

**REGULAR MEETING AGENDA
SUMMER VILLAGE OF NORLGENWOLD
APRIL 21, 2023 @ 9:00 A.M.**

A. CALL TO ORDER

B. AGENDA - additions/deletions
 - adoption

C. ADOPTION OF MINUTES - Regular Meeting Minutes, March 24, 2023

D. INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Quarterly Financial Report
- 3) Public Works Report
- 4) Development Update
- 5) CAO Report

E. TABLED ITEMS

1) Council & Legislation

- a) Community Standards Bylaw
- b) Dog Control Bylaw

F. REQUESTS FOR DECISION

1) Finance

- a) Mill Rate Bylaw
- b) Surplus Distribution

G. COUNCIL, COMMITTEES AND CORRESPONDENCE

1) Council Reports

- a) Mayor Gurevitch
- b) Deputy Mayor Ludwig
- c) Councillor Rattan

2) Committee Reports

- a) Julie Maplethorpe, Summer Village of Jarvis Bay
 - Town of Sylvan Lake Library Board
 - Parkland Regional Library Board

3) Correspondence

- a) Association of Summer Villages of Alberta
- b) SRVS Invasive Species

4) Upcoming Meetings

- a) Council Meeting – May 19, 2023

H. ADJOURNMENT

Summer Village of Norglenwold
Regular Meeting Minutes
March 24, 2023

C-1

Minutes of a Regular Council Meeting of the Summer Village of Norglenwold, Province of Alberta, held March 24, 2023, in the Summer Village Administration Office at Sylvan Lake, Alberta.

PRESENT	Mayor:	Cyril S. Gurevitch, K.C.
	Deputy Mayor:	Jeff Ludwig
	Councillor:	Nav Rattan
	CAO:	Tanner Evans
	Finance Manager:	Tina Leer
	Public Works Manager:	Owen Olynyk
	Development Officer:	Kara Hubbard
	Recording Secretary:	Teri Musseau
	Delegation:	Phil Dirks, Metrix Group via Zoom

CALL TO ORDER The Meeting was called to order at 8:57 a.m. by Mayor Gurevitch.

AGENDA APPROVAL

NGC-23-037 MOVED by Councillor Rattan that the agenda be adopted as presented.
CARRIED

CONFIRMATION OF MINUTES

NGC-23-038 MOVED by Deputy Mayor Ludwig that the minutes of the Regular Meeting of Council held on February 17, 2023, be adopted as presented.
CARRIED

NGC-23-039 MOVED by Deputy Mayor Ludwig that the minutes of the Municipal Planning Commission Meeting held on March 10, 2023, be adopted as presented.
CARRIED

DELEGATION

NGC-23-040 Metrix Group – 2022 Audited Financial Statements
MOVED by Councillor Rattan that Council accept the 2022 Audited Financial Statements as presented and authorize the Mayor to sign the financial return.
CARRIED

INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Yearend Report
- 3) Development Update
- 4) CAO Report

NGC-23-041 MOVED by Mayor Gurevitch that Council amend the operating budget to increase the infrastructure reserve by \$18,225.00.
CARRIED

NGC-23-042 MOVED by Councillor Rattan that Council accept the information items as presented.

CARRIED

TABLED ITEMS

PUBLIC WORKS

Bylaw #275-23 Traffic Bylaw
NGC-23-043 MOVED by Councillor Rattan that Council give 2nd reading to the Traffic Bylaw #275-23.

CARRIED

NGC-23-044 MOVED by Deputy Mayor Ludwig that Council give 3rd and final reading to the Traffic Bylaw #275-23.

CARRIED

REQUESTS FOR DECISION

COUNCIL & LEGISLATION

NGC-23-045 Communication Policy
MOVED by Councillor Rattan that Council adopt the Communication Policy as presented.

CARRIED

Bylaw #276-23 Dog Control Bylaw
NGC-23-046 MOVED by Deputy Mayor Ludwig that Council give 1st reading to the Dog Control Bylaw #276-23.

CARRIED

Bylaw #277-23 Community Standards Bylaw
NGC-23-047 MOVED by Deputy Mayor Ludwig that Council give 1st reading to the Community Standards Bylaw #277-23 as amended.

CARRIED

NGC-23- 048 Fire and Burning Bylaw
MOVED by Mayor Gurevitch that Council accept as information and prepare new bylaw as current.

CARRIED

NGC-23-049 Coffee with Council
MOVED by Mayor Gurevitch that Council hold a Coffee with Council session on Saturday, April 29th, 2023, from 10:00 a.m. until 12:00 p.m.

CARRIED

Council break at 11:04 a.m.

Council reconvened at 11:10 a.m.

NGC-23-050 Fiber Optics Project Request
MOVED by Mayor Gurevitch that Council support the Red Deer County Rural Fiber Optic Project application to the Universal Broadband Fund administered by Innovation, Science and Economic Development Canada, by sending a letter.
CARRIED

PLANNING AND DEVELOPMENT

NGC-23-051 Encroachment Agreement Letter
MOVED by Deputy Mayor Ludwig that Council accept as information, and the homeowner either signs the encroachment agreement and pays the fee or removes the encroachment from municipal land.
CARRIED

NGC-23-052 Re-Planting Vegetation Examples
MOVED by Councillor Rattan that Council accept the re-planting and vegetation examples as information.
CARRIED

COUNCIL REPORTS

- Mayor Gurevitch
- Education Course on Municipal Law
 - Upcoming Municipal Leaders’ Caucus
- Deputy Mayor Ludwig
- Zoom meeting with Blaine Calkins
- Councillor Rattan
- No Reports

COMMITTEE REPORTS

Julie Maplethorpe, Summer Village of Jarvis Bay

- Town of Sylvan Lake Library Board
- Parkland Regional Library Board

NGC-23-053 MOVED by Deputy Mayor Ludwig to accept the Council and Committee reports as information.
CARRIED

NEXT MEETING

NGC-23-054 MOVED by Mayor Gurevitch that the next meeting of Council be held on April 21, 2023, at 9:00 a.m.
CARRIED

ADJOURNMENT

NGC-23-055 MOVED by Mayor Gurevitch that being the agenda matters have been concluded, the meeting adjourned at 11:58 a.m.
CARRIED

CYRIL S. GUREVITCH, K.C., MAYOR

TANNER EVANS, CAO

Summer Village of Norglenwold

Administration and Finance

Information Item

Agenda Item: *Accounts Payable Update*

Background:

Total payables processed and presented to Council \$ 235,190.95

The following list identifies any payments over \$3,000:

- | | |
|--|---------------|
| 1. Al's Bobcat & Trucking | \$ 4,751.20 |
| a. Snow Removal/Sanding – Mar 1 & 13th | |
| b. Clear Snow for Rip Rap – Mar 6 th | |
| c. Snow Removal/Sanding – Mar 1-13 th | |
| 2. Brownlee LLP | \$ 4,888.02 |
| a. Development Agreements | |
| b. Land Use Bylaw-Legal Fees | |
| 3. Government of Alberta | \$ 24,371.00 |
| a. Police Funding-Fiscal Year 2022/2023 | |
| 4. Metrix Group LLP | \$ 24,669.28 |
| a. 2 nd Audit Billing For Year End 2022 | |
| 5. Red Deer Catholic Regional | \$ 5,892.52 |
| a. School Tax Requisition | |
| 6. Sylvan Lake Regional Water/Wastewater | \$ 5,391.42 |
| a. Feb 2023 Wastewater Services | |
| 7. Alberta School Foundation Fund | \$ 130,514.88 |
| a. ASFF Residential | |

Council Expense Claims Report:

March Expenses

- | | |
|----------------------|-------------|
| ▪ Cyril S. Gurevitch | \$ 3,448.98 |
| ▪ Jeff Ludwig | \$ 0 |
| ▪ Nav Rattan | \$ 350.00 |

Administrative Recommendations:

Council to accept as information.

Authorities:

MGA 207 (c): The chief administrative officer advised and informs the council on the operations and affairs of the municipality.

Date Printed
2023-04-05 9:35 AM

Summer Village of Norglenwold
List of Accounts for Approval (Detailed)
Batch: 2023-00049 to 2023-00050

Page 1

Bank Code - MAIN - General Bank

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
1910	2023-03-29	Town of Penhold			
100		211-304-220 - Mayors and Reeve	Re-Issued Old Cheq Voiced	150.00	150.00
1911	2023-03-31	Paulson, Jamie			
1642		461-000-520 - Completions Dep	Completions Deposit Refund	500.00	500.00
1912	2023-03-31	Ace Line Locating			
5638		242-000-255 - Maintenance Proj	Line Locating	360.00	
		312-000-260 - GST Paid Refund	GST Tax Code	18.00	378.00
1913	2023-03-31	Al's Bobcat & Trucking			
19439		412-300-255 - Shared Facility M	Mar 1 & 13 Snow Removal-	250.00	
		312-000-260 - GST Paid Refund	GST Tax Code	12.50	262.50
19440		232-000-530 - Ditch & Culvert Pi	Mar 6- Clear Snow for Rip F	1,395.95	
		312-000-260 - GST Paid Refund	GST Tax Code	69.80	1,465.75
19421		232-000-255 - Plowing Program	Mar 1-13 Snow Removal &	2,879.00	
		312-000-260 - GST Paid Refund	GST Tax Code	143.95	3,022.95
			Payment Total:		4,751.20
1914	2023-03-31	Brownlee LLP			
545207		212-400-230 - Legal Fees	Development Agreement-Le	494.50	
		312-000-260 - GST Paid Refund	GST Tax Code	24.73	519.23
545210		212-400-230 - Legal Fees	Development Agreement-Le	557.50	
		312-300-250 - Due from Birchclif	Development Agreement-Le	557.50	
		312-000-260 - GST Paid Refund	GST Tax Code	55.75	1,170.75
545049		212-400-230 - Legal Fees	Land Use Bylaw-Legal Fees	3,045.75	
		312-000-260 - GST Paid Refund	GST Tax Code	152.29	3,198.04
			Payment Total:		4,888.02
1915	2023-03-31	Digitex Canada Inc.			
IN901043		412-200-500 - Shared Printing C	Shared Printing	35.00	
		312-000-260 - GST Paid Refund	GST Tax Code	1.75	36.75
IN904182		412-200-500 - Shared Printing C	Shared Printing	227.68	
		312-000-260 - GST Paid Refund	GST Tax Code	11.38	239.06
			Payment Total:		275.81
1916	2023-03-31	Empringham Disposal Corp			
44894		243-000-200 - Contracted Garba	Mar 2023 Weekly Collection	2,289.00	
		312-000-260 - GST Paid Refund	GST Tax Code	114.45	2,403.45
45098		412-300-255 - Shared Facility M	Mar 2023 Office Bin	50.00	
		312-000-260 - GST Paid Refund	GST Tax Code	2.50	52.50
			Payment Total:		2,455.95
1917	2023-03-31	Government of Alberta			
1800033534		412-000-270 - Trade Accounts F	Police Funding Fiscal Years	22,937.00	
		225-000-200 - Policing Costs	Police Funding Fiscal Years	1,434.00	24,371.00
1918	2023-03-31	Longhurst Consulting			
5834		412-300-240 - Shared Computer	Office 365 Enterprise	275.40	
		412-300-217 - Shared Phone Fa	Phones and Internet	442.50	
		312-000-260 - GST Paid Refund	GST Tax Code	35.90	753.80
5764		412-300-242 - Shared IT Equipm	IT Support for Computer Tir	100.00	
		312-000-260 - GST Paid Refund	GST Tax Code	5.00	105.00
			Payment Total:		858.80
1919	2023-03-31	Metrix Group LLP			
EPD4547/2nd-D		212-400-231 - Audit Fees	2nd Audit Billing For Year E	4,698.91	

Date Printed
2023-04-05 9:35 AM

Summer Village of Norglenwold
List of Accounts for Approval (Detailed)
Batch: 2023-00049 to 2023-00050

Page 2

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		312-300-250 - Due from Birchclif	2nd Audit Billing For Year E	4,698.91	
		312-100-250 - Due from Half Mo	2nd Audit Billing For Year E	4,698.91	
		312-200-250 - Due from Jarvis E	2nd Audit Billing For Year E	4,698.91	
		312-400-250 - Due from Sunbre:	2nd Audit Billing For Year E	4,698.91	
		312-000-260 - GST Paid Refund	GST Tax Code	1,174.73	24,669.28
1920	2023-03-31	MuniSoft			
2023/24-00659		412-100-130 - Shared Training	Webinar-Final Billing-Tina	109.00	
		312-000-260 - GST Paid Refund	GST Tax Code	5.45	114.45
1921	2023-03-31	Red Deer Catholic Regional			
2023-1		201-100-130 - ASFF Residential	Tax Requisition	5,892.52	5,892.52
1922	2023-03-31	Canoe Procurement Group of			
AB158275		412-200-510 - Shared Office Sup	Ink-Backordered	121.49	
		312-000-260 - GST Paid Refund	GST Tax Code	6.07	127.56
AB157963		412-200-510 - Shared Office Sup	Office Supplies	285.26	
		312-000-260 - GST Paid Refund	GST Tax Code	14.26	299.52
			Payment Total:		427.08
1923	2023-03-31	Sylvan Lake Regional			
1773		242-000-260 - Usage Fees	Feb 2023 WW Services	5,391.42	5,391.42
1924	2023-03-31	The City of Red Deer			
435743		212-400-232 - Assessment Fees	2022 RARB Membership Fe	400.00	
		312-100-250 - Due from Half Mo	2022 RARB Membership Fe	400.00	
		312-200-250 - Due from Jarvis E	2022 RARB Membership Fe	400.00	
		312-300-250 - Due from Birchclif	2022 RARB Membership Fe	400.00	
		312-400-250 - Due from Sunbre:	2022 RARB Membership Fe	400.00	2,000.00
1925	2023-03-31	Town of Blackfalds - LREMA			
IVC057998		224-000-200 - Emergency Mana	2023 LREMP Membership (2,750.00	2,750.00
1926	2023-03-31	Very Good Cleaning			
11		412-300-255 - Shared Facility M	Office Cleaning Feb 21 & 27	400.00	
		412-300-255 - Shared Facility M	Office Cleaning March 6 & 1	400.00	
		312-000-260 - GST Paid Refund	GST Tax Code	40.00	840.00
			Total Computer Cheque:		80,713.53

OTHER

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
3405	2023-03-31	Alberta School Foundation Fund			
13851		201-100-130 - ASFF Residential	ASFF Residential	130,514.88	130,514.88
3406	2023-03-31	Alberta Municipal Services Cor			
PP5-23		412-000-265 - Pension Plan Pay	Pension Contribution	1,575.88	1,575.88
3407	2023-03-31	Epcor			
MAR22023-9084		412-300-540 - Shared Utilities	Utilities	684.70	
		312-000-260 - GST Paid Refund	GST Tax Code	37.99	722.69
3408	2023-03-31	Receiver General/OTH			
PP5-23		412-000-263 - Income Tax Sour	Tax	3,180.26	
		412-000-261 - CPP Source Dedi	CPP	2,288.98	
		412-000-262 - EI Source Deduct	EI	793.97	6,263.21

Date Printed
2023-04-05 9:35 AM

Summer Village of Norglenwold
List of Accounts for Approval (Detailed)
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OTHER					
Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
3409	2023-03-31	Receiver General/OTH			
CP2-23		312-000-262 - CRA Remunerati	Tax	54.15	
		312-000-262 - CRA Remunerati	CPP	66.44	120.59
3410	2023-03-31	UFA Co-Operative Ltd			
114537505		412-100-266 - Shared PW Fleet	Feb UFA Statement	75.44	
		226-000-200 - Enforcement	Feb UFA Statement	101.88	
		312-300-250 - Due from Birchclil	Feb UFA Statement	101.87	
		312-100-250 - Due from Half Mo	Feb UFA Statement	101.87	
		312-200-250 - Due from Jarvis E	Feb UFA Statement	101.87	
		312-400-250 - Due from Sunbre	Feb UFA Statement	101.87	
		312-000-260 - GST Paid Refund	GST Tax Code	29.24	614.04
3411	2023-03-31	Victor Insurance Managers Inc.			
4212684366		412-000-266 - Benefits	Shared Benefits	3,495.60	3,495.60
3412	2023-03-31	Waste Management of Canada			
1155361-0613-7		243-000-270 - Recycling Progra	Recycling-January's	1,502.00	
		312-000-260 - GST Paid Refund	GST Tax Code	75.10	1,577.10
3413	2023-03-31	Meridian			
MAR2023		412-200-500 - Shared Printing C	Photocopier Lease/Printing	214.72	
		412-300-270 - Shared Equipmer	Photocopier Lease/Printing	214.73	429.45
3423	2023-03-31	Bell Mobility			
MAR132023-366		212-400-217 - Data Plan	Reception Cell	49.45	
		212-400-217 - Data Plan	Public Works Cell	64.45	
		312-000-260 - GST Paid Refund	GST Tax Code	5.71	119.61
3424	2023-03-31	Alberta Municipal Services Cor			
PP6-23		412-000-265 - Pension Plan Pay	Pension Contribution	1,575.88	1,575.88
3425	2023-03-31	Bell Mobility			
MAR212023-05'		212-400-217 - Data Plan	Mayor's Data	10.00	
		212-400-217 - Data Plan	Deputy Mayor's Data	10.00	
		212-400-217 - Data Plan	Councillor's Data	10.00	
		412-300-217 - Shared Phone Fa	Bylaw Officer's Cell	71.36	
		312-000-260 - GST Paid Refund	GST Tax Code	5.07	106.43
3426	2023-03-31	Receiver General/OTH			
PP6-23		412-000-263 - Income Tax Sour	TAX	3,172.39	
		412-000-261 - CPP Source Dedi	CPP	2,305.78	
		412-000-262 - EI Source Deduct	EI	798.98	6,277.15
3428	2023-03-31	Direct Energy			
MAR292023-979		412-300-540 - Shared Utilities	January's Shared Utilities	809.17	
		312-000-260 - GST Paid Refund	GST Tax Code	40.46	849.63
3429	2023-03-31	Receiver General/OTH			
CP3-23		312-000-262 - CRA Remunerati	CPP	6.94	
		312-000-262 - CRA Remunerati	Tax	143.81	150.75
3430	2023-03-31	Town of Sylvan Lake			
MAR312023-000		412-300-540 - Shared Utilities	Mar 2023 Water/Sewer 2 Er	84.53	84.53
Total Other:					154,477.42

Date Printed
2023-04-05 9:35 AM

Summer Village of Norglenwold
List of Accounts for Approval (Detailed)
Batch: 2023-00049 to 2023-00050

Total MAIN: 235,190.95



Council Expense Claim Form

NAME: CYRIL S. GUREVITCH, K.C.POSITION: MAYORMONTH ENDING: March-2023

Please follow the below steps for the formulas to work correctly.

1. Save this document to your desktop.
2. Right click the document, hover your mouse over "open with" then select "Adobe Acrobat".

