

Minutes of a Regular Council Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held February 23, 2017 in the Summer Village Administration Office at Sylvan Lake, Alberta.

CALL TO ORDER: The Meeting was called to order at 10:00 a.m. by Mayor Carr with the following being present:

Mayor:	Bill Carr
Deputy Mayor:	Teresa Beets
Councillor:	Ron Wuetherick
Administrator:	Phyllis Forsyth
Recording Secretary:	Teri Musseau
Delegation:	Robert Jenkins
Public:	Michael Wuetherick

AGENDA APPROVAL: **1040/17** **RON WUETHERICK:**
That the January 26, 2017 Regular Meeting Agenda be adopted as presented. **CARRIED**

DELEGATION: **1. Robert Jenkins**

Robert Jenkins joined Council to provide information on the Municipal Wastewater Business Plan.

Robert Jenkins and Michael Wuetherick left the meeting at 10:32 a.m.

1041/17 **BILL CARR:**
That Council table until later in the meeting for further discssion. **CARRIED**

Tina Leer joined the meeting at 11:02 a.m.

CONFIRMATION OF MINUTES: **1. January 26, 2017 Regular Meeting Minutes**
1042/17 **RON WUETHERICK:**
That the January 26, 2017 Regular Meeting Minutes be approved as presented. **CARRIED**

FINANCE & ADMINISTRATION: **1. Administrator Report**
Administration provided Council with an update on the status of current projects underway in the Summer Villages and at the Administration Office.
1043/17 **BILL CARR:**
That Council accept the information as presented. **CARRIED**

FINANCE & ADMINISTRATION: **2. Quarterly Financial Reports**
Tina Leer provided Council with the financial reports:

- Cheque Listing to February 14, 2017

Initials



IN-CAMERA

1. In-camera

BILL CARR:

That Council meets as a Committee of the Whole for the purpose of discussing legal at 11:20 a.m.

1044/17

CARRIED

BILL CARR:

That meeting reverts to an open meeting at 11:36 a.m.

1045/17

CARRIED

- Council Remuneration Reports to January 31, 2017
- Operating Budget Report to December 31, 2016
- Capital Budget Report to December 31, 2016
- Alberta School Foundation Report to December 31, 2016
- Bank balances and allocated funds
- Outstanding taxes at February 14, 2017

BILL CARR:

That Council approve the financial reports as presented.

1046/17

CARRIED

**FINANCE &
ADMINISTRATION:**

3. Lacombe County 150th Canada Grant

Tina Leer provided Council with information tabled at the January Council meeting from Lacombe County on financial support available for programs, events and activities to help celebrate Canada's 150th Anniversary. \$822 has been allocated to Sunbreaker Cove should Council wish to utilize.

TERESA BEETS:

That Council organize an evening event with fireworks, and Administration to apply for grant funding, with total costs not to exceed \$2,500.00.

1047/17

CARRIED

Tina Leer left meeting at 11:50 a.m.

**COUNCIL &
LEGISLATIVE:**

1. MGA Regulations

Administration provided Council with information on first round of draft regulations:

- Qualifications of Assessor Regulation
- Municipal Corporate Planning Regulation
- Public Participation Policy
- Municipal Gas Systems Core Regulations
- Muniserp Investment Regulation

BILL CARR:

That Council accept as information.

1048/17

CARRIED

**COUNCIL &
LEGISLATIVE:**

2. 2016 Census Update

Administration provided Council with information from the long form census that was completed in 2016 with population changes for all the Summer Villages and the impact on the Joint Services Budget Agreement for 2018.

Initials



RON WUETHERICK:
That Council accepts the 2016 Census Update as information.
CARRIED

1049/17

COUNCIL &
LEGISLATIVE:

3. 2017 Election Information Session

Administration provided Council with the draft resident notice and draft agenda for the Election Information Session in May.

TERESA BEETS:
That Council table until location is determined..

1050/17

CARRIED

BILL CARR:
That the meeting recess at 12:29 p.m. for lunch.

1051/17

CARRIED

The meeting reconvened at 1:05 p.m. with the same people present with the exception of Bob Jenkins and Michael Wuetherick.

