

Summer Village of Sunbreaker Cove
Regular Meeting Minutes
February 24, 2021

C-1

Minutes of a Regular Council Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held February 24, 2021 in the Summer Village Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE

Mayor:	Teresa Beets via Zoom
Deputy Mayor:	Jim Willmon via Zoom
Councillor:	Keith Kimball
CAO:	Tanner Evans via Zoom
Public Works Coordinator:	Chris Loov via Zoom
Development Officer:	Kara Kashuba via Zoom
Recording Secretary:	Teri Musseau
Delegates:	Michael Wuetherick Brad Vander Heyden Rhonda King
Gallery:	Andrea Hunt Natalie Sugden

CALL TO ORDER The Meeting was called to order at 9:00 a.m. by Mayor Beets.

AGENDA APPROVAL

SBC-21-015 MOVED by Councillor Kimball that the agenda be adopted as amended:
Closed Session: FOIP Section 24
CARRIED

CONFIRMATION OF MINUTES

SBC-21-016 MOVED by Deputy Mayor Willmon that the minutes of the Regular Meeting of Council held on January 18, be approved as presented.
CARRIED

DELEGATION

Municipal Wastewater Line
Michael Wuetherick the Wastewater Technical Advisor, Rhonda King Consultant, and Brad Vander Heyden from Stantec, joined Council to discuss next steps moving forward with the Municipal Wastewater Line.

Brad Vander Heyden, Rhonda King, Andrea Hunt and Natalie Sugden left the meeting at 9:36 a.m.

CLOSED SESSION

SBC-21-017 MOVED by Councillor Kimball that Council move to a closed session to seek advice from officials as per FOIP Section 24, at 9:38 a.m.
CARRIED

SBC-21-018 MOVED by Councillor Kimball that Council return to an open meeting at 11:33 a.m. with the same people as at the beginning of the meeting except for Rhonda King and Brad Vander Heyden.
CARRIED

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SBC-21-019 MOVED by Mayor Beets that Administration continue negotiations with Lacombe County.

CARRIED

Council break at 11:35 a.m.

Reconvened at 12:05 p.m. with the same people as before the break with the addition of Tina Leer.

INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Quarterly Financial Report
- 3) Development Update

SBC-21-020 MOVED by Mayor Beets that the information items be received as information.

CARRIED

REQUEST FOR DECISION

FINANCE & ADMINISTRATION

SBC-21-021 Capital Budget
MOVED by Mayor Beets that Council accept as information.

CARRIED

Tina Leer left the meeting at 12:57 p.m.

COUNCIL & LEGISLATION

Wastewater Consultant

Mayor Beets recused herself from discussion and vote due to conflict of interest.

SBC-21-022 MOVED by Deputy Mayor Willmon that Council approve the proposal received from Racin Management Consultant as presented.

CARRIED

SBC-21-023 Wastewater Project
MOVED by Mayor Beets that Council sign the contract with Kathryn Kolaczek from Alchemy Communications resuming her public relations role for the municipal wastewater line.

CARRIED

SBC-21-024 MOVED by Mayor Beets that Council approve the onboarding of Rhonda King and her consulting company as the new contractor for executing approved project work for the municipal wastewater gathering system in Sunbreaker Cove up to a maximum of \$5,000.00; and further, Administration to ask for clarification on her billing practice/rate.

CARRIED

SBC-21-025 Piers & Hoists
MOVED by Deputy Mayor Willmon that Council accept as information.

CARRIED

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- SBC-21-026** Minister's Awards for Municipal Excellence
MOVED by Deputy Mayor Willmon that Council direct Administration to send letter of support to Lacombe County submitting the Sylvan Lake Intermunicipal Development Plan partnership.
CARRIED
- SBC-21-027** 2021 Census
MOVED by Deputy Mayor Willmon that Council supports the 2021 Census and encourages all residents to complete their census questionnaire Online.
CARRIED
- SBC-21-028** Resident Request
MOVED by Mayor Beets that Council deny the request as it is in contravention of the Traffic Bylaw #153-20.
CARRIED
- SBC-21-029** Commissionaires
MOVED by Councillor Kimball that Council authorize the sending of a joint letter with Lacombe County to the other municipalities around Sylvan Lake requesting that they consider contributing to the costs of managing capacity issues at the Sunbreaker Cove Boat Launch in 2021.
CARRIED
- Bylaw #157-21** Short-Term Borrowing Bylaw
SBC-21-030 MOVED by Deputy Mayor Willmon that Council give 1st Reading to the 2020 Short-Term Borrowing Bylaw #157-21 as amended.
CARRIED
- SBC-21-031** MOVED by Councillor Kimball that Council give 2nd Reading to the 2020 Short-Term Borrowing Bylaw #157-21 as amended.
CARRIED
- SBC-21-032** MOVED by Mayor Beets that Council give 3rd Reading to the 2020 Short-Term Borrowing Bylaw #157-21 at this meeting as amended.
UNANIMOUSLY CARRIED
- SBC-21-033** MOVED by Deputy Mayor Willmon that Council give 3rd Reading to the 2020 Short-Term Borrowing Bylaw #157-21 as amended.
CARRIED
- PUBLIC WORKS**
- SBC-21-034** Mowing Contract
MOVED by Mayor Beets that Council accept the quoted price from Rugged West Maintenance and sign a three-year agreement.
CARRIED
- PLANNING & DEVELOPMENT**
- SBC-21-035** Encroachment Agreement Request
MOVED by Mayor Beets that Council deny the request to enter into an encroachment agreement and administration to notify the residents that the encroachments must be removed within 30 days.
CARRIED

Kara Kashuba left the meeting at 2:17 p.m.

COUNCIL REPORTS

SBC-21-036 MOVED by Deputy Mayor Willmon to accept the Council reports, Committee reports and information items as information:

Mayor Beets

- Sylvan Lake Regional Water/Wastewater Commission

Deputy Mayor Willmon

- No reports

Councillor Kimball

- No reports

Committee Reports

Julie Maplethorpe, Summer Village of Jarvis Bay

- Town of Sylvan Lake Library Board

Joint Services Committee

- January 2021 Minutes

Correspondence

Advanced Ambulatory Care

NEXT MEETING

SBC-21-037 MOVED by Mayor Beets that the next meeting of Council be held on March 29, 2021 at 9:00 a.m.

CARRIED

ADJOURNMENT

SBC-21-038 MOVED by Mayor Beets that being the agenda matters have been concluded, the meeting adjourned at 2:39 p.m.

CARRIED

MAYOR BEETS, MAYOR

TANNER EVANS, CAO