

**SUMMER VILLAGE OF SUNBREAKER COVE  
ORGANIZATIONAL MEETING  
JUNE 27, 2024**

*Minutes of an organizational meeting of Council held on July 27, 2024, in the Summer Villages on Sylvan Lake Administration Office in the Town of Sylvan Lake.*

**PRESENT:** Jim Willmon  
Keith Kimball

**STAFF PRESENT:** Teri Musseau, Recording Secretary  
Justin Caslor, Public Works Manager

**CALL TO ORDER**

The Recording Secretary, Teri Musseau, called the Meeting to Order at 8:30 a.m.

**AGENDA**

SBC-24-058  
Agenda

MOVED by Councillor Kimball  
That the agenda be accepted as presented.

**CARRIED**

**SELECTION OF MAYOR**

The Recording Secretary, Teri Musseau, called for nominations for the position of Mayor.

SBC-24-059  
Mayor

MOVED by Councillor Kimball  
That Councillor Willmon be appointed as Mayor.

**CARRIED**

Teri Musseau turned the meeting over to Mayor.

**SELECTION OF DEPUTY MAYOR**

Mayor Willmon called for nominations for the position of Deputy Mayor.

SBC-24-060  
Deputy Mayor

MOVED by Mayor Willmon  
Councillor Kimball be appointed as Deputy Mayor.

**CARRIED**

**APPOINTMENT OF ASSESSOR AND AUDITOR FOR THE 2023  
FINANCIAL YEAR**

SBC-24-061  
Assessor

MOVED by Deputy Mayor Kimball  
THAT Wild Rose Assessment be appointed Assessor for the Summer Village of Sunbreaker Cove.

**CARRIED**

SBC-24-062  
Auditor

MOVED by Deputy Mayor Kimball  
The Matrix Group be appointed Auditor for the Summer Village of Sunbreaker Cove.

**CARRIED**

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**APPOINTMENTS TO VARIOUS COMMITTEES, COMMISSIONS AND BOARDS**

SBC-24-063  
MPC

MOVED by Mayor Willmon  
THAT the following be appointed to the Municipal Planning Commission

- Council Representative – Mayor Willmon
- Citizen at Large Representative – Debbie Ricalton
- Citizen at Large Representative – Fred Barham
- Citizen at Large Representative – Colette Gilbert
- Citizen at Large Representative – Marny Paul

**CARRIED**

SBC-24-064  
SDAB

MOVED by Mayor Willmon  
THAT the following be appointed to the Subdivision Development Appeal Board:

- Citizen at Large Representative – Mike Bruni - Chair
- Citizen at Large Representative – Brian Skinner
- Citizen at Large Representative – Trista Carey
- Secretary – Teri Musseau

**CARRIED**

**APPOINTMENTS TO VARIOUS INTERMUNICIPAL COUNCIL COMMITTEES, COMMISSIONS AND BOARD**

SBC-24-065  
JSC

MOVED by Deputy Mayor Kimball  
THAT Mayor Willmon be appointed as Council Representative to the Joint Services Committee.

**CARRIED**

SBC-24-066  
Emergency  
Advisory  
Committee

MOVED by Mayor Willmon  
THAT Mayor Willmon, and Deputy Mayor Kimball be appointed as the Summer Village of Sunbreaker Cove's Representatives to the Emergency Advisory Committee.

**CARRIED**

SBC-24-067  
LREMAC

MOVED by Mayor Willmon  
THAT Deputy Mayor Kimball be appointed as Summer Village of Sunbreaker Cove's Representative to the Lacombe Regional Emergency Advisory Committee with Mayor Willmon as alternate.

**CARRIED**

SBC-24-068  
IDPC

MOVED by Deputy Mayor Kimball  
THAT Mayor Willmon be appointed as the Summer Village of Sunbreaker Cove's Representative to the Intermunicipal Development Plan Committee with Deputy Mayor Kimball as the alternate.

**CARRIED**

SBC-24-069  
SLRWWC

MOVED by Deputy Mayor Kimball  
THAT Mayor Willmon be appointed as Summer Village of Sunbreaker Cove's Representative to the Sylvan Lake Regional Water & Wastewater Commission with Deputy Mayor Willmon as alternate.

**CARRIED**

**APPOINTMENT TO VARIOUS COMMITTEES AT LARGE**

SBC-24-070  
PRLB

MOVED by Mayor Willmon  
THAT Julie Maplethorpe from the Summer Village of Jarvis Bay be appointed as representative for all 5 summer villages to the Parkland Regional Library Board.

**CARRIED**

Initials

SBC-24-071  
ADJOURNED

**ADJOURNMENT**  
MOVED by Mayor Willmon  
THAT being the agenda matters have been concluded, the meeting  
adjourned at 8:38 a.m.

**CARRIED**

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Jim Willmon, Mayor

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Tanner Evans, CAO

Initials