

*Minutes of a Regular Council Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held January 24, 2019 the Summer Village Administration Office at Sylvan Lake, Alberta.*

**CALL TO ORDER:** The Meeting was called to order at 12:57 p.m. by Mayor Beets with the following being present:

Mayor:	Teresa Beets
Deputy Mayor:	Jim Willmon via Zoom
Councillor:	Keith Kimball
Administrator:	Phyllis Forsyth
Recording Secretary:	Teri Musseau
Public Works Coordinator:	Chris Loov
Accounting Technician:	Tina Leer
Development Officer:	Tanner Evans

**AGENDA APPROVAL:** 1504/18  
**COUNCILLOR KIMBALL:**  
That the January 24, 2019 Regular Meeting Agenda be adopted as presented.  
CARRIED

**CONFIRMATION OF MINUTES:** 1521/19  
**1. December 13, 2018 Regular Meeting Minutes**  
**DEPUTY MAYOR WILLMON:**  
That the December 13, 2018 Regular Meeting Minutes be adopted as presented.  
CARRIED

**STAFF REPORTS:** 1522/19  
**1. Staff Reports**  
Administration provided the following reports for Council consideration:

- Accounts Payable
- Quarterly Financial
- Audit Planning Letters
- Changes to Emergency Management Act
- Development Update

**MAYOR BEETS:**  
That Council accepts as information and authorized payment of payables.  
CARRIED

Tina Leer left the meeting at 1:12 p.m.

#### REQUEST FOR DECISION

**COUNCIL & LEGISLATIVE:** 1523/19  
**1. Municipal Planning Commission Members-at-Large**  
Council discussed the names of residents submitted to sit as members-at-large to the Municipal Planning Commission.  
**COUNCILLOR KIMBALL:**  
That Council appoint Debbie Ricalton, Fred Barham and Harold Muller as members-at-large to the Municipal Planning Commission.  
CARRIED

Initials



**COUNCIL &  
LEGISLATIVE:**

**2. Municipal Leaders Caucus**

Administration provided Council with information on the upcoming Municipal Leaders Caucus being held March 27 & 28 at the Edmonton Conference Centre.

DEPUTY MAYOR WILLMON:

That Mayor Beets attend the Municipal Leaders Caucus on behalf of Council.

1524/19

CARRIED

**COUNCIL &  
LEGISLATIVE:**

**3. Minister's Seniors Awards**

Administration provided Council with information on the 2019 Municipal Seniors Awards should Council wish to nominate an individual or organization.

COUNCILLOR KIMBALL:

That Council accept as information.

1525/19

CARRIED

**COUNCIL &  
LEGISLATIVE:**

**4. 2019 Minister's Awards for Municipal Excellence**

Administration provided Council with information on the 2019 Minister's Awards for Municipal Excellence that recognizes municipal government excellence and promotes the sharing of knowledge among municipalities.

MAYOR BEETS:

That Council accept as information.

1526/19

CARRIED

**PROTECTIVE  
SERVICES:**

**1. Municipal Enforcement**

Administration provided Council the 2018 Municipal Enforcement priorities for Council to determine if these are still their priorities for 2019.

DEPUTY MAYOR WILMON:

That Council accept as information and continue with 2018 priorities.

1527/19

CARRIED

**PUBLIC WORKS:**

**1. Glenn's Cove Pathway**

Chris Loov provided Council with quotes received from Al's Bobcat and Tar-ific Construction to strip and move mulch from Glenn's Cove access and additional quotes to covert the pathway to gravel after mulch is removed.

COUNCILLOR KIMBALL:

That Council proceed with the quote from Al's Bobcat to remove mulch and replace with gravel with maintenance costs to be added to 2020 budget; and further, Public Works to reuse mulch to fill in holes where required .

1528/19

CARRIED

**PUBLIC WORKS:**

**2. Road Salting**

Chris Loov provided Council with a complaint received from a resident regarding the amount of sand/salt put down on the Summer Village roads.

Initials



DEPUTY MAYOR WILMON:  
That Public Works contact the contractor to discuss the Snow Removal Policy.  
CARRIED

1529/19

**PUBLIC WORKS: 3. Buoy Installation**

Chris Loov provided Council two quotes received for the installation, removal and storage of the buoys.

DEPUTY MAYOR WILMON:  
That Council table for further information.

1530/19

CARRIED

Council recess for Land Use Bylaw Public Hearing at 1:49 p.m.

Meeting reconvened at 2:08 p.m. with the same people as at the beginning of the meeting except for Tina Leer and Chris Loov.

**PLANNING & DEVELOPMENT:**

**1. 2019 Land Use Bylaw Amendments**

Council discussed the Public Hearing comments received regarding the Land Use Bylaw Amendments Bylaw.

Second reading of the Land Use Bylaw Amendments Bylaw #136-18 was given by Councillor Kimball.

1531/19

CARRIED

Third reading of the Land Use Bylaw Amendments Bylaw #136-18 was given by Deputy Mayor Willmon.

1532/19

CARRIED

**PLANNING & DEVELOPMENT:**

**2. Cannabis Brochure**

Tanner Evans provided Council with the Cannabis Brochure providing the regulations of cannabis.

DEPUTY MAYOR WILMON:  
That Council table the Cannabis Brochure for amendments.

1533/19

CARRIED

Tanner Evans left the meeting at 2:22 p.m.

**COUNCIL REPORTS:** Mayor Beets provided her report to Council on the Sylvan Lake Regional Water/Wastewater Commission.

Councillor Kimball provided his report to Council on the Sylvan Lake Management Committee's "Take It Off" Program.

Deputy Mayor Willmon gave his report to Council on the Intermunicipal Development Plan Steering Committee Open House.

Julie Maplethorpe, Summer Village of Jarvis Bay, provided her written report to Council on the Sylvan Lake Library Board.

By consensus Council accepts as information.

Initials



**MEETING DATES:** The next regular meeting of the Council of Sunbreaker Cove will be held on February 25, 2019 at 10:00 a.m.

**ADJOURNMENT:** The meeting adjourned at 2:38 p.m.

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TERESA BEETS, MAYOR

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PHYLLIS FORSYTH, C.A.O.

Initials