Village Business

RECEIVED

MAR 29 2023

DATE	EVENT	TIME SPENT	CLAIM	TOTAL
3/15/23	Other (Conference, etc.) Meeting with Jeff and Nav	2.0	Mayor	\$ 175.00
3/16/23	Other (Conference, etc.) LESA seminar on Municipal Law	7.5	Mayor +4 (4hour)	\$ 350.00
3/23/23	Meeting Prep	3.0	Mayor Prep	\$ 250.00
3/24/23	Regular Council	3.0	Mayor	\$ 175.00
3/28/23	Other (Conference, etc.) Travel to Edmonton for Presidents Summit	1.5	Mayor	\$ 175.00
3/29/23	Other (Conference, etc.) President's Summit	8.0	Mayor +4 (4hour)	\$ 350.00
3/23/23	Other (Conference, etc.) AB Municipalities Conference	8.0	Mayor +4 (4hour)	\$ 350.00
3/24/23	Other (Conference, etc.) AB Municipalities Conference and travel	6.0	Mayor +4 (2hour)	\$ 268.75
	Select Event		Title	\$ 0.00
	Select Event		Title	\$ 0.00
				\$ 2,093.75

If event is other please type it in.

COPY

Travel

DATE	EVENT	RETURN TRIP TOTALS (KM)	RATE	TOTAL
3/15/23	Other (Conference, etc.) Meeting with Jeff and Nav		\$0.68	\$ 0.00
3/16/23	Other (Conference, etc.) LESA seminar on Municipal Law		\$0.68	\$ 0.00
3/23/23	Meeting Prep		\$0.68	\$ 0.00
3/24/23	Regular Council	10.00	\$0.68	\$ 6.80
3/28/23	Other (Conference, etc.) Travel to Edmonton for Presidents Summit	165.00	\$0.68	\$ 112.20
3/29/23	Other (Conference, etc.) President's Summit		\$0.68	\$ 0.00
3/23/23	Other (Conference, etc.) AB Municipalities Conference		\$0.68	\$ 0.00
3/24/23	Other (Conference, etc.) AB Municipalities Conference and travel	165.00	\$0.68	\$ 112.20
	Select Event		\$0.68	\$ 0.00
	Select Event		\$0.68	\$ 0.00
				\$ 231.20

Other Expenses

DATE	EXPENSE	SUBTOTAL	G.S.T	TOTAL
3/16/23	LESA Seminar	445.00	22.25	\$ 467.25
3/24/23	Westin Hotel-Edmonton-President's Summit and AB Municipalities	656.78		\$ 656.78
				\$ 0.00
				\$ 1,124.03

MAYOR: _____

C.A.O: _____

TOTAL PAYABLE: \$ 3,448.98

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Cyril S. Gurevitch Q.C.

From: LEGAL EDUCATION SOCIETY OF ALBERTA <noreply@elavon.com>
 Sent: March 14, 2023 10:08 AM
 To: Cyril S. Gurevitch K.C.
 Subject: LESA Order Confirmation

\$467.25 CAD

03/14/2023 09:08:05 AM

LEGAL EDUCATION SOCIETY OF ALBERTA

Your payment has been approved

Payment MC 55*****0654
 Transaction ID 140323C29-B915023E-17E6-4BC9-8EED-
 F78060B1DF31
 Approval Code 04193J
 ECI
 Invoice Number 234157

COPY

Total \$467.25 CAD

LEGAL EDUCATION SOCIETY OF ALBERTA

1401 10088 102 AVENUE NW EDMONTON AB T5J 2Z1 | 780-969-3550

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LESA.

Order Complete

Thank you. Your order has been received.

ORDER NUMBER:

234157

DATE:

March 14, 2023

EMAIL:

cyril@grandeprairielaw.ca

TOTAL:

\$467.25

PAYMENT METHOD:

Credit Card

Order details

COPY

Product

Total

Municipal Law (Livestream) - REGULAR x 1

\$445.00

Municipal Law (Livestream)

March 16 | 9:00 am - 4:30 pm

Ticket ID

MLE-29-9HFS1A

First Name

Cyril

Subtotal:

\$445.00

GST:

\$22.25

Payment method:

Credit

Card

Total:

\$467.25

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
Canada
Tel: 780-426-3636 Fax: 780-428-1454

WESTIN®

HOTELS & RESORTS

Cyril Gurevitch
137 GRAND AVE
NORGLNWOLD, AB, T4S 1S5
Canada
AU4066 - AUMA Municipal Leaders Cacus M

Page Number : 1 Invoice Nbr : 1000279717
Guest Number : 1477658
Folio ID : A
Arrive Date : 28-MAR-23 18:27
Depart Date : 31-MAR-23 12:28
No. Of Guest : 1
Room Number : 904
Marriott Bonvoy Number : 3204

Tax Invoice

Tax ID : 777689332RT0001

The Westin Edm YEGWI MAR-31-2023 12:29 MVIER728

Date	Reference	Description	Charges (CAD)	Credits (CAD)
28-MAR-23	7965	Share Restaurant	43.33	
28-MAR-23	RT904	Room Chrg - Grp - Association	195.00	
28-MAR-23	RT904	GST	10.04	
28-MAR-23	RT904	DMF	5.85	
28-MAR-23	RT904	Tour Levy	8.03	
28-MAR-23	RT904	Parking Self	38.00	
28-MAR-23	RT904	GST	1.90	
29-MAR-23	RT904	Room Chrg - Grp - Association	195.00	
29-MAR-23	RT904	GST	10.04	
29-MAR-23	RT904	DMF	5.85	
29-MAR-23	RT904	Tour Levy	8.03	
29-MAR-23	RT904	Parking Self	38.00	
29-MAR-23	RT904	GST	1.90	
30-MAR-23	RT904	Room Chrg - Grp - Association	195.00	
30-MAR-23	RT904	GST	10.04	
30-MAR-23	RT904	DMF	5.85	
30-MAR-23	RT904	Tour Levy	8.03	
30-MAR-23	RT904	Parking Self	38.00	
30-MAR-23	RT904	GST	1.90	
31-MAR-23	VI	Visa-6330		-819.79

Approve EMV Receipt for VI - 6330: PIN Verified
TC:F0AF7CE685A6D94D IAD:06010A03642002 TVR:0080008000
AID:AC000000031010 Application Label:VISA CREDIT

** Total
*** Balance

819.79
-819.79
-0.00

Continued on the next page

819.79
-656.78
163.01
April Expi
March portion claimed

Summer Village of Norglenwold

Finance

Information Item

Agenda Item: *1st Quarter Financial Report*

Background:

Administration would like to provide the following 1st Quarter Financial information to Council.

Please be aware that these reports have been prepared prior to the shared costing being finalized.

Options for Consideration:

- The Operating Budget Report to March 31, 2023
- ASFF Report to March 31, 2023
- Capital Projects Report to March 31, 2023

Balances at March 31, 2023

- ATB Bank Account \$2,085,270.26

Reserves and Deferred Accounts

• Accumulated Surplus	538,902.94
• Completions Deposits	65,995.45
• Deferred Revenue (Grants)	194,727.55
• JSC IT Reserve	0.00
• Fleet Replacement Reserve	.60
• Reserves Roads	286,045.00
• Reserves Swr/Environment	914,196.45
• Reserves General Operating	158,628.90
• Reserves Legal	19,244.00
• Reserves Recreation	434,686.40
• Reserves Infrastructure	12,672.50

1 Property has now been placed on the Tax Arrears List and registered with Alberta Land Titles which can lead to an eventual Auction sale of the property. Notification has been posted on the Foyer Board at the entrance of the Administration Office.

Administrative Recommendations:

- 1) That Council discuss and accepts all items as information.

Authorities:

MGA 207 (c) "advises and informs the council on the operation and affairs of the municipality"

Report Date
4/04/2023 2:27 PM

Summer Village of Norglenwold
Operating Budget
For the Period Ending March 31, 2023

Page 1

	Budget	YTD	\$ Rem
Revenue			
101-000-110 - Taxation	499,833.63		(499,833.63)
101-000-510 - Taxes Penalties & Cos	20,600.00	11,202.31	(9,397.69)
112-000-410 - Sale of Services & Su	249.89	225.00	(24.89)
112-000-540 - Interest Charges	239.43	2.80	(236.63)
112-000-550 - Return on Investments	10,300.00	17,080.29	6,780.29
112-000-570 - Other Revenue	2,498.87	52.49	(2,446.38)
112-000-740 - MSI Operational	11,761.57		(11,761.57)
112-000-840 - Franchise Fees	9,373.00	2,115.14	(7,257.86)
121-000-530 - Fines Provincial Coll	1,786.35		(1,786.35)
121-000-531 - Bylaw Enforcement		50.00	50.00
142-000-510 - Wastewater Usage Char	91,800.00		(91,800.00)
161-000-410 - Certificates Complian	297.53	100.00	(197.53)
161-000-510 - Inspection Fees	1,233.04	137.60	(1,095.44)
161-000-520 - Development Permits/A	2,000.00	1,086.10	(913.90)
161-000-590 - Encroachment Fees	109.17	340.00	230.83
Total Revenue:	652,082.48	32,391.73	(619,690.75)
Expenditures			
Council and Legislation			
211-101-150 - Remuneration Mayor	15,000.00	1,725.00	13,275.00
211-101-210 - T&S Mayor	2,060.00	507.60	1,552.40
211-102-150 - Remuneration Deputy Mayor	10,000.00		10,000.00
211-102-210 - T&S Deputy Mayor	1,545.00		1,545.00
211-103-150 - Remuneration Councillor	8,000.00	700.00	7,300.00
211-103-210 - T&S Councillor	1,545.00		1,545.00
211-201-212 - R & C ASVA	943.59		943.59
211-202-212 - R&C ABmunis	1,110.11		1,110.11
211-301-220 - ABmunis	1,165.61	1,123.73	41.88
211-302-220 - ASVA	999.10	975.00	24.10
211-303-220 - FCM	220.00		220.00
211-304-220 - Mayors and Reeves	105.00	150.00	(45.00)
Total Council and Legislation:	42,693.41	5,181.33	37,512.08
Administration			
212-100-110 - Salaries	155,333.00	25,039.25	130,293.75
212-100-130 - Training	2,909.00	762.44	2,146.56
212-100-140 - Benefits	5,382.00	790.19	4,591.81
212-100-210 - Travel & Subsistence	3,491.00	(190.68)	3,681.68
212-100-211 - WCB	2,223.00		2,223.00
212-100-266 - PW Fleet	1,164.00	463.65	700.35
212-200-215 - Postage/Freight/Couri	1,753.00	284.93	1,468.07
212-200-500 - Printing Costs	1,596.00	485.49	1,110.51
212-200-510 - Office Supplies	2,909.00	365.32	2,543.68
212-300-217 - Phone/Fax/Internet	1,455.00	184.91	1,270.09
212-300-240 - Computer Software/Mtn	4,364.00	3,568.60	795.40
212-300-242 - IT Equipment	727.00	261.83	465.17
212-300-250 - Facility Improvements	2,909.00		2,909.00
212-300-255 - Facility Maintenance	6,186.00	1,155.03	5,030.97
212-300-265 - Equipment Maintenance	436.00		436.00
212-300-270 - Equipment Rental	1,164.00	124.94	1,039.06
212-300-510 - Other Contingency	146.00	56.41	89.59

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Summer Village of Norglenwold
Operating Budget
For the Period Ending March 31, 2023

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	Budget	YTD	\$ Rem
212-300-530 - Building Insurance	873.00		873.00
212-300-540 - Utilities	2,618.00	1,089.57	1,528.43
212-400-216 - Coffee with Council	1,000.00		1,000.00
212-400-217 - Data Plan	1,800.00	356.80	1,443.20
212-400-220 - Election Expenses/Mee	1,000.00	335.70	664.30
212-400-221 - Bank Fees	1,700.00	214.84	1,485.16
212-400-222 - Advertising	515.00		515.00
212-400-230 - Legal Fees	5,000.00	4,546.65	453.35
212-400-231 - Audit Fees	6,283.00	4,698.91	1,584.09
212-400-232 - Assessment Fees	7,519.00	2,125.00	5,394.00
212-400-275 - Municipal Insurance	6,000.00		6,000.00
212-400-910 - Tax Changes	544.38		544.38
212-400-930 - Fleet Replacement Reserve	1,000.00		1,000.00
212-400-940 - Reserve Replacement	21,225.00		21,225.00
212-402-220 - Donations to Other Organizations	1,000.00	2,000.00	(1,000.00)
Total Administration:	252,224.38	48,719.78	203,504.60
Protective Services			
223-000-200 - Contract Fire Service	20,259.56	18,996.12	1,263.44
224-000-200 - Emergency Management	2,800.00	2,750.00	50.00
224-000-201 - Safety Equipment	555.05		555.05
225-000-200 - Policing Costs	34,431.00	1,434.00	32,997.00
226-000-200 - Enforcement	500.00	1,011.84	(962.18)
Total Protective Services:	58,545.61	24,191.96	33,903.31
Public Works			
232-000-200 - Green Space Program	20,000.00		20,000.00
232-000-240 - Hazardous Trees	8,000.00		8,000.00
232-000-250 - Road Maintenance Program	27,853.20		27,853.20
232-000-255 - Plowing Program	22,000.00	10,246.00	11,754.00
232-000-265 - Sign Program	2,517.32		2,517.32
232-000-530 - Ditch & Culvert Progr	5,000.00	1,395.95	3,604.05
232-000-545 - Utilities	894.45	150.69	743.76
242-000-250 - SLR WasteWater Commis	6,605.00		6,605.00
242-000-255 - Maintenance Program	19,981.91	570.06	19,411.85
242-000-260 - Usage Fees	84,726.00	10,782.84	73,943.16
243-000-200 - Contracted Garbage	34,500.00	6,817.00	27,683.00
243-000-270 - Recycling Program	21,000.00	3,752.81	17,247.19
Total Public Works:	253,077.88	33,715.35	219,362.53
Planning and Development			
261-000-110 - Development Service	1,283.44	536.57	746.87
261-000-115 - IDP (RDC & TSL)	1,000.00		1,000.00
261-000-200 - Planning	5,000.00		5,000.00
261-000-215 - Subdivision Appeal Bo	1,800.00		1,800.00
261-000-220 - Municipal Planning Co	1,110.11	150.00	960.11
Total Planning and Development:	10,193.55	686.57	9,506.98
Recreation			
272-000-220 - FCSS Grant	4,337.12	4,337.12	
272-000-250 - Buoy Programs	5,665.00		5,665.00

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Summer Village of Norglenwold
Operating Budget
For the Period Ending March 31, 2023

Page 3

	Budget	YTD	\$ Rem
274-000-850 - Parkland Regional Lib	2,668.37	616.88	2,051.49
274-000-510 - Operational Recreation Grants - ICF	21,012.00		21,012.00
Total Recreation:	33,682.49	4,954.00	28,728.49
Environment			
243-102-150 - Red Deer River Waters	555.05	555.05	
273-000-761 - Team Up to Clean Up	1,110.11		1,110.11
Total Environment:	1,665.16	555.05	1,110.11
Total Expenditures:	652,082.48	118,004.04	533,628.10
Surplus / Deficit	0.00	(85,612.31)	(86,062.65)

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Summer Village of Norglenwold
ASFF Budget Report
For the Period Ending March 31, 2023

Page 1

	Budget	Year to Date	Budget Remain
Revenue			
101-000-130 - ASFF-Residential	570,080.97		(570,080.97)
101-001-130 - ASFF-Non-Residential	2,020.92		(2,020.92)
101-103-130 - DI Designated Industrial	41.77		(41.77)
Total Revenue:	572,143.66	0.00	(572,143.66)
Expenditures			
201-100-130 - ASFF Residential	570,080.97	136,407.40	433,673.57
201-101-130 - ASFF- Non Residential	2,020.92		2,020.92
201-103-130 - DI Designated Industrial	41.77		41.77
Total Expenditures:	572,143.66	136,407.40	435,736.26
Surplus / Deficit	0.00	(136,407.40)	(136,407.40)

Report Date
4/04/2023 2:27 PM

Summer Village of Norglenwold
Capital Projects Budget
For the Period Ending March 31, 2023

Page 1

	Budget	Year to Date	Budget Remain
Revenue			
197-203-840 - Project CCBF/Road RSV-Honeymoon Dr RR	36,805.00		(36,805.00)
197-204-840 - Project Env.RSV-99 Grand Ave OS Rehab	10,000.00		(10,000.00)
197-205-840 - Project Swr RSV-WW Flushout Repairs	36,000.00		(36,000.00)
197-206-840 - Project CCBF - Road Analysis	13,514.00		(13,514.00)
197-207-840 - Project CCBF/RSV-GIS Implementation	2,900.00		(2,900.00)
197-208-840 - Project MSI-Admin Building Improvements	18,610.75		(18,610.75)
197-209-840 - Project Env RSV-Annexation	10,000.00		(10,000.00)
197-210-840 - Project Env RSV-OSMP	30,000.00		(30,000.00)
Total Revenue:	157,829.75	0.00	(157,829.75)
Expenditures			
297-203-840 - Project CCBF/Road RSV-Honeymoon Drive RR	36,805.00		36,805.00
297-204-840 - Project Env RSV-99 Grand Ave OS Rehab	10,000.00		10,000.00
297-205-840 - Project Swr RSV-WW Flushout Repairs	36,000.00		36,000.00
297-206-840 - Project CCBF-Road Analysis	13,514.00		13,514.00
297-207-840 - Project CCBF/RSV-GIS Implementation	2,900.00		2,900.00
297-208-840 - Project MSI-Admin Building Improvements	18,610.75		18,610.75
297-209-840 - Project Env RSV-Annexation	10,000.00		10,000.00
297-210-840 - Project Env RSV-OSMP	30,000.00		30,000.00
Total Expenditures:	157,829.75	0.00	157,829.75
Surplus / Deficit	0.00	0.00	0.00

Summer Village of Norglenwold**April 21, 2023****Public Works****Information Item****Agenda Item: *Public Works Report*****Background:**

The following will provide Council with an update on Public Works activities and initiatives:

- Administration has advertised and selected two seasonal employees. They will be starting around May long weekend.
- Public Works is currently assessing and addressing any spring runoff issues as a result from frozen culverts.
- East fence at the Summer Village office as part of the building improvements capital project has been completed.
- Public Works has begun making an inventory of traffic signs to be repaired, updated, and adjusted. Once completed, an order will then be placed with the sign supplier.

Options for Consideration:

- 1) That Council accepts this report as information.

Administrative Recommendations:

That Council accept this report as information.

Authorities:

MGA 207 (c) "advises and informs the council on the operation and affairs of the municipality"

Summer Village of Norglenwold

April 21, 2023

Planning and Development

Information Item

Agenda Item: *Development Update*

Background:

Development Permit Update:

Currently there are 95 development permits issued in the Summer Villages (26 in Birchcliff, 3 in Half Moon Bay, 19 in Jarvis Bay, 22 in Norglenwold, and 25 in Sunbreaker Cove).

