

Minutes of a Regular Council Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held December 13, 2018 in the Summer Village Administration Office at Sylvan Lake, Alberta.

CALL TO ORDER: The Meeting was called to order at 1:02 p.m. by Mayor Beets with the following being present:

Mayor:	Teresa Beets
Deputy Mayor:	Jim Willmon via Zoom
Councillor:	Keith Kimball
Administrator:	Phyllis Forsyth
Recording Secretary:	Teri Musseau
Accounting Technician:	Tina Leer
Public Works Coordinator:	Chris Loov
Development Officer:	Koralyn Lemmon Tanner Evans

AGENDA APPROVAL: DEPUTY MAYOR WILLMON:
That the December 13, 2018 Regular Meeting Agenda be adopted as presented.

1504/18 CARRIED

CONFIRMATION OF MINUTES: 1. **October 29, 2018 Regular Meeting Minutes**
COUNCILLOR KIMBALL:
That the October 29, 2018 Regular Meeting Minutes be adopted as presented.

1505/18 CARRIED

CONFIRMATION OF MINUTES: 2. **November 19, 2018 Regular Meeting Minutes**
MAYOR BEETS:
That the November 19, 2018 Regular Meeting Minutes be adopted as presented.

1506/18 CARRIED

STAFF REPORTS: 1. **Staff Reports**
Administration provided the following reports for Council consideration:

- Accounts Payable
- Financial
- Public Works
- Development Update

MAYOR BEETS:
That Council accepts as information and authorized payment of payables.

1507/18 CARRIED

REQUEST FOR DECISION

FINANCE & ADMINISTRATION: 1. **Borrowing Bylaw Public Hearing**
Council discussed the borrowing bylaw.

DEPUTY MAYOR WILLMON:
That Council table for further consideration.

1508/18 CARRIED

Initials



Tina Leer left the meeting at 1:19 p.m.

**COUNCIL &
LEGISLATIVE:**

1. Municipal Planning Commission Bylaw

Administration provided Council with the amended Municipal Planning Commission Bylaw #137-18 that would allow for one member of Council and two members-at-large.

First reading of the Municipal Planning Commission Bylaw #137-18 was given by Mayor Beets.

1509/18

CARRIED

Second reading of the Municipal Planning Commission Bylaw #137-18 was given by Councillor Kimball.

1510/18

CARRIED

DEPUTY MAYOR WILLMON:

That Council give third reading to the Municipal Planning Commission Bylaw #137-18 at this meeting.

1511/18

CARRIED

Third reading of the Municipal Planning Commission Bylaw #137-18 was given by Mayor Beets.

1512/18

CARRIED

**COUNCIL &
LEGISLATIVE:**

2. Subdivision & Development Appeal Board Members

Administration provided Council with the amended Subdivision and Development Appeal Board Bylaw #138-18 that would appoint an alternate chair and allow for three members-at-large to hold a hearing should the chair or alternate be unavailable to attend a hearing.

First reading of the Subdivision and Development Appeal Board Bylaw #138-18 was given by Councillor Kimball as amended.

1513/18

CARRIED

Second reading of the Subdivision and Development Appeal Board Bylaw #138-18 was given by Deputy Mayor Willmon as amended.

1514/18

CARRIED

MAYOR BEETS;

That Council give third reading to the Subdivision and Development Appeal Board Bylaw #138-18 at this meeting as amended.

1515/18

CARRIED

Third reading of the Subdivision and Development Appeal Board Bylaw #138-18 was given by Councillor Willmon as amended.

1516/18

CARRIED

Tina Leer joined the meeting at 1:32 p.m.

**COUNCIL &
LEGISLATIVE:**

3. 5 Year Capital Plan

Council discussed the 5 Year Capital Plan reviewing projects and years for completion.

Initials



Koralyn Lemmon left the meeting at 1:50 p.m.

Koralyn Lemon rejoined the meeting at 1:55 p.m.

DEPUTY MAYOR WILMON:
That Administration make amendments to the plan and bring back to future meeting.

1517/18

CARRIED

Chris Loov and Tina Leer left the meeting at 2:11 p.m.

**PLANNING &
DEVELOPMENT:**

1. 2019 Land Use Bylaw Amendments

Koralyn Lemmon provided Council possible amendments to the Land Use Bylaw for 2019 pertaining to cannabis, accessory buildings, projections over yards, driveways, temporary buildings and side yard setbacks.

First reading of the Land Use Bylaw Amendments Bylaw #136-18 was given by Councillor Kimball.

1518//18

CARRIED

MAYOR BEETS:

That Council schedule a public hearing for the Land Use Bylaw Amendments Bylaw #136-18 on January 24, 2018 at 2:00 p.m.

1519//18

CARRIED

Koralyn Lemmon and Tanner Evans left the meeting at 2:42 p.m.

COUNCIL REPORTS: Councillor Kimball provided his report to Council on Take it Off Program.

Mayor Beets provided her report to Council on Sylvan Lake Management Committee, and Sylvan Lake Regional Wastewater Commission.

Tina Leer rejoined the meeting at 2:35 p.m.

Deputy Mayor Willmon gave his report to Council on Intermunicipal Development Plan Steering Committee meeting.

By consensus Council accepts as information.

MEETING DATES: The next regular meeting of the Council of Sunbreaker Cove will be held on January 24, 2019 at 1:00 p.m.

Recessed at 2:43 p.m.

Reconvened at 2:52 p.m. with same people as at beginning of meeting except for Koralyn Lemmon, Chris Loov and Tanner Evans.

**FINANCE &
ADMINISTRATION:**

1. 2019 – 2022 Budget

Tina Leer provided Council the draft 2019 – 2022 Budget amended at the November Council meeting.

Initials

COUNCILLOR KIMBALL:
That Council approve the 2019 – 2022 Budget as amended.
CARRIED

1520/18

ADJOURNMENT: The meeting adjourned at 4:02 p.m.

TERESA BEETS, MAYOR

PHYLLIS FORSYTH, C.A.O.

Initials