

Summer Village of Sunbreaker Cove
Regular Meeting Minutes
April 29, 2024

Minutes of a Regular Council Meeting of the Summer Village of Sunbreaker Cove, Province of Alberta, held April 29, 2024, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

PRESENT	Mayor:	Jim Willmon
	Deputy Mayor:	Keith Kimball
	Councillor:	Teresa Beets
	CAO:	Tanner Evans
	Development Officer:	Kara Hubbard
	Public Works Manager:	Justin Caslor
	Finance Manager:	Tina Leer
	Recording Secretary:	Teri Musseau
	Delegate(s):	Michael Wuetherick Peter Schmaltz

CALL TO ORDER The meeting was called to order at 9:09 a.m. by Mayor Willmon.

AGENDA APPROVAL

SBC-24-023 MOVED by Deputy Mayor Kimball that the agenda be adopted as presented.
CARRIED

CONFIRMATION OF MINUTES

SBC-24-024 MOVED by Councillor Beets that the minutes of the Regular Meeting of Council held on March 25, 2024, be approved as presented.
CARRIED

DELEGATION

Wastewater Discussion

Michael Wuetherick joined Council to discuss recent issues on certain private properties, the SCADA data at the lift station, and operations best practices.

Michael Wuetherick left the meeting at 10:05 a.m.

Council break at 10:06 a.m.

Council reconvened at 10:13 a.m.

PUBLIC WORKS

Peter Schmaltz joined Council to discuss the EOS Stairs/Platform project in MR3.

SBC-24-025 EOS Stairs/Platform Project

MOVED by Mayor Willmon that Council award the EOS Stairs/Platform Project contract to Tar-ific Construction for the removal of stairs at MR3 as discussed, doing work up to but excluding the landing and additional set of stairs, and further, making sure 12ft set of stairs ends before existing landing, with the work to be completed in the fall. Further, Administration to

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obtain a cost estimate on a possible expanded scope of work to have a second set of stairs to access the bank in front of MR3.

CARRIED

Peter Schmaltz left the meeting at 10:59 a.m.

INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Quarterly Financial Report
- 3) Public Works Report

SBC-24-026 MOVED by Deputy Mayor Kimball that Council have 2 large pick-up bins brought out, one on each end of the Summer Village, for yard waste clean-up for the month of May.

CARRIED

- 4) Development Update

SBC-24-027 MOVED by Deputy Mayor Kimball that Council do a feasibility study for drainage on Marine Drive by lots 1206 & 1210.

CARRIED

- 5) CAO Report

SBC-24-028 MOVED by Councillor Beets that Council accept the information items as presented.

CARRIED

REQUESTS FOR DECISION

FINANCE

Bylaw #189-24 2024 Mill Rate Bylaw
SBC-24-029 MOVED by Mayor Willmon that Council give 1st reading to the Mill Rate Bylaw #189-24.

CARRIED

SBC-24-030 MOVED by Deputy Mayor Kimball that Council give 2nd reading to the Mill Rate Bylaw #189-24.

CARRIED

SBC-24-031 MOVED by Councillor Beets that by unanimous consent Council give 3rd reading to the Mill Rate Bylaw #189-24 at this meeting.

CARRIED UNANIMOUSLY

SBC-24-032 MOVED by Mayor Willmon that Council give 3rd and final reading to the Mill Rate Bylaw #189-24.

CARRIED

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Council break at 11:51 a.m.

Council reconvened at 11:58 a.m.

COUNCIL & LEGISLATION

- SBC-24-033** ASVA Conference
MOVED by Mayor Willmon that all Councillors attend the ASVA Conference October 17th & 18th at the Sandman Signature Sherwood Park Hotel should their schedules allow.
CARRIED
- SBC-24-034** Seniors' Week
MOVED by Deputy Mayor Kimball that Council declare June 3rd – 9th, 2024, as Seniors' Week.
CARRIED
- SBC-24-035** 1913 Days
MOVED by Councillor Beets that Council accept as information and Administration send regrets.
CARRIED
- Bylaw #190-24** Dock and Mooring Bylaw
SBC-24-036 MOVED by Councillor Beets that Council give 1st reading to the Dock and Mooring Bylaw #190-24.
CARRIED
- SBC-24-037** MOVED by Mayor Willmon that Council give 2nd reading to the Dock and Mooring Bylaw #190-24.
CARRIED
- SBC-24-038** MOVED by Deputy Mayor Kimball that by unanimous consent Council give 3rd reading to the Dock and Mooring Bylaw #190-24 at this meeting.
CARRIED UNANIMOUSLY
- SBC-24-039** MOVED by Councillor Beets that Council give 3rd and final reading to the Dock and Mooring Bylaw #190-24.
CARRIED
- Bylaw #191-24** Municipal Wastewater Collection Bylaw
SBC-24-040 MOVED by Mayor Willmon that Council give 1st reading to the Municipal Wastewater Collection Bylaw #191-24.
CARRIED
- SBC-24-041** MOVED by Deputy Mayor Kimball that Council give 2nd reading to the Municipal Wastewater Collection Bylaw #191-24.
CARRIED

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SBC-24-042 MOVED by Councillor Beets that by unanimous consent Council give 3rd reading to the Municipal Wastewater Collection Bylaw #191-24 at this meeting.

CARRIED UNANIMOUSLY

SBC-24-043 MOVED by Mayor Willmon that Council give 3rd and final reading to the Municipal Wastewater Collection Bylaw #191-24.

CARRIED

SBC-24-044 MOVED by Councillor Beets that properties unconnected as of September 1, 2024, and capable of generating wastewater be issued a \$250 penalty and that continuing contravention of this offense be liable for a \$250 fine for each additional month they are guilty of the offence.

CARRIED

The CAO will clarify the cost to register a caveat relating to the Annual Rate Rider payment option and recommend whether caveats be registered on all affected properties or exclude those where the rate rider was included with their utility bill.

COUNCIL REPORTS

Mayor Willmon

- Sylvan Lake Regional Wastewater Commission
- Communal dock conversation with residents

Deputy Mayor Kimball

- No reports

Councillor Beets

- No reports

COMMITTEE REPORTS

Julie Maplethorpe, Summer Village of Jarvis Bay

- Parkland Regional Library Board

CORRESPONDENCE

- Association of Summer Villages of Alberta Newsletter

SBC-24-045 MOVED by Deputy Mayor Kimball that Council accept the Council and Committee Reports as presented.

CARRIED

NEXT MEETING

SBC-24-046 MOVED by Mayor Willmon that the next meeting of Council be held on June 10, 2024, at 8:30 a.m.

CARRIED

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ADJOURNMENT

SBC-24-047 MOVED by Mayor Willmon that being the agenda matters have been concluded, the meeting adjourned at 1:25 p.m.
CARRIED

JIM WILLMON, MAYOR

TANNER EVANS, CAO