The following is the list in Norglenwold:

1. 99 Grand Avenue	Det. Gar., Dwell. Add. & Retain. Wall
2. 87 Grand Avenue	Retaining Walls
3. 141 Grand Avenue	Demolition and Dwelling
4. 167 Grand Avenue	Detached Garage
5. 313 Honeymoon Drive	Dwelling Add. & Garage w Guest House
6. 253 Honeymoon Drive	Dwelling
7. 141 Grand Avenue	Mech Excavation/Concrete Pad
8. 253 Honeymoon Drive	Lakeside Stairs
9. 257 Honeymoon Drive	Dwelling
10. 333 Honeymoon Drive	Dwelling & Garage w Guest House
11. 355 Last Chance Way	Garage with Guest House
12. 23 Grand Avenue	Detached Garage
13. 205 Grand Avenue	Dwelling & Escarpment Work
14. 53 Grand Avenue	Demolition
15. 133 Grand Avenue	Home Occupation
16. 4 Rustic Crescent	Dwelling
17. 59 Grand Avenue	Gravel Pad
18. 111 Grand Avenue	Demolition
19. 85 Grand Avenue	Escarpment Retaining Walls
20. 111 Grand Avenue	Dwelling
21. 371 Last Chance Way	Demolition
22. 371 Last Chance Way	Dwelling

Closed DP's since last Council meeting:

1. 333 Honeymoon Drive

Demolition

Permit Summary:

Year to date 2023:

4 development permits. Estimated project cost \$4,446,000.00.

2022 Jan.-Dec.:

6 development permits. Estimated project cost \$462,500.00.

2021 Jan.-Dec.:

15 development permits. Estimated project cost \$5,183,000.00.

Open Administrative Files:

359 Last Chance Way

32 Grand Avenue

153 Grand Avenue

87 Grand Avenue

99 Grand Avenue

53 Grand Avenue

205 Grand Avenue

145 Grand Avenue

Administrative Recommendations:

Council to accept as information.

Authorities:

Land Use Bylaw #208/13.

Summer Village of Norglenwold**April 21, 2023****Information****Agenda Item: *CAO Report*****Background:**

- Mayor Dufresne and Administration met with the Climate Caucus on April 5 to discuss our next steps. We would like to host an online information session for residents, which would be followed up by a survey that can be submitted to administration. We will host this session with the other 2 Summer Villages who are creating a climate plan and Alex Lidstone from the Climate Caucus will make a presentation and run through the draft plan. Administration is currently working to set the date which will be a weekday evening during the summer.
- Attached is the climate plan in draft format for your information.

Options for Consideration:

Council to discuss and accept as information.

Administrative Recommendations:

Council accept as information.

Authorities:

MGA 207 (c) “advises and informs the council on the operation and affairs of the municipality”.



Village of Norglenwold Draft Climate Resilience Plan April 2023

[1. Executive Summary](#)

[2. Climate plan and vision](#)

[3. Background](#)

[Key Terms](#)

[Sylvan Lake Region Changing Climate](#)

[Climate Impacts, Risks, and Opportunities](#)

[4. Project Scope](#)

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[Sylvan Lake Region Climate Trends](#)

[Sylvan Lake Region Climate Projections](#)

[Summer Village of Norglenwold Corporate Energy and Emissions Inventory](#)

[Community engagement input](#)

[7. Climate risks and opportunities](#)

[Risk prioritization](#)

[Opportunity prioritization](#)

[8. Action plan \(adaptation and mitigation\)](#)

[Themes](#)

[Eight Priority Areas for Action on Resilience \(DRAFT\)](#)

[9. Implementation](#)

[10. Monitoring and evaluation](#)

[11. Conclusion](#)

1. Executive Summary

*** This section is to be completed after the plan is completed***

2. Climate plan and vision

This section is to be filled in after council determines the goals and objectives of the climate plan. See examples below

- Goals and Objectives of the Climate plan
 - Work with senior staff to identify initial goals and objectives
- Examples:
 - **Adaptation goal** : to ensure resilience
 - Objective 1: Mitigate the largest risks
 - Objective 2: Protect vulnerable populations
 - Objective 3: Integrate climate data into city planning and operations
 - Objective 4: Education the council and community about climate risks
 - **Mitigation goal**: to accelerate emissions reduction and limit global warming to 1.5 degrees
 - X%age of community wide emissions reductions
 - Net-zero emissions for municipal operations by X date

3. Background

Local governments are on the front lines of climate change. They are responsible for the impacts of climate change, such as fire, flood, drought, heat etc. Also, according to the Federation of Canadian Municipalities (FCM), 50% of emissions in Canada fall under local government control. This means it is important for communities across Canada to do their part in reducing emissions to mitigate the impacts of climate change while also taking steps to prepare for the impacts that are already inevitable due to current levels of GHGs in the atmosphere.

Climate impacts are already being felt in smaller communities and rural areas. Impacts include wildfires, increased flooding events, more frequent and intense storms, increased human health impacts, and more drought events.¹ Across the prairie provinces, biodiversity and ecosystems will shift as the climate warms, which could lead to decreased biodiversity, depending on how

¹ <https://www.ipcc.ch/assessment-report/ar6/>

quickly species can adapt.² A resilience plan will involve identifying the best ways to adapt to a changing climate and protect communities from any catastrophic impacts.

The United Nations *Framework Convention on Climate Change (UNFCCC)* defines *climate change* as, “a change of climate which is attributed directly or indirectly to human activity that alters the composition of the global atmosphere and which is in addition to natural climate variability observed over comparable time periods.”³ These changes are mainly due to the addition of greenhouse gasses (GHGs) in the atmosphere, which trap heat and lead to an increase in average global temperatures. This can be seen in the Canadian Prairies, which have experienced a higher rate of warming in comparison to other regions in Canada.⁴

According to the IPCC, “Widespread and rapid changes in the atmosphere, ocean, cryosphere and biosphere have occurred. Human-caused climate change is already affecting many weather and climate extremes in every region across the globe. This has led to widespread adverse impacts and related losses and damages to nature and people.”⁵

Climate change has led to impacts on biodiversity, the economy, infrastructure, human health, and more. Globally, climate change has led to “losses in terrestrial, freshwater, cryospheric, and coastal and open ocean ecosystems.”⁶ There are also impacts on food and water availability. Health related impacts include illness and morbidity related to extreme heat, an increase in vector borne diseases, and also mental health challenges, trauma from extreme events, and loss of livelihoods and culture.⁷

Responses to Climate Change

Community responses to climate change generally fall under the categories of mitigation or adaptation. **Mitigation** actions are to “reduce emissions or enhance sinks of GHGs”⁸, while

² Sauchyn, D., Davidson, D., and Johnston, M. (2020): Prairie Provinces; Chapter 4 in Canada in a Changing Climate: Regional Perspectives Report, (ed.) F.J. Warren, N. Lulham and D.S. Lemmen; Government of Canada, Ottawa, Ontario. Accessed on August 5, 2022:

<https://changingclimate.ca/site/assets/uploads/sites/4/2020/12/Prairie-Provinces-Chapter-%E2%80%93-Regional-Perspectives-Report-1.pdf>

³ UNFCCC Article 1

⁴ Sauchyn, D., et al. (2020)

⁵ [IPCC AR6 Synthesis Report, Summary for Policymakers, March 2023](#), p. 5

⁶ [IPCC AR6 Synthesis Report, Summary for Policymakers, March 2023](#), p. 5

⁷ AR6 Synthesis Report, p. 6

⁸ IPCC, 2018: Annex I: Glossary [Matthews, J.B.R. (ed.)]. In: *Global Warming of 1.5°C. An IPCC Special Report on the impacts of global warming of 1.5°C above pre-industrial levels and related global greenhouse gas emission pathways, in the context of strengthening the global response to the threat of climate change, sustainable development, and efforts to eradicate poverty* [Masson-Delmotte, V., P. Zhai, H.-O. Pörtner, D. Roberts, J. Skea, P.R. Shukla, A. Pirani, W. Moufouma-Okia, C. Péan, R. Pidcock, S. Connors, J.B.R. Matthews, Y. Chen, X. Zhou, M.I. Gomis, E. Lonnoy, T. Maycock, M. Tignor, and T. Waterfield (eds.)]. Cambridge University Press, Cambridge, UK and New York, NY, USA, pp. 541-562, doi:10.1017/9781009157940.008.

adaptation is “the process of adjustment to actual or expected *climate* and its effects, in order to moderate harm or exploit beneficial opportunities.”⁹

Key Terms

Adaptation

Measures a community takes to adapt to a changing climate and minimize catastrophic impacts. For example, communities may see increased risks of flood and wildfires and need to adapt.

Mitigation

Measures a community takes to lower greenhouse gas (GHG) emissions. For example, a community may support electric vehicles(EVs) or retrofit buildings.

Low-Carbon Resilience

Low Carbon Resilience is a framework for climate planning that coordinates actions that contribute to both adaptation and mitigation in local governments. It does so while working to advance other goals like health, biodiversity, the economy, and equity. This strategy leads to reduced costs and increased capacities to contribute to climate action, as well as results that benefit both the planet and people.¹⁰

Climate mitigation and adaptation plans should be done together to avoid maladaptation and promote systemic thinking.¹¹

Co-benefits

Climate co-benefits are beneficial outcomes from action that are not directly related to climate change mitigation. Such co-benefits include cleaner air, green job creation, public health benefits from active travel, and biodiversity. improvement through expansion of green space. These are “win-win” actions for the community that save money and time.

Multi-solving

Multi-solving is when people work together across sectors to address multiple problems with one policy or investment. This is a way to look at the whole picture and help everyone.

Future climate modelling

Global climate models provide information about what the climate will look like in the future.

Predicting the future is uncertain, partly because we do not know how much carbon dioxide we will emit into the atmosphere. To accommodate this uncertainty, projections of future climate change consider a range of plausible scenarios that represent GHG emissions, which are

⁹ IPCC, 2018: Annex I: Glossary

¹⁰ LCR Handbook, 2022

¹¹ LCR Handbook, 2022

known as RCPs (Representative Concentration Pathways). Scenarios have long been used by planners and decision-makers to analyse futures in which outcomes are uncertain.

Representative Concentration Pathways (RCPs) are the numbers input into climate projection models that represent the expected concentration of greenhouse gasses (GHGs; especially carbon dioxide) in the atmosphere as a result of human activity. **The High Carbon scenario (RCP8.5)** assumes that we continue to emit very large amounts of carbon dioxide from the burning of fossil fuels; **the Low Carbon scenario (RCP4.5)** assumes that drastic reductions of emissions in the coming decades will stabilize the concentration of GHGs in the atmosphere by the end of this century. In this report, we do not use RCP2.6, an even lower emissions scenario.¹²

Both show climate changes to the Sylvan Lake Region that will require adaptation; however, RCP 8.5 represents the worst case scenario.

Sylvan Lake Region Changing Climate

The impacts of climate change are already apparent in the Sylvan Lake Region. Climate change is forecasted to bring about increased temperatures, decreased summer precipitation, increased winter precipitation, and increased extreme weather events.

Sylvan Lake Regional Climate Data		2021-2050		2051-2080	
Variable	Baseline (1979-2005)	High Carbon Scenario (RCP 8.5)	Low Carbon Scenario (RCP 4.5)	High Carbon Scenario (RCP 8.5)	Low Carbon Scenario (RCP 4.5)
Mean Temperature °C (annual)	2.8	4.8	4.6	6.9	5.7
Annual Hot days (> 30°C)	3	9	8	23	14
Precipitation Annual (mm)	500	534	539	556	541
Frost Free Season (days)	120	139	135	157	144

(climateatlas.ca: [Sylvan Lake Region](#))

¹² Climateatlas.ca

Climate Impacts, Risks, and Opportunities

Changing climatic conditions result in **climate impacts**, which are either occurrences of weather related events (i.e. a flood or a wildfire) or a gradual change in circumstances (i.e. shift in local tree and plant composition).

Climate risk is a data-informed judgment on the combination of the consequence or severity of a climate impact event and the likelihood of it occurring.¹³

For example:

Risk = The consequence of a wildfire x the likelihood of it occurring

Opportunity is related to climate risks, but is where the consequences of a climate impact are beneficial to the community. For example, the climate impact of warmer winters would lead to the opportunity of less costs on snow removal.

This report will outline climate related hazards for the Summer Village of Norglenwold, and suggest options to adapt to these impacts within the context of Norglenwold's financial and staff capacity.

4. Project Scope

Timeline

While many climate plans have timelines until 2050, according to the IPCC, we only have a short period of time to make the changes needed to secure a safe climate for everyone.¹⁴ This is why this plan will focus on actions that can be implemented before 2030, and will highlight actions to be started now, and in the next few years.

Geographic scope

The scope for this climate plan is the geographic boundaries of the Summer Village of Norglenwold. However, with Sylvan Lake as the key natural asset and due to the Sylvan Lake Summer Villages being such small communities, it will be important to coordinate and work alongside the other five Summer Villages on Sylvan Lake, as well as the Town of Sylvan Lake.

This will help to make mitigation and adaptation actions more accessible.

Data scope

This climate plan includes a corporate emissions inventory for the Summer Village of Norglenwold, as well as regional climate projections until 2100 using the 8.5 RCP Pathway.

¹³ All One Sky Climate Resilience Express

¹⁴ Intergovernmental Panel on Climate Change. 2018. Global Warming of 1.5 °C. Special Report. Accessed 2020. <https://www.ipcc.ch/sr15/>

5. Methodology

Action Plan Development

[All One Sky Climate Resilience Express](#)

Climate Resilience Express is a high-level (“express”) screening process designed to support communities in beginning to identify and prioritize climate change risks and opportunities and develop a starter action plan. The overall approach is grounded in existing standards for risk management based on the International Organization for Standardization’s (ISO) 31000, Risk Management – Principles and Guidelines. It follows a four-step, iterative process.

Step 1: Establish the local context for climate resilience action planning;

Step 2: Assess potential climate-related risks and opportunities to establish priorities for action;

Step 3: Formulate actions to manage priority risks and opportunities; and

Step 4: Prepare and implement an Action Plan, review progress, and update the Plan to account for new information and developments.

Step 2 and Step 3 are covered in the workshop with local residents, Step 1 is undertaken in advance of the workshop, and preparing the Action Plan and Step 4 takes place after the workshop.

Corporate Emissions Inventories

[FCM’s Parters for Climate Protection \(PCP\) Protocol](#)

The PCP protocol is a set of guidelines based on international best practices in municipal GHG accounting that provides communities with a standardized approach to quantifying emissions.

The approach is beneficial for comparisons

across time and between different communities in a policy-relevant fashion. The PCP protocol is complementary to existing or foreseeable regulatory requirements and potential emissions reduction certification.¹⁵

6. Key Data

Sylvan Lake Region Climate Trends

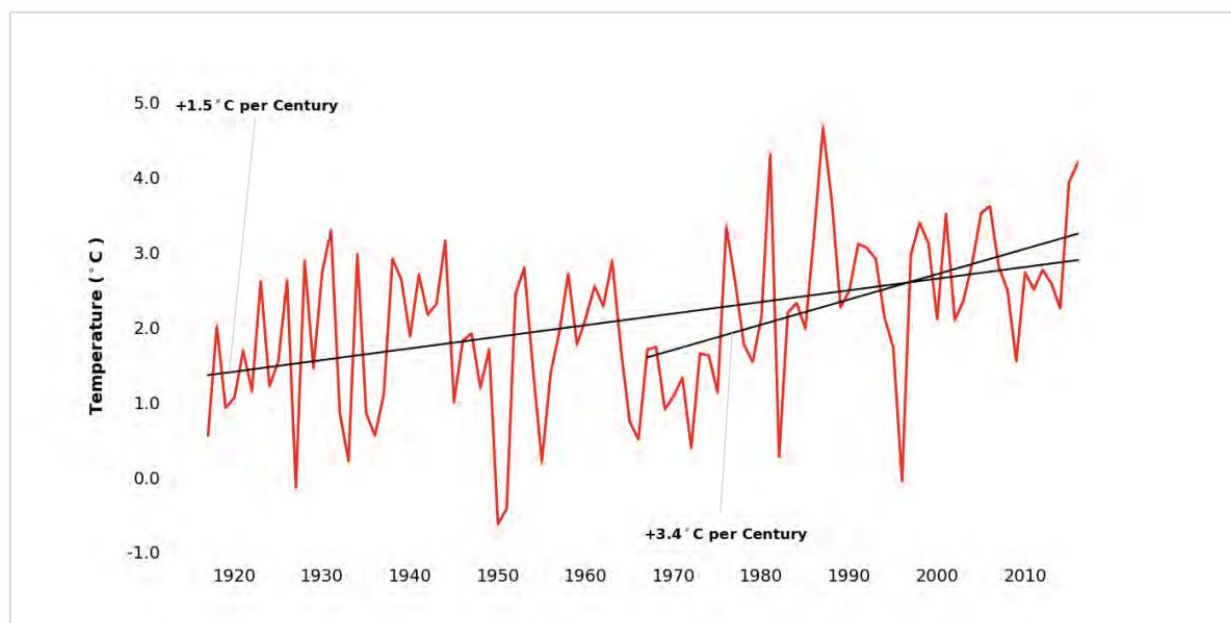
The Town of Sylvan Lake collected trends in the Sylvan Lake region. Data was collected and analyzed from ten climate stations in the region (Athabasca, Cold Lake, Campsie, Edmonton, Calmar, Camrose, Lacombe, Rocky Mountain House, Edson, and Whitecourt). They selected these climate stations because the data cover multiple decades, are high quality, and the stations span an area that is comparable to the same area for which climate projections are available.

¹⁵ [PCP Milestone 1](#)

The Town of Sylvan Lake determined climate records of temperature and precipitation for the Sylvan Lake region by averaging the individual records from these ten climate stations and using statistical techniques to assess the robustness of estimated trends.¹⁶

Temperature Records:

The Town of Sylvan Lake's historical temperature records for Sylvan Lake Region over the period 1917-2016 show that mean annual temperature has increased at a rate of +1.5C per century, and the rate of warming observed over the last 50 years is +3.4C per century.¹⁷



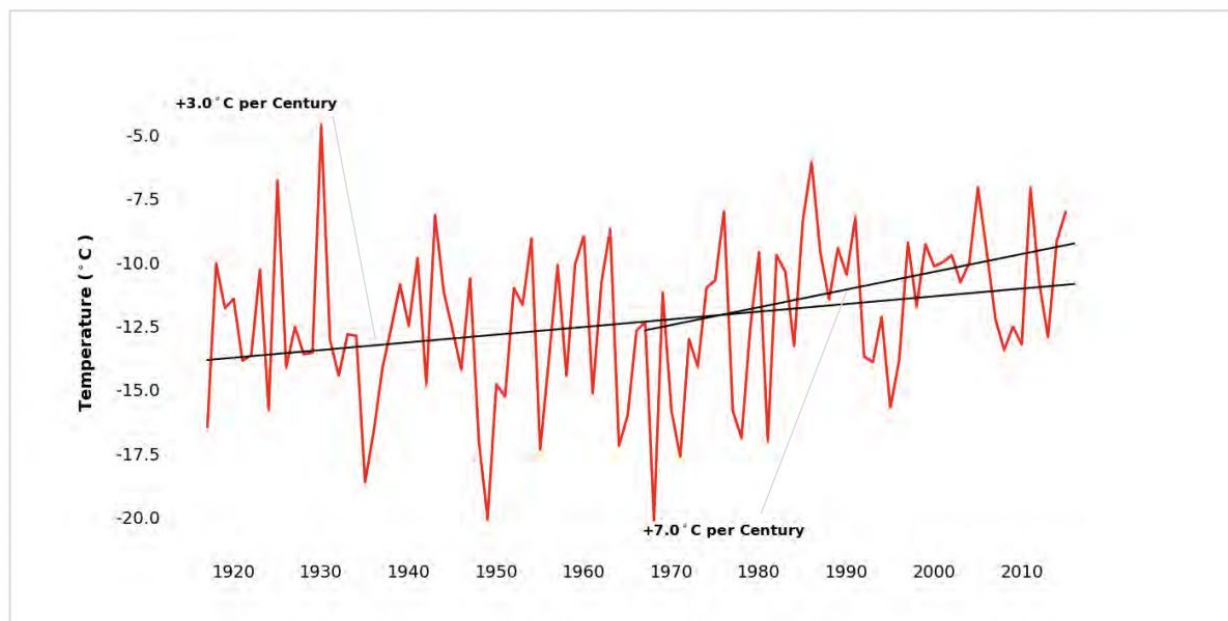
The largest seasonal increase in temperature in the Sylvan Lake Region occurred during the winter (December-February). The observed rate of warming in winter over the last 100 years is +3.0C per century (Figure 3). Over the last 50 years mean winter temperature increased at a rate of +7.0C per century, which is substantially greater than the mean annual rate of warming. In contrast, warming during the summer (June-August) over the last 100 years occurred at a slower rate of +1.2C per century, and +1.9C per century over the last 50 years.

