

Summer Village of Sunbreaker Cove
Regular Meeting Minutes
February 12, 2024

Minutes of a Regular Council Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held February 12, 2024, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

PRESENT	Mayor:	Jim Willmon
	Deputy Mayor:	Keith Kimball
	CAO:	Tanner Evans
	Development Officer:	Kara Hubbard
	Finance Manager:	Tina Leer
	Public Works Manager:	Justin Caslor
	Recording Secretary:	Teri Musseau
	Delegate(s):	Leanne Whiteley-Lagace
REGRETS	Councillor:	Teresa Beets

CALL TO ORDER The meeting was called to order at 8:29 a.m. by Mayor Willmon.

AGENDA APPROVAL

SBC-24-001 MOVED by Deputy Mayor Kimball that the agenda be adopted as presented.
CARRIED

CONFIRMATION OF MINUTES

SBC-24-002 MOVED by Mayor Willmon that the minutes of the Regular Meeting of Council held on December 11, 2023, be approved as presented.
CARRIED

DELEGATION

Stantec

Leanne Whiteley-Lagace from Stantec joined Council to provide an overview of the road analysis report prepared for the Summer Village of Sunbreaker Cove.

Leanne Whiteley-Lagace left the meeting at 9:01 a.m.

INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Quarterly Financial Report
- 3) Public Works Report
- 4) Development Update
- 5) CAO Report

SBC-24-003 MOVED by Deputy Mayor Kimball that Council accept the information items as presented.
CARRIED

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REQUESTS FOR DECISION

FINANCE

- SBC-24-004** 2024 Capital Budget
MOVED by Mayor Willmon that Administration bring back the capital budget with a 5-year capital plan to the next meeting that includes the Lacombe County shared emergency access road project; and further, Stantec to prepare another budget scenario that prioritizes poor quality roads.
CARRIED

Council break at 10:37 a.m.

Council reconvened at 10:43 a.m.

PLANNING & DEVELOPMENT

- SBC-24-005** Encroachment Agreement Request
MOVED by Deputy Mayor Kimball that Council deny the request for an encroachment agreement for a gravel driveway, and the gravel portion of the carriage way should be returned to a natural state. Council approve the entering into an encroachment agreement for the south edge retaining wall, landing, steps and deck, provided the deck area was not recently extended.
CARRIED

COUNCIL & LEGISLATION

- SBC-24-006** SLIDPC Terms of Reference
MOVED by Mayor Willmon that Council adopt the Sylvan Lake Intermunicipal Development Plan Terms of Reference as presented.
CARRIED

- SBC-24-007** Ambulatory Care Health Foundation
MOVED by Deputy Mayor Kimball that Council support the Sylvan Lake and Area Urgent Care Committee in forming the Sylvan Lake and Area Health Foundation.
CARRIED

- SBC-24-008** Commissionaires
MOVED by Mayor Willmon that Council accept the Commissionaires discussion as information.
CARRIED

COUNCIL REPORTS

Mayor Willmon

- Forest Resource Improvement Association of Alberta (FRIAA)
- Newsletter update
- Upcoming Sylvan Lake Regional Wastewater Commission

Deputy Mayor Kimball

- Firepits on Sylvan Lake

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Councillor Beets

- No reports , not in attendance

COMMITTEE REPORTS

Julie Maplethorpe, Summer Village of Jarvis Bay

- Town of Sylvan Lake Library Board
- Parkland Regional Library Board

Joint Services Committee Meeting Minutes

- August 17, 2023
- October 13, 2023
- October 18, 2023

CORRESPONDENCE

- Minister of Environment & Protected Areas
- Alberta Lake Management Society (ALMS)
- Association of Summer Villages of Alberta (ASVA) LGFF Briefing

SBC-24-009

MOVED by Deputy Mayor Kimball that Council accept the Council and Committee Reports as presented.

CARRIED

NEXT MEETING

SBC-24-010

MOVED by Mayor Willmon that the next meeting of Council be held on March 25, 2024, at 8:30 a.m.

CARRIED

ADJOURNMENT

SBC-24-011

MOVED by Mayor Willmon that being the agenda matters have been concluded, the meeting adjourned at 11:38 a.m.

CARRIED

JIM WILLMON, MAYOR

TANNER EVANS, CAO