

Summer Village of Sunbreaker Cove
Regular Meeting Minutes
October 18, 2021

Minutes of a Regular Council Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held October 18, 2021, in the Summer Village Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE

Mayor:	Teresa Beets
Deputy Mayor:	Jim Willmon via Zoom
Councillor:	Keith Kimball
CAO:	Tanner Evans
Public Works Coordinator:	Chris Loov via Zoom
Development Officer:	Kara Kashuba via Zoom
Recording Secretary:	Teri Musseau
Delegates:	Michael Wuetherick via Zoom

CALL TO ORDER The Meeting was called to order at 9:02 a.m. by Mayor Beets.

AGENDA APPROVAL

SBC-21-175 MOVED by Councillor Kimball that the agenda be adopted as amended:

ADD:
Closed Session to end of agenda
F.4.A Newsletter

MOVE:
E.2. Quarterly Financial to F.3.A

CARRIED

CONFIRMATION OF MINUTES

SBC-21-176 MOVED by Deputy Mayor Willmon that the minutes of the Regular Meeting of Council held on September 28, 2021, be approved as presented.

CARRIED

DELEGATION

Municipal Wastewater Line
Michael Wuetherick, the Wastewater Technical Advisor, joined Council to discuss next steps moving forward with the Municipal Wastewater Line.

INFORMATION ITEMS

- 1) Accounts Payable Report
- 3) Public Works Report
- 4) Development Update
- 5) Subdivision and Development Appeal Board Advertising

SBC-21-177 MOVED by Deputy Mayor Willmon that Council discontinue with advertising in newspaper publications for the Subdivision and Development Appeal Board as the advertising is not a requirement.

CARRIED

SBC-21-178 MOVED by Councillor Kimball that Council accepts the information items as information.

CARRIED

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REQUEST FOR DECISION

COUNCIL & LEGISLATION

SBC-21-179 Parkland Regional Library Board 2022 Budget
MOVED by Councillor Kimball that Council approve the 2022
Parkland Regional Library Board Budget as presented.
CARRIED

SBC-21-180 Sylvan Lake Management Committee
MOVED by Councillor Kimball that Council support the
recommendation to dissolve the Sylvan Lake Management
Committee with the understanding that the Sylvan Lake
Management Committee's database be preserved by the
Intermunicipal Development Plan Committee or a member
municipality.
CARRIED

Bylaw #165-21 Utility Bylaw
SBC-21-181 MOVED by Mayor Beets that Council give first reading to the Utility
Bylaw #165-21 as amended.
CARRIED

PUBLIC WORKS

SBC-21-182 Sewer Connection Form
MOVED by Deputy Mayor Willmon that Council approve the amended
Sewer Connection Form with confirmation from Superior Safety Codes
of a passed inspection as requirements prior to Administration opening
the curb stop.
CARRIED

COUNCIL & LEGISLATION

SBC-21-183 Newsletter
MOVED by Councillor Kimball that Council accept as information and
Mayor Beets prepare the newsletter as discussed.
CARRIED

INFORMATION ITEMS

SBC-21-184 Quarterly Financial Report
MOVED by Deputy Mayor Willmon that Administration move
\$746,400.00 from the Wastewater Reserve and \$796,239.00 from
Deferred Revenue into the Operating Capital Budget.
CARRIED

SBC-21-185 MOVED by Deputy Mayor Willmon that Administration apply the 2020
MSP funds to the Larch Road Drainage Project.
CARRIED

Council break at 12:55 p.m.

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Council reconvened at 1:12 p.m.

CLOSED SESSION

SBC-21-186 MOVED by Councillor Kimball that Council move to a closed session to seek advice from officials as per FOIP Section 16 at 1:13 p.m.

CARRIED

SBC-21-187 MOVED by Mayor Beets that Council return to an open meeting at 2:06 p.m.

CARRIED

SBC-21-188 MOVED by Deputy Mayor Willmon that Administration obtain cost breakdown from all 3 contractors with a potential reduction in scope of work, and further, Council to discuss at a special meeting by the end of October.

CARRIED

COUNCIL REPORTS

Deputy Mayor Willmon

- No reports
- Completed Munis 101 training

Councillor Kimball

- No reports
- Completed Munis 101 training

Mayor Beets

- Lacombe Regional Emergency Management Advisory Committee
- Municipal Wastewater Line

COMMITTEE REPORTS

Julie Maplethorpe, Summer Village of Jarvis Bay

- Parkland Regional Library Board

SBC-21-189 MOVED by Councillor Kimball to accept the Council reports and Committee reports as information.

CARRIED

NEXT MEETING

SBC-21-190 MOVED by Mayor Beets that the next meeting of Council be held on November 29, 2021, at 9:00 a.m.

CARRIED

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ADJOURNMENT

SBC-21-191

MOVED by Mayor Beets that being the agenda matters have been concluded, the meeting adjourned at 2:21 p.m.
CARRIED

TERESA BEETS, MAYOR

TANNER EVANS, CAO