

Summer Village of Sunbreaker Cove  
Regular Meeting Minutes  
January 10, 2025

*Minutes of a Regular Council Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held January 10, 2025, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.*

**PRESENT**

|                      |               |
|----------------------|---------------|
| Mayor:               | Jim Willmon   |
| Councillor:          | Mike Bruni    |
| Councillor:          | Adele Poratto |
| CAO:                 | Tanner Evans  |
| Recording Secretary: | Teri Musseau  |

**CALL TO ORDER** The meeting was called to order at 8:56 a.m. by Mayor Willmon.

**AGENDA APPROVAL**

**SBC-25-001** MOVED by Deputy Mayor Bruni that the agenda be adopted as presented.  
CARRIED

**CONFIRMATION OF MINUTES**

**SBC-25-002** MOVED by Councillor Poratto that the minutes of the Regular Meeting of Council held on December 13, 2024, be approved as presented.  
CARRIED

**INFORMATION ITEMS**

- 1) Accounts Payable Report
- 2) Public Works
- 3) Development Report
- 4) CAO Report

Council recessed at 10:32 a.m.

Council reconvened at 10:48 a.m.

Council reviewed goals they would like to accomplish before the election in July 2025. Below is a list of the decided goals and timeline:

- Golf Cart Bylaw – January 2025 (upcoming on agenda)
- Traffic Bylaw – January 2025 (upcoming on agenda)
- Dock and Mooring Bylaw and Application Update (March 2025)
- Updated Land Use Bylaw (June 2025)
- 5-Year Capital Plan through 2030 (March/April 2025)

**SBC-25-003** MOVED by Mayor Willmon that Council accept the information items as presented.  
CARRIED

**FINANCE**

**SBC-25-004** Property Tax Relief Request  
MOVED by Deputy Mayor Bruni that Council uphold the penalty as applied.  
CARRIED

Summer Village of Sunbreaker Cove  
Regular Meeting Minutes  
January 10, 2025

**COUNCIL & LEGISLATION**

- SBC-25-005**      Municipal Leaders' Caucus  
MOVED by Councillor Poratto that Council accept the 2025 Spring Municipal Leaders' Caucus as information.  
CARRIED
- SBC-25-006**      Emerging Trends in Municipal Law  
MOVED by Mayor Wilmon that Council advise Administration should they wish to attend virtually for the February 13<sup>th</sup>, 2025, session  
CARRIED
- SBC-25-007**      FRIAA FireSmart  
MOVED by Deputy Mayor Bruni that Administration make an application for grand funding for education and/or vegetation management.  
CARRIED
- SBC-25-008**      Sylvan Lake Intermunicipal Development Plan Priorities  
MOVED by Councillor Poratto that Council's priorities for the Sylvan Lake Intermunicipal Development Plan Committee to work forward on are the regional water supply line and the seeking of grants for a regional trail.  
CARRIED
- SBC-25-009**      Golf Cart Bylaw and Traffic Bylaw  
MOVED by Mayor Willmon that Council does not participate in the 5-year golf cart program or move forward with the Golf Cart Bylaw #194-24; and further, Council make no amendments to the current Traffic Bylaw.  
CARRIED

**COUNCIL REPORTS**

Mayor Willmon

- Goals for Council to accomplish before the election

Deputy Mayor Bruni

- No reports

Councillor Poratto

- Due to time constraints Lacombe Regional Emergency Management Plan report was sent directly to Council

**COMMITTEE REPORTS**

Julie Maplethorpe, Summer Village of Jarvis Bay

- Parkland Regional Library Board

**CORRESPONDENCE**

- Minister Schultz
- Association of Summer Villages of Alberta Newsletter
- Sylvan Lake Intermunicipal Development Plan Committee Minutes

Summer Village of Sunbreaker Cove  
Regular Meeting Minutes  
January 10, 2025

**SBC-25-010**      MOVED by Deputy Mayor Bruni that Council accept the Council and Committee Reports as presented.  
CARRIED

**NEXT MEETING**

**SBC-25-011**      MOVED by Mayor Willmon that the next meeting of Council be held on February 21, 2025, at 9:00 a.m.  
CARRIED

**ADJOURNMENT**

**SBC-25-012**      MOVED by Mayor Willmon that being the agenda matters have been concluded, the meeting adjourned at 12:46 p.m.  
CARRIED

\_\_\_\_\_  
JIM WILLMON, MAYOR

\_\_\_\_\_  
TANNER EVANS, CAO