongoing voice for public libraries by creating an Advocacy Committee of the seven library systems.

Website Refresh Project

On January 12, 2022, Parkland headquarters experienced a network compromise and the point-of-entry identified was through Parkland's website server, which was corrected. While a website refresh project had already been discussed internally, the network compromise forced the fact that staff need to update Parkland's existing Sitecore infrastructure.

Staff requested and were granted up to \$200,000 from the technology reserve to fund the Website Refresh Project based on the existing Sitecore license using Fishtank as the website developer.

Parkland and Parkland Outlet Bylaw Revisions

Parkland needed to revise a number of its bylaws related to in-house collections. All references to loan periods and fines have been removed from the Parkland Bylaws.

In addition, Parkland's Outlet bylaws were amended with regards to fees and fines, borrowing periods, and borrowing periods suspension or forfeiture.

ALTA Representative

Former Parkland board member, Bob Green, has stated his intention to step down from his long-time role as ALTA board member and Area 3 representative. He will be done in the Spring of 2023. Please consider whether

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Sedgewick & District Municipal Library thanks Deb Smith and MLA Jackie Lovely for attending their library grand opening. Their new location is downtown and use of the new library is "through the roof"

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2023 Winter Newsletter

Although I would like to say that Spring is just around the corner, it certainly looks like it is a long way off. No matter when it finally arrives, it does not stop all of us Summer Villagers from preparing for the next busy open water season. The last Statistics Canada census shows that Summer Villages are growing at a pace similar to Alberta's large metropolitan centers. That growth is driving new needs for all Summer Villages and the ASVA will always be here to help.

ASVA Executive Director

The ASVA is very pleased to welcome Kathy Krawchuk as our new Executive Director. Kathy brings a wealth of knowledge to the role having been in local municipal government her entire career and with 12 years as a CAO.

As we welcome Kathy to her new role, I also want to take this time to thank Deb Hamilton, ASVA Executive Director 2019-2021, for coming back for the last three months to help the ASVA during this transition period.

ASVA Membership Fee

In 2023, the membership fee is \$.0262 x equalized assessment / 1000 and the maximum membership fee is \$975. The ASVA Board of Directors were very pleased that they were able to keep the mil rate and maximum membership fee the same for the last two years.

ASVA Anniversary & Annual Conference

This year the ASVA will be celebrating its 65th year of existence and we plan to make this year's conference one to remember. The conference will be held on October 19th and 20th, put it in your calendars now and a save the date reminder will be out in the next couple of months.

It was back in 1958, that the Summer Villages got together and formed the ASVA. The association came to life based on the successful advocacy work done by a few summer villages to increase infrastructure grant funding. It is interesting that 65 years later we are still working together and advocating for changes to infrastructure funding on the soon to be new LGFF program.

ASVA Strategic Planning and Member Engagement

With feedback from members, the ASVA Board of Directors recently completed its update to the strategic plan. This new plan focuses on these four goals:

1. ASVA is recognized as the primary advocate for and on behalf of Summer Villages.
2. ASVA plays a key role ensuring SVs are informed on critical issues and that SVs have the knowledge and skills that enhance their capacity to deliver municipal services.
3. ASVA will deliver projects to enhance the autonomous nature of SVs and strengthen the SVs' capacity to deliver municipal services within their communities.
4. ASVA will model to ASVA members effective governance by actively improving its Board governance practices.

LGFF – Local Government Fiscal Framework (MSI replacement)

Last October, the ASVA submitted to Municipal Affairs a proposal for how the funds in the new LGFF program should be allocated between municipalities. At the ASVA annual conference there was a presentation on our proposal. Since that time the ASVA President has met twice with Minister Rebecca Schulz to discuss the proposal. Although there are more meetings scheduled, we have not received a commitment from the Alberta government as to when the allocation factors will be finalized.

