

**REGULAR MEETING AGENDA
SUMMER VILLAGE OF NORLGENWOLD
JUNE 24, 2022 @ 9:00 A.M.
PUBLIC HEARING @ 9:00 A.M.**

A. CALL TO ORDER

B. AGENDA - additions/deletions
 - adoption

C. ADOPTION OF MINUTES - Regular Meeting Minutes, May 27, 2022
 - Municipal Planning Commission, May 27, 2022

D. PUBLIC HEARING

- 1) Land Use Bylaw

E. INFORMATION ITEMS

- 1) Action Items List
- 2) Accounts Payable Report
- 3) Public Works Report
- 4) Development Update
- 5) Resident Letter

F. REQUESTS FOR DECISION

1) Planning & Development

- a) Land Use Bylaw
- b) Encroachment Agreement

G. COUNCIL, COMMITTEES AND CORRESPONDENCE

1) Council Reports

- a) Mayor Gurevitch
- b) Deputy Mayor Ludwig
- c) Councillor Rattan

2) Committee Reports

- a) Town of Sylvan Lake Library Board

3) Upcoming Meetings

- a) Council Meeting – July 29, 2022
- b) Organizational Meeting – July 29, 2022

H. ADJOURNMENT

Summer Village of Norglenwold
Regular Meeting Minutes
May 27, 2022

C-1

Minutes of a Regular Council Meeting of the Summer Village of Norglenwold, Province of Alberta, held May 27, 2022, in the Summer Village Administration Office at Sylvan Lake, Alberta.

PRESENT	Mayor:	Cyril S. Gurevitch, Q.C.
	Deputy Mayor:	Jeff Ludwig (via Zoom)
	Councillor:	Nav Rattan (via Zoom)
	Development Officer:	Kara Kashuba
	Recording Secretary:	Carolyn Widmer (via Zoom)
	Delegation:	Gary Zimmerman
REGRETS	CAO:	Tanner Evans

CALL TO ORDER The Meeting was called to order at 1:00 p.m. by Mayor Gurevitch.

AGENDA APPROVAL

NGC-22-059 MOVED by Councillor Rattan that the agenda be adopted as amended:

Move: F.2.A Encroachment Agreement Request after Delegation
Add: E.5 Information Item – 1913 Days
F.1.C Amending Memorandum Agreement
CARRIED

CONFIRMATION OF MINUTES

NGC-22-060 MOVED by Mayor Gurevitch that the minutes of the Regular Meeting of Council held on April 29th, 2022, be adopted as presented.
CARRIED

DELEGATION

Gary Zimmerman from McLennan Ross joined Council to discuss encroachments at 99 Grand Avenue. Mr. Zimmerman made a presentation on behalf of his clients, Chris and Heather Aldrich, and provided history on the current encroachments. Current encroachments include well shed, house, covered patio, porch, and fence.

NGC-22-061 Encroachment Agreement Request
MOVED by Mayor Gurevitch to enter into a new encroachment agreement for some of the proposed encroachments. The Summer Village would enter into a new 5 year encroachment agreement to allow the encroachment of the well shed and corner of the house. The Landowner would be required to remove the portion of the covered patio and porch and fence to the extent they encroach onto Aspen Lane and provide an updated Real Property report confirming compliance. If the Landowners do not comply, the Summer Village could take steps to remove the encroaching structures. The homeowners would be provided access to the property while the rest of the road allowance would have the gravel road removed and would be replanted with vegetation. Administration to bring Encroachment Agreement back to next meeting.
CARRIED

Gary Zimmerman left the meeting at 1:27 p.m.

INFORMATION ITEMS

- 1) Action Items Listing
- 2) Accounts Payable Report
- 3) Development Update
- 4) Docks
- 5) 1913 Days

NGC-22-062 MOVED by Mayor Gurevitch that Council accept the information items as presented.

CARRIED

REQUESTS FOR DECISION

COUNCIL & LEGISLATION

Bylaw #264-22 Subdivision & Development Appeal Board Bylaw
NGC-22-063 MOVED by Mayor Gurevitch that Council give 1st reading to the Subdivision and Development Appeal Board Bylaw #264-22.
CARRIED

NGC-22-064 MOVED by Councillor Rattan that Council give 2nd reading to the Subdivision and Development Appeal Board Bylaw #264-22.
CARRIED

NGC-22-065 MOVED by Mayor Gurevitch that by unanimous consent Council give 3rd reading to the Subdivision and Development Appeal Board Bylaw #264-22 at this meeting.
UNANIMOUSLY CARRIED

NGC-22-066 MOVED by Deputy Mayor Ludwig that Council give 3rd and final reading to the Subdivision and Development Appeal Board Bylaw #264-22.
CARRIED

Bylaw #266-22 Subdivision Authority Bylaw
NGC-22-067 MOVED by Councillor Rattan that Council give 1st reading to the Subdivision Authority Bylaw #266-22.
CARRIED

NGC-22-068 MOVED by Deputy Mayor that Council give 2nd reading to the Subdivision Authority Bylaw #266-22.
CARRIED

NGC-22-069 MOVED by Mayor Gurevitch that by unanimous consent Council give 3rd reading to the Subdivision Authority Bylaw #266-22.
UNANIMOUSLY CARRIED

NGC-22-070 MOVED by Councillor Rattan that Council give 3rd and final reading the Subdivision Authority Bylaw #266-22.
CARRIED

NGC-22-071 Amending Memorandum Agreement
MOVED by Councillor Rattan that Council sign the amended agreement.
CARRIED

PLANNING & DEVELOPMENT

- Bylaw #267-22
NGC-22-072

Land Use Bylaw
MOVED by Councillor Rattan that Council give first reading to the Land Use Bylaw #267-22.

CARRIED
- NGC-22-073

MOVED by Mayor Gurevitch that upon Public Notice of the Public Hearing which will be held on June 24th, 2nd and 3rd reading will take place after that.

CARRIED
- NGC-22-074

Completions Deposit & Irrevocable Line of Credit
MOVED by Deputy Mayor Ludwig that Council accept as information.
CARRIED

COUNCIL REPORTS

- Mayor Gurevitch

- ASVA – Prepared a letter to the Minister regarding MSI funding, supporting the ASVA.
 - May 12th attended a Zoom Conference call with Mike Pashak.
 - May 14th attended Team Up To Clean Up
 - May 19th attended meeting of Central Alberta Mayor’s & Reeve’s Committee.
- Deputy Mayor Ludwig

- ASVA
 - JSC Meeting with RCMP regarding Municipal Enforcement
- Councillor Rattan

- No Reports
- NGC-22-95

MOVED by Deputy Mayor Ludwig to accept the Council Reports as information.

CARRIED

NEXT MEETING

- NGC-22-075

MOVED by Mayor Gurevitch that the next meeting of Council be held on June 24th, 2022, at 9:00 a.m.

CARRIED

ADJOURNMENT

- NGC-22-076

MOVED by Mayor Gurevitch that being the agenda matters have been concluded, the meeting adjourned at 2:37 p.m.
CARRIED

CYRIL S. GUREVITCH, Q.C., MAYOR

TANNER EVANS, CAO

Minutes of a Municipal Planning Commission Meeting of the Summer Village of Norglenwold, Province of Alberta, held on May 27th, 2021, at the Summer Villages on Sylvan Lake Administration Office in Sylvan Lake, Alberta.

