

Minutes of a Regular Council Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held July 26, 2017 in the Summer Village Administration Office at Sylvan Lake, Alberta.

CALL TO ORDER: The Meeting was called to order at 10:56 a.m. by Mayor Beets with the following being present:

| | |
|---------------------------|-----------------|
| Mayor: | Teresa Beets |
| Deputy Mayor: | Jim Willmon |
| Councillor: | Keith Kimball |
| Administrator: | Phyllis Forsyth |
| Development Officer: | Koralyn Lemmon |
| Accounting Technician: | Tina Leer |
| Public Works Coordinator: | Chris Loov |
| Recording Secretary: | Teri Musseau |

AGENDA APPROVAL: COUNCILLOR KIMBALL:
That the July 26, 2017 Regular Meeting Agenda be adopted as amended:

1146/17 D.7. Municipal Enforcement **CARRIED**

CONFIRMATION OF MINUTES: 1. **June 29, 2017 Regular Meeting Minutes**
MAYOR BEETS:
That the June 29, 2017 Regular Meeting Minutes be approved as presented.

1147/17 **CARRIED**

FINANCE & ADMINISTRATION: 1. **Administrator Report**
Administration provided Council with an update on the status of current projects underway in the Summer Villages and at the Administration Office.

MAYOR BEETS:
That Council accept the information as presented.
1148/17 **CARRIED**

FINANCE & ADMINISTRATION: 2. **Quarterly Financial Reports**
Tina Leer provided Council with the quarterly financial reports:

- Accounts Payable Cheque Listing to July 19, 2017
- Operating Budget Report to July 19, 2017
- Capital Project Report to July 19, 2017
- Alberta School Foundation Fund to June 30, 2017
- Bank Balance and Accumulated Reserve Balances

COUNCILLOR KIMBALL:
That Council approve the quarterly financial reports as presented.
1149/17 **CARRIED**

FINANCE & ADMINISTRATION: 3. **Council Signing Authority**
Tina Leer provided Council with a request to have the new Councillors, Jim Willmon and Keith Kimball, added to the

Initials



signing authority Group A and the old Councillors, Bill Carr and Ron Wuetherick, removed.

DEPUTY MAYOR WILLMON:

That Council have the new Councillors Jim Willmon and Keith Kimball, be added to the signing authority Group A and past Councillors, Bill Carr and Ron Wuetherick removed.

1150/17

CARRIED

Council break at 11:43 a.m.

Council reconvened at 12:06 p.m. with all in attendance at beginning of meeting with the exception of Tina Leer.

**FINANCIAL &
ADMINSTRATIVE:**

4. Muni 101 Training

Phyllis Forsyth provided Council with information on the Muni 101 Training sessions being offered Municipal Affairs.

MAYOR BEETS:

That Council authorize any Councillors available to attend should they so wish.

1151//17

CARRIED

**FINANCIAL &
ADMINSTRATIVE:**

5. AUMA Convention Resolution

Phyllis Forsyth provided Council with information received from the AUMA Board regarding a resolution they will be putting forward at their fall convention asking for support in the merging of AUMA and AAMCD into one new municipal association that would represent all of Alberta's municipalities.

COUNCILLOR KIMBALL:

That Council accept as information.

1152/17

CARRIED

**FINANCIAL &
ADMINSTRATIVE:**

6. ASVA Convention Resolutions

Phyllis Forsyth provided Council with information received from the ASVA Board regarding resolutions they will be putting forward at their fall convention.

DEPUTY MAYOR WILLMON:

That Council accept as information.

1153/17

CARRIED

**FINANCIAL &
ADMINSTRATIVE:**

7. Municipal Enforcement

Administration provided Council with information on the current Municipal Enforcement contract outlining identified Council priorities.

MAYOR BEETS:

That Council accept as information.

1154/17

CARRIED

Initials



**COUNCIL &
LEGISLATIVE:**

1. ASVA Conference

Administration provided Council with information received about the upcoming ASVA Conference being held October 19th & 20th at the Executive Royal Hotel in Edmonton.

COUNCILLOR KIMBALL:

That Council authorize all Councillors to attend should their schedules permit.

