

Minutes of a Regular Council Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held February 25, 2019 the Summer Village Administration Office at Sylvan Lake, Alberta.

CALL TO ORDER: The Meeting was called to order at 10:00 a.m. by Mayor Beets with the following being present:

Mayor:	Teresa Beets
Deputy Mayor:	Jim Willmon
Councillor:	Keith Kimball
Administrator:	Phyllis Forsyth
Recording Secretary:	Kara Kashuba
Accounting Technician:	Tina Leer
Development Officer:	Tanner Evans

AGENDA APPROVAL: COUNCILLOR KIMBALL:
That the February 25, 2019 Regular Meeting Agenda be adopted as amended.

Additions:
F.2) d) Cougar
F.2) e) Piers and Hoists
F.3) b) Dilapidated Property

1534/18 CARRIED

CONFIRMATION OF MINUTES: **1. January 24, 2019 Regular Meeting Minutes**
DEPUTY MAYOR WILLMON:
That the January 24, 2019 Regular Meeting Minutes be adopted as amended:
Council Reports
Deputy Mayor Willmon
Replacing Open House with Meeting.

1535/19 CARRIED

CONFIRMATION OF MINUTES: **2. January 24, 2019 Public Hearing Minutes**
DEPUTY MAYOR WILLMON:
That the January 24, 2019 Public Hearing Minutes be tabled to next meeting for amendments.

1536/19 CARRIED

TABLED ITEMS:

PUBLIC WORKS: **1. Buoy Installation**
Tanner Evans on behalf of Chris Loov provided Council two quotes received for buoy installation, removal and storage.

MAYOR BEETS:
That Administration enter into agreement with Neil Dowell as presented for a 3 year period.

1537/19 CARRIED

PLANNING & DEVELOPMENT: **1. Cannabis Brochure**
Tanner Evans provided Council with the Cannabis Brochure outlining the regulations of cannabis.

DEPUTY MAYOR WILLMON:
That Council approve the Cannabis Brochure as presented and authorize Administration to mail to all residents.

1538/19 CARRIED

Initials



STAFF REPORTS: 1. Staff Reports

Administration provided the following reports for Council consideration:

- Accounts Payable
- Financial
- ASVA Provincial Election Strategy
- Public Works
- Development Update

COUNCILLOR KIMBALL:

That Council accepts as information and authorizes payment of payables.

1539/19

CARRIED

REQUEST FOR DECISION

FINANCE & ADMINISTRATION:

1. Capital Budget

Tina Leer provided Council the 2019 Capital Budget.

MAYOR BEETS:

That Council commit to going forth with the Internal Wastewater Collection System as the current and only Capital Project for the next 24 months or completions, whichever is first.

1540/19

CARRIED

MAYOR BEETS:

That Council approve the 2019 Capital Budget as presented.

1541/19

CARRIED

Council recess for a short break at 11:10 a.m.

Meeting reconvened at 11:18 a.m. with the same people as at the beginning of the meeting.

FINANCE & ADMINISTRATION:

2. Garbage Collection Bylaw

Tina Leer provided Council the Garbage Collection Bylaw

DEPUTY MAYOR WILLMON:

That Council table until next meeting and Administration to come back with amendments as discussed.

1542/19

CARRIED

FINANCE & ADMINISTRATION:

3. 3 Year Operational Plan

Tina Leer provided Council the 3 year operational plan for 2019 – 2022.

COUNCILLOR KIMBALL:

That Council approve the 3 Year Operational Plan as amended adding the definition for FCSS.

1543/19

CARRIED

Tina left the meeting at 11:40 a.m.

COUNCIL & LEGISLATIVE:

1. 5 Year Capital Plan

Initials

Administration provided Council with the 5 Year Capital Plan for prioritization of project.

DEPUTY MAYOR WILLMON:

That Council table and plan to meet to prioritize projects and return back to Administration.

1544/19

CARRIED

**COUNCIL &
LEGISLATIVE:**

2. Committee Remuneration Policy

Administration provided Council with the Committee Remuneration Policy outlining how members will be paid for their time, travel and subsistence while attending committee meetings.

DEPUTY MAYOR WILLMON:

That Council approve the Committee Remuneration Policy as presented.

1545/19

CARRIED

**COUNCIL &
LEGISLATIVE:**

3. Municipal Planning Commission

Administration provided Council with another member of the community that would like to be appointed to the Municipal Planning Commission.

COUNCILLOR KIMBALL:

That Council accept for review at the Organization Meeting.

1546/19

CARRIED

**COUNCIL &
LEGISLATIVE:**

4. Cougar

Councillor Kimball discussed the safety concern of a cougar that has been spotted in the village and what to do about the cougar.

DEPUTY MAYOR WILLMON:

That Administration to look into and proceed into what can be done.

1547/19

CARRIED

**COUNCIL &
LEGISLATIVE:**

5. Piers and Hoists

Deputy Mayor Willmon discussed with Council what possible steps and timelines needed to take place and provided information on water level changes.

MAYOR BEETS:

That Council accept as information and provide an update in the Spring newsletter.

1548/19

CARRIED

**PLANNING &
DEVELOPMENT:**

1. 2019 Land Use Bylaw Amendments

Tanner Evans provided Council possible amendments to the Land Use Bylaw regarding how many recreational vehicles can be parked on a lot at one time.

DEPUTY MAYOR WILLMON:

That Administration draft Land Use Bylaw amendments and begin Public Participation Policy

1549/19

CARRIED

**PLANNING &
DEVELOPMENT:**

1. Dilapidated Property

Initials



Mayor Beets asked Administration if there are any policies on dilapidated property.

COUNCILLOR KIMBALL:

That Administration bring back a report on what can be done by the Municipality on dilapidated properties.

1550/19

CARRIED

COUNCIL REPORTS: Mayor Beets provided her report to Council on the Sylvan Lake Wastewater Commission and asked if a letter to the Minister can be drafted by Administration.

DEPUTY MAYOR WILLMON:

That Administration draft a letter to the Minister.

1551/19

CARRIED

Deputy Mayor Willmon gave his report to Council on successfully completing the Subdivision and Development Appeal Board training.

Councillor Kimball provided his report to Council on the Take it Off program.

Julie Maplethorpe, Summer Village of Jarvis Bay, provided her written report to Council on the Sylvan Lake Library Board.

By consensus Council accepts as information.

MEETING DATES: The next regular meeting of the Council of Sunbreaker Cove will be held on March 25, 2019 at 10:00 a.m.

ADJOURNMENT: The meeting adjourned at 12:52 p.m.

TERESA BEETS, MAYOR

PHYLLIS FORSYTH, C.A.O.

Initials

