

Minutes of a Regular Council Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held March 16, 2020 in the Summer Village Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE

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| Mayor: | Teresa Beets via Zoom |
| Deputy Mayor: | Jim Willmon via Zoom |
| Councillor: | Keith Kimball via Zoom |
| CAO: | Tanner Evans |
| Junior Development Officer: | Kara Kashuba |
| Recording Secretary: | Teri Musseau |
| Delegation: | Stan Orlesky via Zoom Kathryn Kolaczek via Zoom |

CALL TO ORDER The Meeting was called to order at 10:01 a.m. by Mayor Beets.

AGENDA APPROVAL

SBC-20-024 MOVED by Councillor Kimball that the agenda be adopted as amended:

F.2.G. Borrowing Bylaw
G.1.A. Spring Newsletter

CARRIED

CONFIRMATION OF MINUTES

SBC-20-025 MOVED by Councillor Kimball that the minutes of the regular meeting of Council held on February 3, 2020, be approved as presented.

CARRIED

DELEGATIONS

Alchemy Communications Delegation

Kathryn Kolaczek of Alchemy Communications addressed Council regarding the Summer Village of Sunbreaker Cove's Internal Wastewater resident communications. Council agreed with Kathryn to pause additional work until closer to the project moving forward.

Kathryn Kolaczek left the meeting at 10:07 a.m.

Fortis Delegation

Stan Orlesky from Fortis Alberta joined Council to provide information regarding the Fortis Franchise Agreement.

Stan Orlesky left the meeting at 10:37 a.m.

Phil Dirks joined the meeting at 10:38 a.m.

Metrix Group Delegation

Phil Dirks joined the meeting to review the 2019 Audited Financial Statements.

SBC-20-026 MOVED by Deputy Mayor Willmon that Council accept the 2019 audited financial statements as presented and authorize the Mayor to sign the financial return.

CARRIED

SBC-20-027 MOVED by Deputy Mayor Willmon that Administration make amendments to move essentially all allocated deferred revenue to the wastewater construction project, and Administration apply for all available MSI Funding for 2019 and 2020 to be allocated to the wastewater construction project.

CARRIED

Phil Dirks left the meeting at 11:13 a.m.

INFORMATION ITEMS

SBC-20-028 MOVED by Mayor Beets that the following information items be received as information:

- 1) Administrator's Report
- 2) Accounts Payable Report
- 3) Financial Report
- 4) Development Update

CARRIED

REQUEST FOR DECISION

FINANCE & ADMINISTRATION

Bylaw #148-20 Garbage Collection Bylaw
SBC-20-029 MOVED by Deputy Mayor Willmon that Council give 1st Reading to the Garbage Collection Bylaw #148-20.

CARRIED

SBC-20-030 MOVED by Councillor Kimball that Council give 2nd Reading to the Garbage Collection Bylaw #148-20.

CARRIED

SBC-20-031 MOVED by Mayor Beets that Council give 3rd Reading to the Garbage Collection Bylaw #148-20 at this meeting.

UNANIMOUSLY CARRIED

SBC-20-032 MOVED by Deputy Mayor Willmon that Council give 3rd Reading to the Garbage Collection Bylaw #148-20.

CARRIED

Council recessed at 12:00 p.m.

Council reconvened at 12:33 p.m.

COUNCIL & LEGISLATION

Bylaw #149-20 Regional Assessment Review Board Bylaw
SBC-20-033 MOVED by Councillor Kimball that Council give 1st Reading to the Regional Assessment Review Board Bylaw #149-20.

CARRIED

SBC-20-034 MOVED by Deputy Mayor Willmon that Council give 2nd Reading to the Regional Assessment Review Board Bylaw #149-20.

CARRIED

SBC-20-035 MOVED by Mayor Beets that Council give 3rd Reading to the Regional Assessment Review Board_Bylaw #149-20 at this meeting.
UNANIMOUSLY CARRIED

SBC-20-036 MOVED by Councillor Kimball that Council give 3rd Reading to the Regional Assessment Review Board_Bylaw #149-20.
CARRIED

Directory of Emergency Management
SBC-20-037 MOVED by Mayor Beets that Council appoint Tanner Evans as Director of Emergency Management.
CARRIED

Fortis Franchise Agreement
SBC-20-038 MOVED by Deputy Mayor Willmon that Council accept the Fortis Franchise Agreement as information.
CARRIED

Wildrose Assessment
SBC-20-039 MOVED by Mayor Beets that Council table until the next meeting for further information.
CARRIED

2020 Minister's Awards for Municipal Excellence
SBC-20-040 MOVED by Mayor Beets that Council accept as information.
CARRIED

Michael Wuetherick joined the meeting at 1:03 p.m.

Bylaw #147-20 Municipal Wastewater Collection Bylaw
SBC-20-041 MOVED by Deputy Mayor Willmon that Council give 2nd Reading to the Municipal Wastewater Collection_Bylaw #147-20 as amended.
CARRIED

SBC-20-042 MOVED by Councillor Kimball that Council give 3rd Reading to the Municipal Wastewater Collection Bylaw #147-20 as amended.
CARRIED

Michael Wuetherick left the meeting at 2:28 p.m.

Bylaw #151-20 Municipal Wastewater System Borrowing Bylaw Amendment
SBC-20-043 MOVED by Mayor Beets that Council give 1st Reading to the Municipal Wastewater System Borrowing Bylaw #151-20.
CARRIED

PLANNING & DEVELOPMENT

Encroachment Agreement Policy
SBC-20-044 MOVED by Councillor Kimball that Council amend the Encroachment Agreement Policy to charge annual fee of \$250.00 for encroachment agreements going forward and that come up for review every 5 years.
CARRIED

Kara Kashuba left the meeting at 2:50 p.m.

COUNCIL REPORTS

SBC-20-045 MOVED by Deputy Mayor Willmon to accept the Council reports, Committee reports and information items as information:

Mayor Beets

- Newsletter
- Sylvan Lake Regional Water/Wastewater Commission

Deputy Mayor Willmon

- No reports

Councillor Kimball

- No reports

Julie Maplethorpe, Summer Village of Jarvis Bay

- Sylvan Lake Library Board

Ann Zacharias, Summer Village of Birchcliff

- Parkland Regional Library Board

Association of Summer Village of Alberta

- 2020 Winter Newsletter

CARRIED

NEXT MEETING

SBC-20-046 MOVED by Mayor Beets that the next meeting of Council be held on April 20, 2020 at 10:00 a.m.

CARRIED

ADJOURNMENT

SBC-20-047 MOVED by Mayor Beets that being the agenda matters have been concluded, the meeting adjourned at 3:20 p.m.

CARRIED

MAYOR BEETS, MAYOR

TANNER EVANS, CAO