Similar warming trends are also observed for mean spring and fall temperatures over the last 50 and 100 years.

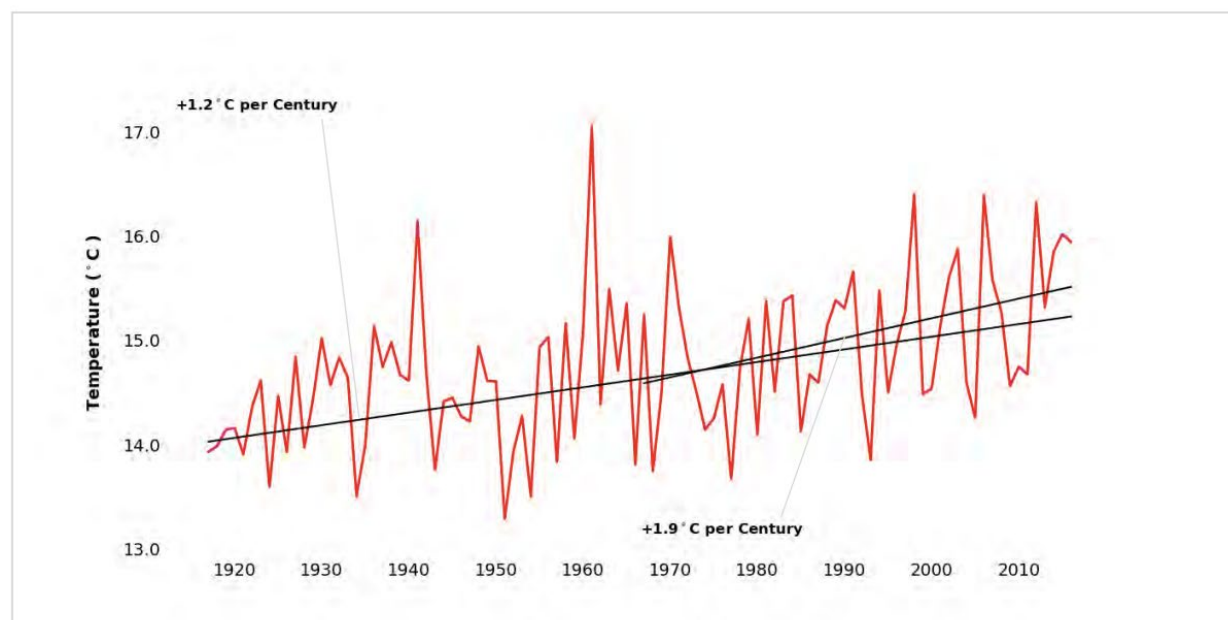
Mean winter temperature in Sylvan Lake Region (1917-2016)

¹⁶ [Town of Sylvan Lake Climate Resilience Express Action Plan](#), p. 7

¹⁷ [Town of Sylvan Lake Climate Resilience Express Action Plan](#), p. 8



Mean summer temperature in Sylvan Lake Region (1917-2016)



Annual Precipitation:

Over the last 100 years, mean annual precipitation in the Sylvan Lake region increased at a rate of less than 2 mm per century; this trend is not statistically significant. However, over the last 50 years, mean annual precipitation has declined at a rate of 231 mm per century.

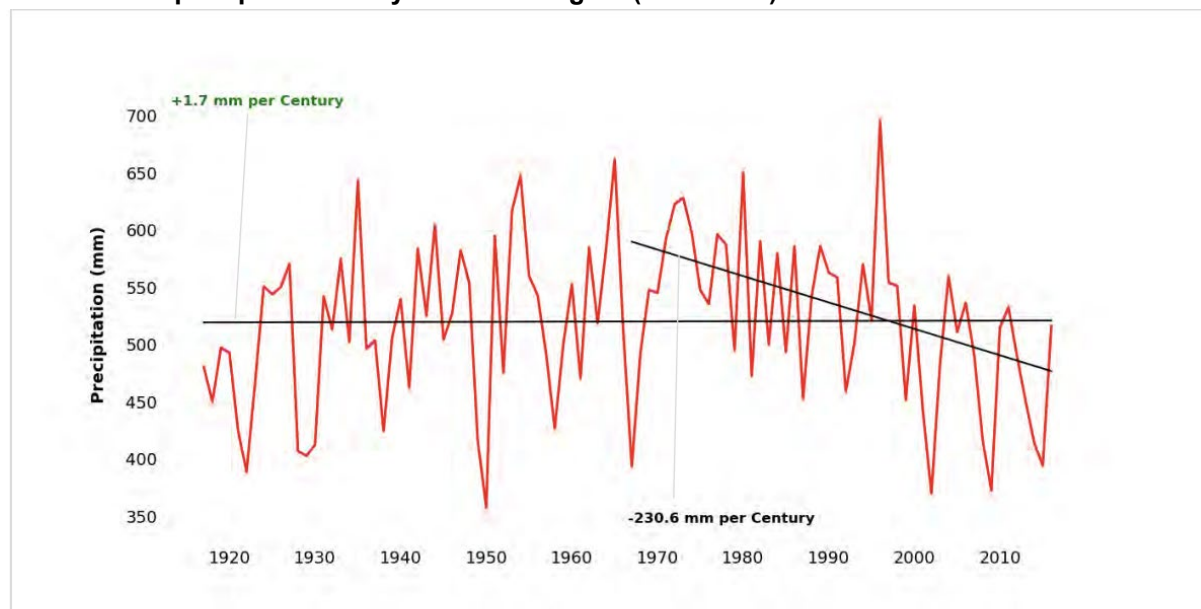
Changes in seasonal precipitation over the last 50 years show the following trends:

- +38 mm per century in spring;
- -29 mm per century in fall;

- -131 mm per century in summer; and
- -67 mm per century in winter.

Trends in summer and winter precipitation over the last 50 years are statistically significant at the 95% confidence level; trends in spring and fall precipitation are not statistically significant.¹⁸

Mean annual precipitation in Sylvan Lake Region (1917-2016):



Note: trends depicted in green font are not significant at the 95% confidence level

Sylvan Lake Region Climate Projections

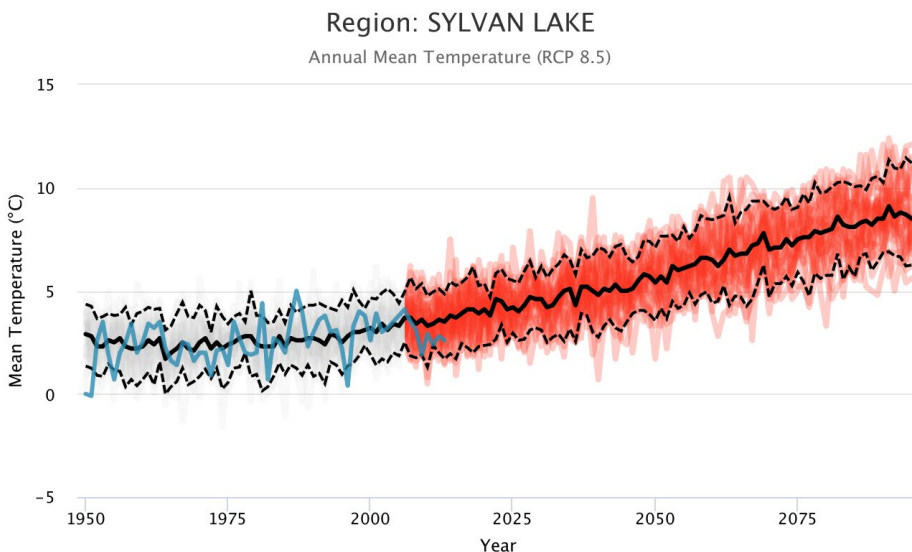
This data was collected from outputs of global climate models that tell us what the climate will look like in the future.

Annual Mean Temperature (°C):

Between 2021 and 2050, annual mean temperature is expected to range from **3.1 to 6.4°C** between 2021-2050 under the high emissions scenario (RCP 8.5), and it is expected to range from **2.9 to 6.3°C** under the low emissions scenario (RCP 4.5). The baseline of annual mean temperature from 1979 to 2005 is 2.8°C.

Between 2050 and 2080, annual mean temperature is expected to range from **4.9 to 8.8°C** between 2021-2050 under the high emissions scenario (RCP 8.5), and they are expected to range from **4 to 7.5°C** under the low emissions scenario (RCP 4.5).

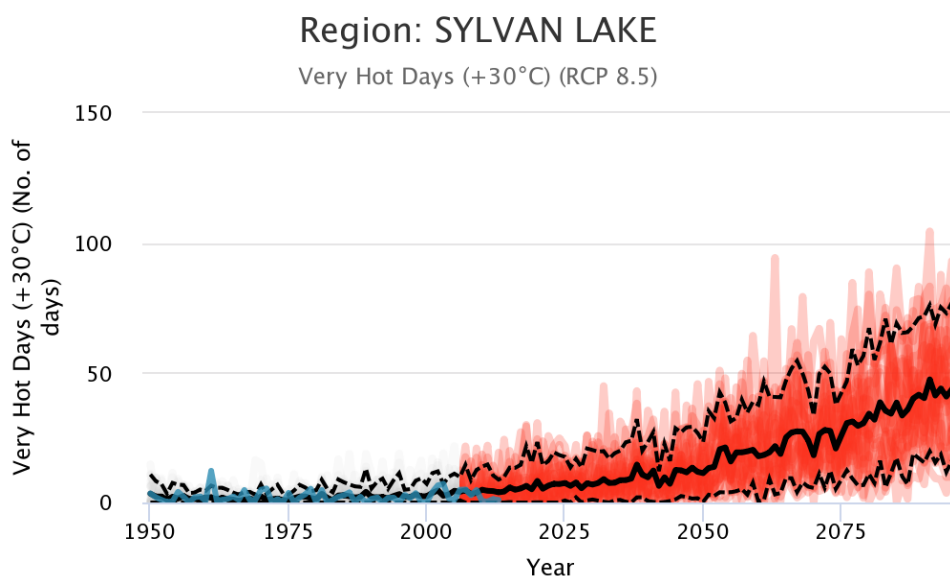
¹⁸ [Town of Sylvan Lake Climate Resilience Express Action Plan](#), p. 10



Very Hot Days (> 30°C):

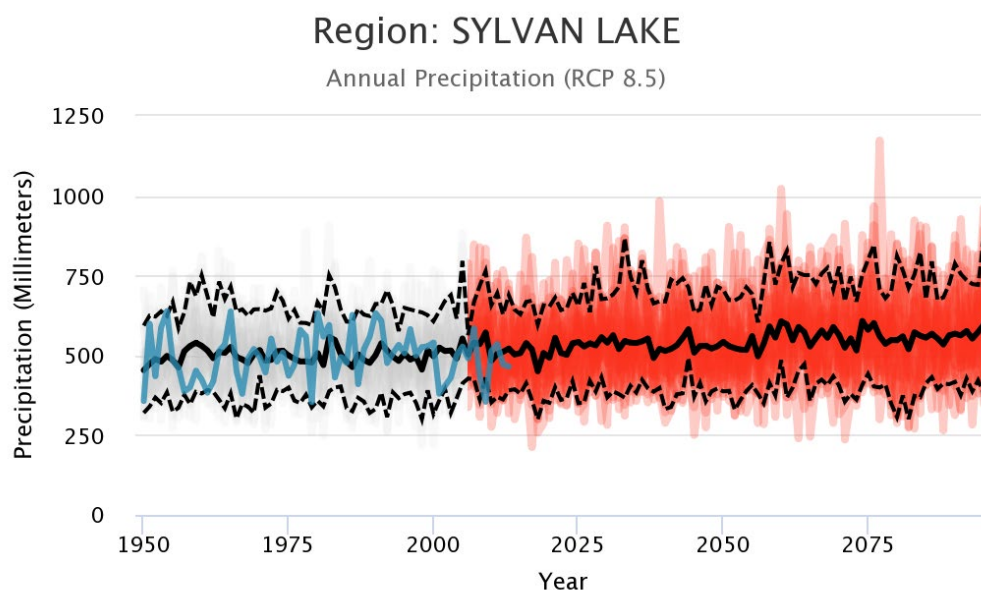
Between 2021 and 2050, very hot days (over 30) are expected to range from **1 to 21 days** between 2021-2050 under the high emissions scenario (RCP 8.5), and they are expected to range from **1 to 20 days** under the low emissions scenario (RCP 4.5). The baseline of very hot days from 1979 to 2005 is 2 days.

Between 2050 and 2080, very hot days (over 30) are expected to range from **6 to 44 days** between 2021-2050 under the high emissions scenario (RCP 8.5), and they are expected to range from **2 to 30 days** under the low emissions scenario (RCP 4.5).



Annual Precipitation:

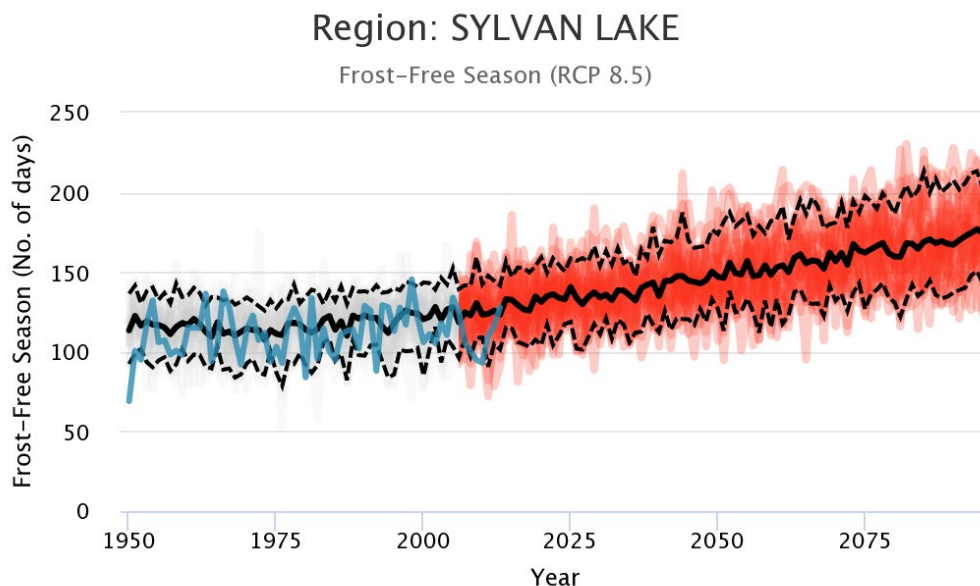
Mean annual precipitation is projected to increase by **6% to 9%** for the 'strong mitigation' (RCP 4.5) and 'business-as-usual' (RCP 8.5) scenarios, respectively. Larger increases in precipitation are projected for the winter, while summer precipitation is projected to decrease slightly. Note, there is a higher uncertainty associated with projections of future precipitation compared with those for temperature.



Frost-Free Days

Between 2021 and 2050, frost-free days are expected to range from **116 to 163 days** between 2021-2050 under the high emissions scenario (RCP 8.5), and they are expected to range from **110 to 160 days** under the low emissions scenario (RCP 4.5). The baseline of frost-free days from 1979 to 2005 is 120 days.

Between 2050 and 2080, frost-free days are expected to range from **130 to 186 days** between 2021-2050 under the high emissions scenario (RCP 8.5), and they are expected to range from **116 to 172 days** under the low emissions scenario (RCP 4.5).



Extreme precipitation

Extreme precipitation events have become a more frequent phenomenon in recent years around the globe. Recent studies have demonstrated that extreme rainfall intensity increases by about 7% for every degree increase in global atmospheric temperature. Models projections do not capture high-intensity, short-duration precipitation as well at the moment, but they are improving. As atmospheric temperatures increase, the capacity to carry water also increases, which will lead to increased intensity in single precipitation events. This is likely to be expected in the future for the Sylvan Lake region.¹⁹

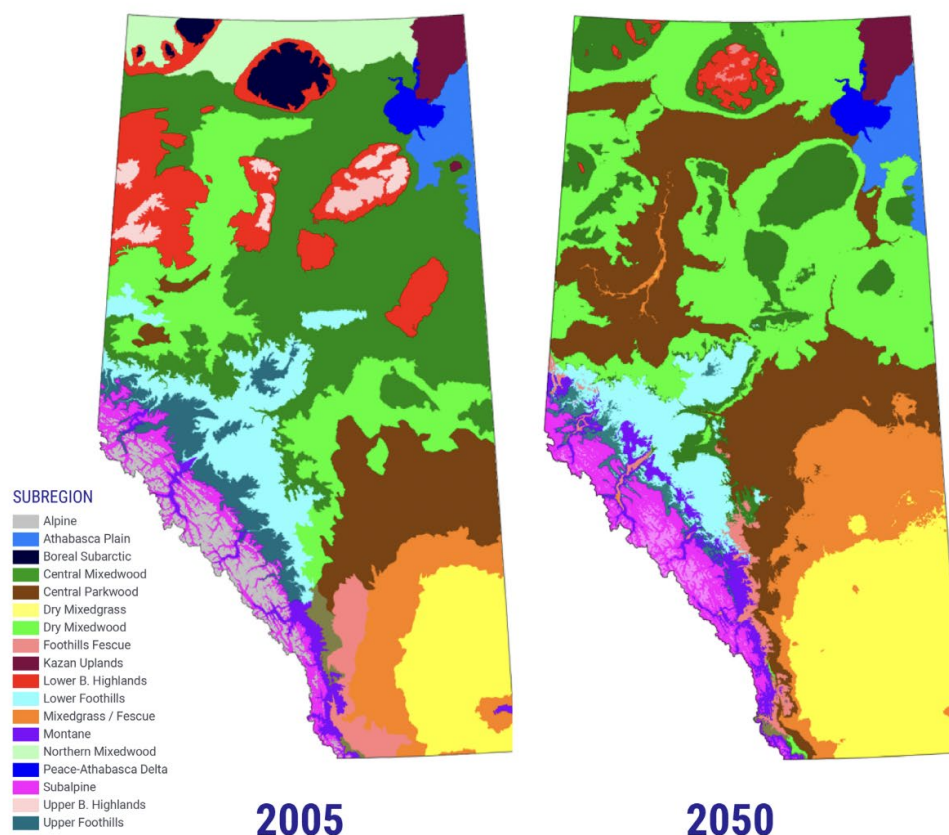
Soil Moisture

Soil moisture will decrease due to warmer temperatures leading to increased evaporation and transpiration during the growing season, unless it is offset by increases in seasonal precipitation. While annual precipitation is projected to increase across most of the region, much of this will occur early in the year and is likely to be insufficient for preventing the decrease in soil moisture by late summer.²⁰

Biodiversity and Ecosystems

¹⁹ [Town of Sylvan Lake Climate Resilience Express Action Plan](#)

²⁰ Sauchyn, D. et al. 2020



(Above): The distribution of Alberta's major ecosystem types in 2005 (left) and bioclimatic envelope model projections of these ecosystems for the 2050s (right), under a medium emissions scenario (ECHAM5-A2). Source: Sauchyn, D., et al. (2020).