While we are still waiting to hear from the Minister regarding how LGFF funding will be allocated, we were very pleased that the province has removed the 50% growth restriction for LGFF. This means that funding will rise and fall at the same rate as provincial revenues, making us partners in encouraging economic growth and opportunity. We are, however, disappointed that the province has not increase the starting point of the LGFF fund and we will continue to advocate for an increase to that base amount.

Alberta Government – 2023 Budget

This budget focused on growing the economy, creating good-paying jobs, strengthening health care and education, and keeping Alberta communities safe. One of the highlights for Summer Villages was the doubling of the MSI operating grant. While there was no increase to the MSI capital fund there were increases in other capital grant funds that may be beneficial for Summer Villages such as increases to the Alberta Municipal Water and Wastewater Program and the Water/Wastewater Projects - Water for Life program.

MSI – Municipal Sustainability Initiative

As this program comes to a close at the end of 2023, the ASVA does want to remind its members that the time limits to spend MSI capital funding will be strictly enforced when MSI ends. Municipalities who have not expended their 2007 to 2018 allocations,

including credit items on or before December 31, 2023 will be required to return those funds to the Government of Alberta and/or if applicable, the municipality will forfeit any 2007 to 2018 unpaid allocations. MSI funding from 2019 to 2023 will be transferred to the LGFF and Municipalities will still be able to access those allocations under LGFF.

ASVA has contacted Municipal Affairs to see if there is a list of Summer Villages that might be in this predicament. If the information is available, we will reach out individually to the Summer Villages. There are options available to help spend your MSI funds such as contributing funds for use towards eligible MSI projects in other municipalities, regional services commissions, or non-profit organizations.

Broadband

As part of the Alberta Broadband Strategy, the government committed \$36 million to the Alberta Broadband Fund (ABF) to help ensure every rural, remote, and Indigenous household in the province can access high-speed internet. This funding is part of Alberta's overall \$390-million commitment to improve access to high-speed internet. It will be used to implement solutions to connect rural, remote, and Indigenous communities that do not currently have access to federal target speeds of 50 megabits per second (Mbps) for downloads, and 10 Mbps for uploads.

Applications for the first intake have now closed but the good news is that this program is scheduled to run until March 2027. Check here for eligibility and program rules:

[Alberta Broadband Fund | Alberta.ca](#)

Final Thoughts

As the ASVA President, I am the Summer Village representative on the Alberta Municipalities Board of Directors. I am also happy to advise that I have been appointed to the Alberta Municipalities Small Communities Committee. Mayor Ren Giesbrecht from the SV of West Cove was also appointed to that committee and together we are committed to ensure the interests of Summer Villages are brought to the table and will strongly advocate on your behalf.

The ASVA is very proud to tell provincial decision-makers and all other stakeholders that our association is supported by 100% of the Summer Villages. If you have any questions, suggestions or comments, please never hesitate to call or email our Executive Director, Kathy Krawchuk at 780-236-5456 or execdirector@asva.ca or info@asva.ca

Warmest Regards.

Mike Pashak

President, ASVA

Invasive Species Update

In March, the Alberta Invasive Species Council held a very successful conference in Olds at the Olds College. The take home message from this conference was that Albertans cannot let their guard down when it comes to alien species invading our pristine environment. Here are several invaders and various campaigns highlighted at the conference:

Squeal on Pigs

Invasive wild boar at large and hybrid pigs appear to be increasing in Alberta. They can damage crops and landscapes. They are elusive and often times, only the damage caused by wild boar may be noticed. If you see unexplained disturbed land, contact AF.wildboar@gov.ab.ca or call 310.FARM to report this damage.



Understand your grass.

Many lakeshore cottagers are keen to see a thick, green lawn and are tempted to seed or sod down as close to the shore as possible. In order for them to ensure invasive annual grasses such as downy brome or Japanese brome do not take a foothold on lake areas, cottagers need to ensure their sod or seed does not contain invasive species by asking their suppliers if their products are invasive-free. As well, too much nitrogen fertilizer can leach into the water, when fertilizing your shoreline grasses, which can enhance devastating algae blooms in lake areas.



