

Minutes of a Regular Council Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held August 31, 2018 in the Summer Village Administration Office at Sylvan Lake, Alberta.

CALL TO ORDER: The Meeting was called to order at 9:57 a.m. by Mayor Beets with the following being present:

Mayor:	Teresa Beets
Deputy Mayor:	Jim Willmon
Councillor:	Keith Kimball
Administrator:	Phyllis Forsyth
Recording Secretary:	Kara Kashuba
Accounting Technician:	Tina Leer
Public Works Coordinator:	Chris Loov
Development Officer:	Koralyn Lemmon

AGENDA APPROVAL:
1432/18
MAYOR BEETS:
That the August 31, 2018 Regular Meeting Agenda be adopted as presented.
CARRIED

CONFIRMATION OF MINUTES:
1432/18
1. June 11, 2018 Regular Meeting Minutes
DEPUTY MAYOR WILLMON:
That the June 11, 2018 Regular Meeting Minutes be adopted as presented.
CARRIED

STAFF REPORTS:
1433/18
1. Staff Reports
Administration provided the following reports for Council consideration:

- Quarterly Administrator
- Accounts Payable
- Quarterly Financial
- Public Works
- Development Update

MAYOR BEETS:
That Council accepts as information and authorized payment of payables.
CARRIED

REQUEST FOR DECISION

FINANCE & ADMINISTRATION:
1434/18
1. Fees Bylaw
Tina Leer provided Council the Fees Bylaw #132-18 as amended at the last Council meeting.
First Reading of the Fees Bylaw #132-18 was given by Councillor Kimball.
DEPUTY MAYOR WILLMON:
That Council hold the public hearing for the Fees Bylaw #132-18 at their next Council meeting.
CARRIED

Tina Leer left the meeting at 11:21 a.m.

Initials



**COUNCIL &
LEGISLATION:**

1. Alberta Urban Municipalities Association Convention

Administration provided Council information on the upcoming Alberta Urban Municipalities Association Convention being held September 26-28 at the Westerner Park in Red Deer.

COUNCILLOR KIMBALL:

That Mayor Beets attend should her schedule allow.

1435/18

CARRIED

**COUNCIL &
LEGISLATIVE:**

2. Municipal Affairs Meeting

Administration provided Council with information on the potential opportunity to meet with the Minister of Municipal Affairs at the 2018 AUMA Convention.

DEPUTY MAYOR WILLMON:

That Council attend should their schedules allow.

1436/18

CARRIED

**COUNCIL &
LEGISLATIVE:**

3. Subdivision and Development Appeal Board Training

Administration provided Council with information on upcoming training sessions for the mandatory Subdivision and Development Board Training.

MAYOR BEETS:

That Council attend the Summer Village hosting of training once a date has been confirmed.

1437/18

CARRIED

**COUNCIL &
LEGISLATIVE:**

4. AUMA Convention Resolutions

Administration provided Council with the resolutions being presented at the AUMA Convention to be voted on by the municipalities.

MAYOR BEETS:

That Council delegate the authority to vote how they see fit based on discussion at conference. Mayor Beets may attend.

1438/18

CARRIED

**COUNCIL &
LEGISLATIVE:**

4. AEMA Summit

The 2018 Alberta Emergency Management Agency Summit is being held in Edmonton December 4 & 5, 2018 should Council wish to attend.

MAYOR BEETS:

That Council attend should their schedules allow.

1439/18

CARRIED

**PUBLIC
WORKS:**

1. Traffic Bylaw #126-18

Chris Loov provided Council with the Traffic Bylaw #126-18 as amended at the May Council meeting.

That Public Works bring back to next Council meeting with further amendments.

1440/18

CARRIED

Initials



**PLANNING &
DEVELOPMENT:**

1. Land Use Bylaw Amendments

Koralyn Lemmon provided Council a list of proposed amendments to the Land Use Bylaw regarding:

- Building height definition
- Holding tank definition
- Application deemed complete
- Variance requests
- 21 day permit in effect
- Post notices
- 21 day appeal period
- Accessory buildings (small shed in front yard of lakefront properties)
- Accessory buildings (6m rear yard setback)
- Accessory buildings (no shed in front yard of non-lakefront properties)
- Accessory buildings (6m front yard setback)
- Projection setbacks
- Parcel servicing
- Parcel coverage

First reading of the Land Use Bylaw Amendments Bylaw #133-18 with amendments was given by Councillor Kimball.

1441/18

CARRIED

DEPUTY MAYOR WILLMON:

That Council hold a public hearing for the Land Use Bylaw Amendments Bylaw #133-18 at their next Council meeting.

1442/18

CARRIED

Koralyn Lemmon and Chris Loov left at 11:37 p.m.

COUNCIL REPORTS:

Mayor Beets provided her report to Council on the Sylvan Lake Regional Wastewater Commission.

Deputy Mayor Willmon provided his report to Council on the Annual Information Meeting.

Councillor Kimball gave his report to Council on the Take It Off program.

Julie Maplethorpe, Summer Village of Jarvis Bay, provided her written report on the Sylvan Lake Library Board.

MEETING DATES:

The next regular meeting of the Council of Sunbreaker Cove will be held on September 24, 2018 at 10:00 a.m.

ADJOURNMENT:

The meeting adjourned at 12:54 p.m.

TERESA BEETS, MAYOR

PHYLLIS FORSYTH, C.A.O.

Initials

