

**ORGANIZATIONAL MEETING AGENDA  
SUMMER VILLAGE OF BIRCHCLIFF  
SUMMER VILLAGES ADMINISTRATION OFFICE  
THURSDAY, JULY 18, 2019 @ 9:00 A.M.**

- 1. CALL TO ORDER**
- 2. AGENDA**
  - additions/deletions
  - adoption
- 3. BUSINESS**
  - Appointment of Chief Elected Official and Deputy Mayor**
    - Section 159 of the MGA requires that the CEO must be appointed at each organizational meeting.
      - Mayor
      - Deputy Mayor
  - A. Appointment of Assessor & Auditor for the 2019 Financial Year**
    - required under s284 (d) (ii) of the MGA
      - Wildrose Assessment
    - Appointment of Auditor
      - Metrix Group
  - B. Appointments to Various Council Committees, Commissions and Boards:**
    - 1. Municipal Planning Committee**
      - 2 Council
      - 1 Member-at-large
        - Michael Wells
        - Don Bell
    - 2. Subdivision and Development Appeal Board**
      - 1 Council and 2 Members-at-large
        - Mayor
        - Thom Jewell
        - Barry Virtue
        - Stephen Johnson
        - Karen McCaffrey
  - C. Appointments to Various Intermunicipal Council Committees, Commissions and Boards:**
    - 1. Joint Services Committee**
      - 1 Council
    - 2. Birchcliff Emergency Advisory Committee**
      - 1 Council
    - 3. Sylvan Lake Management Committee**
      - 1 Council

4. Sylvan Lake Regional Water Commission
  - 1 Council and 1 Alternate
5. Sylvan Lake Regional Wastewater Commission
  - 1 Council and 1 Alternate
6. Lacombe Regional Emergency Management Advisory Committee
  - 1 Council and 1 Alternate
7. Regional Intermunicipal Development Plan Steering Committee
  - 1 Council and 1 Alternate

**D. Appointment to various Committees at large**

1. Parkland Regional Library Board
  - 1 Council for all 5 Summer Villages (Birchcliff – Ann Zacharias would like to continue as representative)
2. Family Community Support Services Board
  - 1 Council for all 5 Summer Villages (Half Moon Bay – Ted Hiscock would like to continue as representative)
3. Sylvan Lake Library Board
  - 1 Council for all 5 Summer Villages (Jarvis Bay – Julie Maplethorpe would like to continue as representative)
4. Advanced Ambulatory Care
  - 1 Representative for all 5 Summer Villages (Norglenwold - Carol McMillan would like to continue as representative)

**E. Date and Place of the 2020 Annual Information Meeting**

**4. ADJOURNMENT**