Scientists use bioclimatic envelope model projections, such as those in the image above, to predict the equilibrium redistribution of ecosystems under future climatic conditions. They predict ecosystems will be complex mixtures of old and new elements, blurring ecosystem boundaries and increasing habitat diversity in most regions.²¹

Expected warmer and drier conditions will impact natural spruce and aspen forests making it more challenging for them to recover from the expected increases in wildfire and insect outbreaks. Predicted declines in summer precipitation and overall moisture, and more frequent droughts will reduce wetland area sand depth, and permanence.²²

²¹ Sauchyn, D., et al. (2020)

²² [Town of Sylvan Lake Climate Resilience Express Action Plan](#), p. 19

Summer Village of Norglenwold Corporate Energy and Emissions Inventory

A **community inventory** includes buildings (residential, institutional, commercial, industrial), transportation, and solid waste sectors. A **corporate inventory** includes municipal buildings, fleet, street lighting, water and wastewater treatment, and corporate and/or community solid waste²³ ([PCP Protocol](#)). We used the [PCP protocol](#) to build the corporate emissions inventory.

- [Sample request for information to community](#)

We are currently working with data for a corporate emissions inventory, but we are waiting for access to an open-source community emissions inventory for Norglenwold, which is expected to be available in the next few months.

Community engagement input

- [Draft community engagement plan](#)

Will insert input from community engagement here

7. Climate risks and opportunities

Risks and opportunities were identified using methodology from AOS Express and then verified with input from staff and the community.

Section to be updated as needed following community engagement

Risk prioritization

High Priority Risks for Sylvan Lake summer villages:

- Increased wildfire risk due to hotter summers, increased extreme heat, and decreased precipitation
- Increase of wind storms from intense summer storms
- Increased overland flooding risk from extreme precipitation events
- Wildlife/habitat stress
- Increase in heat-related illness and disease from increased temperatures
- Increased shoreline erosion due to increased extreme precipitation in the summer

²³ If the land fill or waste disposal centre is owned and operated by the municipality, then all waste emissions should be accounted for under the corporate and the community inventory, as the municipality has direct operational control over the waste. This is not considered double counting, because the corporate inventory is a subset of the community inventory – the two inventories are not added together.

- Increased forest pests and diseases due to drier conditions and decreased extreme cold
- Increased space cooling from increased summer temperatures and extreme heat

See [Appendix 1](#) for details

Opportunity prioritization

High priority opportunities for Sylvan lake summer villages:

- Increased temperatures lead to increased summer tourism
- Milder winters lead to increased winter tourism

See [Appendix 1](#) for details

8. Action plan (adaptation and mitigation)

The next step is to identify actions to reduce or avoid the harmful consequences of priority climate risks and/or to capture the benefits presented by priority climate opportunities. These are based on best practice research, engaging subject matter experts, and community engagement.

We have identified 8 themes to adapt to the top risks and opportunities, while also reducing emissions in the key areas and bringing added co-benefits. We have divided the 8 themes into the broad categories of People, Property, and Planet. Our draft actions were selected to address each theme.

Themes

People

1. The community has robust and up to date social and emergency preparedness systems in place.
2. Council makes all decisions in line with climate mitigation and adaptation priorities.
3. People move around the lake and the community in a way that promotes safety, human health, and planetary health.

Property

4. Community buildings and property are energy efficient, low emissions, and resilient to the changing climate.
5. The summer village produces some of its own renewable energy on site.
6. Residents are encouraged and supported in making steps towards a Circular Economy.

Planet

7. The natural environment is restored, monitored and protected.
8. The community looks to natural solutions for adaptation.

Eight Priority Areas for Action on Resilience (DRAFT)

Details on these actions and relevant resources from other small communities will be filled in after the engagement session, where residents will determine priority focus areas and provide feedback on actions. See previous climate plan for examples of filled in actions.

1. The community has robust and up to date emergency preparedness systems in place

Risks: wildfire, wind storms, flooding, heat illness, summer tourism visitors

Actions:

- Up to date emergency response plans
- Educate residents on wildfire and smoke
- Early warning systems

Co-Benefits:

- Resident safety and mental health
- Costs savings on evacuations, disaster relief

2. Council makes all decisions in line with climate mitigation and adaptation priorities

Risks: ALL

Emissions reduction: Corporate emissions

Actions:

- Implement energy conservation measures in municipal building
- Develop a plan to transition fleet vehicles to electric.
- Work with other summer villages to develop and implement a social procurement policy for corporate purchases
- Add a climate lens to council decision making

Co-Benefits:

- Cost savings from lowered fuel uses and operating costs
- Cost savings from considering climate at the outset rather than as an add on
- Costs savings from bulk purchasing along with meeting other social goals such as buy local, equity considerations

3. People move around the lake and the community in a way that promotes safety, human health, and planetary health.

Emissions reduction: Community transportation emissions reductions

Actions:

- Install charging infrastructure
- Develop a map of routes between the Town of Sylvan Lake and villages and between villages, even if portions are on roads shared with vehicles.
- Pursue concept of a trail between the villages
- Investigate potential for collaboration with the Town of Sylvan Lake to incorporate their cycling routes and facilities and joint application to [Canada Summer Jobs](#) for a student to do this work, which could include connecting with local cyclists for input.
- Add signage in villages close to the Town of Sylvan lake to indicate, for example, 10 minute walk or 20 minute cycle to town.

Co-Benefits:

- Improved resident health from more active transportation, better air quality
- Additional opportunities for tourists
- Increased property values due to more amenities

4. Community buildings and property are energy efficient, low emissions, and resilient to the changing climate

Risks: Fire, wind storms, flooding, heat related illness, space cooling

Emissions reduction: community building emissions

Actions:

- Require fire safe landscaping
- Require fire safe new building materials
- Review bylaw maximums for non permeable surfaces
- Require clean runoff landscaping strategies in subdivision applications
- Ensure homes and residential buildings have the resources to achieve high efficiency cooling
- Increase opportunities for renewable energy to reduce buildings emissions
- Incentivise energy efficient HVAC systems
- Incentivise low emissions design
- Implement house size limitations
- Implement Alberta's CEIP program for residential retrofits
- Educate the community on available retrofit rebates

Co-Benefits:

- Lower insurance costs
- Protection of property and property values
- Lower heating costs for residents

- Better lake water quality

5. The summer village produces some of its own renewable energy on site

Risks: Wind storms, increased costs from space cooling,

Emissions reduction: corporate and community emissions reductions from energy use

Actions:

- Increase opportunities for residential solar
- Install local renewable energy supply to increase energy security

Co-Benefits:

- Lower heating and electrical costs
- Backup for power outages

6. Residents are encouraged and supported in making steps towards a Circular Economy.

Emissions reduction: community emissions from waste

Actions:

- Implement community share, reuse, repair initiatives
- Educate residents on separating recycling
- Educate residents on backyard composting
- Enhance demolition bylaws to go beyond dust management and reclamation to minimize construction waste from new construction and demolitions to encourage reuse and recycling of construction and demolition (C&D) waste, which can represent significant amounts of landfill waste.

Co-benefits:

- Creation of local jobs
- Reduced waste management costs
- Strengthened social ties

7. The natural environment is restored, monitored and protected

Risks: wildlife/habitat stress, flooding, wildfire, shoreline erosion

Actions:

- Conduct a community natural asset valuation and monitor natural assets over time
- Remove invasive species and plant native and naturalized species over ornamental varieties
- Conduct an analysis on strategies to protect native species

- Educate shoreline residents on conservation and restoration of riparian areas on privately owned lands
- Prioritize areas for riparian conservation and restoration projects on municipally owned lands.
- With setback requirements for riverine areas, determine what uses will be allowed and develop erosion control guidelines to ensure minimum loss of natural riparian vegetation with new and existing residential development.
- Consider amending the Lakeshore Residential Zoning category to include specific shoreline protection measures to cover sensitive areas above the high water mark not protected by [provincial laws](#).

Co-Benefits:

- Enhanced local access to natural areas and associated wellness benefits
- Increased summer tourism
- Stabilization of shorelines, protecting land and docks

8. The Community looks to natural solutions for water management

Risks: flooding, wildlife/habitat stress

Actions:

- Look into bioswales to reduce and treat stormwater runoff, also known as infiltration swales, grassed swales, or in-line
- Include a **stormwater management plan**, prepared by a qualified professional, which must be approved by Alberta Environment and Parks
- Consider create **storm ponds** to temporarily capture and contain stormwater
- Also consider how each of these response strategies either contributes to or reduces emissions and can be used to advance other co-benefits.

Co-Benefits:

- Lower costs of flood control
- Reduced insurance costs
- Preservation of natural areas

***** The rest, including adding in details and relevant case studies for priority actions(as in first draft plan) is to be completed after the community engagement session*****

9. Implementation

10. **Monitoring and evaluation**

11. **Conclusion**

Summer Village of Norglenwold

April 21, 2023

Council & Legislation

Request for Decision

Agenda Item: *Community Standards Bylaw*

Background:

The Community Standards Bylaw #277-23 was presented to Council at the March 24th, 2023, Council meeting and 1st reading was given. Council decided to table the bylaw at that time to allow for feedback from residents should they have any concerns or comments.

Administration is requesting Council give 2nd and 3rd readings to the Community Standards Bylaw #277-23.

Options for Consideration:

1. Council to discuss and give 2nd and 3rd reading to the Community Standards bylaw.
2. Council table for amendments or further consideration.

Administrative Recommendations:

1. Council give 2nd reading to the Community Standards Bylaw #277-23.
2. Council give 3rd and final reading to the Community Standards Bylaw #277-23.

Authorities:

Section 4, Part 2 (7) of the MGA – A Council may pass bylaws for municipal purposes respecting the following matters:

- (a) the safety, health and welfare of people and the protection of people and property;
- (b) people, activities, and things in, on or near a public place or place that is open to the public;
- (c) nuisances, including unsightly property.

**SUMMER VILLAGE OF NORGLNWOLD
COMMUNITY STANDARDS BYLAW
BY- LAW #277-23**

BEING A BYLAW OF THE SUMMER VILLAGE OF NORGLNWOLD IN THE PROVINCE OF ALBERTA TO PROHIBIT CERTAIN ATIVITIES IN ORDER TO PREVENT AND COMPEL THE ABATEMENT OF NOISE, NUISANCE, UNSIGHTLY PREMISES AND PUBLIC DISTURBANCES.

WHEREAS the *Municipal Government Act*, R.S.A. 2000, c. M-26 as amended of the Province of Alberta provides that a Municipal Council may by bylaw provide for a system of licensing, permits and approvals and regulating business within the Municipality;

WHEREAS the Council of the Summer Village of Norglenwold deems it expedient and in the public’s interest to pass a bylaw to regulate and control noise, nuisance, unsightly premises, and public disturbances;

NOW THEREFORE the Municipal Council of the Summer Village of Norglenwold, in the Province of Alberta, duly assembled enacts as follows:

1. TITLE

1.1 This bylaw may be cited as the **“Community Standards Bylaw.”**

2. DEFINITIONS

2.1 In this Bylaw, including this section, unless the context otherwise requires:

- a) **“Act”** means the *Municipal Government Act*, R.S.A. 2000, c. M-26 as amended, and any amendment or substitutions there of.
- b) **“Bullying”** means verbal or physical abuse, threats, taunts, teasing, name calling and put downs, written, or electronically transmitted, or repeated abusive communication, direct or through any medium whatsoever.
- c) **“Chief Administrative Officer”** means the Chief Administrative Officer of the Summer Village of Norglenwold appointed by Council.
- d) **“Council”** means the Municipal Council of the Summer Village of Norglenwold.
- e) **“Graffiti”** means the defacement or disfigurement of any property or object, through the performance of any of the following acts:
 - (i) the application of any substance, including paint, ink, stain, or whitewash to any surface; or
 - (ii) the affixing of any substance, including paper, fabric, or plastic, by any form of adhesion that does not remove cleanly when pulled away from the applied surface; or
 - (iii) the marking, scratching, etching or other alteration or disfigurement of any surface.
- f) **“Minor”** means an individual under 18 years of age.

- g) **“Municipal Ticket”** means a ticket in a form as approved by the Chief Administrative Officer, issued by the Summer Village allowing for the voluntary payment of a fine established under this Bylaw.
- h) **“Nuisance”** for the purpose of this bylaw, includes any use of or activity upon any property which is offensive to any person or has or may have a detrimental impact upon any person to other property in the neighbourhood.
- i) **“Peace Officer”** means:
 - (i) a member of the Royal Canadian Mounted Police;
 - (ii) a Bylaw Officer as appointed by the Summer Village to enforce bylaws of the Summer Village; or
 - (iii) a Community Peace Officer as appointed by the Solicitor General of Alberta.
- j) **“Premises”** means the external surfaces of all buildings and the whole or part of any parcel of real property, including the land immediately adjacent to any building or buildings.
- k) **“Provincial Ticket”** means a ticket as defined in the *Provincial Offences Procedure Act*, R.S.A. 2000, c. P-34.
- l) **“Public Place”** means any place, including privately owned or leased property, to which the public reasonably has or is permitted to have access.
- m) **“Sign”** means any word, letter, model, placard, board, notice device, or representation, whether illuminated or not, in the nature of and employed wholly or in part for the purposes of advertisement, announcement or direction, and its supporting structure.
- n) **“Summer Village”** means the Summer Village of Norglenwold.
- o) **“Youth”** means an individual 12 to 17 years of age;

3. NOISE

- 3.1 No person shall cause or permit any noise that annoys or disturbs the peace of any other person.
- 3.2 No person shall permit property that they own or control to be used so that noise from the property annoys or disturbs the peace of any other person.
- 3.3 In determining what constitutes noise likely to annoy or disturb the peace of other persons, consideration may be given, but is not limited to:
 - 3.3.1 type, volume, and duration of the sound;
 - 3.3.2 time of day and day of the week;
 - 3.3.3 nature and use of the surrounding area.

- 3.4 Permissible Hours. Noise or disturbance that annoys or disturbs the peace of any other person is not allowed between 11:00 p.m. and 8:00 a.m. any day.

4. INDUSTRIAL/CONSTRUCTION NOISE

- 4.1 Nothing in this bylaw shall prevent the continual operation or carrying on of an industrial activity where the activity is one which:
 - 4.1.1 is a permitted use; or
 - 4.1.2 is an approved discretionary use; or
 - 4.1.3 is a non-conforming, but not illegal, use as defined in the *Municipal Government Act*.
- 4.2 In the operation or carrying on of an industrial activity, the person operating or carrying on that activity shall make no more noise than is necessary in the normal method of performing or carrying on that activity.
- 4.3 With the exception of the activities referred to in section 4.1 herein, no person shall use, operate, or allow to be used or operated any tools, machinery or equipment so as to create a noise, or disturbance which may be heard in a residential building between the hours of 8:00 p.m. and 8:00 a.m. any day.
- 4.4 These provisions do not apply to work carried on by the Summer Village, or by a contractor carrying out the instructions of the Summer Village, providing it is work of an emergent nature of circumstance.

5. CONSTRUCTION WASTE

- 5.1 Each construction site shall have a waste container to ensure that waste construction materials are placed in the container to prevent the material from being blown away from the construction site.
- 5.2 No loose construction material is to be stored or accumulated on a construction site unless it is not capable of being blown around the construction area.

6. NUISANCE AND UNSIGHTLY PREMISES

- 6.1 No person shall permit any use or activity upon their property which is offensive to any person and may have a detrimental impact on any persons or property including but not limited to:
 - 6.1.1 the failure to cut grass, weeds, shrubs, trees, or other landscaping features incidental to a landscaped area;
 - 6.1.2 the failure to destroy restricted weeds, control noxious weeds, or prevent the spread or scattering of nuisance weeds;

- 6.1.3 the growth of trees or shrubs in such a manner that they interfere with utilities or endanger visibility to street signage, or roadway clearance;
 - 6.1.4 the accumulation of any material that creates unpleasant odors, any material that attracts pests or any animal remains, parts of animal remains or animal feces;
 - 6.1.5 the storage or accumulation of or failure to dispose of discarded dilapidated furniture or household appliances, loose garbage, rubbish, packaging material, scrap metals, scrap lumber, tires, parts of disassembled machinery, equipment or appliances and motor vehicle parts;
 - 6.1.6 the causing of opaque or dense smoke and permitting such smoke to be emitted into the atmosphere for a period in excess of six (6) minutes in any one hour, or at a point other than the opening to the atmosphere of the flue, stack or chimney, unless specifically authorized by Council;
 - 6.1.7 the generation of excessive dust and permitting such dust to escape from the property;
 - 6.1.8 the failure to maintain an accessory building, structure or fence such that it deteriorates, becomes unsightly or becomes a safety hazard;
 - 6.1.9 the failure to fence or secure an excavation, drain, ditch or other depression so that it does not become a danger to public safety;
 - 6.1.10 the posting or exhibiting of posters, signs, billboards, placards, writings or pictures upon any light standard, bench, garbage receptacle, fence or wall on any property, where the same are accumulated and become in a dilapidated and unsightly condition;
 - 6.1.11 the burning of anything other than dry untreated clean wood in a residential wood fireplace.
- 6.2 No person being the owner, agent of the owner, lessee, or occupier of any property within the Summer Village shall permit such property, or the activities upon such property to be or remain a nuisance or safety hazard.

7. GRAFFITI

- 7.1 No person shall place graffiti or cause it to be placed on any property.
- 7.2 Every property owner shall ensure that graffiti placed on their premises is removed, painted over, or otherwise permanently blocked from public view.
- 7.3 A property owner who breaches the provisions of Section 7.2 where, following the issuance of and failure to comply with an Order under section 545 of the Municipal Government Act, shall be liable to payment of a penalty as prescribed in Schedule A.

- 7.4 In prosecuting for an offence under this Section, the consent of the property owner of any premises to place graffiti shall not be a defense under this bylaw.

