

Minutes of a Regular Council Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held September 24, 2018 in the Summer Village Administration Office at Sylvan Lake, Alberta.

CALL TO ORDER: The Meeting was called to order at 9:8 a.m. by Mayor Beets with the following being present:

Mayor:	Teresa Beets
Deputy Mayor:	Jim Willmon via Zoom
Councillor:	Keith Kimball
Administrator:	Phyllis Forsyth
Recording Secretary:	Teri Musseau
Accounting Technician:	Tina Leer
Public Works Coordinator:	Chris Loov

AGENDA APPROVAL: COUNCILLOR KIMBALL:
That the September 24, 2018 Regular Meeting Agenda be adopted as amended:

E.4. Missing Link
E.5. Newsletter

1446/18 CARRIED

Koralyn Lemmon joined the meeting at 9:59 a.m.

CONFIRMATION OF MINUTES: 1. **August 31, 2018 Regular Meeting Minutes**

MAYOR BEETS:
That the August 31, 2018 Regular Meeting Minutes be adopted as presented.

1447/18 CARRIED

CONFIRMATION OF MINUTES: 2. **August 31, 2018 Municipal Planning Commission Meeting Minutes**

COUNCILLOR KIMBALL:
That the August 31, 2018 Municipal Planning Commission Minutes be adopted as presented.

1448/18 CARRIED

CONFIRMATION OF MINUTES: 3. **August 31, 2018 Organizational Meeting Minutes**

DEPUTY MAYOR WILLMON:
That the August 31, 2018 Organizational Meeting Minutes be adopted as presented.

1449/18 CARRIED

STAFF REPORTS: 1. **Staff Reports**

Administration provided the following reports for Council consideration:

- Accounts Payable
- Quarterly Financial
- Public Works
- Development Update

MAYOR BEETS:
That Council accepts as information and authorized payment of payables.

1450/18 CARRIED

Initials



REQUEST FOR DECISION

**FINANCE &
ADMINISTRATION:**

1. Auditor Engagement

Tina Leer provided Council the audit engagement letter received from the Metrix Group outlining the terms of their engagement to audit the financial statements.

DEPUTY MAYOR WILLMON:

That the Mayor sign the auditor engagement letter.

1451/18

CARRIED

**FINANCE &
ADMINISTRATION:**

2. Wastewater Borrowing Bylaw

Tina Leer provided Council the draft Wastewater Borrowing Bylaw for review.

MAYOR BEETS:

That Administration update the draft Borrowing Bylaw and bring back to Council.

1452/18

CARRIED

**FINANCE &
ADMINISTRATION:**

3. Fees Bylaw

MAYOR BEETS:

That Council table until next meeting.

1453/18

CARRIED

Recess for Public Hearing at 10:47 a.m.

Reconvened at 11:12 a.m. with the same people as at the beginning of the meeting except for Chris Loov and Tina Leer and the addition of Garry Will, Don Lee, Verna Lee, Terry Thompson, Betty Thompson, Dan Walsh and Maureen Walsh.

**FINANCE &
ADMINISTRATION:**

4. Missing Link

Council discussed the fiber backbone that was to be installed in the Summer Village over the summer.

MAYOR BEETS:

That Council accept as information.

1454/18

CARRIED

**PUBLIC
WORKS:**

1. Traffic Bylaw Survey

Chris Loov provided Council with a drafted short survey to acquire feedback from residents on the off-highway vehicle portion of the Traffic Bylaw.

Chris Loov joined the meeting at 11:17 a.m.

COUNCILLOR KIMBALL:

That Council approve the survey as amended and Administration send the letter out to residents.

1455/18

CARRIED

Koralyn Lemmon joined the meeting at 11:20 a.m.

Initials

Chris Loov left the meeting at 11:21 a.m.

**PLANNING &
DEVELOPMENT:**

1. Land Use Bylaw Amendments

MAYOR BEETS:

That Council table until next Council meeting.

1456/18

CARRIED

**PLANNING &
DEVELOPMENT:**

2. Alberta Recreational Lakes Forum

Koralyn provided Council with information received from the Alberta Recreational Lakes Forum.

DEPUTY MAYOR WILLMON:

That Administration order one sign to be posted by boat launch.

1457/18

CARRIED

Recess for Land Use Bylaw Amendments Public Hearing at 11:27 a.m.

Meeting reconvened at 12:32 p.m. with the same people as at the beginning of the meeting with the exception of Tina Leer and Chris Loov.

**FINANCE &
ADMINISTRATION:**

5. Newsletter

Council discussed topics for inclusion in the upcoming newsletter from the Mayor to residents.

- piers & hoists update
- bollard
- traffic bylaw survey reminder
- regatta
- wastewater
- Take it Off program

MAYOR BEETS:

That Council accept as information.

1458/18

CARRIED

COUNCIL REPORTS:

Councillor Kimball gave his report to Council on Take it Off Program, and Sylvan Lake Management Committee.

Mayor Beets provided her report to Council on Association of Summer Villages of Alberta, Sylvan Lake Regional Water/Wastewater Commission and Lacombe Regional Emergency Management Plan Committee.

Julie Maplethorpe, Summer Village of Jarvis Bay, provided her written report on the Sylvan Lake Library Board.

MEETING DATES:

The next regular meeting of the Council of Sunbreaker Cove will be held on October 29, 2018 at 10:00 a.m.

Initials

ADJOURNMENT: The meeting adjourned at 12:57 p.m.

TERESA BEETS, MAYOR

PHYLLIS FORSYTH, C.A.O.

Initials