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Summer Village of Sunbreaker Cove  
September 14, 2021  
Municipal Planning Commission Minutes  
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*Minutes of a Municipal Planning Commission Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held September 14, 2021, at the Summer Village Administration Office in Sylvan Lake, Alberta.*

**PRESENT:**

Chair:	Keith Kimball
Member-at-Large:	Debbie Ricalton via Zoom
Member-at-Large:	Fred Barham via Zoom
Member-at-large:	Colette Gilbert via Zoom
CAO:	Tanner Evans
Development Officer:	Kara Kashuba
Recording Secretary:	Teri Musseau
Applicant(s):	Serena Franz Matthew Dupre Kim Schmitt

**CALL TO ORDER:** Chair Kimball called the meeting to order at 9:00 a.m.

**AGENDA:**

**MPC-21-013** Moved by Fred Barham to approve the agenda as presented.  
CARRIED

**DEVELOPMENT APPLICATIONS**

**1. 641 Fox Crescent – Tourist Home**

Application for a Tourist Home at 635 Fox Crescent (Lot 5 Block 2 Plan 1823MC)

**2. 685 Fox Crescent– Tourist Home**

Application for a Tourist Home at 685 Fox Crescent (Lot 5 Block 3 Plan 1823MC)

Kara Kashuba, Serena Franz, Matthew Dupre and Kim Schmitt left the meeting at 9:33 a.m.

**DECISIONS**

**MPC-21-014** Moved by Keith Kimball to approve the application for a tourist home at 641 Fox Crescent subject to the following conditions being met to the satisfaction of the Development Officer:

- The development permit is only valid for 1 year from the date of issuance. A new development approval will be required at the time should the applicant wish to continue with the tourist home use.
- Tourist homes shall be contained within the principle building and therefore garage suites shall not be used.
- Notwithstanding part three, section 2(3) of the Land Use Bylaw, no recreation vehicle shall be used as accommodation for tourist home guests.

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- The maximum number of people staying overnight in a tourist home shall be 8.
- The owner/operator of the tourist home is responsible for informing the Summer Village Office of any changes in the alternate owner/operator's information.
- The minimum length of stay shall be no less than 7 days in the peak season between May 1 until September 30. Otherwise, it shall be no less than 3 days.
- The tourist home shall always abide by the community standards bylaw regardless of who is occupying the home.
- Tourist homes shall not display any sign advertising the tourist home.
- Parking must be in place on the property or the road allowance in front of the property, of a minimum of one stall per bedroom.
- Owner is responsible to ensure smoke alarms and fire extinguishers are in place and comply with code.

CARRIED

**MPC-21-015**

Moved by Debbie Ricalton to approve the application for a tourist home at 685 Fox Crescent subject to the following conditions being met to the satisfaction of the Development Officer:

- The development permit is only valid for 1 year from the date of issuance. A new development approval will be required at the time should the applicant wish to continue with the tourist home use.
- Tourist homes shall be contained within the principle building and therefore garage suites shall not be used.
- Notwithstanding part three, section 2(3) of the Land Use Bylaw, no recreation vehicle shall be used as accommodation for tourist home guests.
- The maximum number of people staying overnight in a tourist home shall be 10.
- The owner/operator of the tourist home is responsible for informing the Summer Village Office of any changes in the alternate owner/operator's information.
- The minimum length of stay shall be no less than 7 days in the peak season between May 1 until September 30. Otherwise, it shall be no less than 3 days.
- The tourist home shall always abide by the community standards bylaw regardless of who is occupying the home.
- Tourist homes shall not display any sign advertising the tourist home.
- Parking must be in place on the property or the road allowance in front of the property, of a minimum of one stall per bedroom.
- Owner is responsible to ensure smoke alarms and fire extinguishers are in place and comply with code.

CARRIED

**ADJOURNMENT:**

**MPC-21-016**

Moved by Chair Kimball that the Municipal Planning Commission meeting be adjourned at 9:34 a.m.

CARRIED

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KEITH KIMBALL, CHAIR

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TANNER EVANS, CAO

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