

Summer Village of Sunbreaker Cove
Regular Meeting Minutes
December 13, 2024

Minutes of a Regular Council Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held December 13, 2024, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

PRESENT	Mayor:	Jim Willmon
	Councillor:	Mike Bruni
	Councillor:	Adele Poratto
	CAO:	Tanner Evans
	Recording Secretary:	Teri Musseau

CALL TO ORDER The meeting was called to order at 9:02 a.m. by Mayor Willmon.

AGENDA APPROVAL

SBC-24-140 MOVED by Mayor Willmon that the agenda be adopted as amended:

E.4 Wastewater
F-1-C Golf Cart Survey

CARRIED

CONFIRMATION OF MINUTES

SBC-24-141 MOVED by Deputy Mayor Bruni that the minutes of the Regular Meeting of Council held on November 22, 2024, be approved as presented.

CARRIED

SBC-24-142 MOVED by Councillor Poratto that the minutes of the Subdivision and Development Appeal Board hearing held on November 18, 2024, be accepted as information.

CARRIED

INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Public Works
- 3) Development Report

Council recessed at 10:12 a.m.

Council reconvened at 10:27 a.m.

REQUESTS FOR DECISION

FINANCE

2025-2028 Budget

SBC-24-143 MOVED by Mayor Willmon that Council accept the information items as presented.

CARRIED

SBC-24-144 MOVED by Deputy Mayor Bruni that Council approve the 2025 budget as amended.

CARRIED

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SBC-24-145 MOVED by Councillor Poratto that Council approve the Capital Budget as amended.

CARRIED

TABLED ITEMS

SBC-24-146 Reserves Policy
MOVED by Mayor Willmon that Council adopt the Reserves Policy as amended; and further

Council reduce the Rate Rider reserve to reflect the 2024 rate rider revenue; rename the General Contingency reserve as General Operating reserve; move Tax Rate Stabilization reserve into the new General Operating reserve; transfer the Joint Services Committee Fleet to the new Shared Equipment and Facilities reserve; transfer both the Road and Land Improvement reserves into the Infrastructure reserve; move from Unrestricted reserves (1) \$62,500 to the new Planning and Development reserve; (2) \$25,000 to the new General Capital reserve, (3) \$7,500 into the Shared Equipment and Facilities reserve.

CARRIED

COUNCIL & LEGISLATION

SBC-24-147 2025 Election
MOVED by Councillor Poratto that Council declare June 7th, 2025, as Nomination Day for the 2025 General Election.

CARRIED

SBC-24-148 MOVED by Councillor Poratto that Council declare June 28th, 2025, as the date for the Advanced Poll.

CARRIED

SBC-24-149 MOVED by Councillor Poratto that Council declare July 5th, 2025, as the date for the General Election.

CARRIED

SBC-24-150 MOVED by Councillor Poratto that Council declare Teri Musseau as Returning Officer and Carolyn Widmer as Substitute Returning Officer for the General Election.

CARRIED

COUNCIL REPORTS

Mayor Willmon

- Sylvan Lake Regional Water and Wastewater Commission
- Conversation with Provincial Hydrologist regarding ground water

Deputy Mayor Bruni

- Subdivision and Development Appeal Board Update
- Sylvan Lake Intermunicipal Development Plan Committee Update

Councillor Poratto

- Lacombe Regional Emergency Management Plan
- Lacombe Regional Emergency Advisory Committee

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COMMITTEE REPORTS

- Julie Maplethorpe, Summer Village of Jarvis Bay
- Parkland Regional Library Board

CORRESPONDENCE

- Red Deer River Watershed Alliance
- Town of Sylvan Lake Water Well Project

SBC-24-151 MOVED by Mayor Willmon that Council accept the Council and Committee Reports as presented.

CARRIED

NEXT MEETING

SBC-24-152 MOVED by Mayor Willmon that the next meeting of Council be held on January 10, 2025, at 9:00 a.m.

CARRIED

ADJOURNMENT

SBC-24-153 MOVED by Mayor Willmon that being the agenda matters have been concluded, the meeting adjourned at 2:12 p.m.

CARRIED

JIM WILLMON, MAYOR

TANNER EVANS, CAO