

Summer Village of Sunbreaker Cove
Regular Meeting Minutes
November 23, 2020

Minutes of a Regular Council Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held November 23, 2020 in the Summer Village Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE

Mayor:	Teresa Beets
Deputy Mayor:	Jim Willmon via Zoom
Councillor:	Keith Kimball
CAO:	Tanner Evans
Public Works Coordinator:	Chris Loov via Zoom
Accounting Technician:	Tina Leer via Zoom
Recording Secretary:	Teri Musseau
Gallery:	Tim Wells

CALL TO ORDER

The Meeting was called to order at 9:01 a.m. by Mayor Beets.

AGENDA APPROVAL

SBC-20-185

MOVED by Councillor Kimball that the agenda be adopted as amended:

ADDITION:

G.2. Lacombe County Wastewater Letter

MOVE:

E.1.B 2021 Budget until after E.2.A.

CARRIED

CONFIRMATION OF MINUTES

SBC-20-186

MOVED by Deputy Mayor Willmon that the minutes of the Regular Meeting of Council held on October 26, 2020, be approved as presented.

CARRIED

INFORMATION ITEMS

SBC-20-187

MOVED by Councillor Kimball that the following information items be received as information:

- 1) Accounts Payable Report
- 2) Financial Report
- 3) Public Works Report
- 4) Development Update
- 5) Regional Assessment Review Board

CARRIED

REQUEST FOR DECISION

FINANCE & ADMINISTRATION

SBC-20-188

Joint Services Committee Budget

MOVED by Deputy Mayor Willmon that Council approve the 2021 Joint Services Budget as presented but is supportive of increasing the budget for an additional summer student.

CARRIED

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SBC-20-189 Auditor Engagement
MOVED by Mayor Beets that Council approve the outlined terms of engagement to audit the financial statements and Council sign the engagement letter.

CARRIED

COUNCIL & LEGISLATION

SBC-20-190 Committee Member Remuneration
MOVED by Deputy Mayor Willmon that Council table until the next meeting.

CARRIED

Council recess at 10:05 a.m.

Council reconvened at 10:27 a.m.

FINANCE & ADMINISTRATION

2021 Budget

Tina Leer left the meeting at 11:45 a.m.

SBC-20-191 MOVED by Mayor Beets that Council table until after delegation.

CARRIED

Council recessed at 12:37 p.m.

Council reconvened at 1:00 p.m. with the same people as at the beginning of the meeting with the exception of Tina Leer, and the addition of Michael Wuetherick, Kathryn Kolaczek via Zoom, Brad Vander Heyden via Zoom and Joel Sawatzky via Zoom.

DELEGATION

Municipal Wastewater Line

Michael Wuetherick the Wastewater Technical Advisor, Kathryn Kolaczek from Alchemy Communication, Brad Vander Heyden and Joel Sawatzky from Stantec, joined Council to discuss next steps moving forward with the Municipal Wastewater Line.

SBC-20-192 MOVED by Mayor Beets that Council direct administration to execute Stantec's Engineering Change Order #1 2020 Design Finalization and Tender not to exceed \$38,000.

CARRIED

SBC-20-193 MOVED by Mayor Beets that Council direct Administration to enter into an agreement with Lacombe County for the design and engineering to include a separate line though Sunbreaker Cove's Right-of-way, with all expenses to be paid for entirely by Lacombe County, to be completed by November 26th.

CARRIED

Brad Vander Heyden, Joel Sawatzky left the meeting at 3:14 p.m.

Kathryn Kolaczek left the meeting at 3:17 p.m.

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Michael Wuetherick and Chris Loov left the meeting at 3:19 p.m.

FINANCE & ADMINISTRATION

2021 Budget

SBC-20-194 MOVED by Deputy Mayor Willmon that Council accepts as information.
CARRIED

COUNCIL REPORTS

SBC-20-195 MOVED by Deputy Mayor Willmon to accept the Council reports, Committee reports and information items as information:

Councillor Kimball

- Lacombe Regional Emergency Management Plan

Deputy Mayor Willmon

- Intermunicipal Development Plan
- Online education courses

Mayor Beets

- Newsletter

CARRIED

NEXT MEETING

SBC-20-196 MOVED by Mayor Beets that the next meeting of Council be held on December 21, 2020 at 9:00 a.m.
CARRIED

ADJOURNMENT

SBC-20-197 MOVED by Mayor Beets that being the agenda matters have been concluded, the meeting adjourned at 4:33 p.m.
CARRIED

MAYOR BEETS, MAYOR

TANNER EVANS, CAO