PRESENT: Chair: Jeff Ludwig via Zoom
Council Member: Nav Rattan via Zoom
Member at Large: Lorne Therriault
CAO: Tanner Evans
Development Officer: Kara Kashuba
Recording Secretary: Carolyn Widmer via Zoom

CALL TO ORDER: Chair Ludwig called the meeting to order at 12:26 p.m.

AGENDA:

MPC-22-004 Moved by Chair Ludwig to approve the agenda as presented.
CARRIED

DEVELOPMENT APPLICATIONS

1. 133 Grand Avenue

Application for a home occupation at the property of 133 Grand Avenue. (Lot 17, Block B, Plan 5108EO).

MPC-22-005 Moved by Lorne Therriault to approve the application with the following conditions:

- The Home Occupation commences and continues in the manner applied for and complies with the regulations and specifications of the Land Use Bylaw under which this permit was issued.
- The development permit is only valid for one (1) year from the date of issuance.
- Any change in use or intensification of this home occupation will require a new development permit.
- There shall be no exterior display or advertisement, except as provided for in section 2.2(11) of the Land Use Bylaw.
- The applicant is responsible to comply with any other regulations or approvals required by any other provincial or federal agency.
- No person other than a resident of the dwelling unit shall be employed.
- There shall be no outside storage of materials, commodities, or finished products.

CARRIED

Initials

ADJOURNMENT

MPC-22-006 Moved by Chair Ludwig that the Municipal Planning Commission meeting be adjourned at 12:31p.m.

CARRIED

JEFF LUDWIG, CHAIR

TANNER EVANS, CAO

Initials

NORGLNWOLD COUNCIL MEETING TASKS

TASK

Signage on reserves (stolen signs? Near mailbox, speedbump, OHV)
 procedural bylaw
 Meet with Michael W re: south shore line
 Research fire smart/hydrant options
 Team building
 Speed bump options
 email signature
 Removal of barbed wire?
 street to be cleaned on Grand Ave all the way to RR15 from construction
 other side of Chipmunk Creek - Blvd. issues, parking, mud, ruts
 quotes for community watch program signage (5 signs)
 look into larger annexation up to 11A

ASSIGNED COMMENTS

PW	Ordered
Tanner	In Progress
Tanner	
Tanner	In Progress
Tanner	
PW	
Tanner	
PW	
Kara	
Kara	
Robert	In Progress
Tanner	

COMPLETED

provide available dates for neighbourhood watch ad hoc committee
 amend remuneration policy
 what is in road salt
 letter to minister re: policing program
 set strategic planning date for this month
 iPad policy
 Term limit Policy
 Neighbourhood watch options to Nav
 clarification if table top has to happen same year as field exercise
 coffee with council
 shared admin breakdown on quarterly reports & highlighted
 add column in 2023 budget for misc. conferences
 trailer too close to road for year (same property as drainage issue)
 bring completions deposit policy to next meeting
 check LUB to see if it address enforcement
 irrevocable line of credit options
 team up to clean up email blast and posters
 potluck or formal meeting with neighbouring munis to discuss mutual interests
 RR 15 speed sign stolen, needs replacing
 speed bump sign stolen, needs replacing

Teri	
Teri	
Robert	
Tanner	
Tanner	
Teri	
Teri	
Teri	
Tanner	
Tanner	
Tina	
Tina	
Kara	
Kara	
Kara	
Kara	
Carolyn	
Teri	JSC denied
Robert	
Robert	

Summer Village of Norglenwold**Administration and Finance****Council Date: June 24, 2022****Information Item****Agenda Item: *Accounts Payable Update*****Background:**

Total payables processed and presented to Council \$164,885.15

The following list identifies any payments over \$3,000:

- | | |
|---|--------------|
| 1. Victor Maris | \$ 5,000.00 |
| a. Completions Deposit Refund | |
| 2. Red Deer Catholic Regional School | \$ 5,510.52 |
| a. 2 nd Quarter Tax Requisition | |
| 3. Rugged West Maintenance Inc. | \$ 3,680.62 |
| a. Bollard Removal & Installation | |
| b. Mowing & Trimming | |
| 4. Alberta School Foundation Fund | \$123,488.35 |
| a. 2 nd Quarter 2022 School Fund | |

Council Expense Claims Report:**May Expenses**

- | | |
|----------------------|-----------|
| ▪ Cyril S. Gurevitch | \$ 0 |
| ▪ Jeff Ludwig | \$ 0 |
| ▪ Nav Ratten | \$ 650.00 |

Administrative Recommendations:

Council to accept as information.

Authorities:

MGA 207 (c): The chief administrative officer advised and informs the council on the operations and affairs of the municipality.

Summer Village of Norglenwold List of Accounts for Approval

Date Printed
2022-06-14 1:00 PM

Batch: 2022-00062 to 2022-00073

Page 1

Bank Code - MAIN - General Bank

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
1713 D0046HH	2022-05-18	Land Titles Office 261-000-110 - Development Ser	D.R.R Number: D0046HH	35.00	35.00
1714 1488	2022-05-31	Wilson, James & Lena 461-000-520 - Deposits Roads F	Completions Deposit Refun	1,000.00	1,000.00
1715 5304 5304	2022-05-31	Ace Line Locating 312-000-260 - GST Paid Refund 242-000-255 - Maintenance Proq	GST Tax Code Line Locating-6 Tickets	30.00 600.00	630.00
1716 IN832611 IN832611	2022-05-31	Digitex.ca 412-200-500 - Shared Printing C 312-000-260 - GST Paid Refund	Shared Printing GST Tax Code	610.04 30.50	640.54
1717 4288 4288 4288	2022-05-31	Longhurst Consulting 412-300-217 - Shared Phone Fa 412-300-242 - Shared IT Equipn 312-000-260 - GST Paid Refund	IT to Set Up for New Emplo IT to Set Up for New Emplo GST Tax Code	100.00 400.00 25.00	525.00
1718 2022/23-01455 2022/23-01455	2022-05-31	MuniSoft 312-000-260 - GST Paid Refund 412-100-130 - Shared Training	GST Tax Code Training for Robert	35.00 700.00	735.00
1719 1710	2022-06-14	Maris, Victor 461-000-520 - Deposits Roads F	Completions Deposit Refun	5,000.00	5,000.00
1720 5336 5336	2022-06-14	Ace Line Locating 242-000-255 - Maintenance Proq 312-000-260 - GST Paid Refund	Line Locating-7 Tickets-May GST Tax Code	700.00 35.00	735.00
1721 4377 4377	2022-06-14	Longhurst Consulting 412-300-217 - Shared Phone Fa 312-000-260 - GST Paid Refund	Phone & Internet GST Tax Code	687.30 34.37	721.67
1722 1006524 1006524	2022-06-14	PROTEC Pest Control Services 412-300-255 - Shared Facility M 312-000-260 - GST Paid Refund	Pest Control for Office GST Tax Code	571.46 28.57	600.03
1723 2022--2	2022-06-14	Red Deer Catholic Regional 201-100-130 - ASFF Residential	2nd Quarter Tax Requisition	5,510.52	5,510.52
1724 AB116825 AB116825	2022-06-14	Canoe Procurement Group of 312-000-260 - GST Paid Refund 412-200-510 - Shared Office Suj	GST Tax Code Office Supplies	4.16 83.19	87.35
1725 1235 1235 1235 1240 1240	2022-06-14	Rugged West Maintenance Inc. 232-000-200 - Green Space Pro 272-000-250 - Buoy Programs 312-000-260 - GST Paid Refund 232-000-200 - Green Space Pro 312-000-260 - GST Paid Refund	Bollard Removal & Installati Bollard Removal & Installati GST Tax Code Mowing and Trimming GST Tax Code	80.00 1,925.35 100.27 1,500.00 75.00	2,105.62 1,575.00
			Payment Total:		3,680.62
1726 12208 12208	2022-06-14	TD Business Ventures Inc. 412-300-255 - Shared Facility M 312-000-260 - GST Paid Refund	Mowing-Office GST Tax Code	355.25 17.76	373.01
1727	2022-06-14	Town of Sylvan Lake			

