

Summer Village of Sunbreaker Cove
Regular Meeting Minutes
March 29, 2021

Minutes of a Regular Council Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held March 29, 2021 in the Summer Village Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE

Mayor:	Teresa Beets via Zoom
Deputy Mayor:	Jim Willmon via Zoom
Councillor:	Keith Kimball
CAO:	Tanner Evans via Zoom
Public Works Coordinator:	Chris Loov via Zoom
Development Officer:	Kara Kashuba via Zoom
Finance Officer:	Tina Leer via Zoom
Recording Secretary:	Carolyn Widmer viz Zoom
Delegates:	Phil Dirks via Zoom
Gallery:	Andrea Hunt via Zoom Jill Sarlius via Zoom Carrie Anne Lunn via Zoom

CALL TO ORDER The Meeting was called to order at 9:00 a.m. by Mayor Beets.

AGENDA APPROVAL

SBC-21-039 MOVED by Councillor Kimball that the agenda be adopted as amended:

Move:

G.3.A. Road Overlay Plan before G.1.A Capital Budget

Additions:

G.2.D Piers & Hoists

G.2.E. Annual Information Meeting

G.2.F. Newsletter

CARRIED

CONFIRMATION OF MINUTES

SBC-21-040 MOVED by Deputy Mayor Willmon that the minutes of the Regular Meeting of Council held on February 24, 2021, be approved as presented.

CARRIED

SBC-21-041 MOVED by Councillor Kimball that the minutes of the Municipal Planning Commission meeting held on March 15, 2021, be approved as presented.

CARRIED

DELEGATION

Metrix Group

Phil Dirks from the Metrix Group joined Council to present the 2020 audited financial statements.

Phil Dirks left the meeting at 9:40 a.m.

Summer Village of Sunbreaker Cove
Regular Meeting Minutes
March 29, 2021

SBC-21-042 MOVED by Deputy Mayor Willmon that Council move \$6,709 from infrastructure reserve to road reserve.
CARRIED

SBC-21-043 MOVED by Mayor Beets that Council accept the 2020 audited financial statements as amended and authorize the Mayor to sign the financial return.
CARRIED

INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Development Update

SBC-21-044 MOVED by Deputy Mayor Willmon that the information items be received as information.
CARRIED

Tina Leer left the meeting at 9:51 a.m.

PUBLIC WORKS

SBC-21-045 Road Overlay Plan
MOVED by Mayor Beets that Council accept as information.
CARRIED

Councillor Kimball recused himself due to personal reasons at 9:55 a.m.

Craig Suchy from WSP Engineering joined the meeting at 9:58 a.m.

WSP Engineering

Craig Suchy from WSP Engineering was in attendance to discuss drainage work to be done near Larch Road.

SBC-21-046 MOVED by Deputy Mayor Willmon that Council accept as information.
CARRIED

Councillor Kimball rejoined the meeting at 10:30 a.m.

UTV Request

Andrea Hunt, a resident of Lacombe County, joined Council to request permission to drive their UTV from Range Road 22 to their boat dock in the Summer Village.

SBC-21-047 MOVED by Mayor Beets that Council deny the request for UTV use in the Summer Village of Sunbreaker Cove as it is in contravention with the Traffic Bylaw #153-20 and Council is not prepared to remove bollards which might let others think it is okay to drive and park on the reserves/environmental open spaces.
CARRIED

Summer Village of Sunbreaker Cove
Regular Meeting Minutes
March 29, 2021

Council break at 10:51 a.m.

Council reconvened at 11:00 a.m. with the same people as at the beginning of the meeting with the same people as at the beginning of the meeting with the exception of Phil Dirks and the addition of Brad Vander Heyden and Michael Wuetherick.

Municipal Wastewater Line

Michael Wuetherick the Wastewater Technical Advisor, Rhonda King Consultant, and Brad Vander Heyden from Stantec, joined Council to discuss next steps moving forward with the Municipal Wastewater Line.

