

Summer Village of Sunbreaker Cove
Regular Meeting Minutes
November 29, 2022

Minutes of a Regular Council Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held November 29, 2022, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

PRESENT	Mayor:	Jim Willmon via Zoom
	Deputy Mayor:	Keith Kimball
	Councillor:	Teresa Beets via Zoom
	CAO:	Tanner Evans
	Public Works Manager:	Owen Olynyk
	Finance Manager:	Tina Leer
	Recording Secretary:	Teri Musseau
	Delegation:	Trista Carey

CALL TO ORDER The meeting was called to order at 8:29 a.m. by Mayor Willmon.

AGENDA APPROVAL

SBC-22-156 MOVED by Councillor Beets that the agenda be adopted as amended:

F.1.B. Reserve Transfers
F.4.A. Climate Plan

CARRIED

CONFIRMATION OF MINUTES

SBC-22-157 MOVED by Deputy Mayor Kimball that the minutes of the Regular Meeting of Council held on October 17, 2022, be approved as presented.

CARRIED

SBC-22-158 MOVED by Deputy Mayor Kimball that the minutes of the Municipal Planning Commission Meeting held on October 31, 2022, be approved as presented.

CARRIED

DELEGATION

Trista Carey joined Council to request permission to cut down/back some trees from municipal property along Larch Road and Breakers Way in order to facilitate the relocation of a dwelling.

SBC-22-159 MOVED by Mayor Willmon that Council approve the trimming of the trees along Larch Road & Breakers Way to allow Wade's Home Moving to remove the dwelling from the property located at 1101 Larch Road (Lot 1, Block 2, Plan 4146RS) out of the summer village and administration to issue a development permit with the following conditions:

- owner to obtain a site survey by a qualified surveyor of the Summer Village's choice, at the owner's expense, to ensure the cutting and clearing will not be occurring on private property
- a completions deposit of \$10,000 to be kept until the project is completed

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- neighboring resident to be notified prior to the move to allow for his motor home to be relocated
 - administration to be notified in advance of the move date to allow Public Works Manager to be onsite
- CARRIED

Trista Carey left the meeting at 9:16 a.m.

INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Public Works Report
- 3) Development Update

SBC-22-160 MOVED by Deputy Mayor Kimball that Council accept the information items as presented.

CARRIED

Council break at 9:41 a.m.

Council reconvened at 9:48 a.m.

REQUESTS FOR DECISION

FINANCE

SBC-22-161 2023 Budget
MOVED by Mayor Willmon that Council approve the 2023 Budget as amended.

CARRIED

Council break at 11:31 a.m.

Council reconvened at 11:38 a.m.

SBC-22-162 Reserve Transfer
MOVED by Mayor Willmon that Council make the following transfers into the general operating budget:

- \$43,400 from the environmental reserve into shoreline project revenue
- \$16,919 from the wastewater reserve into wastewater project revenue
- \$17,118 from the wastewater reserve into operating revenue to address deferrals that occurred with rate rider revenue
- \$192,008 from the road reserve into the road overlay capital project revenue
- \$145,567 from deferred revenue into the road overlay capital project revenue
- \$28,500 from the budgeted infrastructure reserve into the road reserve
- \$28,949 from the long-term debt reserve into unrestricted surplus to reduce the reserve to the obligation remaining at December 31, 2022.

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And further, Council approve the transfer of \$10,349 from the fleet replacement reserve and authorize Administration to use those funds to purchase a new truck.

CARRIED

COUNCIL & LEGISLATION

SBC-22-163 Office Location
MOVED by Deputy Mayor Kimball that Council resolve the Municipal Office be located at 2 Erickson Drive, Sylvan Lake, Alberta.
CARRIED

Bylaw #176-22 Boat Launch Enforcement Bylaw
SBC-22-164 MOVED by Mayor Willmon that Council table the Boat Launch Enforcement Bylaw for further consideration and possible amendments.
CARRIED

Bylaw #177-22 Bylaw Enforcement Officer Bylaw
SBC-22-165 MOVED by Deputy Mayor Kimball that Council give 1st reading to the Boat Launch Enforcement Bylaw #177-22.
CARRIED

SBC-22-166 MOVED by Councillor Beets that Council give 2nd reading to the Bylaw Enforcement Officer Bylaw #177-22.
CARRIED

SBC-22-167 MOVED by Mayor Willmon that Council by unanimous consent give 3rd reading to the Bylaw Enforcement Officer Bylaw #177-22 at this meeting.
CARRIED UNANIMOUSLY

SBC-22-168 MOVED by Deputy Mayor Willmon that Council give 3rd and final reading to the Bylaw Enforcement Officer Bylaw #177-22.
CARRIED

SBC-22-169 Emerging Trends in Municipal Law
MOVED by Deputy Mayor Kimball that Council authorize Mayor Willmon to attend the Calgary session without accommodation subject to review of the agenda.
CARRIED

PLANNING & DEVELOPMENT

SBC-22-170 Tourist Home Regulations Maximum
MOVED by Mayor Willmon that Council table the tourist home regulations maximum until the next meeting.
CARRIED

SBC-22-171 Climate Plan
MOVED by Mayor Willmon that Council support the Summer Village of Birchcliff proceeding with developing a climate plan framework but the Summer Village of Sunbreaker Cove is not committed to adopting one at this time.

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CARRIED

COUNCIL REPORTS

Mayor Willmon

- Newsletter
- Councillor Mike Pashak from the Summer Village of Half Moon Bay regarding black carts for garbage

Deputy Mayor Kimball

- Lacombe Regional Emergency Management Plan Advisory Committee

Councillor Beets

- Association of Summer Villages of Alberta

COMMITTEE REPORTS

Julie Maplethorpe, Summer Village of Jarvis Bay

- Town of Sylvan Lake Library Board
- Parkland Regional Library Board

CORRESPONDENCE

- Sylvan Lake EMS proposed schedule change
- Red Deer River Watershed Alliance

SBC-22-172 MOVED by Deputy Mayor Kimball to accept the Council, Committee, and correspondence items as information.

CARRIED

NEXT MEETING

SBC-22-173 MOVED by Mayor Willmon that the next meeting of Council be held on January 9, 2023, at 8:30 a.m.

CARRIED

ADJOURNMENT

SBC-22-174 MOVED by Mayor Willmon that being the agenda matters have been concluded, the meeting adjourned at 12:19 p.m.

CARRIED

JIM WILLMON, MAYOR

TANNER EVANS, CAO