

Minutes of a Regular Council Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held January 26, 2017 in the Summer Village Administration Office at Sylvan Lake, Alberta.

CALL TO ORDER: The Meeting was called to order at 10:00 a.m. by Mayor Carr with the following being present:

Mayor:	Bill Carr
Deputy Mayor:	Teresa Beets
Councillor:	Ron Wuetherick
Administrator:	Phyllis Forsyth
Recording Secretary:	Teri Musseau
Delegation:	Neil Dowell

AGENDA APPROVAL: RON WUETHERICK:
That the January 26, 2017 Regular Meeting Agenda be adopted as amended:

F.7. Family and Community Support Services
H.4. Encroached Boat House 743 Elk

1024/17 CARRIED

CONFIRMATION OF MINUTES: 1. **December 14, 2016 Regular Meeting Minutes**

TERESA BEETS:
That the December 14, 2016 Regular Meeting Minutes be approved as presented.

1025/17 CARRIED

DELEGATION: 1. **Neil Dowell**

Neil Dowell joined Council to provide information on the water well adjacent his property.

Neil Dowell left the meeting at 10:32 a.m.

PUBLIC WORKS: 1. **Water Well Hand Pump**

Council discussed the information provided from the delegation and the quote brought forward by Neil Dowell to have a tap put on instead of a hand pump.

Tina Leer joined the meeting at 10:34 a.m.

TERESA BEETS:
That Council approve the spending of \$5,050.10 to make the well usable with a written agreement with Neil Dowell to supply power from his property, any additional costs to come from the communal properties and Administration to apply for any applicable grant funding.

1026/17 CARRIED

Initials



**FINANCE &
ADMINISTRATION:**

1. Administrator Report

Administration provided Council with an update on the status of current projects underway in the Summer Villages and at the Administration Office.

BILL CARR:

That Council accept the information as presented.

1027/17

CARRIED

**FINANCE &
ADMINISTRATION:**

2. Financial Reports

Tina Leer provided Council with the financial reports:

- Accounts Payable Cheque Listing
- Council Remuneration and Expenses to December 31, 2016
- Operating Budget Report to December 31, 2016
- Taxes Outstanding
- 2016 Sylvan Lake Regional Wastewater Board breakdown of yearend

RON WUETHERICK:

That Council approve the financial reports as presented.

1028/17

CARRIED

**FINANCE &
ADMINISTRATION:**

3. 2017-2019 Operating Budget

Tina Leer provided Council with the revised operating budget for 2017-2019 from the December meeting.

BILL CARR:

That Council adopt the 2017-2019 revised budget as presented.

1029/17

CARRIED

**FINANCE &
ADMINISTRATION:**

4. Wade Noble

Tina Leer provided Council with Audit Planning letters from Wade, Noble & Partners LLP for Council's information and two fraud enquiry questions to be completed by the Mayor.

BILL CARR:

That Council accept the Audit Planning letters as information.

1030/17

CARRIED

**FINANCE &
ADMINISTRATION:**

5. Lacombe County 150th Canada Day Grant

Tina Leer provided Council with information received from Lacombe County on financial support available for programs, events and activities to help celebrate Canada's 150th Anniversary. \$822 has been allocated to Sunbreaker Cove should Council wish to utilize.

BILL CARR:

That Council table until next meeting for further consideration.

1031/17

CARRIED

Initials



**FINANCE &
ADMINISTRATION:**

6. Fees Bylaw

Tina Leer presented Council with an updated Fees Bylaw #115-17 to better reflect day to day costs.

FIRST READING to By-law No. 115-17 was moved by Bill Carr.
CARRIED

SECOND READING to By-law 115-17 was moved by Teresa Beets.
CARRIED

RON WUETHERICK:
That third reading to By-law No. 115-17 be taken at this Meeting.
CARRIED UNANIMOUSLY

THIRD READING to By-law No. 115-17 was moved by Bill Carr.
CARRIED

1032/17

Tina Leer left meeting at 11:24 a.m.

**FINANCE &
ADMINISTRATION:**

7. Family and Community Support Services

Ron Wuetherick spoke to Council about Family and Community Support Services and where allocated money would be going in 2017.

BILL CARR:
That Administration add Family and Community Support Services to the Joint Service Committee's agenda in April.

1033/17

CARRIED

**COUNCIL &
LEGISLATIVE:**

1. Returning Officer

Administration provided Council with information on the upcoming 2017 election and asked Council to appoint Teri Musseau as Returning Officer.

BILL CARR:
That Council appoint Teri Musseau as Returning Officer for the 2017 Elections and approve the dates below with an information meeting to be held on May 27th, 2017 @ 11:00 a.m. at the Administration Office.

Nomination Day – June 10, 2017
Advanced Poll - June 17, 2017
Election Day – July 8, 2017

1034/17

CARRIED

**COUNCIL &
LEGISLATIVE:**

2. Special Ballot Bylaw

Administration provided Council with the Special Ballot Bylaw that would allow residents to vote by Special Ballot in the upcoming 2017 elections.

FIRST READING to By-law No. 114-17 was moved by Ron Wuetherick.
CARRIED

SECOND READING to By-law 114-17 was moved by Bill Carr.
CARRIED

Initials

TERESA BEETS:

That third reading to By-law No. 114-17 be taken at this Meeting.
CARRIED UNANIMOUSLY

1035/17

THIRD READING to By-law No. 114-17 was moved by Bill Carr.
CARRIED

**PLANNING &
DEVELOPMENT:**

1. Development Update

Administration provided Council with the development report. Currently there are 50 active development permits; 8 in the Summer Village of Sunbreaker Cove.

BILL CARR:

That Council accept as information.

1036/17

CARRIED

**PLANNING &
DEVELOPMENT:**

2. Encroachment Policy

Administration provided Council with the revised Encroachment Policy to include water wells.

BILL CARR:

That Council table until their next meeting for amendment.

1037/17

CARRIED

**PLANNING &
DEVELOPMENT:**

3. Septic Sense Workshop

Administration provided Council with information on the possibility of hosting a septic sense workshop that would educate residents on how to properly manage their septic system. This workshop would be similar to the Working Well Workshop.

BILL CARR:

That Council accept as information.

1038/17

CARRIED

**PLANNING &
DEVELOPMENT:**

4. Encroached Boat House 743 Elk

Administration provided Council with information on a dilapidated boathouse encroachment at 743 Elk.

TERESA BEETS:

That Administration investigate the boat house to determine if it is fully on municipal land and that no encroachment agreements are in place and bring information to next meeting for further discussion.

1039/17

CARRIED

INFORMATION:

Council Reports

Ron Wuetherick provided Council his reports on Family and Community Support Services.

By consensus Council accepts as information.

Initials



MEETING DATES: The next regular meeting of the Council of Sunbreaker Cove will be held on February 23, 2017 at 10:00 a.m.

ADJOURNMENT: The meeting adjourned at 12:26 p.m.

BILL CARR, MAYOR

PHYLLIS FORSYTH, C.A.O.

Initials

