

Summer Village of Sunbreaker Cove  
Regular Meeting Minutes  
October 26, 2020

*Minutes of a Regular Council Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held October 26, 2020 in the Summer Village Administration Office at Sylvan Lake, Alberta.*

**IN ATTENDANCE**

Mayor:	Teresa Beets
Deputy Mayor:	Jim Willmon via Zoom
Councillor:	Keith Kimball
CAO:	Tanner Evans
Recording Secretary:	Teri Musseau
Delegation:	Michael Wuetherick Kathryn Kolaczek via Zoom
Gallery:	Barry Gilbert Tim Wells Mary Wells

**CALL TO ORDER**

The Meeting was called to order at 9:03 a.m. by Mayor Beets.

**AGENDA APPROVAL**

**SBC-20-161**

MOVED by Councillor Kimball that the agenda be adopted as amended:

ADDITION:

E.1.D. Fall/Winter Newsletter

CARRIED

**CONFIRMATION OF MINUTES**

**SBC-20-162**

MOVED by Deputy Mayor Willmon that the minutes of the Regular Meeting of Council held on September 21, 2020, be approved as amended:

Motion SBC-20-144 add "...abstained from vote and discussion..."

Motion SDC-20-147 add "...combined metering system..."

CARRIED

**SBC-20-163**

MOVED by Councillor Kimball that the minutes of the Municipal Planning Commission Meeting of Council held on September 21, 2020, be approved as presented.

CARRIED

**SBC-20-164**

MOVED by Mayor Beets that the minutes of the Special Meeting of Council held on October 14, 2020, be approved as presented.

CARRIED

Tim Wells joined the meeting at 9:10 a.m.

Delegation

Michael Wuetherick from the Municipal Wastewater Committee and Kathryn Kolaczek joined Council to discuss next steps moving forward.

Summer Village of Sunbreaker Cove  
Regular Meeting Minutes  
October 26, 2020

Michael Wuetherick and Katheryn Kolaczek left the meeting at 10: 25 a.m.

Council break at 10:26 a.m.

Council reconvened at 10:32 a.m.

**INFORMATION ITEMS**

**SBC-20-165**                    MOVED by Councillor Kimball that the following information items be received as information:

- 1) Accounts Payable Report
- 2) Quarterly Financial Report
- 3) Public Works Report
- 4) Development Update

CARRIED

**REQUEST FOR DECISION**

**FINANCE & ADMINISTRATION**

**SBC-20-166**                    Municipal Operation Support Transfer (MOST) Funding  
MOVED by Mayor Beets that Council authorize administration to sign the Municipal Operation Support Funding Memorandum of Agreement and identify what the funding is to be used for.  
CARRIED

**SBC-20-167**                    Tax Penalty Removal  
MOVED by Deputy Mayor Willmon that Council approve the request for a tax penalty removal and waive the penalty.  
CARRIED

Tina Leer and Chris Loov left the meeting at 11:08 a.m.

**COUNCIL & LEGISLATION**

**SBC-20-168**                    Councillor Training Request  
MOVED by Mayor Beets that Council approve Deputy Mayor Willmon attending the 2 Municipal training courses at a total cost of \$420, with funds to come from Council Education Opportunity.  
CARRIED

**SBC-20-169**                    Parkland Regional Library Board Budget  
MOVED by Deputy Mayor Willmon that Council approve the Parkland Regional Library Board Budget as presented with a zero percent increase for 2021.  
CARRIED

**SBC-20-170**                    Commissionaires  
MOVED by Deputy Mayor Willmon that Administration advise Lacombe County that Council is prepared to put money in the budget for the hiring of 2 Commissionaires with the following conditions:

- Commissionaires to work mid-June until September long
- Summer Village to have the ability to direct Commissionaires with Council priorities
- Lacombe County to consider limiting the number of trailers permitted in the overflow parking to 35 for safety reasons

CARRIED

Summer Village of Sunbreaker Cove  
Regular Meeting Minutes  
October 26, 2020

**SBC-20-171**                    Fall/Winter Newsletter  
MOVED by Councillor Kimball that Mayor Beets draft the newsletter as directed by Council.  

CARRIED

**PLANNING & DEVELOPMENT**

**Bylaw #152-20**                    Land Use Bylaw Amendment Bylaw #152-20  
**SBC-20-172**                    MOVED by Councillor Kimball that Council give 2<sup>nd</sup> reading to the Land Use Bylaw Amendment Bylaw #152-20 as amended.  

CARRIED

**SBC-20-173**                    MOVED by Deputy Mayor Willmon that Council give 3<sup>rd</sup> and final reading to the Land Use Bylaw Amendment Bylaw #152-20 as amended.  

CARRIED

**Bylaw #155-20**                    Fees Bylaw #155-20  
**SBC-20-174**                    MOVED by Mayor Beets that Council give 1<sup>st</sup> reading to the Fees Bylaw #155-20 as amended.  

CARRIED

**SBC-20-175**                    MOVED by Councillor Kimball that Council give 2<sup>nd</sup> reading to the Fees Bylaw #155-20 as amended.  

CARRIED

**SBC-20-176**                    MOVED by Deputy Mayor Willmon that Council give 3<sup>rd</sup> Reading to the Fees Bylaw #155-20 at this meeting as amended.  

CARRIED

**SBC-20-177**                    MOVED by Mayor Beets that Council give 3<sup>rd</sup> and final reading to the Fess Bylaw #155-20 as amended.  

CARRIED

Kara Kashuba left the meeting at 12:24 p.m.

**COUNCIL REPORTS**

**SBC-20-178**                    MOVED by Deputy Mayor Willmon to accept the Council reports, Committee reports and information items as information:

Mayor Beets

- Sylvan Lake Regional Water/Wastewater Commission
- Joint Services Committee

Deputy Mayor Willmon

- Association of Summer Villages of Alberta

Councillor Kimball

- Lacombe Regional Emergency Management

Julie Maplethorpe, Summer Village of Jarvis Bay

- Sylvan Lake Library Board

CARRIED

Summer Village of Sunbreaker Cove  
Regular Meeting Minutes  
October 26, 2020

**NEXT MEETING**

**SBC-20-179**

MOVED by Mayor Beets that the next meeting of Council be held on November 23, 2020 at 9:00 a.m.

CARRIED

**ADJOURNMENT**

**SBC-20-180**

MOVED by Mayor Beets that being the agenda matters have been concluded, the meeting adjourned at 12:34 p.m.

CARRIED

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MAYOR BEETS, MAYOR

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TANNER EVANS, CAO