8 LITTERING

- 8.1 No person shall place, deposit, or throw or cause to be placed, deposited or thrown upon any Summer Village property, including any street, lane, ditches, park, other public place or water course:
 - 8.1.1 a cardboard or wooden box, carton, container, or receptacle of any kind;
 - 8.1.2 a paper, wrapper, envelope, or covering of any kind, whether paper or not, from food or confectionery;
 - 8.1.3 paper of any kind, whether or not containing written or printed matter thereon;
 - 8.1.4 any human, animal or vegetable matter or waste;
 - 8.1.5 any glass, crockery, nails, tacks, barbed wire or other breakable or sharp objects;
 - 8.1.6 scrap metal, scrap lumber, tires, dismantled wrecked or dilapidated motor vehicles or parts there from;
 - 8.1.7 any motor vehicle or any part of any motor vehicle which may, in whole or in part, obstruct any highway, street, lane, alley, bi-way or other public place;
 - 8.1.8 dirt, filth, yard refuse or rubbish of any kind whether similar or dissimilar to the foregoing including but not limited to grass clippings, weeds, materials from pruning such as branches, limbs, twigs, leaves, or any other pruning debris.
- 8.2 A person who has placed, deposited, or thrown or caused to be placed or thrown anything or any matter mentioned in subsection 8.1 upon any road, ditch, municipal reserve or other public place or water course shall forthwith remove it.

9. CAUSE A DISTRURBANCE

- 9.1 No person located in a public place shall disturb the peace and enjoyment of other members of the public by:
 - 9.1.1 screaming, shouting, or using loud, abusive, or grossly insulting language;
 - 9.1.2 being intoxicated by alcohol or other substances; or
 - 9.1.3 openly exposing or exhibiting an indecent act.

10. NUISANCE ENFORCEMENT

- 10.1 A Peace Officer may, after giving reasonable notice to the owner or occupier of the premises, enter upon the said premises and carry out an inspection.

10.2 Upon completion of the inspection, the Peace Officer may direct the owner or occupant of the property to:

10.2.1 cease the activity which causes the nuisance;

10.2.2 change the way in which such person is carrying out any activity;

10.2.3 direct any person to take any action or measure necessary to compel the elimination or abatement of the nuisance, including:

(a) the removal of any thing or matter from the property, which constitutes the nuisance;

(b) the construction or installation of a garbage bin or enclosure or the repair of an existing garbage enclosure;

(c) enter into a cleanliness agreement in a form to the satisfaction of the Peace Officer.

(d) specify the time within which such person must comply with the directions contained in the notice;

(e) notify the owner or occupant that, if compliance with the notice is not affected within a specified time, the municipality will take the actions or measures specified in the notice to abate the nuisance, at the expense of the owner or occupier;

(f) offer the owner or occupant of the property an opportunity to enter into any other voluntary agreement with the Summer Village to keep the premises clean, tidy, and free of nuisances.

10.3 Any person who refuses to allow an inspection of the premises under Section 10.1 is guilty of an offence.

10.4 Any person who fails to comply with a direction made under this Section is guilty of an offence.

10.5 No person shall cause or permit or undertake any activity upon any Summer Village property which is a nuisance.

11. AUTHORITY TO REMOVE

11.1 The Chief Administrative Officer may authorize the removal and put in storage or destroy anything placed upon Summer Village property in contravention of this bylaw.

12. ORDER

12.1 A designated officer may, by written order, require a person responsible for the contravention to remedy the contravention.

12.2 The Order shall:

12.2.1 state a time within the owner must comply with the order;

12.2.2 state that if the owner does not comply with the order within a specified time, the Summer Village will take the action or measure at the expense of the owner.

12.3 The Summer Village may, in respect of an order, register a caveat under the Land Titles Act against the certificate of title for the land that is the subject of the order.

13. RIGHT TO REMEDY

13.1 The Summer Village may take whatever actions or measures are necessary to deal with the unsightly property if:

13.1.1 the Summer Village has issued a written Order under Section 12 of this bylaw;

13.1.2 the Order contains a statement referred to in Section 12.2 of this bylaw;

13.1.3 the person to whom the Order is directed has not complied with the Order within the time specified in the Order; and

13.1.4 the appeal periods respecting the Order have passed or, if an appeal has been made, the appeal has been decided and it allows the Summer Village to take the action or measures.

14. PENALTIES

14.1 Any person who breaches any section of this Bylaw is guilty of an offence and liable to:

14.1.1 payment of the penalty specified in Schedule "A" hereto; or

14.2.2 for any offence for which there is no penalty specified, to a penalty of not less than \$200.00 and not more than \$10,000.00;

14.2.3 and in default of payment of any penalty, to imprisonment for up to six (6) months.

15. MUNICIPAL AND PROVINCIAL TICKETS

15.1 Any Peace Officer who has reasonable and probable grounds to believe that any person has contravened any provision of this Bylaw, may issue, and serve:

15.1.1 A Municipal Ticket allowing payment of the specified penalty to the Summer Village; or

15.1.2 A Provincial Ticket according to the provisions of the *Provincial Offences Procedure Act*, as amended.

15.2 Service of a Municipal Ticket will be sufficient if it is:

15.2.1 personally served; or

15.2.2 served by regular mail to the person's last known mailing address.

- 15.3 If a violation ticket is issued in respect of an offence, the violation ticket may:
- 15.3.1 specify the fine amount established by this Bylaw for the offence; or
 - 15.3.2 require a person to appear in Court without the alternative of making a voluntary payment.
- 15.4 A person who commits an offence may:
- 15.4.1 If a violation ticket is issued in respect of the offence; and
 - 15.4.2 If the violation ticket specifies the fine amount established by this Bylaw for the offence,
- make a voluntary payment equal to the specified fine by delivering the violation ticket and the specified fine to the Provincial Court Office specified on the violation ticket.

16. SEVERABILITY

- 16.1 If any part of this Bylaw is found to be invalid, then that part shall be severed, and the remaining Bylaw will continue to be in force.

This Bylaw shall take effect on the date of the third and final reading and upon signing by the Mayor and Chief Administrative Officer. Upon signing of Bylaw #222-15 all previous bylaws and amendments thereto are hereby rescinded.

READ a first time in Council assembled this 24th day of March 2023.

Cyril Gurevitch, K.C., Mayor

Tanner Evans, C.A.O.

READ a second time in Council assembled this 21st day of April 2023.

READ a third time in Council assembled and passed this 21st day of April 2023.

Cyril Gurevitch, K.C., Mayor

Tanner Evans, C.A.O.

SCHEDULE “A”

<u>Offence</u>	<u>Schedule of Fines</u>	<u>Section</u>	<u>Fine</u>
Make noise	a) first offence b) second offence within 1 year c)third and subsequent offences within 1 year	3.1	\$250.00 \$500.00 \$750.00
Permit Noise	a) first offence a) second offence within 1 year b) third and subsequent offences within 1 year	3.2	\$250.00 \$500.00 \$750.00
Industrial or construction noises	a) first offence b) second offence within 1 year c) third and subsequent offences within 1 year	4.1 or 4.2	\$250.00 \$500.00 \$750.00
Failing to contain construction waste	a) first offence b) second offence within 1 year c) third and subsequent offences	5.1 or 5.2	\$250.00 \$500.00 \$1000.00
Permitting a nuisance on Private Property	a) first offence b) second offence within 1 year c) third and subsequent offences within 1 year	6.1	\$200.00 \$400.00 \$600.00
Placing Graffiti on property	a) first offence b) a second offence within 1 year c) third and subsequent offences within 1 year	7.1	\$2,500.00 \$5,000.00 \$7,500.00
Failure to remove Graffiti	a) first offence b) second offence within 1 year c) third and subsequent offences within 1 year	7.2	\$250.00 \$500.00 \$1,000.00
Failure to comply with Graffiti order		7.3	\$250.00 for each day that the breach continues
Depositing litter on Summer Village property	a) first offence b) second offence within 1 year c) third and subsequent offences within 1 year	8.1	\$500.00 \$750.00 \$1,000.00
Failing to remove litter	a) first offence b) second offence within 1 year c) third and subsequent offences within 1 year	8.2	\$500.00 \$750.00 \$1,000.00
Cause a disturbance	a) first offence b) second offence within 1 year c) third and subsequent offences within 1 year	9.1	\$250.00 \$500.00 \$1,000.00

Summer Village of Norglenwold

April 21, 2023

Council & Legislation

Request for Decision

Agenda Item: *Dog Bylaw*

Background:

The Dog Control Bylaw #276-23 was presented to Council at the March 24th, 2023, Council meeting and minor amendments have been made as directed by Council. 1st reading was given but Council decided not to pass the bylaw at that time to allow for feedback from residents should they have any concerns or comments.

Administration is requesting Council give 2nd and 3rd readings to the Dog Control Bylaw #276-23.

Options for Consideration:

- 1) Council give 2nd, and 3rd readings to the Animal Control Bylaw #276-23.
- 2) Council accept as information.

Administrative Recommendations:

- 1) That Council give 2nd reading to the Animal Control Bylaw #276-23.
- 2) That Council give 3rd and final reading to the Animal Control Bylaw #276-23.

Authorities:

Municipal Government Act, Section 7

A Council may pass bylaws for municipal purposes respecting the following matters:

(h) wild and domestic animals and activities in relation to them.

SUMMER VILLAGE OF NORGLLENWOLD DOG CONTROL BYLAW BY-LAW #276-23

A Bylaw of the Summer Village of Norglenwold, in the Province of Alberta, to provide for the regulating, controlling and confinement of dogs.

WHEREAS pursuant to the provisions of sections 7 and 8 of the *Municipal Government Act*, 2000, Chapter M-26, as amended, a Municipal Council may pass By-laws respecting domestic animals and activities in relation to them;

AND WHEREAS, the Council of the Summer Village of Norglenwold, deems it necessary to provide for the regulating, control and confinement of dogs running at large within the Summer Village;

NOW THEREFORE, the Council of the Summer Village of Norglenwold, in the Province of Alberta duly assembled enacts as follows:

1. TITLE

- 1.1 This By-law may be known as ***“The Dog Control By-law.”***

2. INTERPRETATION AND APPLICATION

- 2.1 In the By-law unless the context otherwise requires:

- a) ***“Administrator”*** means the Administrator for the Summer Village of Norglenwold, and whatever subsequent title may be conferred on that officer by Council or Statute.
- b) ***“Animal Shelter”*** means a place or facility designated by the Administrator for the purpose of holding and caring for any dogs impounded under provision of this By-law.
- c) ***“Animal Shelter Keeper”*** means the owner or operator of an animal shelter.
- d) ***“At Large”*** means when a dog is off the premises of the owner’s property and is not on a leash held by a person able to control the animal.
- e) ***“Bite”*** means a wound to the skin causing it to bruise, puncture or break.
- f) ***“Biting”*** means force applied by an animal by means of its mouth and teeth upon a person or other animal.
- g) ***“By-law Enforcement Officer”*** means a person or persons appointed as such by Council whose duties entail carrying out the provision of this By-law.
- h) ***“Control of Dogs”*** means that dogs are on a leash or otherwise restrained by a permitted leash held by a person, and that permitted leash is attached to a choke chain, collar or harness securely holding that animal. If it is difficult for a person to restrain the animal by a permitted leash, then the

animal shall be deemed to be “at large” notwithstanding the presence of a permitted leash.

- i) **“Controlled Confinement”** means the confinement of a dog in a pen, cage, or building, or securely tethered in a manner that will not allow the dog to bite, harm or harass any person or dog.
- j) **“Damage to Property”** means damage to property other than the owner’s property and includes defecating or urinating on such property.”
- k) **“Day”** means a continuous period of twenty-four (24) hours.
- l) **“Dog”** means either a male or female canine.
- m) **“Kennel”** shall mean a dwelling, shelter, room, or place so considered housing or keeping four (4) or more dogs over the age of four (4) months with the provisions of this By-law.
- n) **“Owner”** means:
 - i. a natural person or body corporate who has legal title to the dog;
 - ii. a person who has the care, charge, custody, possession, or control of a dog;
 - iii. a person who owns or harbors a dog; or
 - iv. a person who claims and receives a dog from an animal shelter.
- o) **“Peace Officer”** means:
 - i. a member of the Royal Canadian Mounted Police;
 - ii. a member of a Municipal By-law Enforcement Officer; and
 - iii. a Peace Officer
- p) **“Permitted Leash”** means a leash adequate to control the dog to which it is attached, and which leash shall not exceed three (3) metres in length.
- q) **“Pound”** means such place as may, from time to time, be established for the impounding and keeping of dogs in accordance with the provisions of this By-law.
- r) **“Pound Keeper”** means any person or persons duly authorized to operate a pound and may include an Animal Control Officer.
- s) **“Running at Large”** means any dog that is not an aggressive Dog, that is:
 - i. off the premises of the Owner and not in an off-leash area; and

- ii. not on a permitted leash held by a person able to control the dog.
- t) **“Summer Village”** means the Municipal Corporation of the Summer Village of Norglenwold, or the area contained within the boundary thereof as the context requires.

3. **REGULATIONS**

- 3.1 No dog shall be allowed to run at large in the Summer Village.
- 3.2 The owner of a dog must not leave an animal chained up, in a crate, or at large outside between the hours of 11:00 p.m. and 8:00 a.m. causing a barking disturbance.
- 3.3 The owner of a dog shall not permit the dog to be or become a public nuisance by:
 - a) biting, or attempts to bite a person;
 - b) biting, barking at, or chasing bicycles, automobiles, or other vehicles;
 - c) barking, howling, chasing people, or otherwise disturbing any neighbors;
 - d) causing damage to property;
 - e) causing harm (biting) to another dog; or
 - e) keeping a female dog which is in season (*in heat*) at any location where the dog is a source of attention and accessible to other dogs.
- 3.4 An owner of a dog who permits the dog to defecate on property other than his own shall remove forthwith any defecated matter deposited.
- 3.5 No person shall:
 - a) untie, loosen, or otherwise free a dog which has been tied or otherwise restrained which is not in distress unless such person has the authorization of the owner, and any person acting contrary to this section is guilty of an offence;
 - b) negligently or willfully open a gate, door, or other opening in a fence or enclosure in which a dog has been confined and thereby allow a dog to run at large in the Summer Village; and
 - c) no person shall tease, torment, annoy, abuse or injure any dog, and any person who does so is guilty of an offence.
- 3.6 Breach of, or failure to comply with any of the requirements of Section 3 is an offence under this By-law which may result in prosecution or, in lieu thereof, require payment of a voluntary fine as set out in Schedule A attached hereto.

3.7 Kennel Operations

- i. shall not be permitted in the Summer Village of Norglenwold;
- ii. the keeping of more than three (3) dogs over the age of four (4) months will be considered the operation of a kennel;
- iii. if written complaints are received by the Summer Village or damage is proven as a result of the kennel, Council will direct the person operating the kennel to move or cease to operate the same;
- iv. breach of, or failure to comply with Section 3.7 is an offence under this By-law which may result in prosecution or, in lieu thereof, require payment of a voluntary fine as set out in Schedule "A."

4. **DISEASE CONTROL (RABIES)**

- 4.1 The Owner of an animal that has caused a serious wound, or that the Owner has reason to suspect may have been exposed to rabies or another communicable disease, shall, in addition to any other duty imposed under the *Public Health Act*, immediately inform a By-law Enforcement Officer or Peace Officer:
- a) of the infliction of the serious wound or the suspicion of exposure to rabies or other communicable disease;
 - b) in the case of a serious wound, of the name and contact information for the person that has been wounded or the Owner of the animal that has been wounded, as applicable; and
 - c) whether the matter has been reported to the local community health centre, Public Health Inspector, or the Medical Officer of Health.
- 4.2 A By-law Enforcement Officer or Peace Officer that has reasonable ground to believe that an animal found at large may have, or has been, exposed to rabies or another communicable disease may confine the animal at an animal shelter, veterinary facility, or any other location as directed by the Medical Officer of Health or a Public Health Inspector.
- 4.3 A By-law Enforcement Officer or Peace Officer that has reasonable grounds to believe that an animal with the Summer Village has been exposed to rabies or another communicable disease shall report the matter to the Medical Officer of Health or a Public Health Inspector as soon as reasonably possible.
- 4.4 An Owner of an animal which is suffering from rabies or another communicable disease or who has been notified by the Summer Village that an Enforcement Officer has reasonable grounds to believe the animal has, or has been exposed to, rabies or another communicable disease shall:

- a) not permit the animal to be in any public place; and
 - b) not keep the animal in contact with or in proximity to any other animal.
- 4.5 An Owner who fails to comply with any provision in this part is guilty of an offence.

5. CAPTURE AND IMPOUNDMENT

- 5.1 A By-law Enforcement Officer or Peace Officer may capture and impound any dog in respect of which the Officer believes an offense under this By-law is being or has been committed.
- 5.2 The Animal Shelter Keeper shall report any apparent illness, communicable disease, injury, or unhealthy condition of any dog to an SPCA Officer and shall act upon his recommendations. The owner, if known, shall be held responsible for all charges resulting.
- 5.3 When necessary, the By-law Enforcement Officer or Peace Officer may, in attempting to capture a dog found to be in contravention of this By-law, employ the use of bait or any device or other suitable means to apprehend the dog, provided that:
- i. it is not prohibited by law; and
 - ii. it is employed with due respect for humane treatment of the dog.
- 5.4 Where a dog is on any private property or premises, without the permission of the owner or occupant, the By-law Enforcement Officer or Peace Officer may, with the permission of the property or premises owner apprehend the dog.

6. INTERFERENCE AND OBSTRUCTION

- 6.1 No person shall interfere with, hinder, or impede an Animal Control Officer in the performance of any duty authorized by this By-law, and any person who does so is guilty of an offence.
- 6.2 No person, whether or not he is the owner of a dog which is being or has been pursued or captured, shall:
- i. interfere with or attempt to obstruct a By-law Enforcement Officer or a Peace Officer who is attempting to capture or who has captured a dog which is subject to being impounded pursuant to the provisions of this By-law; or
 - ii. unlock or unlatch or otherwise open the vehicle in which dogs are kept for impoundment or have been placed so as to allow or attempt to allow a dog to escape therefrom.
- 6.3 Breach of, or failure to comply with any of the requirements of Section 6 is an offence under this By-law which may result in

prosecution or, in lieu thereof, require payment of a voluntary fine as set out in Schedule A which is attached hereto.

7. RECLAIMING OF IMPOUNDED DOG

- 7.1 An impounded dog may be kept at the shelter for a period of ninety-six (96) hours (Saturdays, Sundays and statutory holidays not included). During this period, the owner may reclaim the dog by paying the facility, during normal working hours, an impoundment fee and boarding fee as set out in Schedule "B" of this By-law, and by paying the impound facility directly any veterinarian fees incurred during the impoundment.
- 7.2 The dog be retained for longer than ninety-six (96) hours if, in the opinion of the Administrator, the circumstances warrant the expense.
- 7.3 Subject to Section 7.2, any dog not reclaimed by the owner within a period of ninety-six (96) hours from the date of the impoundment (Saturdays, Sundays and statutory holidays not included) may be sold by the Animal Shelter Keeper provided such sale is not for the purpose of medical research or to a research laboratory. Any proceeds from the sale of the impounded animals shall be the property of the Summer Village.
- 7.4 The purchaser of a dog from the Shelter Keeper pursuant to the provisions of this By-law shall obtain full right and title to it and the right and title of the former owner of the dog shall cease there upon or on a cost recovery basis.
- 7.5 Any dog not reclaimed by the owner within a period of ninety-six (96) hours (Saturdays, Sundays and statutory holidays not included) from the date of the impoundment or sold by the Animal Shelter Keeper shall become the property of the Summer Village which will then instruct the Animal Shelter Keeper to destroy or otherwise dispose of the dog with no liability to the owner for the said disposition.