Date Printed
2022-06-14 1:00 PM

Summer Village of Norglenwold
List of Accounts for Approval
Batch: 2022-00062 to 2022-00073

Page 2

COMPUTER CHEQUE

Payment #	Date	Vendor Name			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
IVC115741		312-300-250 - Due from Birchclli	Waste Transfer-237928	17.94	
IVC115741		312-400-250 - Due from Sunbre	Waste Transfer-237960	6.90	24.84
1728	2022-06-14	Xandal Backhoe Ltd.			
22-607		242-000-255 - Maintenance Proq	Operate Valve to Ensure Pr	75.00	
22-607		312-000-260 - GST Paid Refund	GST Tax Code	3.75	78.75
Total Computer Cheque:					20,377.33

OTHER

Payment #	Date	Vendor Name			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
3113	2022-05-31	Alberta Municipal Services Cor			
PP10-2022		412-000-265 - Pension Plan Pay	Pension Contribution	1,197.58	
3114	2022-05-31	Receiver General/OTH			
PP10-2022		412-000-262 - EI Source Deduct	EI	535.96	
PP10-2022		412-000-263 - Income Tax Sour	Tax	2,189.64	
PP10-2022		412-000-261 - CPP Source Dedi	CPP	1,519.24	4,244.84
3115	2022-05-31	Worker's Compensation Board			
25584762		412-100-211 - Shared WCB	Shared WCB	691.65	691.65
3116	2022-05-31	Bell Mobility			
MAY212022-051		212-400-217 - Data Plan	Mayor's Data Plan	10.00	
MAY212022-051		312-000-260 - GST Paid Refund	GST Tax Code	1.50	
MAY212022-051		212-400-217 - Data Plan	Councilor's Mayor's Data Pl	10.00	
MAY212022-051		212-400-217 - Data Plan	Deputy Mayor's Data Plan	10.00	31.50
3117	2022-06-14	Victor Insurance Managers Inc.			
4212484479		412-100-140 - Shared Benefits	New Benefits-May-Binder P	2,463.48	2,463.48
3120	2022-05-31	ATB Mastercard			
005274		412-300-255 - Shared Facility M	Canadian Tire-Spider Out	25.98	
005274		312-000-260 - GST Paid Refund	GST Tax Code	1.30	27.28
011946		312-000-260 - GST Paid Refund	GST Tax Code	0.34	
011946		412-200-510 - Shared Office Su	Walmart-Glue Sticks for Tax	6.77	7.11
012003		412-100-210 - Shared Travel an	Subway-Cold Cuts for JSC	45.99	
012003		312-000-260 - GST Paid Refund	GST Tax Code	2.30	48.29
024339		412-300-510 - Shared Other Cor	Birthday Cake	20.99	20.99
024967		312-000-260 - GST Paid Refund	GST Tax Code	4.60	
024967		412-100-210 - Shared Travel an	Subs for HRSC Meetings-T	91.98	96.58
1559		412-200-510 - Shared Office Su	Dollar Store-Pencil Sharpen	1.25	
1559		312-000-260 - GST Paid Refund	GST Tax Code	0.06	1.31
166591949053		412-300-240 - Shared Computer	Weebly Promote-2022	403.20	403.20
229692		412-200-510 - Shared Office Su	Everything H2O-Water for C	45.50	45.50
3201972722		412-200-215 - Shared Postage/f	Pitney Bowes leasing	183.27	183.27
3739196752884		412-300-240 - Shared Computer	Weebly Promote	100.74	100.74
44413365		312-300-250 - Due from Birchclli	AB Land Title-BC	10.00	10.00
44478799		312-200-250 - Due from Jarvis E	AB Land Titles-JB	10.00	10.00
6813043		412-200-510 - Shared Office Su	Amazon-Anti-Glare Screen	79.56	
6813043		312-000-260 - GST Paid Refund	GST Tax Code	3.98	83.54
9247996		412-100-266 - Shared PW Fleet	GTI - Fuel	142.86	
9247996		312-000-260 - GST Paid Refund	GST Tax Code	7.14	150.00
DH9H703G		412-200-510 - Shared Office Su	Vista Print-Business Cards	58.96	
DH9H703G		312-000-260 - GST Paid Refund	GST Tax Code	2.94	61.90

Date Printed
2022-06-14 1:00 PM

Summer Village of Norglenwold
List of Accounts for Approval
Batch: 2022-00062 to 2022-00073

Page 3

OTHER					
Payment #	Date	Vendor Name			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
ERROR0522		112-000-570 - Other Revenue	Extreme Machines-Chargec	1,031.96	1,031.96
INV150403844		412-300-240 - Shared Computer	Zoom Communication-Terit's	19.72	
INV150403844		312-000-260 - GST Paid Refund	GST Tax Code	0.99	20.71
MAY2022		412-300-240 - Shared Computer	Intuit/Quickbooks -T-Sheets	84.00	84.00
TEAMUP2022		273-000-761 - Team Up to Clear	Waste Transfer Station-Tea	30.00	30.00
WeeblyCREDIT		412-300-240 - Shared Computer	Weebly Promote Credit	-100.80	-100.80
			Payment Total:		2,315.58
3124	2022-06-14	Meridian			
JUNE2022		412-300-270 - Shared Equipmer	Photocopier Lease/Printing	214.73	
JUNE2022		412-200-500 - Shared Printing C	Photocopier Lease/Printing	214.72	429.45
3125	2022-05-31	Receiver General/OTH			
CP5-2022		312-000-262 - CRA Remunerati	Council May CPP	40.86	40.86
3126	2022-06-14	Receiver General/OTH			
PP11-2022		412-000-262 - EI Source Deduct	EI	572.52	
PP11-2022		412-000-261 - CPP Source Dedi	CPP	1,615.26	
PP11-2022		412-000-263 - Income Tax Sour	Tax	2,261.43	4,449.21
3128	2022-06-10	ATB Mastercard			
150675390		412-200-510 - Shared Office Su	Coffee, Paper Towel for Offi	89.97	
150675390		312-000-260 - GST Paid Refund	GST Tax Code	2.30	92.27
62516047		412-200-500 - Shared Printing C	Indeed-Ad for Summer Stuc	34.23	34.23
CA23HHD6WSY		412-200-510 - Shared Office Su	Refund-Anti-Glare Filter Rel	-79.56	
CA23HHD6WSY		312-000-260 - GST Paid Refund	GST Tax Code	-3.98	-83.54
CA265MAZONC		312-000-260 - GST Paid Refund	GST Tax Code	3.95	
CA265MAZONC		412-200-510 - Shared Office Su	Anti Glare Screen Protector	78.99	82.94
MICROJUN22		412-300-240 - Shared Computer	Microsoft- June Charges	48.30	
MICROJUN22		412-300-240 - Shared Computer	Microsoft- June Charges	2.73	51.03
WEEBLY0603		412-300-240 - Shared Computer	Weebly Accelerate Plan	800.73	800.73
			Payment Total:		977.66
3129	2022-06-14	Alberta Municipal Services Cor			
PP11-2022		412-000-265 - Pension Plan Pay	Pension Contribution	1,197.58	1,197.58
3130	2022-06-14	Epcor			
MAY272022-866		312-000-260 - GST Paid Refund	GST Tax Code	3.91	
MAY272022-866		232-000-545 - Utilities	Utilities	78.11	82.02
3131	2022-06-14	Town of Sylvan Lake			
MAY312022-100		412-300-540 - Shared Utilities	May Water/Sewage	70.74	70.74
3132	2022-06-14	Town of Sylvan Lake and	Waste Management(Have the same number)		
MAY312022-000		412-300-540 - Shared Utilities	May Water/Sewer	77.94	77.94
1141333-0613-3		243-000-270 - Recycling Progra	Recycling	1,686.93	
1141333-0613-3		312-000-260 - GST Paid Refund	GST Tax Code	84.36	1,771.29
			Payment Total:		1,771.29
3135	2022-06-14	Epcor			
JUNE12022-908		412-300-540 - Shared Utilities	Utilities	642.39	
JUNE12022-908		312-000-260 - GST Paid Refund	GST Tax Code	32.12	674.51
3137	2022-06-14	Alberta School Foundation Fund			
12799		201-100-130 - ASFF Residential	2nd Quarter 2022 ASFF Re	123,488.35	123,488.35
3138	2022-06-13	Direct Energy			
JUN72022-7547		412-300-540 - Shared Utilities	Shared Utilities	65.34	
JUN72022-7547		312-000-260 - GST Paid Refund	GST Tax Code	3.26	68.60

