

Minutes of a Regular Council Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held June 11, 2018 in the Summer Village Administration Office at Sylvan Lake, Alberta.

CALL TO ORDER: The Meeting was called to order at 9:57 a.m. by Mayor Beets with the following being present:

Mayor:	Teresa Beets
Deputy Mayor:	Jim Willmon via Zoom
Councillor:	Keith Kimball
Administrator:	Phyllis Forsyth
Recording Secretary:	Teri Musseau
Accounting Technician:	Tina Leer

AGENDA APPROVAL: MAYOR BEETS:
 That the June 11, 2018 Regular Meeting Agenda be adopted as amended:

F.B.5. Website
 F.B.6. Municipal Enforcement

1391/18 **CARRIED**

CONFIRMATION OF MINUTES:

1. May 28, 2018 Regular Meeting Minutes

DEPUTY MAYOR WILLMON:
 That the May 28, 2018 Regular Meeting Minutes be amended:

Says:

DEPUTY MAYOR DUFRESNE:
 That Council set targets as below with Administration to bring back recommendations for reallocation of funds to the next meeting.

Should say:

DEPUTY MAYOR WILLMON:
 That Council set targets as below with Administration to bring back recommendations for reallocation of funds to the next meeting.

1392/18 **CARRIED**

CONFIRMATION OF MINUTES:

2. May 28, 2018 Municipal Planning Commission Minutes

DEPUTY MAYOR WILLMON:
 That the May 28, 2018 Municipal Planning Commission Minutes be approved as presented.

1393/18 **CARRIED**

TABLED ITEMS FROM LAST MEETING

FINANCE & ADMINISTRATIVE:

1. Surplus

Administration has provided Council recommendations for the distribution of \$206,440.49 in accumulated surplus as directed at the May meeting as follows:

	CURRENT	TARGET	ALLOCATION
Accumulated Surplus	206,440.49	20,000.00	-186,440.49
General Contingency	349,028.80	300,000.00	-49,028.80
Transportation	269,613.00	400,000.00	130,387.00
Wastewater	550,000.00	1,500,000.00	112,444.49
Environmental	101,774.81	100,000.00	-1,774.81
	32,187.39	0.00	-32,187.39

Initials



Information Technology & Facilities	3,400.00	5,000.00	1,600.00
Mill Rate Stabilization	0.00	100,000.00	25,000.00

MAYOR BEETS:

That Council allocate the accumulated surplus as above.

1394/18

CARRIED

**COUNCIL &
LEGISLATIVE:**

2. Annual Information Meeting

Administration presented Council the amended Annual Information Meeting agenda as directed.

Tina Leer left the meeting at 10:20 a.m.

COUNCILLOR KIMBALL:

That Council approve the Annual Information Meeting agenda as amended.

1395/18

CARRIED

**PLANNING &
DEVELOPMENT:**

1. Pier & Hoist Plan

Administration presented the Pier & Hoist Plan to include additional public participation goals.

DEPUTY MAYOR WILLMON:

That Council bring recommended amendments to the preliminary Pier & Hoist Plan to the Committee for discussion.

1396/18

CARRIED

Tina Leer joined the meeting at 10:47 a.m.

STAFF REPORTS:

1. Staff Reports

Administration provided the following reports for Council consideration:

- Accounts Payable
- Financial
- Public Works
- Viewing Platform Restrictions
- Development Update

MAYOR BEETS:

That Council accepts as information and authorized payment of payables.

1397/18

CARRIED

REQUEST FOR DECISION

**FINANCE &
ADMINISTRATION:**

1. Auditor Agreement 2019-2021

Tina Leer provided Council information on the tenders received for the 2019-2021 Auditor Agreement.

DEPUTY MAYOR WILLMON:

That Council appoint the Metrix Group as auditor for 2019-2021.

1398/18

CARRIED

Tina Leer left the meeting at 11:07 a.m.

Initials

**COUNCIL &
LEGISLATION:**

1. Missing Link

Mayor Beets discussed the installation of the fiber backbone through the Summer Village.

COUNCILLOR KIMBALL:

That Council approve the agreement with Missing Link for installation of the fiber backbone through the Summer Village.

1399/18

CARRIED

**COUNCIL &
LEGISLATIVE:**

2. Request from Resident for Utility Waiver

Administration provided Council with a request received from a resident to have the garbage utility charge waived as the lot is vacant.

DEPUTY MAYOR WILLMON:

That Council uphold its Garbage Collection Bylaw #122-18 as written.

1400/18

CARRIED

MAYOR BEETS:

That Council amend the Garbage Collection Bylaw for 2019 to not charge a fee to lots where there are no improvements to the lot including water and electricity connections.

1401/18

CARRIED

**COUNCIL &
LEGISLATIVE:**

3. Association of Summer Villages of Alberta Conference

Administration provided Council with information received on the upcoming Association of Summer Villages of Alberta Conference being held October 18th & 19th, at the Executive Royal Hotel in Leduc.

MAYOR BEETS:

That Deputy Mayor Willmon and Councillor Kimball attend the Association of Summer Villages of Alberta Conference.

1402/18

CARRIED

**COUNCIL &
LEGISLATIVE:**

4. Advanced Ambulatory Care Golf Tournament

Administration provided Council with a request received from Advanced Ambulatory Care asking for sponsorship of their upcoming golf tournament.

DEPUTY MAYOR WILLMON:

That Council uphold their 2018 budget and not provide funding.

1403/18

CARRIED

**COUNCIL &
LEGISLATIVE:**

5. Website

Council discussed the fees already paid to their current website provider and if they should stay with their current provider until 2019.

MAYOR BEETS:

That Council proceed with Administration administering website as for the other Summer Villages.

1404/18

CARRIED

Initials



**COUNCIL &
LEGISLATIVE:**

6. Municipal Enforcement

Council discussed a verbal complaint to the Mayor received from a resident involving people squealing tires, drinking and driving under the influence and inquiring what action could be taken.

MAYOR BEETS:

That Council accept as information and encourage residents to contact 911.

1405/18

CARRIED

Koralyn Lemmon joined the meeting at 11:37 a.m.

**PLANNING &
DEVELOPMENT:**

1. Fees Bylaw

Koralyn Lemmon provided Council a list of fees being changed in the Summer Village of Birchcliff for consideration.

MAYOR BEETS:

That Administration draft a new bylaw with the approved changes.

1406/18

CARRIED

**PLANNING &
DEVELOPMENT:**

2. Land Use Bylaw Amendments

Koralyn Lemmon provided Council a list of proposed amendments to the Land Use Bylaw regarding:

- Building height
- Accessory building setback
- Projections over yards
- Parcel servicing
- Variance requests
- Development permits applications
- Tourist homes
- Hot tubs
- Soft landscaping
- 21 day appeal period
- Posting notice of decisions

COUNCILLOR KIMBALL:

That Administration draft a new bylaw with amendments as discussed.

1407/18

CARRIED

Koralyn Lemmon left at 12:20 p.m.

COUNCIL REPORTS:

Mayor Beets provided her report to Council on the Sylvan Lake Regional Wastewater Commission.

Initials



MEETING DATES: The next regular meeting of the Council of Sunbreaker Cove will be held on August 20, 2018 at 10:00 a.m.

ADJOURNMENT: The meeting adjourned at 12:28 p.m.

TERESA BEETS, MAYOR

PHYLLIS FORSYTH, C.A.O.

Initials