8. VIOLATION TAG

- 8.1 The By-law Enforcement Officer or Peace Officer is hereby authorized and empowered to issue a Violation Tag to any person the By-law Enforcement Officer has reasonable and probable grounds to believe has contravened any provision of this By-law.
- 8.2 The Violation Tag shall be in such form as determined by the Administrator and shall state:
- i. the name and address of the offender if ascertainable;
 - ii. the offence and location;
 - iii. date of the offence;

- iv. the appropriate penalty for the offence as provided in Schedule “A” of this By-law;
- v. that the penalty must be paid within ten (10) days of the issuance of the Violation Tag; and
- vi. any other information as may be required by the Administrator.

8.3 The Violation Tag may be issued to the Offender or Owner

- i. either personally;
- ii. by mailing a copy to such person at their last known address;
- iii. by leaving it for the defendant at his residence with a person on the premises who appears to be at least eighteen (18) years of age; or
- iv. upon retrieval of such person’s dog from the Shelter.

8.4 Where a Violation Tag is issued pursuant to Section 8.1 of this By-law, the person to whom the Violation Tag is issued may, in lieu of being prosecuted for the offence, pay to the Summer Village the penalty specified on the Violation Tag.

8.5 Nothing in the By-law shall prevent the Summer Village By-law Enforcement Officer or Peace Officer from immediately issuing a Violation Ticket.

9. **VIOLATION TICKETS**

9.1 In those cases where a Violation Tag has been issued and if the penalty specified on the Violation Tag has not been paid within the prescribed time, then a Summer Village By-law Enforcement Officer or Peace Officer is hereby authorized to issue a Violation Ticket pursuant to Part II of the *Provincial Offences Procedure Act*, 1988, Chapter P-21.5, as amended, to any person who the Summer Village By-law Enforcement Officer or Peace Officer has reasonable grounds to believe has contravened any provision of this By-law.

9.2 Notwithstanding Section 9.1 of this By-law, a Summer Village By-law Enforcement Officer or Peace Officer is hereby authorized and empowered to immediately issue a Violation Ticket pursuant to Part II of the *Provincial Offences Procedure Act*, supra, to any person who contravenes any provision of this By-law.

9.3 Any person to whom a Violation Ticket has been issued may make voluntary payment in respect to the Violation Ticket by delivering the Violation Ticket along with an amount equal to that specified for the offence as set out in Schedule “A” of this By-law, to the Provincial Court office specified on the Violation Ticket.

10. PENALTIES

- 10.1 Any person who contravenes any provision of this By-law is guilty of an offence and is liable to a penalty as set out in Schedule “A” of this By-law.
- 10.2 Notwithstanding section 10.1 of this By-law, any person who commits a second offence under this By-law within one (1) year of committing the first offence may be liable to a fine of not less than nor more than the sum set out in Schedule “B” of this By-law, while a person who commits a third or subsequent offence under this By-law within one (1) year of committing the first offence may be liable to a fine of not less than nor more than the sum as set out in Schedule “B” of this By-law.
- 10.3 Under no circumstance shall any person contravening any provision of this By-law be subject to the penalty of imprisonment.
- 10.4 Where there has been a breach of this By-law, an Animal Control Officer is hereby authorized and empowered to issue a Violation Ticket pursuant to Part 2 of the *Provincial Offences Procedure Act*, S.A. 1998, c-p-21.5, as amended.

11. GENERAL

- 11.1 Schedule A and Schedule B is attached hereto and shall form a part of this By-law.
- 11.2 Should any provision of this By-law be invalid, then such invalid provision shall be severed, and the remaining By-law shall be maintained.
- 11.3 This By-law shall come into effect on final reading and passing of the By-law.
- 11.4 This bylaw repeals and replaces By-law #219-15.

READ a first time, this 24th day of March 2023.

Cyril Gurevitch, K.C., Mayor

Tanner Evans, Administrator

READ a second time, this 21st day of April 2023.

READ a third and final time, this 21st day or April 2023.

Cyril Gurevitch, K.C., Mayor

Tanner Evans, Administrator

SCHEDULE “A”

Amount which will be accepted by the Summer Village of Norglenwold in lieu of prosecution:

SECTION	OFFENCE DESCRIPTION	PENALTY
3.1	Owner of dog at large	\$200.00
3.2	Leaving dog chained up, in a Kennel, or at large outside between 11 pm and 8 am	\$200.00
3.3 (a)	Owner of any dog which bites, or attempts to bite a person	\$500.00
3.3 (b)	Owner of any dog which bites at, barks at, or chases vehicles	\$100.00
3.3 (c)	Owner of any dog barking, howling, disturbing any neighbours, or chases people	\$200.00
3.3 (d)	Owner of any dog causing damage to property	\$250.00
3.3 (e)	Owner of any dog causing harm (biting) to another dog	\$250.00
3.3 (f)	Owner keeping a female dog which is in season at any location where the dog is a source of attention and accessible to other dogs	\$100.00
3.4	Failure of owner to remove defecation immediately from property which is not the Owner's property	\$100.00
3.5 (a)	Untying, loosening or otherwise freeing any dog without the Owner's consent	\$200.00
3.5 (c)	Teasing, tormenting, annoying, abusing or injuring any dog	\$200.00
4.4	Failure to quarantine rabid dog or dog exposed to rabies or any other communicable disease	\$500.00
6.1	Interfere with, impeding or hindering an Animal Control Officer's enforcement of this By-law	\$250.00
10.2	Second offence within one year of the first offence	***
	Third or subsequent offence within one year of the first offence	+++

- *** Double the amount of the specified
Penalty for the first offence
- +++ Triple the amount of the specified
penalty for the first offence

SCHEDULE “B”

Impound Feesas per required fees

Care and sustenance – per dayas per required fees

Veterinary feesas per expended

Summer Village of Norglenwold

Finance

Request for Decision

Agenda Item: *Mill Rate Bylaw #273-23*

Background:

Administration would like to provide the 2023 Mill Rate Bylaw #273-23 for approval.

Options for Consideration:

- 1) Council review Bylaw #273-23

Administrative Recommendations:

- 1) That Council give 1st reading to By-Law #273-23
- 2) That Council give 2nd reading to By-Law #273-23
- 3) Upon unanimous consent by Council to give 3rd reading at this meeting
- 4) That Council give 3rd reading to By-Law #273-23

Authorities:

Section 353(1) of the Municipal Government Act, R.S.A. 2000, c M-26, provides that each Council must pass a property tax bylaw annually.

Section 353(2) The property tax bylaw authorizes the Council to impose a tax in respect of property in the municipality to raise revenue to be used toward the payment of

- (a) the expenditures and transfers set out in the budget of the municipality, and
- (b) the requisitions

SUMMER VILLAGE OF NORGLENWOLD
2023 PROPERTY TAX BYLAW
NO. #273-23

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE SUMMER VILLAGE OF NORGLENWOLD FOR THE 2023 TAXATION YEAR.

WHEREAS, the Summer Village of Norglenwold has prepared and adopted detailed estimates of municipal revenue, expenses and expenditures as required, at the council meeting held on April 21, 2023.

WHEREAS, the estimated municipal revenues and transfer from all sources other than taxation is estimated at \$310,078.59 and the balance of \$499,833.63 is to be raised by general municipal taxation; and

WHEREAS, the estimated municipal expenses (excluding non-cash items) set out in the annual budget for the Summer Village of Norglenwold for 2023 total \$809,912.23; and

THEREFORE, the total amount to be raised by general municipal taxation is \$499,833.63 and

WHEREAS, the requisitions are estimated to be:

Alberta School Foundation Fund	
- Residential & Farm Land	\$544,650.71
- Non-residential	\$ 2,020.92
Red Deer Catholic Regional Div.39	
- Residential & Farm Land	\$ 25,430.26
- Non-residential	\$ 0.00
Designated Industrial Property	\$ 44.65
Total Requisitions Collected	\$572,146.54

WHEREAS, the council is authorized to sub-classify assessed property, and to establish different rates of taxation in respect to each sub-class of property, subject to the *Municipal Government Act*, Chapter M-26, Revised Statues of Alberta, 2000; and

WHEREAS, the assessed value of all property in the Summer Village of Norglenwold as shown on the assessment roll is:

Residential	\$ 227,278,000
Non-Residential & Designated	
Industrial Property	\$ 582,850
Taxable Assessment	\$ 227,860,850
Exempt	\$ 11,165,000
Total 2023 Assessment	\$ 239,025,850

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Summer Village of Norglenwold, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Summer Village of Norglenwold:

	Tax Levy	Assessment	Tax Rate
General Municipal			
Residential	\$ 498,557.02	\$227,278,000	2.1936
Non-Residential	\$ 1,276.61	\$ 582,850	2.1936
Totals:	\$ 499,833.63	\$227,860,850	
School Requisitions			
Residential & Farm Land	\$570,080.97	\$227,278,000	2.5083
Non-Residential	\$ 2,020.92	\$ 582,850	3.4673
Totals:	\$572,101.89	\$ 227,860,850	
Designated Industrial Property	\$ 44.65	\$ 582,850	0.0766

2. That this bylaw shall take effect on the date of the third and final reading.

READ a first time on this 21st day of April 2023.

READ a second time on this 21st day of April 2023.

Given UNANIMOUS consent to go to third reading on this 21st day of April 2023.

READ a third and final time on this 21st day of April 2023.

Cyril S. Gurevitch, Mayor

Tanner Evans, C.A.O.

Summer Village of Norglenwold

Finance

Request for Decision

Agenda Item: *Surplus Distribution*

Background:

The 2022 annual Audited Financial Statements are now complete and have been submitted to the Province.

The attached spreadsheet is for Council to review and determine how they would like the 2022 surplus funds to be distributed.

Options for Consideration:

- Advise Administration where Council wishes accumulated surplus funds to be distributed.
- Create any new Reserve accounts for future growth as Council sees necessary for their 5 year plans.

Administrative Recommendations:

That Council discusses and redistributes surplus amount on the live Proposed Allocation spreadsheet.

Authorities:

MGA (Section 283.1) A new requirement in the MGA provides that municipalities must adopt, at a minimum, written three-year financial plan and a five-year capital plan and Council must review and update the plans annually.

Summer Village of Norglenwold
Allocation of Surplus on April 24, 2023

Adjusted Financial Surplus & Reserves		Current Balances	Council Targets	Over/Under Target	Allocation	Revised Balances	Over/Under Target
Accumulated Surplus		538,902.94	25,000.00	513,902.94	0.00	538,902.94	513,902.94
Reserves							
General Contingency Reserve		158,628.90	250,000.00	-91,371.10	0.00	158,628.90	-91,371.10
Transportation (Roads)		286,045.00	500,000.00	-213,955.00	0.00	286,045.00	-213,955.00
Sewer Environment		914,196.45	5,000,000.00	-4,085,803.55	0.00	914,196.45	-4,085,803.55
Legal Reserve		19,244.00	50,000.00	-30,756.00	0.00	19,244.00	-30,756.00
Recreation Reserve		434,686.40	500,000.00	-65,313.60	0.00	434,686.40	-65,313.60
Information Technology & Facilities Reserve		0.00	5,000.00	-5,000.00	0.00	0.00	-5,000.00
Infrastructure Reserve		12,672.50	0.00	12,672.50	0.00	12,672.50	12,672.50
Fleet Replacement Reserve		0.60	20,000.00	-19,999.40	0.00	0.60	-19,999.40
Total Reserves		1,825,473.85	6,325,000.00	-4,499,526.15	0.00	1,825,473.85	-4,499,526.15
		0.00					

Summer Village of Norglenwold

April 21, 2023

Council Reports

Information Item

Council Reports:

Cyril Gurevitch

Jeff Ludwig

Nav Rattan

Committee Reports:

Julie Maplethorpe, Summer Village of Norglenwold

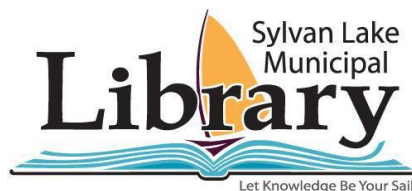
- Town of Sylvan Lake Library Board
- Parkland Regional Library Board

Correspondence:

- Association of Summer Villages of Alberta
- SRVS Invasive Species

Upcoming Meetings:

Next Council Meeting – May 19, 2023



THE TOWN OF SYLVAN LAKE LIBRARY BOARD – REGULAR MEETING HIGHLIGHTS

WEDNESDAY – APRIL 12, 2023 – 6:30PM

1. Communications

A warm introduction was given to the new Library Director named Haley Amendt. She comes from Parkland Regional Library in Lacombe where she worked as a consultant. Her first day at the Sylvan Lake Municipal Library was April 10, 2023; please stop in to welcome her to the community.

2. Treasurer's Report

The Treasurer's Report was approved as presented.

3. Director's Report

The Director's Report was approved as presented.

There are a few changes in staff to note this month. Tammy will be leaving the library at the end of April after 18 years of service, she will be replaced with Vanessa who started on April 11. Martina's last day was March 31 and Susan moved from Sylvan Lake Library to join Parkland Regional Library as a consultant on April 11. These two open positions will be reviewed over the coming weeks to assess requirements for the summer season.

The auditor's attended the library on April 5 and 6 to complete the annual audit; an update will follow.

4. Programming Report

A new partnership was created with "Tamarack Jack's Honey and Meadery" out of Caroline. On April 21 an adults only Mead Tasting event will take place from 7:00pm to 8:30pm and feature samples of the "True Taste of Alberta" alongside delicious charcuterie. This evening will also feature a musical guest "Bops n Moss" and tickets can be purchased at the library for \$15 + GST per person. The next day, April 22, there will be a family event for Earth Day "So You Want to be a Beekeeper" hosted by Tamarack Jack's Apiary. Running from 2:00pm to 4:00pm there will be crafts, an up-close look at a beehive and honey infused treats. Both events will be held at the library and more information can be obtained by phoning (403) 887-2130 or checking out the events page:

<https://sylvanlibrary.prl.ab.ca/events?d=0>

The Film Society screening of “The Whale” last month showed the best turnout ever for this program with many attending who had never been before. Any past screenings of the Film Society are purchased by the Sylvan Lake Library for future viewing by patrons, check one out on your next visit to the library!

5. Policy

Work will continue with sub-committees to review policies as necessary.

Meeting adjourned at 7:25pm.

Next Regular Meeting – May 10, 2023, at 6:30pm.



Parkland Regional Library System 2022 Annual Report

Expanding opportunities for discovery, growth, and imagination for all Central Albertans



Photo from Cremona Municipal Library

Thank you!

The Parkland Library Board thanks our member municipalities and the Government of Alberta for continued funding. With your help we supported 49 public libraries in 2022.



Photo from Caroline Municipal Library



Parkland Libraries have...

678,471 items in the physical collection and 1,256,988 physical circulations.

Virtual Library Services

- 248,922 website and online catalogue visits
- 91,259 eLibrary database sessions
- 134,981 digital checkouts
- 1,646,392 WiFi sessions at libraries

Parkland HQ

- Completed 23,757 interlibrary loans
- Provided an additional \$66,000 for additional eContent paid for from reserves
- Completed workshops, training, analysis, and reports on multiple topics for library staff.

G-1,2,3,4 2022 Annual Report



Photo from Caroline Municipal Library

Resource Sharing

- 883,300 items delivered in van runs in 2022.
- Purchased, processed, and added 30,594 items to the system catalogue.

Member Support

- 1,067 consulting activities by Parkland Staff
- Created training videos and documents on introduction to budgeting, trustee orientation, building rapport with CAO's, collection development, and marketing.

IT Support

- Implemented a new firewall at PRLS headquarters
- Increased network security to reduce exposure to external threats
- Purchased and replaced 66 desktop and 12 laptop computers
- Replaced one of the critical servers at PRLS
- Initiated the review of our current websites for libraries. The project is ongoing, but new websites will likely be implemented in 2023

Member Libraries Borrowed...

- 14,140 Large Print Books
- 3,310 Audiobooks
- 855 Software and Video Game Kits
- 1,955 Children, Teen, and Adult Programming Kits

G-1,2,3,4 2022 Annual Report



Advocacy Activity

The Parkland and Yellowhead Advocacy Committee was instrumental in creating a Systems Advocacy Committee. The Directors and Chairs from all 7 systems in Alberta have created a robust advocacy plan to increase funding from Municipal Affairs.

Stronger Together

Parkland participated in the second annual Stronger Together Conference. There were 13 sponsors, 20 sessions, and 4 keynote speakers. These were attended by over 1000 registrants.

Marketing Activity

- Partnered with Lacombe Days for a BBQ in July with over 850 attendees.
- Hosted the 2nd annual Canadian Library Month contest and membership drive. We had 481 contest entries and gained 875 new members.

Social Media

- Re-evaluated and implemented a new social media strategy.
- We saw a 271% increase in engagement and a 7% increase in reach.

Contact Us:

Parkland Regional Library System

4565 46th Street
Lacombe, AB T4L 0K2
403-782-3850

Board Chair Teresa Rilling

Vice Chair Barb Gilliat

Executive Committee

Teresa Rilling (Chair)
Barb Gilliat (Vice Chair)
Deb Coombes
Debra Smith
Jamie Coston
Janice Wing
Joy-Anne Murphy
Leonard Phillips
Norma Penney
Shannon Wilcox

Director: Ron Sheppard (ext. 230)

Manager of Library Services: Andrea Newland (ext.221)

Manager of Finance and Operations: Donna Williams (ext. 141)

Manager of Technology Infrastructure: Tim Spark (ext. 212)

IT Helpdesk (ext. 600)

Advocacy Committee

Gord Lawlor (Chair)
Norma Penney (Vice Chair)
Barb Gilliat
Deb Coombes
Debra Smith
Joyce McCoy
Jul Bissell
Shawn Peach
Stephen Levy
Teresa Cunningham
Teresa Rilling

[Complete Board
and Municipality
list here.](#)

*Statistics based on 2022 annual report to PLSB Municipal Affairs

Strong Libraries, Strong Communities



Parkland Update

Thursday, March 23, 2023

Get the latest Parkland updates, library news, training, events, and more!

Parkland's New Application Support Technician

Janine has recently joined us from the City of Red Deer IT Department. She was born and raised in Forestburg, Alberta and moved to Red Deer after finishing her Business Diploma at RDC. This past summer Janine, her husband TJ, their one-year-old son Owen, and their dog Malibu moved to Blackfalds in search of a more small-town feeling and community. Janine is looking forward to delving more into the IT and Parkland Regional Library world.

Welcome

Janine!



— 2023 *ANNUAL CONFERENCE* *Stronger Together*

*PARKLAND REGIONAL LIBRARY SYSTEM + PEACE LIBRARY SYSTEM
NORTHERN LIGHTS LIBRARY SYSTEM + YELLOWHEAD REGIONAL LIBRARY*

The [Stronger Together](#) team is thrilled to share the dates for the 2023 Stronger Together Conference. Northern Lights Library System has joined the team this year to help put on what we hope will be the best Stronger Together conference to date!

This year the conference will be a hybrid model—one full conference day online and two in-person days at the River Cree Resort and Casino in Enoch, AB (west Edmonton). You can look forward to a variety of sessions suited for anyone who works with and loves libraries including a focused leadership development day for Library Trustees.