Date Printed
2022-06-14 1:00 PM

Summer Village of Norglenwold
List of Accounts for Approval
 Batch: 2022-00062 to 2022-00073

Page 4

OTHER					
Payment #	Date	Vendor Name			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
3139	2022-06-14	UFA Co-Operative Ltd			
113967610		312-000-260 - GST Paid Refund	GST Tax Code	11.19	
113967610		412-100-266 - Shared PW Fleet	PW Fleet	223.79	234.98
				Total Other:	<u>144,507.82</u>
				Total MAIN:	<u>164,885.15</u>

Certified Correct This June 14, 2022

Mayor

Administrator



Council Expense Claim Form

NAME: Nav Rattan

POSITION: Councillor

MONTH ENDING: May-2022

Please follow the below steps for the formulas to work correctly.

1. Save this document to your desktop.
2. Right click the document, hover your mouse over "open with" then select "Adobe Acrobat".

Village Business

DATE	EVENT	TIME SPENT	CLAIM	TOTAL
5/1/22	Meeting Prep	4 hours	Councillor Prep	\$ 200.00
5/10/22	Other (Conference, etc.)	LUB; 2 hours	Councillor	\$ 150.00
5/27/22	Municipal Planning Commission		Councillor	\$ 150.00
5/27/22	Regular Council	3 hours	Councillor	\$ 150.00
	Select Event		Title	\$ 0.00
	Select Event		Title	\$ 0.00
	Select Event		Title	\$ 0.00
	Select Event		Title	\$ 0.00
	Select Event		Title	\$ 0.00
	Select Event		Title	\$ 0.00
	Select Event		Title	\$ 0.00
				\$ 650.00

If event is other please type it in.

COPY

Travel

DATE	EVENT	RETURN TRIP TOTALS (KM)	RATE	TOTAL
5/1/22	Meeting Prep		\$0.61	\$ 0.00
5/10/22	Other (Conference, etc.)		\$0.61	\$ 0.00
5/27/22	Municipal Planning Commission		\$0.61	\$ 0.00
5/27/22	Regular Council		\$0.61	\$ 0.00
	Select Event		\$0.61	\$ 0.00
	Select Event		\$0.61	\$ 0.00
	Select Event		\$0.61	\$ 0.00
	Select Event		\$0.61	\$ 0.00
	Select Event		\$0.61	\$ 0.00
	Select Event		\$0.61	\$ 0.00
				\$ 0.00

Other Expenses

DATE	EXPENSE	SUBTOTAL	G.S.T	TOTAL
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00

MAYOR: _____

C.A.O: _____

TOTAL PAYABLE: \$ 650.00

Summer Village of Norglenwold**June 24, 2022****Public Works****Information Item****Agenda Item: *Public Works Report*****Background:**

The following will update council on public works projects and programs:

- Crack sealing is still scheduled but has been delayed due to the weather.
- Signage on reserves has been ordered.
- Quotation for "This is a neighborhood watch area" has been requested.
- Digital speed signs to be scheduled for install.
- Turnaround on east end of Honeymoon Drive to be repaved after development is completed in the area.
- Quotations for removal of barbed wire fence along the newly purchased land on the south side of Grand Avenue to be requested.
- RR 15 speed sign to be replaced.
- Speed bump sign to be replaced.

Options for Consideration:

Accept as information

Authorities:

MGA 207 (c) "advises and informs the council on the operation and affairs of the municipality"

Summer Village of Norglenwold

June 24, 2022

Planning and Development

Information Item

Agenda Item: *Development Update*

Background:

Development Permit Update:

Currently there are 100 development permits issued in the Summer Villages (35 in Birchcliff, 3 in Half Moon Bay, 16 in Jarvis Bay, 21 in Norglenwold, and 25 in Sunbreaker Cove).

The following is the list in Norglenwold:

1. 99 Grand Avenue	Det. Gar., Dwell. Add. & Retain. Wall
2. 111 Grand Avenue	Lakeside Stairs
3. 87 Grand Avenue	Retaining Walls
4. 141 Grand Avenue	Demolition and Dwelling
5. 167 Grand Avenue	Detached Garage
6. 345 Honeymoon Drive	Dwelling
7. 345 Honeymoon Drive	Detached Garage
8. 313 Honeymoon Drive	Dwelling Add. & Garage w Guest House
9. 117 Grand Avenue	Boathouse Renovations
10.215 Grand Avenue	Landscaping/Mechanized Excavation
11.253 Honeymoon Drive	Dwelling
12.141 Grand Avenue	Mech Excavation/Concrete Pad
13.253 Honeymoon Drive	Lakeside Stairs
14.47 Grand Avenue	Dwelling Addition
15.257 Honeymoon Drive	Dwelling
16.333 Honeymoon Drive	Demolition
17.333 Honeymoon Drive	Dwelling & Garage w Guest House
18.355 Last Chance Way	Garage with Guest House
19.23 Grand Avenue	Detached Garage
20.205 Grand Avenue	Dwelling & Escarpment Work
21.53 Grand Avenue	Demolition

Closed since last Council meeting:

1. 369 Last Chance Way	Dwelling
------------------------	----------

Permit Summary:Year to date 2022:

January – 0 development permits. Estimated project cost N/A.

February – 0 development permits. Estimated project cost N/A.

