

Summer Village of Sunbreaker Cove
Regular Meeting Minutes
June 16, 2025

Minutes of a Regular Council Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held June 16, 2025, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

PRESENT

Mayor:	Jim Willmon
Councillor:	Mike Bruni
Councillor:	Adele Poratto
CAO:	Tanner Evans
Recording Secretary:	Teri Musseau

CALL TO ORDER The meeting was called to order at 9:00 a.m. by Mayor Willmon.

AGENDA APPROVAL

SBC-25-068 MOVED by Deputy Mayor Bruni that the agenda be adopted as presented.
CARRIED

CONFIRMATION OF MINUTES

SBC-25-069 MOVED by Councillor Poratto that the minutes of the Regular Meeting of Council held on May 9, 2025, be approved as presented.
CARRIED

SBC-25-070 MOVED by Mayor Willmon that the minutes of the Municipal Planning Commission meeting held on May 8, 2025, be approved as presented.
CARRIED

SBC-25-071 MOVED by Deputy Mayor Bruni that the minutes of the Municipal Planning Commission meeting held on June 2, 2025, be approved as presented.
CARRIED

INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Public Works
- 3) Development Report
- 4) CAO Report
- 5) Enforcement Update
- 6) Municipal Planning Commission Minutes

SBC-25-072 MOVED by Councillor Poratto that Council accept the information items as presented.
CARRIED

REQUEST FOR DECISION

FINANCE

SBC-25-073 Surplus Distribution
MOVED by Mayor Willmon that Council distribute \$67,000 of the surplus as follows:

General Operating	\$10,000
Shared Equipment & Facilities	\$ 5,000

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Infrastructure	\$38,000
Sewer	\$14,000
	CARRIED

COUNCIL & LEGISLATION

SBC-25-074 Bulrush Award
MOVED by Deputy Mayor Bruni that Council accept as information.
CARRIED

SBC-25-075 Life Membership Award
MOVED by Councillor Poratto that Council accept as information.
CARRIED

SBC-25-076 Request for Fee Waiver
MOVED by Mayor Willmon that with regards to these requests, where Administration received confirmation the sewer system cannot be used in the winter, relief shall be granted. In response to the requests received today, council agrees 4 of the 5 request have provided that confirmation. Council will consider changes to the utility fee bylaw in the future.
CARRIED

Council recessed at 10:27 a.m.

Council reconvened at 10:42 a.m.

PUBLIC WORKS

SBC-25-077 Drainage Solutions
MOVED by Deputy Mayor Bruni that Council approve the increase to the budget up to \$130,784.78 with \$60,000 to come from grant funding and the remainder to come from the infrastructure reserve, subject to Administration confirming the scope of the work south of Breakers Way.
CARRIED

Council recessed at 11:33 a.m.

Council reconvened at 11:37 a.m.

PLANNING & DEVELOPMENT

SBC-25-078 Community Reserve #2 Stairs Application
MOVED by Councillor Poratto that Council proceed with the agreement and development permit for stairs and include the condition there must be a single shared dock coming off the stairs with the location and participants to be confirmed through the dock application process.
CARRIED

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COUNCIL REPORTS

Mayor Willmon

- Resident communication on dock application process
- Resident communication on golf carts

Deputy Mayor Bruni

- No reports

Council recessed at 12:02 p.m.

Council reconvened at 12:03 p.m.

Councillor Poratto

- No reports

CORRESPONDENCE

Parkland Regional Library Board Return on Investment

SBC-25-079 MOVED by Mayor Willmon that Council accept the Council and Committee items as presented.

CARRIED

NEXT MEETING

SBC-25-080 MOVED by Mayor Willmon that the next meeting of Council be held on July 11, 2025, at 9:00 a.m.

CARRIED

ADJOURNMENT

SBC-25-081 MOVED by Mayor Willmon that being the agenda matters have been concluded, the meeting adjourned at 12:15 p.m.

CARRIED

JIM WILLMON, MAYOR

TANNER EVANS, CAO