

Summer Village of Sunbreaker Cove  
May 15, 2023  
Municipal Planning Commission Minutes  
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*Minutes of a Municipal Planning Commission Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held May 15, 2023, at the Summer Villages on Sylvan Lake Administration Office in Sylvan Lake, Alberta.*

**PRESENT:**

Chair:	Keith Kimball
Member-at-Large:	Marny Paul via Zoom
Member-at-Large:	Colette Gilbert via Zoom
CAO:	Tanner Evans
Development Officer:	Kara Hubbard
Recording Secretary:	Carolyn Widmer
Applicant(s):	Paulette Poirier via Zoom
Gallery:	Drew Turbull via Zoom

**CALL TO ORDER:** Chair Kimball called the meeting to order at 9:02 a.m.

**AGENDA:**

**MPC-23-004** Moved by Collette Gilbert to approve the agenda as presented.  
CARRIED

**DEVELOPMENT APPLICATION**

**1. 609 Fox Crescent**

Application for 609 Fox Crescent (Lot 4, Block 1, Plan 1823MC) requesting a development permit to operate a tourist home.

Comments were received by Drew Turnbull in opposition to the operation of the tourist home.

Kara Hubbard and applicants left the meeting at 9:22 a.m.

**DECISIONS**

**1. 609 Fox Crescent**

**MPC-22-005** Moved by Chair Keith Kimball to approve the application for a development permit to operate a tourist home with the following conditions being met to the satisfaction of the Development Officer:

- The development permit is only valid for 1 year from the date of issuance. A new development application and approval will be required at that time should the application wish to continue with the tourist home use.
- Tourist homes shall be contained within the principle building and therefore garage suits shall not be used.

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- Notwithstanding part three, section 2(3) of the Land Use Bylaw, no recreational vehicle shall be used as accommodation for the tourist home guests.
- The maximum number of people staying overnight in the tourist home shall be 6.
- The owner/operator of the tourist home is responsible for informing the Summer Village office of any changes in the alternate owner/operator's information.
- The minimum length of stay shall be no less than 7 days in the peak season between May 1 until September 30. Otherwise, it shall be no less than 3 days.
- The tourist home shall always abide by the community standards bylaw regardless of who is occupying the home.
- Tourist homes shall not display any sign advertising the tourist home.
- Parking must be in place on the property or the road allowance in front of the property, a minimum of one stall per bedroom.
- Adjacent landowners to be provided with contact information of the tourist home operator(s) to allow neighbours to address any complaints with renters.

CARRIED

**ADJOURNMENT:**

**MPC-23-003**

Moved by Chair Kimball that the Municipal Planning Commission meeting be adjourned at 9:30 a.m.

CARRIED

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KEITH KIMBALL, CHAIR

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TANNER EVANS, CAO

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