March – 1 development permit. Estimated project cost \$4,500.00

April – 1 development permit. Estimated project cost \$10,000.00

May – 0 development permits. Estimated project cost N/A.

2021:

January – 0 development permits. Estimated project cost N/A.

February – 2 development permits. Estimated project cost \$54,000.00

March – 3 development permits. Estimated project cost \$1,910,000.00

April – 1 development permit. Estimated project cost \$10,000.00

May – 1 development permit. Estimated project cost \$9,000.00

Administrative Recommendations:

Council to accept as information.

Authorities:

Land Use Bylaw #208/13.

Summer Village of Norglenwold**Council & Legislative****June 24, 2022****Information Item****Agenda Item: *Resident Letter*****Background:**

Administration received the attached email from a resident expressing his concerns over vehicles cutting through Rustic Crescent to access the shoreline or Town of Sylvan Lake. Drainage concerns on the reserve adjacent 26 Rustic Crescent were also mentioned including recommended shoreline clean up to allow residents to utilize the area.

Options for Consideration:

- 1) Council discuss and provide direction to Administration.
- 2) Council accept as information.

Administrative Recommendations:

- 1) That Council accept as information.

Authorities:

n/a

-----Original Message-----

From: Ray George [REDACTED]
Sent: Wednesday, May 25, 2022 9:40 AM
To: Teri Musseau <tmusseau@sylvansummervillages.ca>
Subject: Rustic Crescent

Please have a "No Exit " sign posted at the entrance to Rustic Crescent. There seems to be numerous vehicles going thru thinking this may be a shortcut to along the shoreline or into town.
Also would consideration be given to placing a culvert on the south side of the drainage to allow access to the reserve area adjacent to 26 Rustic Crescent and have the shoreline area cleaned up so that the reserve area can be fully utilized by residents.
Thank you and looking forward to your response.

Ray and Marian George
[REDACTED]

Sent from my iPad

Summer Village of Norglenwold

June 24, 2022

Planning and Development

Request for Decision

Agenda Item: *LUB Public Hearing*

Background:

Public Hearing will be held at 9:00 a.m. during the Council meeting regarding the Land Use Bylaw #267/22.

Options for Consideration:

1. Council to discuss comments received from the public, then give second and third readings to Bylaw #267/22.
2. Council to discuss comments received from the public, make minor amendments to the Bylaw, then give second and third readings.
3. Council to discuss comments received from the public and make major amendments to the Bylaw, therefore rescinding first reading on Bylaw #267/22 and creating a new Bylaw to be presented at the next Council meeting for first reading (with public hearing to follow).

Administrative Recommendations:

Council to discuss comments received from the public, make minor amendments to the Bylaw, then give second and third readings to Bylaw #267/22.

Authorities:

Section 230(1) of the MGA – Council must hold a public hearing before second reading of a bylaw.

Summer Village of Norglenwold**June 24, 2022****Planning and Development****Request for Decision****Agenda Item: 99 Grand Avenue Encroachment Agreement****Background:**

Last meeting, Council made the decision that 99 Grand Avenue is to enter into a new encroachment agreement for some of the existing encroachments and that the Summer Village would enter into a new 5 year encroachment agreement with the Landowners to allow the encroachment of the well shed and cabin. The landowner would be required to remove the portion of the covered patio, porch and fence to the extent they encroach onto Aspen Lane and provide an updated Real Property report confirming compliance. If the Landowners do not comply, the Summer Village could take steps to remove the encroaching structures. The homeowners would be provided access to the property while the rest of the road allowance would have the gravel road removed and would be replanted with vegetation.

Enclosed is the draft encroachment agreement with the “Schedule A” showing a diagram of the lot. This indicates the approved encroachments, the areas to be removed of gravel and grassed and the area permitted for access to the lot and an address sign.

Options for Consideration:

1. Council to accept as information.
2. Council to direct administration to make amendments as discussed.

Administrative Recommendations:

Council to accept as information and administration will proceed with providing the Landowner with the Encroachment Agreement to be entered into.

Authorities:

Land Use Bylaw #208/13.
Encroachment Policy NGC-20-087.

THIS ENCROACHMENT AGREEMENT MADE THIS ____ DAY OF _____, 2022.

BETWEEN:


(hereinafter called “the Owner”)

and

THE SUMMER VILLAGE OF NORGLLENWOLD
(hereinafter called “the Summer Village”)

WHEREAS the Owners are the owners of the following described lands, namely:

PLAN 5116AE
BLOCK 5
LOT 10
EXCEPTING THEREOUT ALL MINES AND MINERALS
(hereinafter called “the Owner’s lands”)

AND WHEREAS the following described lands are under the direction, control and management of the Summer Village.

Aspen Lane – Road Allowance
(hereinafter called “Environmental Open Space”)

adjacent to the boundary of the Owner’s lands;

AND WHEREAS the owners constructed a cabin and water well enclosure on the Environmental Open Space, the nature, extent and location of which is designated on the plan annexed as Schedule “A” to this agreement (Hereinafter called “the encroachment”) and has requested that the Summer Village consent to the location of same;

AND WHEREAS the Summer Village is prepared to approve the request made by the Owner therein;

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises, and in consideration of the sum of One (\$1.00) Dollar now paid by the Owner to the Summer Village, receipt whereof is hereby acknowledged, and in consideration of the Summer Village approving the request by the Owner, the parties hereto covenant and agree together as follows:

1. The Summer Village hereby authorizes the Owner’s location of the said encroachment upon the Environmental Open Space:
 - (a) so long as the encroachment is maintained in an excellent state of repair and does not become a hazard to the general public.

- (b) development permit applications are made to the Summer Village and approvals are obtained from the Summer Village for any maintenance and repair work undertaken to the encroachment.
2. The Owner covenants and agrees with the Summer Village that the said encroachment shall not at any time hereafter be enlarged or extended beyond the designation set forth in Schedule "A" and that in the event of default of this covenant, the Summer Village may terminate this agreement, or alternately may give notice requiring the Owner to correct such default by removing, the enlargement or extension within thirty (30) days of the day the Summer Village gives notice of such default.
 3. Notwithstanding anything herein contained, and provided that the Summer Village required the land on which the encroachment is located for public purpose, the Summer Village may give notice to the Owner requiring the Owner to remove the encroachment from the Environmental Open Space within thirty (30) days of the day the Summer Village gives notice to the Owner. The Owner shall be responsible for and make payment of all costs of removal of the encroachment at the Owner's sole cost and expense and hereby waives all claim or entitlement for any costs, damages or expenses of removal of the encroachment. In the event of default of payment of any sum required to be paid by the Owner hereunder, such amount shall be deemed to be municipal tax and may be collected in the same manner as provided for pursuant to the Municipal Government Act, 2000 Chapter M-26, Statutes of Alberta, as amended from time to time, or successor legislation.
 4. Should the Owner fail to remove the encroachment from the Summer Village's lands when required pursuant to this agreement and correct such default within the time limited in paragraph 2 hereof, then the Summer Village with its own resources, or through the services of an independent contractor, employed by it for that purpose, shall be at liberty to enter upon the Owner's lands and take all such steps as are necessary to either remove the said encroachment, or to correct the default of the Owner by removing the unauthorized encroachment, and all costs incurred by the Summer Village through its own forces, or through the employment of an independent contractor shall be payable by the Owner to the Summer Village upon demand.
 5. The Owner shall indemnify and save harmless the Summer Village from, of and against all liability, claims, demands, judgements, suits and damages in connection with the continuance, use and operation of the said encroachment upon the Environmental Open Space.
 6. The Summer Village shall continue to have and reserves unto itself the full, free and uninterrupted right to occupy and use the encroached area in any manner in which it considers as appropriate but the Summer Village shall not unreasonably interfere with the rights conferred on the Owner.
 7. The parties hereto covenant and agree that the covenants herein contained shall and are hereby deemed to be covenants running with the land. The Owner acknowledges that the present agreement does not constitute an interest in the Environmental Open Space and that no Caveat or other instrument may be registered against the Summer Village's lands, but the Owner may caveat the Owner's lands with the respect to this agreement. The

Owner acknowledges that the within agreement is not a disposition of an interest in the Environmental Open Space by the Summer Village within the meaning of the Municipal Government Act of Alberta.

