

Summer Village of Sunbreaker Cove
Regular Meeting Minutes
September 30, 2021

Minutes of a Regular Council Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held September 30, 2021, in the Summer Village Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE

Mayor:	Teresa Beets
Deputy Mayor:	Jim Willmon via Zoom
Councillor:	Keith Kimball
CAO:	Tanner Evans
Public Works Coordinator:	Chris Loov via Zoom
Development Officer:	Kara Kashuba
Recording Secretary:	Carolyn Widmer via Zoom
Delegates:	Brad Vander Heyden via Zoom Derek Fulks via Zoom Debbie Young via Zoom Wendy Burton via Zoom
Gallery:	Drew Turnbull via Zoom

CALL TO ORDER The Meeting was called to order at 9:03 a.m. by Mayor Beets.

AGENDA APPROVAL

SBC-21-157 MOVED by Councillor Kimball that the agenda be adopted as presented.
CARRIED

CONFIRMATION OF MINUTES

SBC-21-158 MOVED by Deputy Mayor Willmon that the minutes of the Regular Meeting of Council held on July 19, 2021, be approved as presented.
CARRIED

SBC-21-159 MOVED by Councillor Kimball that the minutes of the Organizational Meeting of Council held on July 19, 2021, be approved as presented.
CARRIED

SBC-21-160 MOVED by Mayor Beets that the minutes of the Special Meeting of Council held on August 5, 2021, be approved as presented.
CARRIED

SBC-21-161 MOVED by Councillor Kimball that the minutes of the Municipal Planning Commission held on September 14, 2021, be approved as amended.
CARRIED

DELEGATION

Derek Fulks
Derek Fulks joined Council to provide his comments on the Sunbreaker Cove mooring proposal.

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Debbie Young

Debbie Young joined Council to bring a proposal forward to Council for consideration for the Municipal Open Space at 1317 Birch Road.

Wendy Burton

Wendy Burton was in attendance to provide her comments on the Municipal Wastewater billing for summer residents.

Michael Wuetherick joined the meeting at 9:40 a.m.

Rhonda King joined the meeting at 9:43 a.m.

Municipal Wastewater Line

Michael Wuetherick the Wastewater Technical Advisor, and Rhonda King Consultant, joined Council to discuss next steps moving forward with the Municipal Wastewater Line including a discussion on setting the utility rate.

Rhonda King, and Brad Vander Heyden left the meeting at 10:22 a.m.

Council break at 10:22 a.m.

Council reconvened at 10:35 a.m.

INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Public Works Report
- 3) Development Update

SBC-21-162

MOVED by Deputy Mayor Willmon that Council approve the municipal Environmental Open Space proposal to remove and replace trees and temporarily remove dirt from the bank to facilitate the new building development, and further, Council to give permission to Administration to allow the backfill and restoration of the Environmental Open Space (EOS) between the lake subject to Administration's conditions

CARRIED

- 4) Resident Letters regarding Piers & Hoists

SBC-21-163

MOVED by Deputy Mayor Willmon that Council accepts the letters as information that will be reflected in our policy discussions that will occur later. Council will respond to the Community at large rather than individually on the issues that have been raised by the end of November.

CARRIED

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REQUEST FOR DECISION

FINANCE & ADMINISTRATION

SBC-21-164 Bank Fees Update
MOVED by Councillor Kimball that Council table until the next meeting.
CARRIED

SBC-21-165 Strategic Planning
MOVED by Mayor Beets that Council accept the list of potential projects for 2021 with the possible addition of the construction of stairs on the Breakers side.
CARRIED

Council break at 12:16 p.m.

Meeting reconvened at 12:35 p.m.

COUNCIL & LEGISLATION

SBC-21-166 Intermunicipal Development Plan Committee (IDPC)
MOVED by Deputy Mayor Willmon that Council support the striking of the Intermunicipal Development Plan Committee (IDPC) with Deputy Mayor Willmon as the elected official, and Tanner Evans, CAO, as a non-voting member.
CARRIED

SBC-21-167 Alberta Urban Municipalities Association (AUMA) Convention
MOVED by Mayor Beets that Mayor Beets and Councillor Kimball attend the AUMA Convention in person November 17 – 19, 2021, on behalf of the Summer Village of Sunbreaker Cove.
CARRIED

SBC-21-168 Association of Summer Villages of Alberta (ASVA) Conference
MOVED by Mayor Beets that Administration register any Councillors that wish to attend the ASVA Conference.
CARRIED

SBC-21-169 Merging of the Water and Wastewater Commissions
MOVED by Mayor Beets that That the Council of the Summer Village of Sunbreaker Cove hereby agrees to the following changes with respect to the Sylvan Lake Regional Wastewater Commission (the "Commission"):

the name of the Commission shall be changed to the Sylvan Lake Regional Water and Wastewater Commission, and;

the commission be authorized to provide water services in accordance with its bylaws.
CARRIED

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Bylaw #165-21
SBC-21-170

Utility Bylaw

MOVED by Deputy Mayor Willmon that Administration take feedback and make amendments as discussed.

CARRIED

PLANNING & DEVELOPMENT

SBC-21-171

Driveway Request

MOVED by Mayor Beets that Council approve the homeowner of 613 Fox Crescent to construct the driveway across municipal land for access to the property with the following conditions, above and beyond the standard conditions:

- 10 ft. maximum width
- To be completed to the standards set by the Public Works department including a culvert
- Should the driveway stop being used, or the Summer Village revokes approval at any point, the lands must be restored to the satisfaction of the Summer Village at the expense of the homeowner
- No parking whatsoever on the driveway on municipal property
- Access agreement is subject to renewal every 5 years

CARRIED

COUNCIL REPORTS

Councillor Kimball

- Munis 101 training

Deputy Mayor Willmon

- Joint Services Committee
- Subdivision & Development Appeal Board training
- Munis 101 training

Mayor Beets

- Special meeting of Council
- Association of Summer Villages of Alberta
- Municipal Wastewater Onsite Construction Meetings
- Sylvan Lake Regional Water and Wastewater Commission
- Munis 101 training
- Subdivision and Development Appeal Board Training
- Lacombe Regional Emergency Management Plan Advisory Committee

COMMITTEE REPORTS

Julie Maplethorpe, Summer Village of Jarvis Bay

- Town of Sylvan Lake Library Board

SBC-21-172

MOVED by Deputy Mayor Willmon to accept the Council reports and Committee reports as information.

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NEXT MEETING

SBC-21-173 MOVED by Mayor Beets that the next meeting of Council be held on October 18, 2021, at 9:00 a.m.
CARRIED

ADJOURNMENT

SBC-21-174 MOVED by Mayor Beets that being the agenda matters have been concluded, the meeting adjourned at 2:46 p.m.
CARRIED

TERESA BEETS, MAYOR

TANNER EVANS, CAO