

*Minutes of a Regular Council Meeting of the Summer Village of Norglenwold,
Province of Alberta, held September 29, 2017 at Sylvan Lake, Alberta.*

**CALL TO
ORDER:**

The Meeting was called to order at 9:00 a.m. by Mayor Ludwig with the following being present:

Mayor:	Jeff Ludwig
Deputy Mayor:	Ed Thiessen
Councillor:	Jim McLeod
Administrator:	Phyllis Forsyth
Recording Secretary:	Teri Musseau
Public:	Linda Rattan
	Jodi Neish
	Ryan Neish
	Don Watson
	Victor Maris

**AGENDA
APPROVAL:**

1. September 29, 2017 Agenda

COUNCILLOR MCLEOD:

That the September 29, 2017 Regular Meeting Agenda be accepted as amended.

1450/17

CARRIED

**CONFIRMATION
OF MINUTES:**

1. August 25, 2017 Regular Meeting Minutes

MAYOR LUDWIG:

That the August 25, 2017 Regular Meeting Minutes be tabled for amendments.

1451/17

CARRIED

**CONFIRMATION
OF MINUTES:**

2. August 25, 2017 Municipal Planning Commission Minutes

DEPUTY MAYOR THIESSEN:

That the August 25, 2017 Municipal Planning Commission Minutes be accepted as presented.

1452/17

CARRIED

**FINANCE &
ADMINISTRATION:**

1. Administrators Report

Phyllis Forsyth provided Council with an update on current projects underway in the Summer Villages.

COUNCILLOR MCLEOD:

That Council accept as information.

1453/17

CARRIED

**FINANCE &
ADMINISTRATION:**

2. Financial Reports

Administration provided Council with the following financial reports:

- Accounts Payable Cheque Listing to September 20, 2017
- Operating Budget Report to August 31, 2017

MAYOR LUDWIG:

That Council accept the Financial Reports as presented.

1454/17

CARRIED

Initials

**FINANCE &
ADMINISTRATION:**

3. Tax Incentives

Phyllis Forsyth provided Council with information received from Municipal Affairs that permits tax incentives such as discounts through bylaw.

COUNCILLOR MCLEOD:

That Council accept as information and discussion at budget time.

1455/17

CARRIED

Randy Geddes joined the meeting at 9:20 a.m.

**FINANCE &
ADMINISTRATION:**

4. Sylvan Lake Regional Wastewater Commission 2017 Budget Update

Phyllis Forsyth provided Council with information received from the Sylvan Lake Regional Wastewater Commission regarding a shortfall in their 2017 budget with Norglenwold's portion being \$15,025.00.

DEPUTY MAYOR THIESSEN:

That Council accept as information.

1456/17

CARRIED

**FINANCE &
ADMINISTRATION:**

5. Municipal Government Act Regulation – Assessment and Taxation

Administration presented Council with information received from Municipal Affairs regarding the second round of draft regulations for Assessment and Taxation in the Municipal Government Act.

COUNCILLOR MCLEOD:

That Council accept as information.

1457/17

CARRIED

**FINANCE &
ADMINISTRATION:**

6. Council Education Opportunity

Administration provided Council information on the upcoming George Cuff Council Training Session being held on October 26, 2017. Administration has reserved 10 spots.

MAYOR LUDWIG:

That Council authorize Councilors to attend should schedules allow.

1458/17

CARRIED

**FINANCE &
ADMINISTRATION:**

7. Financial Request

Administration provided Council with a request received from the Association of Summer Villages of Alberta for a donation to the silent auction during their annual convention.

DEPUTY MAYOR THEISSEN:

That Council accept as information.

1459/17

CARRIED

**FINANCE &
ADMINISTRATION:**

8. Fortis Franchise Fee

Administration provided Council with information from Fortis asking if Council would like to increase their franchise fee or leave it the same.

COUNCILLOR MCLEOD:

That Council discuss during budget preparation.

1460/17

CARRIED

Initials

**COUNCIL &
LEGISLATIVE:**

1. Quiet Enjoyment Initiative

Council discussed the request received from the Quiet Enjoyment Initiative to have a member of Council sit on the committee.

COUNCILLOR MCLEOD:

That Council appoint Mayor Ludwig to sit as Committee Member on the Quiet Enjoyment Initiative.

1461/17

CARRIED

**COUNCIL &
LEGISLATIVE:**

2. Forest Health Assessment

Administration provided Council with the Forest Health Assessment completed by CPP Environmental.

MAYOR LUDWIG:

That Council accept the Forest Health Assessment Plan as presented and Administration proceed with drafting a Forest Management Plan.