8. The Owner shall:
 - (a) maintain the encroached area in a good and husband like manner to the satisfaction of the Summer Village's Development Authority or other authorized administrator.
 - (b) maintain and keep in good and safe repair the encroached area and any structure or thing placed or erected upon or overhanging the encroached area;
 - (c) pay the Summer Village on demand for all damage to property and utilities of the Summer Village arising out of the activities of the Owner on or adjacent to the encroached area, whether or not such activities are in accordance with the rights herein granted to the owner;
 - (d) pay the Summer Village on demand for all costs of repairing any damages to any utilities which may in any way be caused directly or indirectly as a result of, arising from, or be due to the Owners use of the encroached area;
 - (e) the Owner will pay to the Summer Village on or before January 1 of each year, an annual charge for the Encroachment in the sum of TWO HUNDRED AND FIFTY (\$250.00).
 - (f) this Agreement shall be for five years from the date above stated, unless earlier terminated. If the Owner is not in default of any provisions of this agreement, the Owner may apply to have this agreement renewed for another term.
9. The Owner shall throughout the term of this encroachment agreement provide and keep enforced general liability insurance in the amount of not less than \$1,000,000.00 in respect of injury to, or death of, any person, or damage of any property, which insurance shall:
 - (a) name the Summer Village as an additional insured under the policy, only in respect to liability arising from the encroachment agreement of the Environmental Open Space;
 - (b) be effected with insurers, and upon terms and conditions satisfactory to the Summer Village;
10. Provide for thirty (30) days prior written notice of cancellation of, or material change in the policy to be provided to the Summer Village by the insurer. Notices to be given under this agreement shall be effective upon personal service thereof or seven (7) days after mailing by ordinary mail, in the case of the Summer Village, to:

SUMMER VILLAGE OF NORGLLENWOLD
#2 ERICKSON DRIVE
SYLVAN LAKE, AB T4S 2P5

In the case of the Owners to:

[REDACTED]

Both of:
99 GRAND AVENUE
NORGLLENWOLD, AB T4S 1S5

Mailing Address:
[REDACTED]

11. The within agreement shall be binding upon the parties hereto, their heirs, executors, administrators, successors in title and assigns.

IN WITNESS WHEREOF the parties hereto have set their hands and seals the day and year first above written.

WITNESS

Signature

WITNESS

Signature

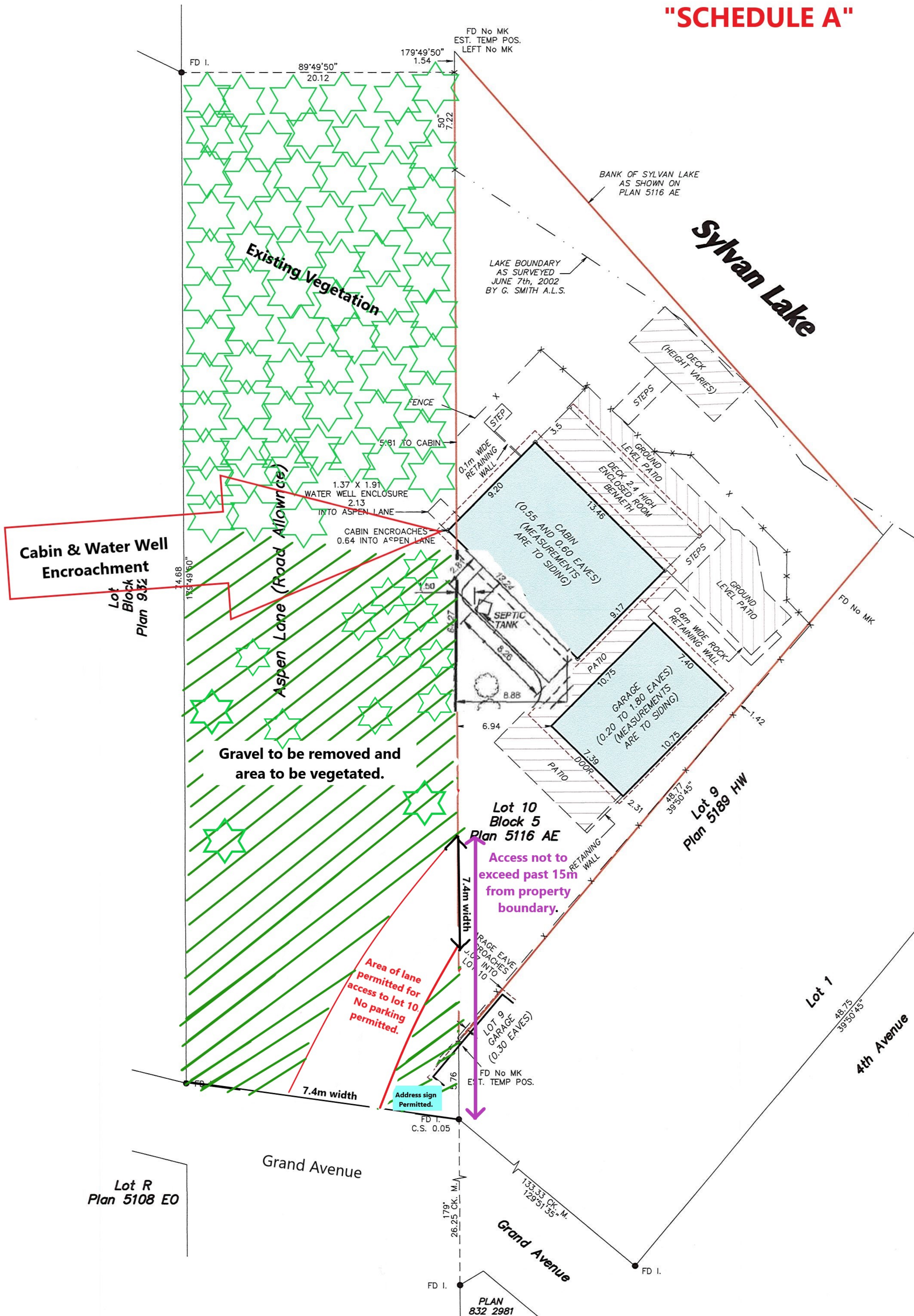
SIGNED BY THE SUMMER VILLAGE OF NORGLLENWOLD to have effect on the above date.

