

Summer Village of Sunbreaker Cove  
Regular Meeting Minutes  
September 21, 2020

*Minutes of a Regular Council Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held September 21, 2020 in the Summer Village Administration Office at Sylvan Lake, Alberta.*

**IN ATTENDANCE**

Mayor:	Teresa Beets
Deputy Mayor:	Jim Willmon via Zoom
Councillor:	Keith Kimball
CAO:	Tanner Evans
Public Works Coordinator:	Chris Loov
Junior Development Officer:	Kara Kashuba
Recording Secretary:	Teri Musseau
Gallery:	Andrea Hunt via Zoom

**CALL TO ORDER**      The Meeting was called to order at 10:00 a.m. by Mayor Beets.

**AGENDA APPROVAL**

**SBC-20-131**      MOVED by Councillor Kimball that the agenda be adopted as amended:

- E.2.D. Sylvan Lake Regional Wastewater Commission
- E.2.E. Piers & Hoists
- E.2.F. Boat Launch
- E.2.G. Peace Officer Agreement

CARRIED

**CONFIRMATION OF MINUTES**

**SBC-20-132**      MOVED by Deputy Mayor Willmon that the minutes of the Regular Meeting of Council held on July 20, 2020, be approved as presented.

CARRIED

**SBC-20-133**      MOVED by Deputy Mayor Willmon that the minutes of the Organizational Meeting of Council held on July 20, 2020, be approved as presented.

CARRIED

**SBC-20-134**      MOVED by Deputy Mayor Willmon that the minutes of the Special Meeting of Council held on July 30, 2020, be approved as amended.

CARRIED

**SBC-20-135**      MOVED by Councillor Kimball that the minutes of the Special Meeting of Council held on August 31, 2020, be approved as presented.

CARRIED

**INFORMATION ITEMS**

**SBC-20-136**      MOVED by Councillor Kimball that the following information items be received as information:

- 1) Accounts Payable Report
- 2) Public Works Report
- 3) Development Update

CARRIED

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**REQUEST FOR DECISION**

**FINANCE & ADMINISTRATION**

**SBC-20-137**                    MSI Amending Agreement  
MOVED by Mayor Beets that Council sign the MIS Amending Memorandum of Agreement allowing them an extension to carry forward allocated funding.  

CARRIED

**SBC-20-138**                    Tax Penalty Removal  
MOVED by Deputy Mayor Willmon that Council deny the request for a tax penalty removal as it does not establish a bona fide need, nor an extenuating circumstance and photocopies of cheques do not establish proof of date they were mailed and this would set precedence.  

CARRIED

**SBC-20-139**                    Quarterly Reporting Request  
MOVED by Mayor Beets that Council approve the quarterly reporting of financial statements by Administration with the addition of the monthly financial statements for October and November.  

CARRIED

**COUNCIL & LEGISLATION**

**Bylaw #154-20**                Procedural Bylaw #154-20  
**SBC-20-140**                    MOVED by Deputy Mayor Willmon that Council give 1<sup>st</sup> Reading to the Procedural Bylaw #154-20.  

CARRIED

**SBC-20-141**                    MOVED by Councillor Kimball that Council give 2<sup>nd</sup> Reading to the Procedural Bylaw #154-20.  

CARRIED

**SBC-20-142**                    MOVED by Mayor Beets that Council give 3<sup>rd</sup> Reading to the Procedural Bylaw #154-20 at this meeting.  

UNANIMOUSLY CARRIED

**SBC-20-143**                    MOVED by Deputy Mayor Willmon that Council give 3<sup>rd</sup> Reading to the Procedural Bylaw #154-20.  

CARRIED

**SBC-20-144**                    Municipal Stimulus Program  
MOVED by Deputy Mayor Willmon that Council apply for the \$14,628.00 Municipal Stimulus Program Funding for engineering to address drainage issues on Larch Road and Breakers Way with a maximum engineering cost of \$15,000.00.  

CARRIED

Councillor Kimball abstained from the vote and discussion due to conflict of interest.

**SBC-20-145**                    Strategic Planning  
MOVED by Mayor Beets that Council hold a Meeting of the Whole on November 16<sup>th</sup> at 10:00 a.m. to discuss priorities for projects and capital projects in 2021.  

CARRIED

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Council break at 11:26 a.m.

Reconvened at 11:35 a.m.

**SBC-20-146**                    Sylvan Lake Regional Wastewater Commission  
MOVED by Mayor Beets that Council send a letter to the Sylvan Lake Regional Wastewater Commission and Lacombe County asking for a proposal for use of the Summer Village's right-of-way to install a second line that would eventually be used to transport volumes from other County developments, and one addressing possible cost sharing proposal/access fees.

CARRIED

**SBC-20-147**                    MOVED by Deputy Mayor Willmon that Administration investigate costs of a combined metering system for the Summer Village's wastewater collection.

CARRIED

**SBC-20-148**                    Piers & Hoists  
MOVED by Mayor Beets that Council forge ahead with Piers & Hoists Planning.

CARRIED

**SBC-20-149**                    Boat Launch  
MOVED by Mayor Beets that Administration follow up with Lacombe County on letter sent by Administration identifying concerns at boat launch and facilitate sit down meeting with Mayor/Administration.

CARRIED

**SBC-20-150**                    Peace Officer Agreement  
MOVED by Mayor Beets that Council accept as information.

CARRIED

Council recessed for lunch at 12:33 p.m.

Council reconvened at 1:04 p.m.

**PUBLIC WORKS**

**SBC-20-151**                    Drainage Concerns  
MOVED by Mayor Beets that Council accept the drainage concerns on Fox Crescent as information.

CARRIED

**PLANNING & DEVELOPMENT**

**Bylaw #152-20**                    Land Use Bylaw Amendment Bylaw #152-20  
**SBC-20-152**                    MOVED by Mayor Beets that Administration amend the Tourist Homes bylaw as directed and bring back for review along with the Fees bylaw to the next Council meeting.

**SBC-20-153**                    Community Shed Encroachment Agreement  
MOVED by Councillor Kimball that Council proceed with the Encroachment Agreement as amended.

CARRIED

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**COUNCIL REPORTS**

**SBC-20-154**

MOVED by Deputy Mayor Willmon to accept the Council reports, Committee reports and information items as information:

Mayor Beets

- No reports

Deputy Mayor Willmon

- No reports

Councillor Kimball

- No reports

Julie Maplethorpe, Summer Village of Jarvis Bay

- Sylvan Lake Library Board

**NEXT MEETING**

**SBC-20-155**

MOVED by Mayor Beets that the next meeting of Council be held on October 26, 2020 at 10:00 a.m.

CARRIED

**ADJOURNMENT**

**SBC-20-156**

MOVED by Mayor Beets that being the agenda matters have been concluded, the meeting adjourned at 2:02 p.m.

CARRIED

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MAYOR BEETS, MAYOR

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TANNER EVANS, CAO