

Summer Village of Sunbreaker Cove  
May 8, 2025  
Municipal Planning Commission Minutes  
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*Minutes of a Municipal Planning Commission Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held May 8, 2025, at the Summer Villages on Sylvan Lake Administration Office in Sylvan Lake, Alberta.*

**PRESENT:**

|                      |  |
|----------------------|--|
| Chair:               | Debbie Ricalton via Zoom               |
| Member-at-Large:     | Marny Paul via Zoom                    |
| Member-at-Large:     | Colette Gilbert via Zoom               |
| Development Officer: | Kara Hubbard                           |
| CAO:                 | Tanner Evans via Zoom                  |
| Recording Secretary: | Teri Musseau                           |
| Applicant(s):        | Darryl Mullen, Castle Rock Contractors |

**CALL TO ORDER:** Chair Ricalton called the meeting to order at 9:02 a.m.

**AGENDA:**

**MPC-25-012** Moved by Marny Paul to approve the agenda as presented.  
CARRIED

**DEVELOPMENT APPLICATION(S)**

**1. 711 Elk Street (Lot 24, Block 6, Plan 1823MC)**

Application for 619 Fox Crescent (Lot 24, Block 6, Plan 1823MC) requesting a development permit for a deck addition.

Kara Hubbard and applicant left the meeting at 9:55 a.m.

**DEVELOPMENT DECISION(S)**

**1. 711 Elk Street (Lot 24, Block 6, Plan 1823MC)**

**MPC-25-013** Moved by Chair Ricalton that the application for a development permit for a deck addition at 711 Elk Street be tabled and the applicant resubmit the application as the Municipal Planning Commission was unclear of the approvals being requested and therefore the following additional information is required as part of the application:

- A request for variance from property line setback requirements for:
  - decks, and
  - existing sheds (all to be clearly shown on the site plan);
- Details for the proposed retaining wall, including:
  - a clearly marked location on the site plan,
  - construction drawings, showing design, materials, and its relationship to the existing wall and property lines;
- A drainage plan, indicating:
  - proposed weeping tile (if any), and
  - any other drainage measures to manage runoff on the lot, with particular attention to the area around the retaining wall.

CARRIED

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**ADJOURNMENT:**

**MPC-25-014**

Moved by Chair Ricalton that the Municipal Planning Commission meeting be adjourned at 10:16 a.m.

CARRIED

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DEBBIE RICHALTON, CHAIR

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TANNER EVANS, CAO

Initials