

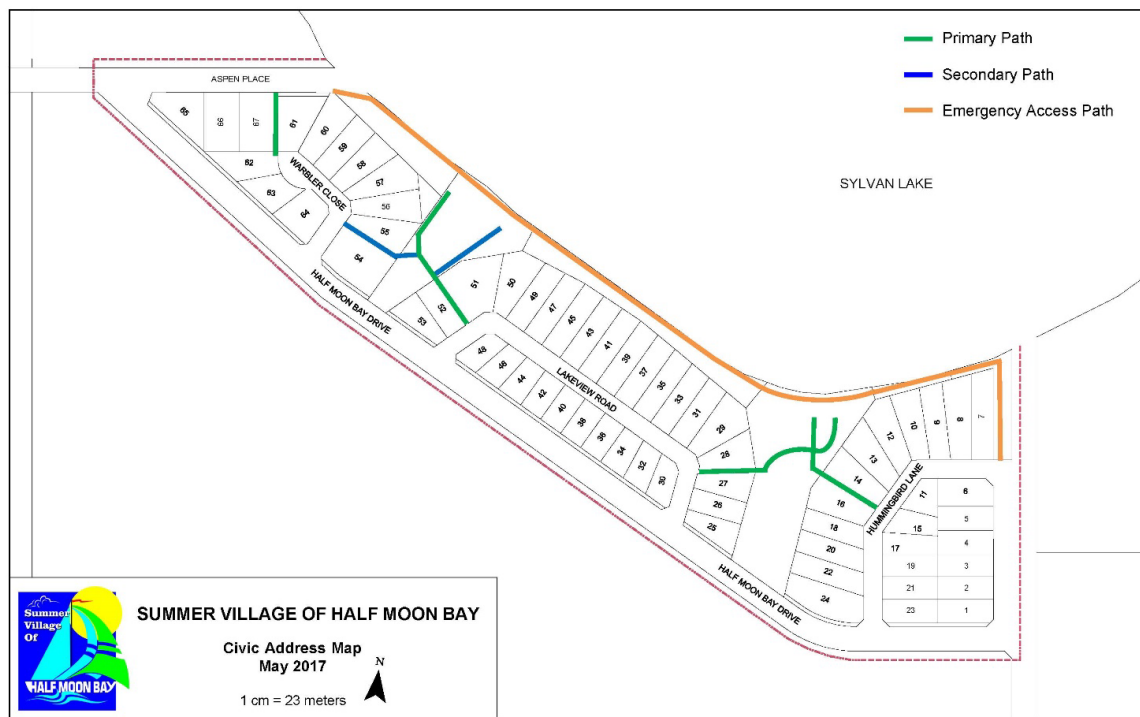


Policy Title Pathway Maintenance Policy	Date: May 31, 2021	Resolution No. HMC-21-070
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Purpose and Scope:

The purpose of this policy is to provide guidance and set service levels for the maintenance of pathways in the Summer Village of Half Moon Bay to ensure that paths are functional and pleasing to the eye.

Pathways within the Summer Village of Half Moon Bay identified in the map below will be the only ones maintained by the municipality. This pathway network is made up of approximately 1400 linear feet of Primary paths and 400 linear feet of Secondary paths.



Specific Procedures:

Definitions:

Primary Paths (green) – 2.5 to 3.0 meters wide; may be used from time to time by motorized vehicles and additional width is necessary to safely accommodate two-way use or a combination of pedestrian and motorized vehicle use.

Secondary Paths (blue) – 1.5 to 2.0 meters wide; are typically walking trails and for pedestrian-only use.

Emergency Access Path (orange) – 3.5 meters wide; created to ensure the municipal reserve adjacent to the lakeshore was wide enough to allow access for emergency response vehicles. Typically used as a walking trail for pedestrian-only use.

Vegetation Management:

On an annual basis prior to July 1, all paths will be inspected for vegetation encroachment and a maintenance work plan will be created to address any found issues. Vegetation within the defined paths will be trimmed back or removed to maintain the proper width of path as defined above. In certain areas of the Emergency Access path, vegetation will be removed or trimmed back to the private property line to achieve the desired path width. Private property is to be respected and no work is to be completed on private property. Dead or Danger Trees that may provide a risk to the public using the Paths will be removed or pruned under the Tree Removal program.

Path Coverings and Surface Material:

Primary Paths – the path covering will be Recycled Concrete Aggregate (also known as crushed concrete). The initial application of this product will be approximately 2 inches thick (50 mm).

Secondary Paths – the path covering will be a bark and wood chip mulch that is readily accessible in the local area. Mulch will be applied at a minimum of 2 inches (50 mm) thick across the width of the pathway. For ease of walking, Mulch should be smaller bark and shredded-wood mulches and not large nuggets.

Emergency Access Path – this path will not have a specified covering or surface material. Generally this path will have a grass covering maintained by residents

adjacent to the path or in other public use areas it will be a combination of sand and grass as maintained by the municipality or volunteers.

Path Covering Maintenance:

The Summer Village of Halfmoon Bay will ensure that paths are free of any tripping hazards or any type of material that might hinder the usage of pathways. Municipal pathways will be resurfaced by a contractor approved by the Summer Village Administration. Any Pathway covering maintenance should be performed prior to the July 1st weekend if possible, in preparation of heavy use during the summer months.

Secondary Paths – should be maintained on a 3 year cycle or as required. The depth of material required to resurface the path will be determined at the time of maintenance.

There are approximately 400 feet of secondary path in the West EOS Reserve; 150 feet from the West Reserve stairs to the junction of the Primary path and 250 feet from Warbler Close to the junction of the Primary path.

Primary Paths – should be maintained on a four year cycle or as required. The depth of material required to resurface the path will be determined at the time of maintenance. To levelize maintenance costs the primary path maintenance should be split into four years by the following sections of pathway:

Year 1 - Hummingbird Lane to East Reserve stairs; approximately 350 feet in length.

Year 2 - Lakeview Road to East Reserve stairs; approximately 370 feet in length.

Year 3 - Lakeview Road to West Reserve ramp; approximately 400 feet in length.

Year 4 – Warbler Close to Aspen Place to beach area; approximately 300 feet