

Summer Village of Sunbreaker Cove
Regular Meeting Minutes
November 17, 2025

Minutes of a Regular Council Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held November 17, 2025, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

PRESENT	Mayor:	Mike Bruni
	Deputy Mayor:	Jim Willmon via Zoom
	Councillor:	Kelsey Finch via Zoom
	Development Officer:	Kara Hubbard
	CAO:	Tanner Evans via Zoom
	Recording Secretary:	Teri Musseau

CALL TO ORDER The meeting was called to order at 10:01 a.m. by Mayor Bruni.

AGENDA APPROVAL

SBC-25-133 MOVED by Councillor Finch that the agenda be adopted as presented.
CARRIED

CONFIRMATION OF MINUTES

SBC-25-134 MOVED by Mayor Bruni that the minutes of the Regular Meeting of Council held on October 20, 2025, be approved as presented.
CARRIED

TABLED ITEMS

INFORMATION ITEM

SBC-25-135 Communication Discussion
MOVED by Councillor Finch that Council adopt the Communication Policy as amended.
CARRIED

FINANCE

SBC-25-136 Parkland Regional Library Board
MOVED by Mayor Bruni that Council approve the Parkland Regional Library Board 2026 Budget as presented.
CARRIED

Bylaw #203-25 Tax Installment Payment Plan (TIPP) Bylaw
SBC-25-137 MOVED by Deputy Mayor Willmon that Council give 1st reading to the Tax Installment Payment Plan (TIPP) Bylaw #203-25.
CARRIED

SBC-25-138 MOVED by Mayor Bruni that Council give 2nd reading to the Tax Installment Payment Plan (TIPP) Bylaw #203-25.
CARRIED

SBC-25-139 MOVED by Councillor Finch that by unanimous consent Council give 3rd reading to the Tax Installment Payment Plan (TIPP) Bylaw #203-25.
CARRIED UNANIMOUSLY

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SBC-25-140 MOVED by Deputy Mayor Willmon that Council give 3rd and final reading to the Tax Installment Payment Plan (TIPP) Bylaw #203-25.
CARRIED

PLANNING & DEVELOPMENT

Land Use Bylaw What We Heard Report

Council recessed at 11:28 a.m.

Council reconvened at 11:33 a.m.

SBC-25-141 MOVED by Mayor Bruni that Administration make the changes to the Land Use Bylaw as discussed and bring back to the January meeting.
CARRIED

INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Public Works Report
- 3) Development Update

SBC-25-142 MOVED by Councillor Finch that Council accept the information items as information.
CARRIED

FINANCE

SBC-25-142 Red Deer River Watershed Alliance Request for Funding
MOVED by Deputy Mayor Willmon that Council approve the Red Deer River Watershed Alliance request for funding of \$0.50 per capita for the 2026-2027 funding process.
CARRIED

SBC-25-143 2026 Operating and Capital Budgets
MOVED by Mayor Bruni that Council table the 2026 Operating and 2026 Capital Budgets until the December meeting.
CARRIED

COUNCIL & LEGISLATION

Bylaw #204-25 Development Authority Bylaw
SBC-25-144 MOVED by Councillor Finch that Council give 1st reading to the Development Authority Bylaw #204-25.
CARRIED

SBC-25-145 MOVED by Deputy Mayor Willmon that Council give 2nd reading to the Development Authority Bylaw #204-25.
CARRIED

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SBC-25-146 MOVED by Mayor Bruni that by unanimous consent Council give 3rd reading to the Development Authority Bylaw #204-25.
CARRIED UNANIMOUSLY

SBC-25-147 MOVED by Councillor Finch that Council give 3rd and final reading to the Development Authority Bylaw #204-25.
CARRIED

PUBLIC WORKS

SBC-25-148 Stormwater Runoff Concerns on Fox Crescent
MOVED by Deputy Mayor Willmon that Council accept as information..
CARRIED

SBC-25-149 Sand Buckets on Pathway
MOVED by Mayor Bruni that Public Works remove all 3 sand buckets at Glenn's Cove.
CARRIED

PLANNING & DEVELOPMENT

SBC-25-150 Encroachment Request – 619 Fox Crescent
MOVED by Councillor Finch that Council forego entering into an encroachment agreement for the retaining wall located at 619 Fox Crescent, and further, if the resident does not use municipal land for personal use, no encroachment agreement is required.
CARRIED

COUNCIL REPORTS

Mayor Bruni

- AB Munis Convention
- Basic Emergency Management Course
- Local Authority Emergency Management Course

Deputy Mayor Willmon

- Sylvan Lake Regional Wastewater Commission
- Local Authority Emergency Management Course
- Emergency Social Services Course

Council recessed at 2:08 p.m.

Council reconvened at 2:10 p.m.

Councillor Finch

- Local Authority Emergency Management Course
- Emergency Social Services Course

SBC-25-151 MOVED by Deputy Mayor Willmon that Council accept the Council Reports as presented.
CARRIED

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NEXT MEETING

SBC-25-152 MOVED by Mayor Bruni that the next meeting of Council be held on
December 8, 2025, at 9:00 a.m.
CARRIED

ADJOURNMENT

SBC-25-153 MOVED by Mayor Bruni that the meeting be adjourned at 2:19 p.m.
CARRIED

MIKE BRUNI, MAYOR

TANNER EVANS, CAO