THE SUMMER VILLAGE OF NORGLLENWOLD

per: _____

(seal)

"SCHEDULE A"



AFFIDAVIT OF EXECUTION

CANADA
 PROVINCE OF ALBERTA
 TO WIT:

)I, _____
)
)of the Town of Sylvan Lake, in the Province
)
)of Alberta, _____ (occupation)
)
)MAKE
)OATH AND SAY:

1. I was personally present and did see _____, named in the within instrument, who is personally known to me to be the person named therein, duly sign and execute the same for the purposes named therein.
2. That the same was executed at the Town of Sylvan Lake in the Province of Alberta, and that I am the subscribing witness thereto.
3. That I know the said _____ and he is, in my belief, of the full age of eighteen (18) years.

Sworn before me at the Town of Sylvan)
 Lake, in the Province of Alberta, this _____)
 day of _____, A.D. 20____.

)Witness
)
)
)
)
)
)

 A COMMISSIONER FOR OATHS IN
 AND FOR THE PROVINCE OF
 ALBERTA

CAVEAT**TO THE REGISTRAR OF THE NORTH ALBERTA LAND REGISTRATION DISTRICT:**

TAKE NOTICE that WE, THE SUMMER VILLAGE OF NORGLNWOLD, in the Province of Alberta claim an interest therein as Grantor under Section 651.2(2) of the *Municipal Government Act* and Tanner Evans, Chief Administrative Officer, and by virtue of an encroachment agreement in writing, dated this ____ day of _____, 2022 made against the estate of [REDACTED] of Norglenwold in the said Province therein as Grantees, and ourselves therein as Grantor, referring to:

PLAN 5116AE

BLOCK 5

LOT 10

EXCEPTING THEREOUT ALL MINES AND MINERALS

being the lands described in **Title No. 042555561** registered in the name of [REDACTED] as sole owners, and we forbid the registration of any person as transferee or owner of, or of any instrument affecting the said estates or interest, unless the instrument title, as the case may be, is expressed to be subject to the Summer Village of Norglenwold claim.

I APPOINT, the Summer Village of Norglenwold, of #2 Erickson Drive, in the Town of Sylvan Lake, Province of Alberta, T4S 1P5 as the place at which notices and proceedings relating hereto may be served.

DATED this ____ day of _____, 2022.

Signature

(Seal)

CANADA)	I _____
PROVINCE OF)	
)	of the Town of Sylvan Lake
)	in the Province of Alberta
ALBERTA)	
)	MAKE OATH AND SAY AS FOLLOWS:
TO WIT:)	

1. I am the agent for the above named Caveator.
2. I believe that the said Caveator has a good and valid claim upon the said land and I say that this Caveat is not being filed for the purpose of delaying or embarrassing any person interested in or proposing to deal therewith.

SWORN before me at the Town of Sylvan)
 Lake in the Province of Alberta,)
 this _____ day of _____, 2022.)

 Signature

(Seal)

 A Commissioner for Oaths in and for the Province of Alberta

Summer Village of Norglenwold

June 24, 2022

Council Reports

Information Item

Council Reports:

Cyril Gurevitch

Jeff Ludwig

Nav Rattan

Committee Reports:

Julie Maplethorpe, Summer Village of Jarvis Bay

- Town of Sylvan Lake Library Board

Correspondence:

Upcoming Meetings:

Next Council Meeting – July 29, 2022

Organizational Meeting – July 29, 2022



THE TOWN OF SYLVAN LAKE LIBRARY BOARD – REGULAR MEETING HIGHLIGHTS

WEDNESDAY – JUNE 8, 2022 – 6:30PM

1. Treasurer's Report

The Treasurer's Report was approved as presented.

2. Director's Report

The Director's Report was approved as presented.

On May 11, 2022, the Library was closed to allow the staff to attend the Marigold Conference in Calgary.

The Sylvan Lake Municipal Library was chosen as part of a virtual tour of Alberta's public libraries. The Alberta Library Profile written by Jessie Bach is included at the end of these highlights.

Onsite delivery to the Sylvan Lake Lodge and Bethany resumed in April after a long break due to the health pandemic. Every second Tuesday, one of the programmers takes a supply of reading materials and movies for the residents to enjoy.

Friends of the Sylvan Lake Library (FOSLL) have a book sale planned on the weekend of August 19-21, 2022. This sale is by donation and will take place at the library.

Over the course of the winter some sections of the flooring began to lift which caused a safety hazard.

From June 12th to the 26th the library will be closed while the flooring is replaced. Curb side pick-up will be available for any items placed on hold and any events planned virtually, outside, or offsite will go forward.

Parkland Regional Library reached out to Andrea Newland (Library Director) to be interviewed by CBC Edmonton; they are doing a series on various libraries in the Parkland regional system. The link to listen to the interview is: <https://www.cbc.ca/listen/live-radio/1-17-edmonton-am/clip/15917918-recommended-reads-sylvan-lake-municipal-library>

3. New Items

The Sylvan Lake Library tote bags have arrived and can be purchased for \$5.00 each.

The Pub Quiz Trivia nights are still active with June taking place at Lodge 43 and the summer months moving to Second Wind Brewery.



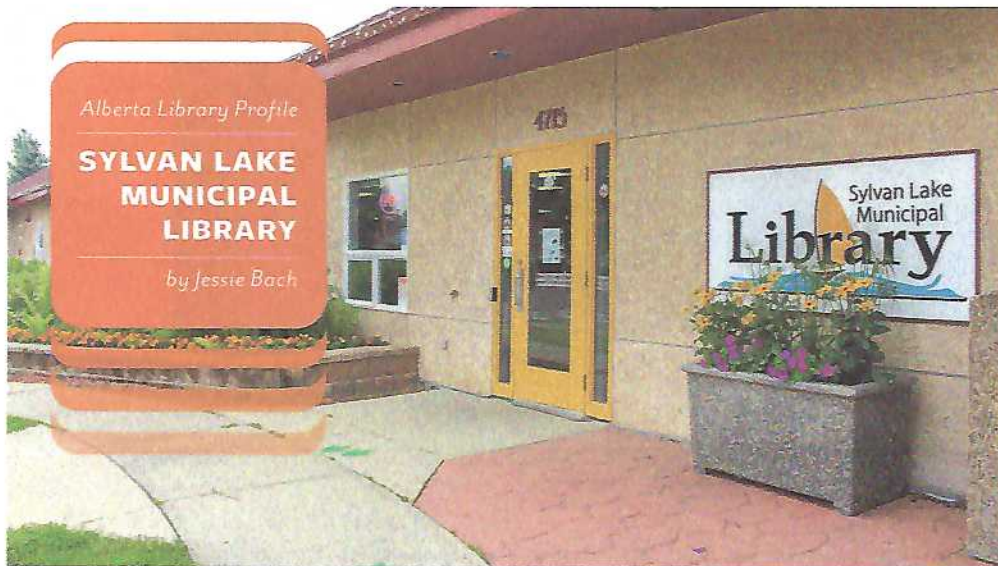
4. Policy

Work continues with sub-committees to update and review policies on an ongoing basis.

The audited financial statements will be reviewed at the next meeting in July via Zoom.

Meeting adjourned at 7:10pm.

Next Regular Meeting – July 7, 2022, at 6:30pm.