Mayor Ludwig and Deputy Mayor Thiessen in favor.
Councillor McLeod opposed.

1462/17

CARRIED

**PROTECTIVE
SERVICES:**

1. Municipal Enforcement Priorities

Administration provided Council with the defined priority requirements for the Municipal Enforcement Officers for 2017 in Norglenwold.

COUNCILLOR MCLEOD:

That Council accept as information and request the officer acknowledge residents when in village.

1463/17

CARRIED

PUBLIC WORKS:

1. Public Works Report

Phyllis Forsyth provided Council the Public Works report on the following:

- Last grass mowing of the season has been completed
- Tow away sign installed by Sylvan Lane
- To remove few rotting trees along Sylvan Lane
- Preparing 5 year plan for road repairs
- Reviewing plans and concerns with snow removal contractor
- Buoys and first set of stairs to be removed in late September or early October
- Large trucks drove over reserve to deliver dirt to 28 Rustic Crescent without permission

DEPUTY MAYOR THIESSEN:

That Council accept the Public Works Report as information and Public Works have rocks put back at reserve in Rustic Crescent from May to September, and request contractors provide traffic control when blocking roads for resident safety.

1464/17

CARRIED

**PLANNING &
DEVELOPMENT:**

1. Planning & Development Report

Administration reviewed the Development Update. There are currently 19 active development files in the summer village and 64 between all 5 Summer Villages.

Initials

MAYOR LUDWIG:
That Council accept the report as information.

1465/17

CARRIED

**PLANNING &
DEVELOPMENT:**

2. Municipal Planning Commission Recommendations

Administration provided Council with a recommendation made by the Municipal Planning Commission asking Council to amend section 1(1)(b) of the Land Use Bylaw that would allow the storage of "toys" stored in the front yard and believes size needs to be looked at.

COUNCILLOR MCLEOD:
That Council accept for amendments to the Land Use Bylaw following proclamation of the MMGA

1466/17

CARRIED

INFORMATION:

1. Council Reports

Mayor Ludwig gave his written report to Council on the Sylvan Lake Management Committee and Central Mayor's Meeting.

MAYOR LUDWIG:
That Council support the developing a Catheterization Lab for heart stints in the Red Deer Hospital.

1467/17

CARRIED

By Consensus, Council accepts the reports as information.

MEETINGS:

MAYOR LUDWIG:
That the regular meeting of the Council of Norglenwold will be held on October 27, 2017 at 9:00 a.m.

1468/17

CARRIED

OPEN MIC:

Jodi Neish

- Are meetings advertised on website?
- When are the Land Use Bylaw amendments being done?
- Concerns over all residents being treated equally in respect to bylaws
- How long does the development officer have to address complaints?
- How does the public find out about the complaints and the outcome?

Jeff Ludwig left the meeting at 10:14 a.m.

Jeff Ludwig rejoined the meeting at 10:16 a.m.

Linda Rattan

- Can Council go back on previous developments complete prior to bylaw changes?
- Feels that Council is not concerned with the day to day activities in the village
- Do people pay a fee for encroaching on public land?
- If residents don't make complaints are bylaws not enforced?
- Doesn't feel Council members should go to committee meetings but rather should spend their time dealing only with village issues
- Update on annexation? How will it effect wastewater costs?

Initials

Randy Geddes

- What does "in-camera" mean?
- Feels that residents want to know how to express their concerns.

Ryan Neish

- Development Officer has no accountability
- There is no time frame for investigation of complaints
- Residents want to know what complaints are brought into the office and the outcome of these complaints
- Thinks there should be a published record of complaints
- Bylaws are open to interpretation by Development Officer and the interpretation must be the same for everyone

Victor Maris

- Glad Council member appointed to QEI
- Would like to see Council not write another bylaw that is non-enforceable
- Mulch put on trail - great.

IN CAMERA:

1. Legal

MAYOR LUDWIG:

That Council meets as the committee of the Whole for the purpose of discussing legal.

1469/17

CARRIED

Teri Musseau and gallery left the meeting at 10:56 a.m.

MAYOR LUDWIG:

The meeting reverts to an open meeting at 11:50 a.m.

1470/17

CARRIED

MAYOR LUDWIG:

That Administration obtain a legal opinion and schedule a special meeting as soon as legal option is obtained.

1471/17

CARRIED

ADJOURNMENT:

The meeting adjourned at 1:13 p.m.

JEFF LUGWIG, MAYOR

PHYLLIS FORSYTH, C.A.O.

Initials