

Summer Village of Sunbreaker Cove
Regular Meeting Minutes
March 14, 2022

Minutes of a Regular Council Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held March 14, 2022, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

PRESENT

Mayor:	Teresa Beets
Deputy Mayor:	Jim Willmon
Councillor:	Keith Kimball
CAO:	Tanner Evans
Development Officer:	Kara Kashuba
Public Works Coordinator:	Chris Loov
Finance Officer:	Tina Leer
Recording Secretary:	Teri Musseau
Delegate:	Phil Dirks, Metrix Group

CALL TO ORDER The meeting was called to order at 9:03 a.m. by Mayor Beets.

AGENDA APPROVAL

SBC-22-021 MOVED by Mayor Beets that the agenda be adopted as amended:

E.5. Boat Mooring

CARRIED

CONFIRMATION OF MINUTES

SBC-22-022 MOVED by Deputy Mayor Willmon that the minutes of the Regular Meeting of Council held on February 22, 2022, be approved as presented.

CARRIED

SBC-22-023 MOVED by Councillor Kimball that the minutes of the Municipal Planning Commission Meeting held on February 22, 2022, be approved as presented.

CARRIED

SBC-22-024 MOVED by Deputy Mayor Willmon that the minutes of the Joint Services Committee meeting held on February 28, 2022, be accepted as information.

CARRIED

DELEGATION

Phil Dirks from the Metrix Group joined Council to present the 2021 audited financial statements.

Phil Dirks left the meeting at 9:49 a.m.

SBC-22-025 MOVED by Deputy Mayor Willmon that Council

- 1) move \$91,242 from Unrestricted Surplus into a new capital reserve called Land Improvement; and
- 2) move \$100,000 from the Sewer Reserve into the Environmental Reserve; and

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- 3) move \$16,216 from Infrastructure Surplus into Roads; and
- 4) that Accumulated Surplus and Receivables recognize the revised rate rider fee of \$251.73; and
- 5) create an operation reserve called Long Term Debt Payments using money from what otherwise would be Unrestricted Surplus, over \$25,000; and
- 6) accept the 2021 audited financial statements as presented and Council authorize the Mayor to sign the financial return.

CARRIED

INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Public Works Report
- 3) Development Update
- 4) Resident Letter
- 5) Boat Mooring

SBC-22-026 MOVED by Councillor Kimball that Council accepts the information items as presented.

CARRIED

REQUESTS FOR DECISION

COUNCIL & LEGISLATION

SBC-22-027 Garbage Collection Bylaw
MOVED by Deputy Mayor Willmon that Council instruct Administration to amend the Garbage Collection Bylaw #148-20 to reflect the rate change from \$122.00 per parcel to \$112.00 per parcel.

CARRIED

BYLAW #167-22 Municipal Wastewater Collection Bylaw
SBC-22-028 MOVED by Councillor Kimball that Council give 1st reading to the Municipal Wastewater Collection Bylaw #167-22.

CARRIED

SBC-22-029 MOVED by Deputy Mayor Willmon that Council give 2nd reading to the Municipal Wastewater Collection Bylaw #167-22.

CARRIED

SBC-22-030 MOVED by Mayor Beets that Council by unanimous consent give 3rd reading to the Municipal Wastewater Collection Bylaw #167-22 at this meeting.

UNANIMOUSLY CARRIED

SBC-22-031 MOVED by Councillor Kimball that Council give 3rd and final reading to the Municipal Wastewater Collection Bylaw #167-22.

CARRIED

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PLANNING & DEVELOPMENT

- SBC-22-032** Encroachment Agreement Renewal
MOVED by Councillor Kimball that Council approve the renewal of encroachment agreements with 1211 and 1219 Pine Road residents for another 5-year term with an updated agreement, subject to approved Superior Safety Codes inspections on the stairs ensuring they are up to code, and with the understanding no changes are to be made.
- CARRIED

COUNCIL REPORTS

- Mayor Beets
- No Reports
- Deputy Mayor Willmon
- Joint Services Committee
- Councillor Kimball
- No Reports

- SBC-22-033** MOVED by Councillor Kimball to accept the Council reports and Committee reports as information.
- CARRIED

NEXT MEETING

- SBC-22-034** MOVED by Mayor Beets that the next meeting of Council be held on April 11, 2022, at 9:00 a.m.
- CARRIED

ADJOURNMENT

- SBC-22-035** MOVED by Mayor Beets that being the agenda matters have been concluded, the meeting adjourned at 2:02 p.m.
- CARRIED

TERESA BEETS, MAYOR

TANNER EVANS, CAO