ALBERTA LIBRARY PROFILE: SYLVAN LAKE MUNICIPAL LIBRARY

by Jessie Bach

This month, our virtual tour of Alberta's public libraries takes us to the central Alberta [town of Sylvan Lake](#) and the [Sylvan Lake Municipal Library](#). In my conversation with Library Director Andrea Newland, she describes a busy community hub where noise, play, and a little bit of chaos are all part of the daily routine and supporting the needs of the community—by providing a Little Free Pantry, hosting job fairs, and sharing Story Time via Zoom—is a top priority.

"If anyone is looking for a place to feel welcomed and included, you need to visit the Sylvan Lake Municipal Library." —Andrea Newland, Library Director

About the town:

The town of Sylvan Lake is home to approximately 15,000 people, and the population is a blend of summer visitors and permanent residents. On average, over 760,000 visit the lakeside community every summer. As Andrea Newland points out, "summers are busy! [Sylvan Lake has] lots of restaurants and even more patios."



Inside the Sylvan Lake Municipal Library. Photo courtesy of Andrea Newland.

About the library:

The Sylvan Lake Municipal Library serves the people of Sylvan Lake, as well as many residents in Red Deer County and the five Summer Villages around the lake.

The library building is an accessible, bright, and inviting place. There is lots of natural light and comfortable space to hang out in. It is a community hub.

About the Library Director:

Andrea Newland has been working in libraries for over twenty years and has held the position of Director at the Sylvan Lake Library for about two and a half years. When she took on the gig in 2019, she told the [Sylvan Lake News](#) that she was "hoping to make new partnerships and relationships within the community," and "to continue to foster the positive, friendly and safe atmosphere the library has in the community." Two years later, she's doing just that!

JB: What's a typical day like at the Sylvan Lake Library?



Andrea Newland, Library Director at Sylvan Lake Municipal Library. Photo courtesy of Andrea Newland.

AN: There is no such thing! The phone usually starts ringing before we're even open. Students come in to write exams, story time is held, babies cry, toddlers run, and parents chase after them. Our patrons tell us how glad they are to see us and wish us good health. After school, kids arrive and rush to the computers to play Roblox. We register people for programs, answer lots and lots of questions, sign up new members, laugh, and reassure parents that it's okay that their kids are noisy. To us, noise is life and community.

JB: What do you love most about your job?

Q-1,2,3
AN: It doesn't matter how well I plan; every day is very unpredictable. As a person who gets bored easily, this is perfect! Plus, I feel at home every time I walk through the door. I also love the fact that I have so much freedom to be creative in my role. Of course, I do the required administrative duties such as budgeting, HR, etc., but I also have the luxury of getting to design new shelving and re-create our space as needed.

JB: What is the biggest challenge you face at your library?

AN: I was barely here six months when COVID hit. I have yet to experience a "normal year" at the Sylvan Lake library. My biggest challenge has been keeping staff in good spirits, motivated, and mentally healthy during the past two years. With so much uncertainty, remaining positive and being a strong leader has been extremely taxing. I would like to believe that this challenge is almost behind us and we can begin to move forward and execute our Plan of Service.

JB: When the COVID-19 pandemic hit, how did it change how your library delivers service?

AN: We changed every single way we deliver service. Every "comfort zone" was pushed to the limit and the staff rose above these challenges. Staff who were camera shy suddenly found themselves offering story times via Zoom or programs recorded for later viewing on Facebook. We spent a lot of time answering phone calls, mailing out library materials, and doing curbside pickup. We had people from across Canada and the United States attend our virtual programs—reaching people we would never have reached if the pandemic hadn't happened. We have now settled into a blend of virtual and in-person services, and I don't see that changing for the foreseeable future.

JB: Lots of libraries host Little Free Libraries, but I love that your library hosts a Little Free Pantry! How did you identify the need for this resource, and go about putting it into action?



The Little Free Pantry at Sylvan Lake Municipal Library. Photo courtesy of Andrea Newland.

AN: The [Little Free Pantry](#) has been running in the library since September 2016. It was a passion project by our Assistant Director, Jeri Wolf, and staff who had noticed a rise in hungry children coming into the library and asking if we had any food. As Jeri commented early in the program's infancy, "any time that money becomes an issue and people begin losing jobs—we get busier because we are an inexpensive deal. You can use free internet here; you can get help with your resume—this was just one more way to give back to the community."

Since its inception, the Little Free Pantry has grown in space and scope—we added a refrigerator last year so that perishable and frozen items could be added to the pantry. We have been blessed by a very supportive community that rises to the challenge every time we ask for donations of food or funds.

G-1,2,3

JB: Your library offers some great programs in partnership with local organizations. How do you form partnerships like this? What can other local organizations gain from working with the library, and vice versa?

AN: Collaborations with other community groups and organizations are what allow us to be so diverse and flexible in our programs. This year several groups reached out to us, either to make use of our space or to invite us into theirs. We were contacted by Trish Proctor with [Powering Trades: a Manpower Program](#) about hosting a [Job Fair at the library](#). We jumped at the opportunity, as our community has been affected by job losses and economic downturn. The program went well, and they have asked to return in June for another event. Collaborations like these allow us to bring new opportunities and experiences to our community and broaden the reach of organizations that some people might never have heard of.

JB: What other exciting programs, opportunities or initiatives are on offer at the Sylvan Lake Library?

AN: We are excited to bring back our [Film Society](#) this month with our local Landmark Cinemas. We're showing [Wildhood](#) in March and [Learn to Swim](#) in April. Our community received the news of the program's return with much excitement!

We have a virtual session coming up with Telus Spark and the [Yamnuska Wolfdog Sanctuary](#) that we've arranged for a local elementary school. They will learn about the differences between wolfdogs and wolves, diet, senses, behaviours, and more.

Throughout April we are hosting a [Poetry Art Exhibit](#). Participants will work on their art in the library Friday afternoons in March and display their artwork throughout the library for the entirety of [Poetry Month](#).

With the return to in-person programs for all ages, we have lots of activities coming up in the next few months, from in-house art programs to [Red Hot Science](#), to [Paint Nights](#), and more!

JB: Anything else you'd like to add or share about the Sylvan Lake Library or your experience as the Director?

AN: It has been an overwhelmingly wonderful experience so far. Even during a pandemic, the dedication of the staff, the Board, and the community has been incredible. I have never worked among so many innovative and creative people in my life. If anyone is looking for a place to feel welcomed and included, you need to visit the Sylvan Lake Municipal Library.



Inside the Sylvan Lake Municipal Library. Photo courtesy of Andrea Newland.

JB: I'd like to extend a big thank you to Andrea for answering my questions about what's going on at the Sylvan Lake Municipal Library!



Beyond the Stacks is a column about libraries in Alberta and the useful and necessary services they provide.



Jessie Bach grew up on a family farm in Southern Alberta, and is a life-long library user and book lover. She has a degree in history from the University of Saskatchewan, and a Master of Library and Information Studies from Dalhousie University. Jessie has worked in archives, academic libraries, corporate records management, and now public libraries. Her current role is Bibliographic Services Manager at [Marigold Library System](#) where she manages the team that does acquisitions, cataloguing and processing of library material for Marigold's thirty-six member libraries. She currently lives in Calgary with her partner and, in true librarian fashion, four cats. Jessie likes to read (of course), knit, consume way too many true crime podcasts, and lift weights in the gym.

Feature image credit: Photo of Sylvan Lake Municipal Library provided courtesy of Andrea Newland, Library Director.