Down brome riparian infestation



Algae bloom

Burn it Where you Buy It

Firewood can contain invasive insects like emerald ash borer or harbor invasive tree diseases such as Dutch Elm Disease (DED). Don't get caught with DED when buying firewood further than 80 km from where you originally purchased it! Always burn it where you buy it and do not return to your Summer Village with it to avoid the spread of invasive insects and diseases.



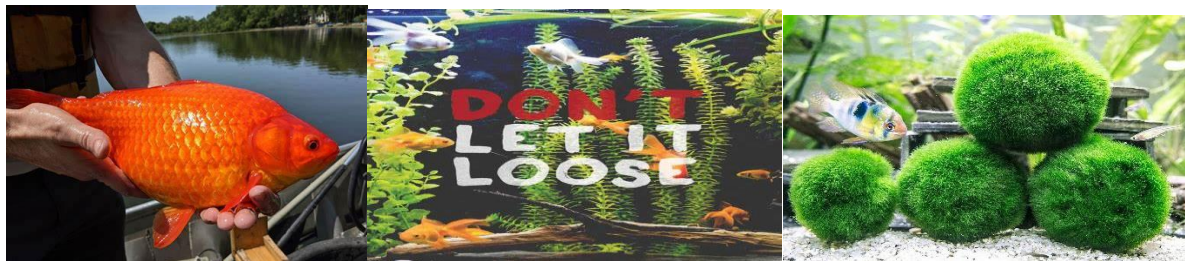
Dutch Elm Disease

Do Not Transport Firewood

Elm Bark Beetle

Don't Let it Loose

Goldfish are a common pet in aquariums. When people get tired of their fish many have considered releasing them into lakes and streams, however this is illegal! Goldfish can survive in less than ideal conditions and disrupt our environments. If an aquarium pet or plant is no longer wanted, please return them to the pet store where purchased or donate them to a school, aquarium group, community organization or a rescue society. That also applies to aquarium moss balls. Some of these balls have been found to contain zebra mussels, which, if released in Alberta, could be an environmental disaster to our lakes.



Released oversized goldfish

Don't let it Loose Program

Aquarium moss balls

Clean, Drain and Dry your Boat.

Recreational activities, such as boating can spread invasive species. Not only can zebra and quagga mussels be transported on uncleaned watercrafts and undrained bilges or equipment, but aquatic species such as Eurasian water milfoil, the exclusionary phragmites, and the invasive Prussian carp can be transported to new areas. In specific, Prussian carp have been found in the Red Deer and North Saskatchewan watershed, so it is critical that, even if you are just moving your boat from a river to a nearby lake, to always clean, drain and dry any gear that comes in contact with the water.



Prussian Carp

Clean Drain Dry Your Boat

Eurasian Watermilfoil

If You Don't Know, Now You Know:

Gardeners often are offered attractive species in the form of seeds or plant fragments. Emergent species have often been moved from one shore to line the edges of a pond or water feature. Many of the species can take over a lakeshore, ending the biodiversity and use of that water's edge. If you do not have full knowledge of what you might be bringing in to your pond, now you know to not do it. Some of these invasive ornamental species include yellow flag iris, flowering rush, Himalayan balsam, and purple loosestrife, and can all be found in Alberta.



Yellow Flag Iris

Himalayan Balsam

Flowering Rush

Purple Loosestrife

Don't go cray-cray with your fish bait.

The northern crayfish is native to the Beaver River system, where it is often collected and used as bait for sport fishing in that area. But that river system is where it needs to stay. Bringing it back in your tacklebox or wet well and letting it loose in other water ecosystems could potentially cause major disruption. This applies to all live bait! It is illegal to let any bait loose in aquatic ecosystem.



Northern Crayfish

Live bait.

All of these species and more were featured at the 2023 AISC conference. Continued updates on the battles against invasive species of all types will occur as successes and failures are noted—stay up to date with the AISC and join their newsletter or follow their social medial accounts on Facebook, Instagram and Twitter, @ABinvasives!