CLOSED SESSION

SBC-21-048 MOVED by Mayor Beets that Council move to a closed session to seek advice from officials as per FOIP Section 24, at 11:01 a.m.
CARRIED

SBC-21-049 MOVED by Deputy Mayor Willmon that Council return to an open meeting at 12:20 p.m. with the same people as at the beginning of the meeting except for Phil Dirks.
CARRIED

SBC-21-050 MOVED by Mayor Beets that Administration send Lacombe County the Joint Initiative Agreement as discussed for consideration and approval.
CARRIED

Council break at 12:22 p.m.

Council reconvened at 12:50 p.m. with the same people as at the beginning of the meeting with the same people as at the beginning of the meeting with the exception of Phil Dirks.

REQUEST FOR DECISION

FINANCE & ADMINISTRATION

SBC-21-051 Capital Budget
MOVED by Deputy Mayor Willmon that Council approve the 2021 Capital budget as discussed with no additional taxation over and above what is anticipated to come from the operation budget.
CARRIED

SBC-21-052 MOVED by Councillor Kimball that Administration amend the Operating Budget as discussed.
CARRIED

Tina Leer left the meeting at 1:59 p.m.

COUNCIL & LEGISLATION

Summer Village of Sunbreaker Cove
Regular Meeting Minutes
March 29, 2021

- Bylaw #158-21**
SBC-21-053 Designated Officer Bylaw
MOVED by Deputy Mayor Willmon that Council give 1st reading to the Designated Officer Bylaw #158-21.
CARRIED
- SBC-21-054** MOVED by Councillor Kimball that Council give 2nd reading to the Designated Officer Bylaw #158-21.
CARRIED
- SBC-21-055** MOVED by Mayor Beets that Council give 3rd reading to the Designated Officer Bylaw #158-21 at this meeting.
CARRIED
- SBC-21-056** MOVED by Deputy Mayor Willmon that Council give 3rd and final reading to the Designated Officer Bylaw #158-21.
CARRIED
- SBC-21-057** Half Moon Bay Request
MOVED by Mayor Beets that Council allow the Summer Village of Half Moon Bay use of the wastewater information posted on the Sunbreaker Cove website.
CARRIED
- SBC-21-058** Community Hall Request
MOVED by Deputy Mayor Willmon that Council accept as information.
CARRIED
- SBC-21-059** Piers & Hoists
MOVED by Deputy Mayor Willmon that Administration rework the piers and hoists presentation for Alberta Environment and Parks and send it to them with a request to meet and discuss.
CARRIED
- SBC-21-060** Newsletter
MOVED by Deputy Mayor Willmon that Council accept as information.
CARRIED
- SBC-21-061** Annual Information Meeting
MOVED by Deputy Mayor Willmon that Council does not proceed with an Annual Information Meeting in 2021 due to Covid 19 and encourage resident questions and comments through the newsletter.
CARRIED

COUNCIL REPORTS

Mayor Beets

- Sylvan Lake Regional Water/Wastewater Commission
- Sylvan Lake Management Committee

Deputy Mayor Willmon

Summer Village of Sunbreaker Cove
Regular Meeting Minutes
March 29, 2021

- No reports

Councillor Kimball

- No reports

Committee Reports

Julie Maplethorpe, Summer Village of Jarvis Bay

- Town of Sylvan Lake Library Board

Ted Hiscock, Summer Village of Half Moon Bay

- Family and Community Support Services

Ann Zacharias, Summer Village of Birchcliff

- Parkland Regional Library Board

SBC-21-062

MOVED by Deputy Mayor Willmon to accept the Council reports, Committee reports and information items as information.

CARRIED

NEXT MEETING

SBC-21-063

MOVED by Mayor Beets that the next meeting of Council be held on April 19, 2021 at 9:00 a.m.

CARRIED

ADJOURNMENT

SBC-21-064

MOVED by Mayor Beets that being the agenda matters have been concluded, the meeting adjourned at 3:26 p.m.

CARRIED

MAYOR BEETS, MAYOR

TANNER EVANS, CAO