

Summer Village of Sunbreaker Cove
Regular Meeting Minutes
August 11, 2025

Minutes of a Regular Council Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held August 11, 2025, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

PRESENT	Mayor:	Mike Bruni
	Deputy Mayor:	Jim Willmon via Zoom
	Councillor:	Kelsey Finch
	CAO:	Tanner Evans
	Delegate(s):	Kelsey Schellenberg via Zoom

CALL TO ORDER The meeting was called to order at 9:04 a.m. by Mayor Bruni.

AGENDA APPROVAL

SBC-25-104 MOVED by Deputy Mayor Willmon that the agenda be adopted as presented.
CARRIED

CONFIRMATION OF MINUTES

SBC-25-105 MOVED by Councillor Finch that the minutes of the Regular Meeting of Council held on July 11, 2025, be approved as presented.
CARRIED

SBC-25-106 MOVED by Mayor Bruni that the minutes of the Organizational Meeting of Council held on July 11, 2025, be approved as presented.
CARRIED

SBC-25-107 MOVED by Councillor Finch that the minutes of the Municipal Planning Commission Meeting held on June 16, 2025, be approved as presented.
CARRIED

DELEGATION

Kelsey Schellenberg joined Council to request and extension to tie into the municipal wastewater line until November 2025 and the waiver of any penalties associated with the late connection.

Kelsey Schellenberg left the meeting at 9:48 a.m.

INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Quarterly Financial Report
- 3) Public Works
- 4) Development Report
- 5) Enforcement Report
- 6) Golf Cart Discussion

SBC-25-108 MOVED by Councillor Finch that Council accept the information items as presented.
CARRIED

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Council recessed at 11:10 a.m.

Council reconvened at 11:19 a.m.

REQUEST FOR DECISION

COUNCIL & LEGISLATION

SBC-25-109 Association of Summer Villages of Alberta Conference
MOVED by Mayor Bruni that Mayor Bruni, Deputy Mayor Willmon and Councillor Finch all attend the Association of Summer Villages of Alberta Conference in n Edmonton October 16th & 17th.
CARRIED

SBC-25-110 Council Signing Authority
MOVED by Deputy Mayor Willmon that Councillor Kelsey Finch be added to Group A, and Adele Poratto, from removed, and further, that Mayor Bruni to read Michael J. Bruni not Michael C. Bruni.
CARRIED

SBC-25-111 Remuneration Policy
MOVED by Mayor Bruni that Council amend the Remuneration Policy to provide \$120 per hour for Councillor meetings to a maximum of \$220 per meeting for all Council members including the Mayor retroactive from July 1, 2025.
CARRIED

PLANNING & DEVELOPMENT

SBC-25-112 Encroachment Agreement Requests
MOVED by Deputy Mayor Willmon that Council approve the encroachment agreement requests for the following properties for a 5-year term:

- 619 Fox Crescent - Encroaching driveway, gate post, and use of land for boat trailer parking on the municipal reserve, and retaining wall on the environmental reserve.
- 1329 Birch Road - Encroaching stairs, retaining wall, planter, and railing on the municipal road right of way.
- 1333 Birch Road – Encroaching detached garage on municipal road right of way.

CARRIED

COUNCIL REPORTS

Mayor Bruni

- No reports

Deputy Mayor Willmon

- No reports

Councillor Finch

- No reports

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CORRESPONDENCE

- RCMP

SBC-25-113 MOVED by Councillor Finch that Council accept the Council and Committee items as presented.

CARRIED

NEXT MEETING

SBC-25-114 MOVED by Mayor Bruni that the next meeting of Council be held on September 8, 2025, at 9:00 a.m.

CARRIED

ADJOURNMENT

SBC-25-115 MOVED by Mayor Bruni that being the agenda matters have been concluded, the meeting adjourned at 1:10 p.m.

CARRIED

MIKE BRUNI, MAYOR

TANNER EVANS, CAO