COUNCIL &
LEGISLATIVE:

4. 2017 Pathway Program

Administration provided Council with a quote received from WSP for proposed 2017 work including the 2 viewing areas and large extensions.

RON WUETHERICK:
That Council approve the quote received from WSP for proposed 2017 pathway program construction services.

1052/17

CARRIED

Koralyn Coughlin joined the meeting at 1:19 p.m.

COUNCIL &
LEGISLATIVE:

5. Fine Reversal for 1211 Pine Road

Administration provided Council with a request received from the owner of 1211 Pine Road to have a fine reversed for \$1,500.00 for failing to adhere to conditions of their development permit.

BILL CARR:
Due to documentation on file provided by Administration, Council uphold the Land Use Bylaw and fines specified.

1053/17

CARRIED

Koralyn Coughlin left the meeting at 1:25 p.m.

COUNCIL &
LEGISLATIVE:

6. Ministers Awards for Municipal Excellence

Administration provided Council with information received regarding the 2017 Ministers Awards for Municipal Excellence.

RON WUETHERICK:
That Council accepts as information.

1054/17

CARRIED

Initials



**PUBLIC
WORKS:**

1. Winter Maintenance

Administration provided Council with concerns received from Deputy Mayor Beets over the use of sand/salt being used this year.

TERESA BEETS:

That Administration amend policy to reflect best practice for the Summer Village.

1055/17

CARRIED

Koralyn Coughlin rejoined the meeting at 1:33 p.m.

**PLANNING &
DEVELOPMENT:**

1. Development Update

Koralyn provided Council with the development report. Currently there are 51 active development permits; 9 in the Summer Village of Sunbreaker Cove.

BILL CARR:

That Council accept as information.

1056/17

CARRIED

**PLANNING &
DEVELOPMENT:**

2. 743 Elk Street

Koralyn provided Council with information on the boathouse located on the EOS at 743 Elk Street. There is no agreement in place and the boathouse is located fully on the reserve in front of this property.

TERESA BEETS:

That Administration send letter to perceived owner requesting documentation for encroachment, following removal within 30 days.

1057/17

CARRIED

RON WUETHERICK:

That Administration investigate encroachment at 1209 Pine.

1058/17

CARRIED

**PLANNING &
DEVELOPMENT:**

3. MGA Regulations

Koralyn provided Council with information on the first round of draft regulations for planning and development received from Municipal Affairs none of which affect the Summer Village.

BILL CARR:

That Council accept as information.

1059/17

CARRIED

**PLANNING &
DEVELOPMENT:**

4. Respect Our Lakes Program

Koralyn provided Council with information received from the Association of Summer Villages of Alberta asking to assist Alberta Environment and Parks in erecting signs for Responsible Lake Recreation.

BILL CARR:

That Council grant permission for Alberta Environment and Parks to erect signs in the Summer Village as determined by Administration and Administration distribute material in upcoming news letters.

1060/17

CARRIED

Initials



**PLANNING &
DEVELOPMENT:**

5. Encroachment Policy

Koralyn provided Council with the revised Encroachment Policy as directed at the last Council meeting.

RON WUETHERICK:

That Council approve the Encroachment Policy as presented.

1061/17

CARRIED

Koralyn Coughlin left the meeting at 1:56 p.m.

INFORMATION:

Council Reports

Bill Carr reported on meeting with Ron Davidson.

Teresa Beets provided her report to Council on Sylvan Lake Management Committee Workshop.

Ron Wuetherick provided Council his reports on Family and Community Support Services.

By consensus Council accepts as information.

DELEGATION:

1. Municipal Wastewater Business Plan

Council discussed the early delegation on the Municipal Wastewater Business Plan.

BILL CARR:

That Council submit the Municipal Wastewater Business Plan to the Sylvan Lake Regional Wastewater Commission.

1041/17

CARRIED

MEETING DATES:

The next regular meeting of the Council of Sunbreaker Cove will be held on April 19, 2017 at 1:00 p.m.

ADJOURNMENT:

The meeting adjourned at 2:29 p.m.

BILL CARR, MAYOR

PHYLLIS FORSYTH, C.A.O.

Initials