Save the date:

Online	Stronger Together Conference	–	November 3rd,	2023
In-Person	Leadership Development Day	–	November 9th,	2023
In-Person	Stronger Together Conference	–	November 10th,	2023

For any inquiries, please send questions to librariesarestrongertogether@gmail.com.

LIBRARY NEWS

Find out about important deadlines and see what's happening at other Parkland Libraries!

Red Hot Science Continues into the Summer!

If you haven't had a chance to check out their programs there is still time to [register](#)—Red Deer Polytechnic, in partnership with Actua and CanCode, is continuing their free program [Red Hot Science](#) into the summer months this year! Check out their STEM programs for a variety of age ranges to offer at your library. You can find more information in the Red Hot Science Programming folder on the Q Drive.



TD Summer Reading Club Films

The National Film Board (NFB) has compiled a [list of films](#) for the 2023 TD Summer Reading Club *Check This Out* theme. Libraries can share these films with their patrons either by sharing the online streaming links or hosting in-person screenings (physical or digital copies can be requested from the NFB). For more information, please see the [TD Summer Reading Club](#) and [NFB](#) websites.

TRAINING & EVENTS

Dates and registration information for upcoming library training and events.

Upcoming Webinars

- **Polaris Training** - March 24, 10am–12pm. [Join online](#) or register with your consultant to attend in person.

If you would like more information about these training opportunities, please contact libraryservices@prl.ab.ca. To watch recordings of past training sessions, visit [Niche Academy](#).

Small Library Makes Big Impact through Community Networking Webinar

Wednesday, April 12 12pm

In [this webinar](#) learn how to improve your connection with the community you serve and make the most of your library's advocates. There will be tips, stories, and timelines on how to elevate the image and usage of your library. \$79 USD

Reluctant Leadership Webinar Thursday, March 30 12pm

You may have been thrust into leadership or placed in a position that you didn't anticipate or never wanted. Discover why being a reluctant leader is often the best leader and learn how to focus on the qualities that make you the best person for the job in [this webinar](#). \$49 USD

Grantseeking On-Demand Course

Grantseeking can be time-consuming and time-sensitive. It's important you have the appropriate planning tools, tracking system, and submission schedule in place. It's also important that you know the funder's motivations and if you have the capacity to deliver on them and fulfill their intentions for impact. [This course](#) is designed to help you do just that! \$99

PARKLAND REGIONAL LIBRARY SYSTEM
4565 46 Street
Lacombe, AB T4L 0K2

Stay up to date by visiting our [Support Site](#).



Want to change how you receive these emails?
You can [update your preferences](#) or [unsubscribe from this list](#).



PRLS BOARD TALK

Highlights of the Parkland Regional Library Board Meeting

FEBRUARY 23, 2023

Parkland Annual Report

Each year Parkland is required to submit an annual report to the Public Library Services Branch (PLSB) at Municipal Affairs. System wide statistics indicate a return to pre-COVID levels of service. In 2022, many performance indicators were up.

Circulation - 1,256,988
Interlibrary loans - 23,757
WIFI Usage - 1,646,392
Van Run volume - 883,300 items
Collection size - 678,471
Cardholders - 38,366

An annual report infographic with more highlights from 2022 will be prepared and distributed to member municipalities in the coming weeks.

Outlet Annual Reports

The Parkland Board is the governing board for four library service points. They are:

Brownfield Community Library – County of Paintearth
Nordegg Public Library – Clearwater County
Spruce View Community Library – Red Deer County
Water Valley Public Library – Mountain View County

Highlights from their annual reports are included below:

Brownfield Community Library Accomplishments

They had over 2,500 people visit the library this year. They were also pleased to have 10 volunteers involved in various library services and events. The library was closed for approximately two weeks in June as the library received some much-needed renovations and re-painting.

Nordegg Public Library Accomplishments

They were happy to be open 12 hours per week over 4 different days. They now have 12 volunteers helping run services in Nordegg. The library manager position is still vacant and they are looking forward to filling this position.

Spruce View Community Library Accomplishments

Their *1,000 Books Before Kindergarten* is still going strong with about 38 kids participating, and they have 10 children who have reached 1,000 books already! They are also partnering with the Innisfail and Area Family Resource Centre to bring an early literacy program to their library, which is very well attended.

Water Valley Public Library Accomplishments

The Water Valley Public Library and the local area has really grown in the last year. This year, the library has really been focusing on expanding their program offerings. They currently offer four full time children's programs, two regular adult program offerings, as well as additional programs being added as a one off.

Population Figures and the Parkland Master Agreement

Board members Joy-Anne Murphy and Shannon Wilcox presented the request to the board from seven municipalities to amend Article 8.3 regarding population estimates and which figures are to be used for Parkland's invoicing to the member municipalities. After a lengthy discussion, a motion was put forward to amend the agreement. The motion was defeated and letters will be sent in reply to the seven municipalities that sent requests for the Parkland Membership Agreement to be amended.

Advocacy Committee

Despite only meeting twice since the November board meeting, Parkland's Advocacy Committee has accomplished much.

Gord Lawlor was re-elected as committee Chair and Norma Penney was re-appointed Vice-Chair.

The Advocacy Committee decided to carry over its workplan goals from 2022 through 2023. These goals are:

1. Positioning libraries to emerge advantageously following the upcoming provincial election (May 2023)

2. Advocating for increased library funding from the Government of Alberta
3. Assisting libraries with the marketing of their services
4. The creation of a provincially unified, ongoing voice for public libraries
5. To continue to focus on advocacy to the system board
6. To continue to help libraries and library boards advocate for themselves at the local level

Given that library funding remains a major issue, keeping the goals from 2022 seemed logical since a provincial election is anticipated this spring.

As for the provincial election, in fulfillment of one of our six advocacy goals, Parkland and Yellowhead Regional Library (YRL) have been successful in creating a provincially unified, ongoing voice for public libraries by creating an Advocacy Committee of the seven library systems.

Website Refresh Project

On January 12, 2022, Parkland headquarters experienced a network compromise and the point-of-entry identified was through Parkland's website server, which was corrected. While a website refresh project had already been discussed internally, the network compromise forced the fact that staff need to update Parkland's existing Sitecore infrastructure.

Staff requested and were granted up to \$200,000 from the technology reserve to fund the Website Refresh Project based on the existing Sitecore license using Fishtank as the website developer.

Parkland and Parkland Outlet Bylaw Revisions

Parkland needed to revise a number of its bylaws related to in-house collections. All references to loan periods and fines have been removed from the Parkland Bylaws.

In addition, Parkland's Outlet bylaws were amended with regards to fees and fines, borrowing periods, and borrowing periods suspension or forfeiture.

ALTA Representative

Former Parkland board member, Bob Green, has stated his intention to step down from his long-time role as ALTA board member and Area 3 representative. He will be done in the Spring of 2023. Please consider whether

you would like to take his place as the ALTA Representative for Parkland.

Committee News from Trustees

Camrose Public Library has a new interim Director covering for a maternity leave. Also, the library did not have the funding to continue to open on Sundays, so a community member made a generous donation covering the cost of opening on Sundays for the next year.

Bashaw Municipal Library won the *Most Readerly Community* once again!

Carstairs Public Library has created an excellent annual report infographic that they are happy to share with other libraries to use as a template.

Sedgewick & District Municipal Library thanks Deb Smith and MLA Jackie Lovely for attending their library grand opening. Their new location is downtown and use of the new library is "through the roof"

Delburne Municipal Library shared that Scotiabank has sponsored book called the Hockey Jersey that promotes inclusivity in hockey. They will give a copy to any library that asks.

Clive Public Library held a book reading of *Sully the Rodeo Pickup Horse* with author Ashley Ackerman. They had a fantastic turnout.

Penhold & District Public Library through their Friends of the Library group were able to purchase Wonderbooks, which is a print book with a ready-to-play audiobook inside.

Board Members Present

Teresa Rilling (Board Chair), Norma Penney, Ray Reckseidler, **(Zoom)** Alison Barker-Jevne, Jul Bissell, Doug Booker, Deb Coombes, Jaime Coston, Edna Coulter, Teresa Cunningham, Amanda Derksen, Jeff Eckstrand, Richard Forsberg, Elaine Fossen, Dwayne Fulton, Barbara Gibson, Barb Gilliat, Pam Hansen, Cody Hillmer, Connie Huelsman, Dana Kreil, Guy Lapointe, Stephen Levy, Julie Maplethorpe, Ricci Matthews, Darryl Motley, Joy-Anne Murphy, Jackie Northey, Shawn Peach, Tina Hutchinson (Alternate for Leonard Phillips), Lori Reid, Bill Rock, Deb Smith, Les Stulberg, Michelle Swanson, Delaney Thoreson, Patricia Toone, Doug Weir, Carlene Wetthuhn, Shannon Wilcox, Darren Wilson, Janice Wing

Next Meeting: May 18, 2023 (in-Person)

For more information, or if you want a copy of the draft minutes from this board meeting, please contact PRLS.



2023 Winter Newsletter

Although I would like to say that Spring is just around the corner, it certainly looks like it is a long way off. No matter when it finally arrives, it does not stop all of us Summer Villagers from preparing for the next busy open water season. The last Statistics Canada census shows that Summer Villages are growing at a pace similar to Alberta's large metropolitan centers. That growth is driving new needs for all Summer Villages and the ASVA will always be here to help.

ASVA Executive Director

The ASVA is very pleased to welcome Kathy Krawchuk as our new Executive Director. Kathy brings a wealth of knowledge to the role having been in local municipal government her entire career and with 12 years as a CAO.

As we welcome Kathy to her new role, I also want to take this time to thank Deb Hamilton, ASVA Executive Director 2019-2021, for coming back for the last three months to help the ASVA during this transition period.

ASVA Membership Fee

In 2023, the membership fee is \$.0262 x equalized assessment / 1000 and the maximum membership fee is \$975. The ASVA Board of Directors were very pleased that they were able to keep the mil rate and maximum membership fee the same for the last two years.

ASVA Anniversary & Annual Conference

This year the ASVA will be celebrating its 65th year of existence and we plan to make this year's conference one to remember. The conference will be held on October 19th and 20th, put it in your calendars now and a save the date reminder will be out in the next couple of months.

It was back in 1958, that the Summer Villages got together and formed the ASVA. The association came to life based on the successful advocacy work done by a few summer villages to increase infrastructure grant funding. It is interesting that 65 years later we are still working together and advocating for changes to infrastructure funding on the soon to be new LGFF program.

ASVA Strategic Planning and Member Engagement

With feedback from members, the ASVA Board of Directors recently completed its update to the strategic plan. This new plan focuses on these four goals:

1. ASVA is recognized as the primary advocate for and on behalf of Summer Villages.
2. ASVA plays a key role ensuring SVs are informed on critical issues and that SVs have the knowledge and skills that enhance their capacity to deliver municipal services.
3. ASVA will deliver projects to enhance the autonomous nature of SVs and strengthen the SVs' capacity to deliver municipal services within their communities.
4. ASVA will model to ASVA members effective governance by actively improving its Board governance practices.

LGFF – Local Government Fiscal Framework (MSI replacement)

Last October, the ASVA submitted to Municipal Affairs a proposal for how the funds in the new LGFF program should be allocated between municipalities. At the ASVA annual conference there was a presentation on our proposal. Since that time the ASVA President has met twice with Minister Rebecca Schulz to discuss the proposal. Although there are more meetings scheduled, we have not received a commitment from the Alberta government as to when the allocation factors will be finalized.

While we are still waiting to hear from the Minister regarding how LGFF funding will be allocated, we were very pleased that the province has removed the 50% growth restriction for LGFF. This means that funding will rise and fall at the same rate as provincial revenues, making us partners in encouraging economic growth and opportunity. We are, however, disappointed that the province has not increase the starting point of the LGFF fund and we will continue to advocate for an increase to that base amount.

Alberta Government – 2023 Budget

This budget focused on growing the economy, creating good-paying jobs, strengthening health care and education, and keeping Alberta communities safe. One of the highlights for Summer Villages was the doubling of the MSI operating grant. While there was no increase to the MSI capital fund there were increases in other capital grant funds that may be beneficial for Summer Villages such as increases to the Alberta Municipal Water and Wastewater Program and the Water/Wastewater Projects - Water for Life program.

MSI – Municipal Sustainability Initiative

As this program comes to a close at the end of 2023, the ASVA does want to remind its members that the time limits to spend MSI capital funding will be strictly enforced when MSI ends. Municipalities who have not expended their 2007 to 2018 allocations,

including credit items on or before December 31, 2023 will be required to return those funds to the Government of Alberta and/or if applicable, the municipality will forfeit any 2007 to 2018 unpaid allocations. MSI funding from 2019 to 2023 will be transferred to the LGFF and Municipalities will still be able to access those allocations under LGFF.

ASVA has contacted Municipal Affairs to see if there is a list of Summer Villages that might be in this predicament. If the information is available, we will reach out individually to the Summer Villages. There are options available to help spend your MSI funds such as contributing funds for use towards eligible MSI projects in other municipalities, regional services commissions, or non-profit organizations.

Broadband

As part of the Alberta Broadband Strategy, the government committed \$36 million to the Alberta Broadband Fund (ABF) to help ensure every rural, remote, and Indigenous household in the province can access high-speed internet. This funding is part of Alberta's overall \$390-million commitment to improve access to high-speed internet. It will be used to implement solutions to connect rural, remote, and Indigenous communities that do not currently have access to federal target speeds of 50 megabits per second (Mbps) for downloads, and 10 Mbps for uploads.

Applications for the first intake have now closed but the good news is that this program is scheduled to run until March 2027. Check here for eligibility and program rules:

[Alberta Broadband Fund | Alberta.ca](#)

Final Thoughts

As the ASVA President, I am the Summer Village representative on the Alberta Municipalities Board of Directors. I am also happy to advise that I have been appointed to the Alberta Municipalities Small Communities Committee. Mayor Ren Giesbrecht from the SV of West Cove was also appointed to that committee and together we are committed to ensure the interests of Summer Villages are brought to the table and will strongly advocate on your behalf.

The ASVA is very proud to tell provincial decision-makers and all other stakeholders that our association is supported by 100% of the Summer Villages. If you have any questions, suggestions or comments, please never hesitate to call or email our Executive Director, Kathy Krawchuk at 780-236-5456 or execdirector@asva.ca or info@asva.ca

Warmest Regards.

Mike Pashak

President, ASVA

Invasive Species Update

In March, the Alberta Invasive Species Council held a very successful conference in Olds at the Olds College. The take home message from this conference was that Albertans cannot let their guard down when it comes to alien species invading our pristine environment. Here are several invaders and various campaigns highlighted at the conference:

Squeal on Pigs

Invasive wild boar at large and hybrid pigs appear to be increasing in Alberta. They can damage crops and landscapes. They are elusive and often times, only the damage caused by wild boar may be noticed. If you see unexplained disturbed land, contact AF.wildboar@gov.ab.ca or call 310.FARM to report this damage.



Understand your grass.

Many lakeshore cottagers are keen to see a thick, green lawn and are tempted to seed or sod down as close to the shore as possible. In order for them to ensure invasive annual grasses such as downy brome or Japanese brome do not take a foothold on lake areas, cottagers need to ensure their sod or seed does not contain invasive species by asking their suppliers if their products are invasive-free. As well, too much nitrogen fertilizer can leach into the water, when fertilizing your shoreline grasses, which can enhance devastating algae blooms in lake areas.



Down brome riparian infestation



Algae bloom

Burn it Where you Buy It

Firewood can contain invasive insects like emerald ash borer or harbor invasive tree diseases such as Dutch Elm Disease (DED). Don't get caught with DED when buying firewood further than 80 km from where you originally purchased it! Always burn it where you buy it and do not return to your Summer Village with it to avoid the spread of invasive insects and diseases.



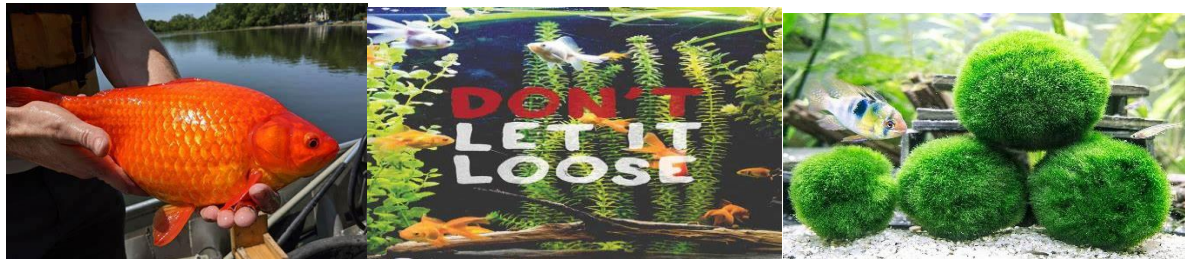
Dutch Elm Disease

Do Not Transport Firewood

Elm Bark Beetle

Don't Let it Loose

Goldfish are a common pet in aquariums. When people get tired of their fish many have considered releasing them into lakes and streams, however this is illegal! Goldfish can survive in less than ideal conditions and disrupt our environments. If an aquarium pet or plant is no longer wanted, please return them to the pet store where purchased or donate them to a school, aquarium group, community organization or a rescue society. That also applies to aquarium moss balls. Some of these balls have been found to contain zebra mussels, which, if released in Alberta, could be an environmental disaster to our lakes.



Released oversized goldfish

Don't let it Loose Program

Aquarium moss balls

Clean, Drain and Dry your Boat.

Recreational activities, such as boating can spread invasive species. Not only can zebra and quagga mussels be transported on uncleaned watercrafts and undrained bilges or equipment, but aquatic species such as Eurasian water milfoil, the exclusionary phragmites, and the invasive Prussian carp can be transported to new areas. In specific, Prussian carp have been found in the Red Deer and North Saskatchewan watershed, so it is critical that, even if you are just moving your boat from a river to a nearby lake, to always clean, drain and dry any gear that comes in contact with the water.



Prussian Carp

Clean Drain Dry Your Boat

Eurasian Watermilfoil

If You Don't Know, Now You Know:

Gardeners often are offered attractive species in the form of seeds or plant fragments. Emergent species have often been moved from one shore to line the edges of a pond or water feature. Many of the species can take over a lakeshore, ending the biodiversity and use of that water's edge. If you do not have full knowledge of what you might be bringing in to your pond, now you know to not do it. Some of these invasive ornamental species include yellow flag iris, flowering rush, Himalayan balsam, and purple loosestrife, and can all be found in Alberta.



Yellow Flag Iris

Himalayan Balsam

Flowering Rush

Purple Loosestrife

Don't go cray-cray with your fish bait.

The northern crayfish is native to the Beaver River system, where it is often collected and used as bait for sport fishing in that area. But that river system is where it needs to stay. Bringing it back in your tacklebox or wet well and letting it loose in other water ecosystems could potentially cause major disruption. This applies to all live bait! It is illegal to let any bait loose in aquatic ecosystem.



Northern Crayfish

Live bait.

All of these species and more were featured at the 2023 AISC conference. Continued updates on the battles against invasive species of all types will occur as successes and failures are noted—stay up to date with the AISC and join their newsletter or follow their social medial accounts on Facebook, Instagram and Twitter, @ABinvasives!