1155/17

CARRIED

**COUNCIL &
LEGISLATIVE:**

2. AUMA Convention

Administration provided Council with information received about the upcoming AUMA Convention being held November 22 – 24 at the TELUS Convention Centre in Calgary.

DEPUTY MAYOR WILLMON:

That Council accept as information.

1156/17

CARRIED

**COUNCIL &
LEGISLATIVE:**

3. Quiet Enjoyment Initiative

Administration provided Council with a request received from Kent Lyle for Council to appoint a member to the Quiet Enjoyment Initiative Committee.

MAYOR BEETS:

That Council table until their next meeting and invite Kent Lyle to their next meeting to provide overview on the program.

1157/17

CARRIED

**COUNCIL &
LEGISLATIVE:**

4. Piers & Hoists Committee Member

Administration provided Council with a request received from Linda McLevin for Council to reconsider their decision not to fund a BBQ during the public consultation phase of the Pier and Hoist Committee.

DEPUTY MAYOR WILLMON:

That Council uphold their previous decision and not provide funding for a BBQ during the public consultation phase of the Pier and Hoist Committee.

1158/17

CARRIED

**COUNCIL &
LEGISLATIVE:**

5. Town of Bentley

Administration provided Council with information received from the Town of Bentley asking to have Council join them for lunch on August 10th to celebrate their annual Fair Days.

COUNCILLOR KIMBALL:

That Mayor Beets and Deputy Mayor Willmon attend on behalf of Council.

1159/17

CARRIED

Initials



**COUNCIL &
LEGISLATIVE:**

6. Advanced Ambulatory Care Golf Tournament

Administration provided Council information on the Advanced Ambulatory Care Golf Tournament and team sponsored by WSP and asked for a member of Council to participate in the upcoming tournament on August 11, 2017.

MAYOR BEETS:

That Deputy Mayor Willmon golf in the Advanced Ambulatory Care Golf Tournament on August 11, 2017.

1160/17

CARRIED

**COUNCIL &
LEGISLATIVE:**

7. Municipal Planning Commission

Administration suggested Council appoint a member-at-large to the Municipal Planning Commission which would allow for quorum should one member not be able to sit.

DEPUTY MAYOR WILLMON:

That Administration draft the Municipal Planning Commission bylaw allowing for a member at large.

1161/17

CARRIED

PUBLIC WORKS:

1. Public Works Report

Chris provided Council with an update on Public Works projects and programs:

- Checking pathways and cutting back plants blocking path
- New sand being brought into Sunset Beach
- Replacement sign ordered for Glen's Cove swim line
- Talks with Rueben over improving signage in parking areas near boat launch
- "stop sign ahead" signs ordered

COUNCILLOR KIMBALL:

That Public Works purchase two "new" traffic change signs and one stop sign ahead sign to be put up in the Summer Village.

1162/17

CARRIED

**PLANNING &
DEVELOPMENT:**

1. Development Update

Koralyn provided Council with the development report. Currently there are 58 active development permits; 10 in the Summer Village of Sunbreaker Cove.

MAYOR BEETS:

That Council accept as information.

1163/17

CARRIED

**PLANNING &
DEVELOPMENT:**

2. Request for Waiver of Condition

Koralyn provided Council with information received from Blair and Elizabeth Collier asking Council to waive the condition that electrical power be supplied underground.

Initials



DEPUTY MAYOR WILLMON:
That Council waive the condition to allow the electrical power
be supplied above ground and Administration withhold the
completions deposit.

1164/17

CARRIED

Koralyn Lemmon and Chris Loov left the meeting at 1:15 p.m.

INFORMATION: Council Reports

Teresa Beets provided her report to Council on Canada Day
Festivities, Sylvan Lake Regional Water/Wastewater
Commission and Sylvan Lake Management Committee.

By consensus Council accepts as information.

MEETING DATES: The next regular meeting of the Council of Sunbreaker Cove
will be held on August 24, 2017 at 1:00 p.m.

ADJOURNMENT: The meeting adjourned at 1:28 p.m.

TERESA BEETS, MAYOR

PHYLLIS FORSYTH, C.A.O.

Initials

