

Summer Village of Sunbreaker Cove
Regular Meeting Minutes
October 17, 2022

Minutes of a Regular Council Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held October 17, 2022, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

PRESENT

Mayor:	Jim Willmon via Zoom
Deputy Mayor:	Keith Kimball
CAO:	Tanner Evans
Development Officer:	Kara Hubbard
Public Works Manager:	Owen Olynyk
Recording Secretary:	Teri Musseau

CALL TO ORDER The meeting was called to order at 8:33 a.m. by Mayor Willmon.

AGENDA APPROVAL

SBC-22-141 MOVED by Mayor Willmon that the agenda be adopted as presented.
CARRIED

CONFIRMATION OF MINUTES

SBC-22-142 MOVED by Mayor Willmon that the minutes of the Regular Meeting of Council held on September 19, 2022, be approved as presented.
CARRIED

SBC-22-143 MOVED by Deputy Mayor Kimball that the minutes of the Municipal Planning Commission Meeting held on September 19, 2022, be approved as presented.
CARRIED

TABLED ITEMS

SBC-22-144 Encroachment Agreement Policy
MOVED by Deputy Mayor Kimball that Council approve the encroachment agreement policy as amended, and Administration to mail the encroachment letter to all summer village residents notifying them if they have encroachments on municipal land, they must enter into an encroachment agreement.
CARRIED

INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Quarterly Financial Report
- 3) Public Works Report

Councillor Beets joined the meeting at 9:02 a.m.

- 4) Development Update
- 5) CAO Report

SBC-22-145 MOVED by Deputy Mayor Kimball that Council accept the information items as presented.
CARRIED

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REQUESTS FOR DECISION

FINANCE

- SBC-22-146** Parkland Regional Library Board 2023 Budget
MOVED by Mayor Willmon that Council approve the Parkland Regional Library Board 2023 Budget as presented with an increase of 0.20 over 2022.

CARRIED

COUNCIL & LEGISLATION

- SBC-22-147** Dock and Mooring Bylaw
MOVED by Mayor Willmon that Council table the Dock and Mooring Bylaw and Administration to send the bylaw in word to Mayor Willmon for amendments.

CARRIED

- Bylaw #175-22** Electronic Meetings Bylaw
SBC-22-148 MOVED by Deputy Mayor Kimball that Council give 1st reading to the Electronic Meetings Bylaw #175-22.

CARRIED

- SBC-22-149** MOVED by Councillor Beets that Council give 2nd reading to the Electronic Meetings Bylaw #175-22.

CARRIED

- SBC-22-150** MOVED by Mayor Willmon that Council by unanimous consent give 3rd reading to the Electronic Meetings Bylaw #175-22 at this meeting.

CARRIED UNANIMOUSLY

- SBC-22-151** MOVED by Deputy Mayor Kimball that Council give 3rd and final reading to the Electronic Meetings Bylaw #175-22.

CARRIED

PLANNING & DEVELOPMENT

- SBC-22-152** Municipal Tree Removal Request
MOVED by Deputy Mayor Kimball that Council deny the request for tree trimming along Larch Road and Breakers Way on municipal land as requested in the demolition permit application.

CARRIED

COUNCIL & COMMITTEE REPORTS

Councillor Beets

- Association of Summer Villages of Alberta

Deputy Mayor Kimball

- No reports

Mayor Willmon

- Joint Services Committee
- Owner of the boat house at 1209 Pine Road
- Alberta Municipalities' convention

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Julie Maplethorpe, Summer Village of Jarvis Bay

- Town of Sylvan Lake Library Board
- Parkland Regional Library Board

SBC-22-153 MOVED by Councillor Beets to accept the Council and Committee reports as information.

CARRIED

NEXT MEETING

SBC-22-154 MOVED by Mayor Willmon that the next meeting of Council be held on November 28, 2022, at 8:30 a.m.

CARRIED

ADJOURNMENT

SBC-22-155 MOVED by Mayor Willmon that being the agenda matters have been concluded, the meeting adjourned at 10:34 a.m.

CARRIED

JIM WILLMON, MAYOR

TANNER EVANS, CAO