

Minutes of a Regular Council Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held March 22, 2019 the Summer Village Administration Office at Sylvan Lake, Alberta.

CALL TO ORDER: The Meeting was called to order at 10:03 a.m. by Mayor Beets with the following being present:

Mayor:	Teresa Beets
Deputy Mayor:	Jim Willmon
Councillor:	Keith Kimball
Administrator:	Phyllis Forsyth
Recording Secretary:	Teri Museau
Accounting Technician:	Tina Leer
Development Officer:	Tanner Evans
Public Works Coordinator:	Chris Loov
Auditor:	Phil Dirks via Zoom

AGENDA APPROVAL: COUNCILLOR KIMBALL:
That the March 22, 2019 Regular Meeting Agenda be adopted as amended:

G.2.C. Newsletter CARRIED
1552/19

CONFIRMATION OF MINUTES: 1. **February 25, 2019 Regular Meeting Minutes**
DEPUTY MAYOR WILLMON:
That the February 25, 2019 Regular Meeting Minutes be adopted as presented.

1553/19 CARRIED

CONFIRMATION OF MINUTES: 2. **January 24, 2019 Public Hearing Minutes**
MAYOR BEETS:
That the January 24, 2019 Public Hearing Minutes be adopted as presented.

1554/19 CARRIED

DELEGATION: 1. **Metrix Group**
Phil Dirks from the Metrix Group was in attendance via Zoom to present Council with the 2018 audited financial statements.

Phil Dirks left the meeting at 10:48 a.m.

MAYOR BEETS:
That Council accept the 2018 Financial Statements as presented and authorize the Mayor to sign the financial return.

1555/19 CARRIED

TABLED ITEMS:

COUNCIL & LEGISLATIVE: 1. **5 Year Capital Plan**
Administration provided Council with the 5 Year Capital Plan tabled at the February Council meeting to allow Council to meet and prioritize projects.

Initials



COUNCILLOR KIMBALL:
That Council table for meeting of the whole to discuss 5 Year Capital Plan.
CARRIED

1556/19

**INFORMATION
ITEMS:**

1. Reports for Information

Administration provided the following reports for Council consideration:

- Accounts Payable
- Financial
- Public Works
- Development Update

DEPUTY MAYOR WILLMON:
That Council accepts as information and authorizes payment of payables.
CARRIED

1557/19

Council break at 11:28 a.m.

Reconvened at 11:34 a.m. with the same people as at the beginning of the meeting except for Phil Dirks and Tanner Evans.

REQUEST FOR DECISION

**FINANCE &
ADMINISTRATION:**

1. MSI Amending Agreement

Tina Leer provided Council with the MSI Amending Agreement that would provide municipalities with MSI funding through the planned conclusion of the program in 2021-2022.

COUNCILLOR KIMBALL:
That Council authorize the Mayor to sign both copies of the MSI Amending Agreement.

1558/19

CARRIED

**FINANCE &
ADMINISTRATION:**

2. Public Hearing Date

Council discussed the date for the Wastewater Borrowing Bylaw Public Hearing.

MAYOR BEETS:
That Council hold the Public Hearing for the Wastewater Borrowing Bylaw on April 25, 2019 at 1:00 p.m. at the NexSource Center.

1559/19

CARRIED

**FINANCE &
ADMINISTRATION:**

3. Garbage Collection Bylaw

Tina Leer provided Council the Garbage Collection Bylaw #139-19 that would increase the utility rate from \$137.00 per year to \$154.00 per year for all lots and vacant lots could apply for a waiver of fee.

First reading of the Garbage Collection Bylaw #139-19 was given by Mayor Beets.

1560/19

CARRIED

Initials

Second reading of the Garbage Collection Bylaw #139-19 was given by Deputy Mayor Willmon.

1561/19

CARRIED

COUNCILLOR KIMBALL:

That third reading of the Garbage Collection Bylaw #139-19 be given at this meeting.

1562/19

UNANIMOUSLY CARRIED

Third reading of the Garbage Collection Bylaw #139-19 was given by Mayor Beets.

1563/19

CARRIED

Tina left the meeting at 12:05 p.m.

**COUNCIL &
LEGISLATIVE:**

1. Joint Councils Meeting

Administration provided Council with a request received from Lacombe County to have Council join them on June 21, 2019 @ 5:30 p.m. for supper followed by a joint meeting with their municipal neighbours to discuss items of common interest.

DEPUTY MAYOR WILLMON:

That Council attend the Joint Councils meeting at Lacombe County on June 21, 2019 should their schedules allow.

1564/19

CARRIED

**COUNCIL &
LEGISLATIVE:**

2. Wastewater Information Forum

Council discussed having Thom Jewell and Michael Wuetherick present the technical aspects to the public and respond to questions at the Wastewater Information Forum being held April 23rd, 2019, at the NexSource Centre from 1:00 p.m.-2:00 p.m. and 7:00 p.m.- 8:00 p.m.

DEPUTY MAYOR WILLMON:

That Council hold the Wastewater Information Forum at the NexSource Centre on April 23rd, 2019 with Thom Jewell and Michael Wuetherick in attendance to present the technical aspect to the public and Administration invite Stantec to be in attendance.

1565/19

CARRIED

**COUNCIL &
LEGISLATIVE:**

3. Newsletter

Council discussed topics for the newsletter.

DEPUTY MAYOR WILLMON:

That Council accept as information.

1566/19

CARRIED

**PUBLIC
WORKS:**

1. Snow Removal Policy

Council reviewed the Snow Removal Policy and the definition of major snowfall which currently states 10cm or more.

MAYOR BEETS:

That Council amend the Snow Removal Policy to change the definition of a major snowfall from 10cm or more to 5cm or more.

1567/19

CARRIED

Initials



**PUBLIC
WORKS:**

2. Road Maintenance and Repair Policy

Chris Loov presented Council with a draft Road Maintenance and Repair Policy outlining the factors that go into decision making for road repairs and preventative maintenance.

COUNCILLOR KIMBALL:

That Council adopt the Road Maintenance and Repair Policy as amended and repeal policy 32.1 Road Improvements Policy.

1568/19

CARRIED

Chris Loov left the meeting at 12:31 p.m.

COUNCIL REPORTS: Mayor Beets provided her report to Council on the Sylvan Lake Management Committee, and Sylvan Lake Wastewater Commission.

Councillor Kimball provided his report to Council on Lacombe Emergency Management Advisory Committee.

By consensus Council accepts as information.

MEETING DATES: The next regular meeting of the Council of Sunbreaker Cove will be held on April 25, 2019 at 10:00 a.m. at the NexSource Centre.

ADJOURNMENT: The meeting adjourned at 12:36 p.m.

TERESA BEETS, MAYOR

PHYLLIS FORSYTH, C.A.O.

Initials

