

Summer Village of Sunbreaker Cove
Regular Meeting Minutes
September 19, 2022

Minutes of a Regular Council Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held September 19, 2022, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

PRESENT	Mayor:	Jim Willmon
	Deputy Mayor:	Keith Kimball
	Councillor:	Teresa Beets via Zoom
	CAO:	Tanner Evans
	Development Officer:	Kara Hubbard
	Finance Officer:	Tina Leer
	Recording Secretary:	Teri Musseau

CALL TO ORDER The meeting was called to order at 10:02 a.m. by Mayor Willmon.

AGENDA APPROVAL

SBC-22-117 MOVED by Deputy Mayor Kimball that the agenda be adopted as presented.
CARRIED

CONFIRMATION OF MINUTES

SBC-22-118 MOVED by Councillor Beets that the minutes of the Regular Meeting of Council held on July 11, 2022, be approved as presented.
CARRIED

SBC-22-119 MOVED by Mayor Willmon that the minutes of the Organizational Meeting of Council held on July 11, 2022, be approved as presented.
CARRIED

SBC-22-120 MOVED by Deputy Mayor Kimball that the minutes of the Municipal Planning Commission Meeting held on July 25, 2022, be approved as presented.
CARRIED

SBC-22-121 MOVED by Mayor Willmon that the minutes of the Special Meeting held on July 27, 2022, be approved as presented.
CARRIED

INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Development Update
- 3) CAO Report
- 4) Tourist Home Resident Correspondence

SBC-22-122 MOVED by Councillor Beets that Council accepts the information items as presented.
CARRIED

Summer Village of Sunbreaker Cove
Regular Meeting Minutes
September 19, 2022

REQUESTS FOR DECISION

FINANCE

SBC-22-123 Tax Penalty Removal Request
MOVED by Mayor Willmon that Council deny the tax penalty removal request as the request does not establish a bona fide need nor an extenuating circumstance.

CARRIED

SBC-22-124 Audit Engagement 2022
MOVED by Deputy Mayor Kimball that Council sign the Audit engagement letter as presented.

CARRIED

COUNCIL & LEGISLATION

SBC-22-125 Association of Summer Villages of Alberta
MOVED by Councillor Beets that Mayor Willmon and Deputy Mayor Kimball attend the Association of Summer Villages of Alberta Conference on October 20th & 21st, 2022, at the Renaissance Hotel and Conference Center in Edmonton.

CARRIED

SBC-22-126 Encroachment Fees Waiver Request
MOVED by Deputy Mayor Kimball that Council deny the request to waive the encroachment fee for the owner of 1353 Balm Road.

CARRIED

SBC-22-127 Abandoned Boat Lift
MOVED by Mayor Willmon that Administration send a letter to Darryl Fedor, the resident, asking he remove the abandoned boat lift by the end of May 2023, and advise if not removed by this date, it will be treated as abandoned property.

CARRIED

Bylaw #174-22 Procedural Bylaw
SBC-22- 128 MOVED by Deputy Mayor Kimball that Council give 1st reading to the Procedural Bylaw #174-22.

CARRIED

SBC-22-129 MOVED by Councillor Beets that Council give 2nd reading to the Procedural Bylaw #174-22.

CARRIED

SBC-22-130 MOVED by Mayor Willmon that by unanimous consent Council give 3rd reading to the Procedural Bylaw #174-22 at this meeting.

UNANIMOUSLY CARRIED

SBC-22-131 MOVED by Deputy Mayor Kimball that Council give 3rd and final reading to the Procedural Bylaw #174-22.

CARRIED

Summer Village of Sunbreaker Cove
Regular Meeting Minutes
September 19, 2022

- SBC-22-132** Strategic Planning
MOVED by Mayor Willmon that Council include open spaces, shoreline armourment, road overlay, and drainage options as strategic planning projects for 2023.
CARRIED

Council break at 11:55 a.m.

Council reconvened at 12:08 p.m.

PUBLIC WORKS

- SBC-22-133** Drainage Options
MOVED by Councillor Beets that Council move forward with the recommendations provided and have WSP prepare cost estimates for various options, with funding to come from land improvements.
CARRIED

PLANNING & DEVELOPMENT

- SBC-22-134** Encroachment Agreement Policy
MOVED by Deputy Mayor Kimball that Council table the Encroachment Policy until the next meeting.
CARRIED

COUNCIL REPORTS

Deputy Mayor Kimball

- No reports

Councillor Beets

- Association of Summer Villages of Alberta

Mayor Willmon

- B4 Dock Captains

COMMITTEE REPORTS

Julie Maplethorpe, Summer Village of Jarvis Bay

- Parkland Regional Library Board

- SBC-22-135** MOVED by Mayor Willmon to accept the Council and Committee reports as information.
CARRIED

Summer Village of Sunbreaker Cove
Regular Meeting Minutes
September 19, 2022

NEXT MEETING

SBC-22-136 MOVED by Mayor Willmon that the next meeting of Council be held on October 17, 2022, at 8:30 a.m.
CARRIED

CLOSED SESSION

SBC-22-137 MOVED by Mayor Willmon that Council move to a closed session to seek advice from officials as per FOIP Section 24, at 12:35 p.m.
CARRIED

SBC-22-138 MOVED by Councillor Kimball that Council return to an open meeting at 12:57 p.m.
CARRIED

SBC-22-139 MOVED by Mayor Willmon that Administration give consideration to the ability to charge a special tax in place of the rate rider for properties that are not currently able to generate wastewater.
CARRIED

ADJOURNMENT

SBC-22-140 MOVED by Mayor Willmon that being the agenda matters have been concluded, the meeting adjourned at 1:05 p.m.
CARRIED

JIM WILLMON, MAYOR

TANNER EVANS, CAO