

*Minutes of a Regular Council Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held October 28, 2019 in the Summer Village Administration Office at Sylvan Lake, Alberta.*

**IN ATTENDANCE**

Mayor:	Teresa Beets
Deputy Mayor:	Jim Willmon via Zoom
Councillor:	Keith Kimball
Interim CAO:	Corinne Newman
Public Works Coordinator:	Chris Loov
Development Officer:	Tanner Evans
Accounting Technician:	Tina Leer
Recording Secretary:	Teri Musseau
Delegation:	Kathryn Kolaczek via Zoom Craig Bondy

**CALL TO ORDER**

The Meeting was called to order at 10:00 a.m. by Mayor Beets.

**AGENDA APPROVAL**

**Res. No. 19-1666**

MOVED by Councillor Kimball that the agenda be adopted as amended:

D.2. Missing Link  
F.4.A. Newsletter  
H.1. Closed Session

CARRIED

**CONFIRMATION OF MINUTES**

**Res. No. 19-1667**

MOVED by Councillor Kimball that the minutes of the regular meeting of Council held on September 23, 2019, be approved as presented.

CARRIED

**DELEGATIONS**

Kathryn Kolaczek of Alchemy Communications regarding the Summer Village of Sunbreaker Cove's Internal Wastewater resident communications.

CARRIED

Craig Bondy of Missing Link regarding the installation of the fiber optic line and future resident connections in the summer village.

CARRIED

**INFORMATION ITEMS**

**Res. No. 19-1668**

MOVED by Mayor Beets that the following information items be received as information:

- 1) Accounts Payable Report
- 2) Quarterly Financial Report
- 3) Public Works Report
- 4) Development Update
- 5) Municipal Indicators

CARRIED

**Res. No. 19-1669**

MOVED by Mayor Beets that Corinne Newman continue to work with Tanner Evans on the Local Improvement Bylaw after the end of her employment term.

CARRIED

**REQUEST FOR DECISION**

**FINANCE & ADMINISTRATION**

**Res. No. 19-1670**      Auditor Engagement  
MOVED by Deputy Mayor Willmon that Council sign the Auditor Engagement letter as presented.  
CARRIED

**Res. No. 19-1671**      Parkland Regional Library Board Budget  
MOVED by Councillor Kimball that Council approve the Parkland Regional Library Board Budget as presented.  
CARRIED

Council recess at 12:00 p.m.

Reconvened at 12:34 p.m.

**COUNCIL & LEGISLATION**

**Bylaw 145-19**      CAO Bylaw  
**Res. No. 19-1672**      MOVED by Deputy Mayor Willmon that Bylaw #145-19 being the CAO Bylaw be given first reading.  
CARRIED

**Res. No. 19-1673**      MOVED by Councillor Kimball that Bylaw #145-19 being the CAO Bylaw be given second reading as amended.  
CARRIED

**Res. No. 19-1674**      MOVED by Deputy Mayor Willmon that Bylaw #145-19 being the CAO Bylaw be given third reading at this meeting as amended.  
CARRIED UNANIMOUSLY

**Res. No. 19-1675**      MOVED by Mayor Beets that Bylaw #145-19 being the CAO Bylaw be given third and final reading as amended.  
CARRIED

**Res. No. 19-1676**      CAO Appointment  
MOVED by Mayor Beets that Council appoint Tanner Evans to carry out the powers, duties and functions of Chief Administrative Officer, in accordance with the Municipal Government Act, Section 2016, as CAO effective November 1, 2019 and remove Corinne Newman as Interim CAO effective November 1, 2019.  
CARRIED

**Res. No. 19-1677**      CAO Signing Authority  
MOVED by Councillor Kimball that Council authorize Tanner Evans, CAO, signing authority adding him to Group B and removing Corinne Newman from Group B as of November 1, 2019.  
CARRIED

**PUBLIC WORKS**

**Res. No. 19-1678**      Sunhaven Boat Launch Area  
MOVED by Mayor Beets that Council accept as information.  
CARRIED

**Res. No. 19-1679**      Newsletter  
MOVED by Councillor Kimball that Council accept as information.  
CARRIED

**COUNCIL REPORTS**

**Res. No. 19-1680** MOVED by Deputy Mayor Willmon to accept the Council reports as information.

CARRIED

**NEXT MEETING**

**Res. No. 19-1681** MOVED by Mayor Beets that the next meeting of Council be held on November 25, 2019 at 10:00 a.m.

CARRIED

**CLOSED SESSION**

**Res. No. 19-1682** MOVED by Mayor Beets that Council move to a closed session to discuss personnel as per FOIP Section 17, at 1:42 p.m.

CARRIED

**Res. No. 19-1683** MOVED by Mayor Beets that Council return to an open meeting at 2:10 p.m.

CARRIED

**ADJOURNMENT**

**Res. No. 19-1684** MOVED by Mayor Beets that being the agenda matters have been concluded, the meeting adjourned at 2:13 p.m.

CARRIED

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MAYOR BEETS, MAYOR

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CORINNE NEWMAN, INTERIM CAO