

Summer Village of Sunbreaker Cove
Regular Meeting Minutes
January 9, 2023

Minutes of a Regular Council Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held January 9, 2023, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

PRESENT	Mayor:	Jim Willmon
	Deputy Mayor:	Keith Kimball
	Councillor:	Teresa Beets via Zoom
	CAO:	Tanner Evans
	Public Works Manager:	Owen Olynyk
	Development Officer:	Kara Hubbard

CALL TO ORDER The meeting was called to order at 8:37 a.m. by Mayor Willmon.

AGENDA APPROVAL

SBC-23-001 MOVED by Deputy Mayor Kimball that the agenda be adopted as presented.
CARRIED

CONFIRMATION OF MINUTES

SBC-23-002 MOVED by Councillor Beets that the minutes of the Regular Meeting of Council held on November 29, 2022, be approved as presented.
CARRIED

SBC-23-003 MOVED by Deputy Mayor Kimball that the minutes of the Municipal Planning Commission Meeting held on December 19, 2022, be approved as presented.
CARRIED

INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Public Works Report
- 3) Development Update
- 4) CAO Report
- 5) Audit Plan

SBC-23-004 MOVED by Mayor Willmon that Council accept the information items as presented.
CARRIED

Council break at 9:39 a.m.

Council reconvened at 9:46 a.m.

TABLED ITEMS

PLANNING & DEVELOPMENT

SBC-23-005 Tourist Home Regulations Maximum
MOVED by Deputy Mayor Kimball that Council accept the Tourist Homes Regulations Maximum as information.
CARRIED

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Encroachment Agreement Renewals

1209 Pine Road – encroaching boathouse and staircase on the reserve

SBC-23-006

MOVED by Mayor Willmon that Council not renew the encroachment agreement for the boathouse located at 1209 Pine Road, and further, the owners be given until April 30, 2024 to have it removed. Cost savings may be obtained by hiring the contractor who will be installing riprap on the shoreline for the municipality and removing the other boathouse this winter. Should the owners of the boathouse wish to appear as a delegation to speak in front of Council, they have the opportunity to do so.

CARRIED

1106 Breakers Way – encroaching driveway and detached garage on the municipal walkway

SBC-23-007

MOVED by Deputy Mayor Kimball that Council renew the encroachment agreement subject to signage being placed by Administration at the front and rear of the property marking the pathway, which must remain in place; and further, parking in the driveway not block access to the pathway.

CARRIED

837 Sunhaven Way – encroaching wood retaining walls on the road allowance

SBC-23-008

MOVED by Councillor Beets that Council enter into an encroachment agreement with the owners of 837 Sunhaven Way for their encroaching wood retaining walls on the road allowance subject to signage being placed by Administration marking the pathway which must remain in place.

CARRIED

725 Elk Street – encroaching staircase on the EOS

SBC-23-009

MOVED by Deputy Mayor Kimball that Council renew the encroachment agreement with the owners of 725 Elk Street for encroaching staircase on the EOS.

CARRIED

1327 & 1329 Birch Road – encroaching shared water well on the road allowance

SBC-23-010

MOVED by Mayor Willmon that Council renew the encroachment agreement with the owners of 1327 & 1329 Birch Road for the encroaching shared water well on the road allowance.

CARRIED

Dock and Mooring Bylaw

SBC-23-011

MOVED by Mayor Willmon that Administration make Council suggested changes to the Dock and Mooring Bylaw and bring back to the next Council meeting for review.

CARRIED

Council break at 10:39 a.m.

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Council reconvened at 10:47 a.m.

REQUESTS FOR DECISION

PUBLIC WORKS

- Bylaw #178-23** Waste Management Bylaw
SBC-23-012 MOVED by Deputy Mayor Kimball that Council give 1st reading to the Waste Management Bylaw #178-23.
CARRIED
- SBC-23-013** MOVED by Councillor Beets that Council give 2nd reading to the Waste Management Bylaw #178-23.
CARRIED
- SBC-23-014** MOVED by Mayor Willmon that Council by unanimous consent give 3rd reading to the Waste Management Bylaw #178-23 at this meeting.
CARRIED
- SBC-23-015** MOVED by Deputy Mayor Kimball that Council give 3rd and final reading to the Waste Management Bylaw #178-23.
CARRIED

PLANNING & DEVELOPMENT

- SBC-23-016** Municipal Development Plan
MOVED by Mayor Willmon that Administration amend the Municipal Development Plan as suggested after Council discussion and bring back for further discussion in March.
CARRIED

COUNCIL REPORTS

- Mayor Willmon
- Sylvan Lake Regional Water and Wastewater Commission
- Deputy Mayor Kimball
- No reports
- Councillor Beets
- No reports

COMMITTEE REPORTS

- Julie Maplethorpe, Summer Village of Jarvis Bay
- Parkland Regional Library Board

CORRESPONDENCE

- Urgent Care Committee

- SBC-23-017** MOVED by Mayor Willmon to accept the Council, Committee, and correspondence items as information.
CARRIED

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NEXT MEETING

SBC-23-018 MOVED by Mayor Willmon that the next meeting of Council be held on February 13, 2023, at 8:30 a.m.
CARRIED

ADJOURNMENT

SBC-23-019 MOVED by Mayor Willmon that being the agenda matters have been concluded, the meeting adjourned at 12:15 p.m.
CARRIED

JIM WILLMON, MAYOR

TANNER EVANS, CAO