

*Minutes of a Municipal Planning Commission Meeting of the Summer Village of Jarvis Bay, Province of Alberta, held July 3, 2018 in the Summer Village Administration Office at Sylvan Lake, Alberta.*

**CALL TO ORDER:** The Meeting was called to order at 9:02 a.m. by Chair Annabelle Wiseman with the following being present:

Deputy Mayor:	Annabelle Wiseman
Councillor:	Julie Maplethorpe
Member-at-Large:	Alf Moore
Recording Secretary:	Teri Musseau
Development Officer:	Koralyn Lemmon
Applicant:	Marvin Debelser Debbie Debelser

**AGENDA:** 1. **July 3, 2018 Agenda**  
**APPROVAL:**

JULIE MAPLETHORPE:  
That the July 3, 2018 agenda package be adopted as presented.  
**1368/18** CARRIED

**PLANNING AND DEVELOPMENT:** 1. **242 Jarvis Bay Drive**

An application was received from Marvin Debelser on June 25, 2018 for replacement of his lakeside steps for the property located at 242 Jarvis Bay Drive, Lot 13, Block 2, Plan 1981NY, in the Residential (R) District in the Summer Village of Jarvis Bay.

The item is before MPC today for the following reasons:

- Land with slope areas of a gradient of 15% or more, shall retain in their natural state, therefore a variance request is required.
- Steps encroach into the Environmental Open Space and would be classified as a discretionary use.

Questions were asked by the Members to the Applicants and Development Officer.

Koralyn Lemmon, Debbie Debelser and Marvin Debelser left the meeting at 9:08 a.m.

The Municipal Planning Commission continued the meeting in accordance with the Municipal Government Act 197 (2.1) which states:

- 2.1 A municipal planning commission, subdivision authority, development authority or subdivision and development appeal board established under Part 17 may deliberate and make its decisions in meetings closed to the public.



Initials

ANNABELLE WISEMAN:

That the Municipal Planning Commission approve the application for replacement of lakeside steps at 242 Jarvis Bay Drive as presented with the following conditions:

- Completions deposit of \$1,000.00
- Escarpment vegetation to remain as is, repairs may be required.
- All personal items to be removed from the Reserve and let it return to its natural state, except for a grass path of 2 meters in width to allow access from the steps to the lake.
- Applicant to enter into Encroachment Agreement for the steps on the reserve, prior to release of permit.

1369/18

CARRIED

Meeting adjourned at 9:28 a.m.

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MPC CHAIRPERSON

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DEVELOPMENT OFFICER



Initials